

## HOW TO USE COMMITTEE/COMMISSION MINUTES ARCHIVE

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STORM WATER UTILITY COMMITTEE  
- MINUTES -

WEDNESDAY, JANUARY 11, 2012  
4:30 P.M.

Anthony Nudo, Chairman  
G. John Ruffolo, Vice Chairman  
Steve Bostrom

Patrick Juliana  
Jan Michalski  
Ray Misner

The regular meeting of the Storm Water Utility Committee was held on Wednesday, January 11, 2012 in Room 202 of the Municipal Building. The following members were present: Chairman Anthony Nudo, Vice Chairman G. John Ruffolo, Aldermen Steve Bostrom and Jan Michalski. Aldermen Patrick Juliana and Ray Misner were excused. The meeting was called to order at 5:27 pm. Staff members in attendance were Mike Lemens, Shelly Billingsley and Kevin Risch.

- A-1 Approval of minutes of regular meeting held on December 14, 2011.  
*It was moved by Alderman Michalski, seconded by Alderman Bostrom to approve. Motion passed 4-0.*
- C-1 Resolution for Adoption of Kenosha County Hazard Mitigation Plan Update: 2011 – 2015. *(also referred to Public Safety & Welfare Committee, Public Works Committee and City Plan Commission approved 7:0)*  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 4-0.*
- C-2 Addendum to Professional Services Agreement with Mandlik and Rhodes Information Systems, Inc., for Redemption Procession of Yardwaste Coupons.  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 4-0.*
- C-3 Disbursements for the month of November 2011.  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 4-0.*

INFORMATIONAL: Project Status Report

STAFF COMMENTS: Shelly Billingsley reminded the committee of the Pennoyer Beach Public Information meeting on January 12, 2012. She then passed out an Impaired Waters List 2012. She also mentioned that the city received a Pike River Monitoring Grant and Wisconsin Coastal Management Grant, Root-Pike-Win non-profit received a grant for Pike River restoration planning and the city tentatively could get a grant from the Fund for Lake Michigan.

ALDERMAN COMMENTS:

- Chairman Nudo thanked Kevin Risch for his service.
- Alderman Bostrom commented on the deferment of the final report for the June 30th storm clean up and said there are still many questions to be answered.

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 5:40 pm.

STORM WATER UTILITY COMMITTEE  
- MINUTES -

WEDNESDAY, FEBRUARY 1, 2012  
4:30 P.M.

Anthony Nudo, Chairman  
G. John Ruffolo, Vice Chairman  
Steve Bostrom

Patrick Juliana  
Jan Michalski  
Ray Misner

The regular meeting of the Storm Water Utility Committee was held on Wednesday, February 1, 2012 in Room 202 of the Municipal Building. The following members were present: Chairman Anthony Nudo, Vice Chairman G. John Ruffolo, Aldermen Steve Bostrom and Jan Michalski. Aldermen Patrick Juliana and Ray Misner were excused. The meeting was called to order at 5:07 pm. Staff members in attendance were Mike Lemens, Shelly Billingsley, Mayor Bosman, and City Administrator, Frank Pacetti.

- A-1 Approval of minutes of regular meeting held on January 11, 2012.  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 4-0.*
- B-1 Final Report from City Administrator and Mayor on excessive overpayment for tree trimming. *(deferred from December 14, 2011 meeting)*  
*Mayor Bosman explained the report. Alderman Bostrom commented that he was very troubled by what took place and some of the explanations. The costs were grossly excessive and he wonders how it happened. There were no checks and balances. The Mayor responded that the city did not have six months to clean up and there were many public safety issues. If they city had not hired contractors then the clean up would have taken longer. The total amount of work and trees were done timely. Alderman Bostrom responded that \$1400 per tree was excessive and wondered how the Mayor and City Administrator can write checks and not go out for bid. Alderman Michalski asked if John's Tree Service had specialized equipment and if that was why they were hired instead of other contractors. Alderman Bostrom answered that John's Tree Service had to rent their equipment. The Mayor referred back to the report saying "use contractors". Alderman Ruffolo commented that the city already had tree contractors in place under contract. He also said he did not feel that the clean up at the golf course or Alford park should have been considered an emergency. He reminded the committee that there have been emergency's before that have come to committee such as the multi-plate and there have been emergency Council meetings to approve a liquor license but none of that happened with this emergency. He asked how did someone get a no bid contract that was not approved by Common Council. Alderman Ruffolo asked if the trees at the golf course were charged to Stormwater and City Administrator Pacetti answered no those funds were taken from the golf course budget. Alderman Nudo asked if the City Attorney reviewed the report and was told no. It was moved by Alderman Michalski to receive and file. Chairman Nudo passed the gavel and seconded the motion. After discussion, it was then moved by Alderman Ruffolo, seconded by Alderman Bostrom to defer until the committee receives an opinion back from the City Attorneys office. Motion passed 4-0.*
- C-1 Disbursements for the month of December 2011.  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to receive and file. Motion passed 4-0.*

C-2 Approval of Professional Services Additional Project Survey with Ruckert-Mielke for Multi-Plate Storm Sewer Project Plan. **(Districts 2 & 7)**  
*Shelly Billingsley explained this will allow a survey from Washington Rd to the lake to determine the next phase of evaluation.*  
*It was moved by Alderman Bostrom, seconded by Alderman Ruffolo to approve. Motion passed 4-0.*

INFORMATIONAL:

- Fund for Lake Michigan Funding – *Chairman Nudo would like a press release announcing the funding.*
- Project Status Report

ALDERMAN COMMENTS:

Alderman Ruffolo expressed concerns about staffing in Engineering with Kevin Risch having left his position, Randy LeClaire retiring and no Public Works Director. He wanted to know what is happening with these positions because of the upcoming projects and the ability of staff to get them done. City Administrator Pacetti said Human Resources is has hired two analysts and now have a full staff. The priority has been to fill positions in the field. He said there is an aggressive approach to fill positions.

