



FOR OFFICE USE ONLY

Approved by: _____ Date: _____
Insurance recvd: _____
Schedule recvd: _____
Rules & Regs recvd: _____
Deposit/Payment recvd: _____
Copy of permit given: _____

**Application for Athletic Facility Rental
Form #PWP005 (rev. 11/16)**

Date: _____

Name of Organization: _____

If non-profit organization, list tax exempt number or attach certificate: _____

Youth or adult? _____ If youth, list age group: _____

Contact Information

(Person responsible for signing agreements, fees, cancellations, etc. Permit-holder must be present at each event.)

Name: _____ Title: _____

Address: _____

Email (required for cancellations): _____ Phone: _____

Facility Information

Requested Location: _____ Number of diamonds/fields/courts needed: _____

Which diamonds/fields/courts do you prefer? _____

Type of event: ___ Baseball ___ Softball ___ Soccer ___ Football ___ Tennis ___ Other: _____

Purpose: ___ Practice (no field prep) ___ Game ___ Tournament ___ Other: _____

Lights Required? ___ Yes ___ No If yes, what time should staff turn on? _____

Pitching rubber distance: _____ Baseline distance: _____ Mound required? ___ Yes ___ No

Special requests for equipment/labor/field layout (additional fees may apply): _____

Please note: PRACTICE FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE.

**Please list each date specifically – Blocking off tentative dates is not allowed.
Note: All park facilities close at 10 p.m.**

Organization: _____ **Contact Person:** _____ **Sport:** _____

Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____
Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____
Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____
Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____
Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____
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Date: _____	Time: _____ to _____	Lights? Yes/No	Game/Practice? _____	Field #: _____

By signing this application, I/we ("Permittee") agree to the following:

1) Immediately prior to the use of the park inspect the areas to be used, in accordance with, but not limited to, the Safety Checklist, which is attached hereto as Exhibit A and incorporated herein by reference, to determine whether or not the area is suitable and safe for Permittee's intended use. Permittee shall immediately report any unsafe conditions to the City of Kenosha Park Division or Police Department. Should any area of the park not be suitable for Permittee's intended use the area shall not be used until made safe. Permittee shall be responsible to deny access to the unsafe area during the duration of its use of the park unless representatives of the Park Division or Police Department have taken control of the unsafe area.

2) To indemnify and hold harmless the City of Kenosha, the City of Kenosha Board of Parks Commission, and their officers and employees from and against any and all liability, claims, damages, expenses, Attorney's fees, costs, judgments or settlements which any of them may sustain that a person or party incur or suffer death, personal injury, or property damage as a result of any act or omission arising out of the use of the park property or out of any breach of this Agreement on the part of the Permittee or its officers, employees or agents.

3) To reimburse the City of Kenosha Board of Parks Commission for any loss or damage to the park or any buildings, structures, or personal property located thereon caused by the negligent or intentional acts of a person using the park under the authority of this Agreement.

4) That the undersigned represents and warrants that: (a) such party has all requisite power and authority to execute this Agreement; (b) the execution and delivery of this Agreement by the undersigned, and the performance of its terms thereby have been duly and validly authorized and approved by all requisite action required by law; and (c) this Agreement constitutes the valid and binding agreement of the undersigned.

5) To comply with the Athletic Rules and Regulations for Practices, Games and Tournaments, a copy of which is attached hereto as Exhibit B and incorporated herein by reference. THIS WOULD ONLY APPLY TO THOSE INSTANCES WHERE THERE IS A TOURNAMENT OR SPECIAL EVENT.

Print Name: _____

Signature: _____

Date: _____

Once approved by the Park Division, you will receive a signed copy of this form to use as your permit.

Approved by: _____

Signature: _____

Date: _____

Return this form along with payment to:

**City of Kenosha,
Public Works – Park Division
Attn: Athletics
625 52nd St – Room 305
Kenosha, WI 53140**