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 5:35 pm.

STORM WATER UTILITY COMMITTEE  
- MINUTES -

MONDAY, FEBRUARY 20, 2012  
6:00 P.M.

Anthony Nudo, Chairman  
G. John Ruffolo, Vice Chairman  
Steve Bostrom

Patrick Juliana  
Jan Michalski  
Ray Misner

A special meeting of the Storm Water Utility Committee was held on Monday, February 20, 2012 in Room 202 of the Municipal Building. The following members were present: Chairman Anthony Nudo, Vice Chairman G. John Ruffolo, Aldermen Steve Bostrom, and Jan Michalski. Alderman Patrick Juliana arrived prior to item C-1. Alderman Ray Misner was excused. The meeting was called to order at 6:26 pm. Staff members in attendance were Shelly Billingsley, Cathy Honeyager, Aldermen LaMacchia and Downing.

- A-1 Approval of minutes of regular meeting held on February 1, 2012.  
*It was moved by Alderman Michalski, seconded by Alderman Bostrom to approve. Motion passed 4-0.*
- C-1 Approval of Lawn Park Bioswales for the Pennoyer Beach Outfall GLRI Grant.  
*It was moved by Alderman Ruffolo, seconded by Alderman Juliana to approve. Motion passed 5-0.*
- C-2 Acceptance of Project 10-1208 Sidewalk & Curb/Gutter Program (Citywide Locations) which has been satisfactorily completed by AZAR, LLC, Racine, Wisconsin, in the amount of \$410,501.39. **(All Districts)**  
*It was moved by Alderman Ruffolo, seconded by Alderman Juliana to approve. Motion passed 5-0.*
- C-3 Approval of EHU Adjustment Fee Waiver for Parcel 07-222-24-126-135.  
*It was moved by Alderman Ruffolo, seconded by Alderman Juliana to approve. Motion passed 5-0.*

INFORMATIONAL: Project Status Report

STAFF COMMENTS: Shelly mentioned the Kenosha Expo in March.

ALDERMAN COMMENTS: Alderman Nudo asked the City Attorney to review the Final Report from Administration regarding the excessive overpayment for tree trimming. The City Attorney will come back to the committee to express his opinion if Administration had the authority to spend money that was not budgeted post emergency.

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 6:30 pm.

STORM WATER UTILITY COMMITTEE  
- MINUTES -

WEDNESDAY, FEBRUARY 29, 2012  
5:00 P.M.

Anthony Nudo, Chairman  
G. John Ruffolo, Vice Chairman  
Steve Bostrom

Patrick Juliana  
Jan Michalski  
Ray Misner

The regular meeting of the Storm Water Utility Committee was held on Wednesday, February 29, 2012 at Centrisys Corporation, 9586 58<sup>th</sup> Place. The following members were present: Chairman Anthony Nudo, Vice Chairman G. John Ruffolo, Aldermen Steve Bostrom and Jan Michalski. Aldermen Patrick Juliana and Ray Misner were excused. The meeting was called to order at 5:18 PM. Staff members in attendance were Mike Lemens and Shelly Billingsley.

- A-1 Approval of minutes of special meeting held on February 20, 2012.  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 4-0.*
- C-1 Agreement by and between the City of Kenosha, Wisconsin, a municipal corporation, and the City of Racine Health Department.  
*Shelly explained that there will be two grants for stormwater testing on the Pike River and this is the first step.*  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 4-0.*
- C-2 Acceptance of Project 10-1130 Vehicle Wash System Installation Truck Wash (3735 65<sup>th</sup> Street) which has been satisfactorily completed by InterClean Equipment, Inc. (Ypsilanti, Michigan), in the amount of \$251,016.70. **(District 15 formerly District 11)**  
*It was moved by Alderman Ruffolo, seconded by Alderman Michalski to approve. Motion passed 4-0.*
- C-3 Disbursements for the month of January 2012.  
*It was moved by Alderman Ruffolo, seconded by Alderman Michalski to approve. Alderman Bostrom had a question regarding the disbursement to Hwy C Service on January 13<sup>th</sup> for chainsaws. After some discussion it was moved by Alderman Bostrom, seconded by Alderman Ruffolo to defer. Motion passed 3-1 with Alderman Michalski voting no.*
- C-4 Approval of Service Agreement with Applied Ecological Services for:  
A. Anderson Park Rain Garden Maintenance  
B. River Crossing Swale Maintenance  
*Shelly asked that this item be deferred for two weeks. It was moved by Alderman Ruffolo, seconded by Alderman Michalski to approve. Motion passed 4-0.*

INFORMATIONAL: Project Status Report

STAFF COMMENTS: The committee was reminded that the Kenosha Expo is March 10 & 11. Mike passed out a Public Information Notice for the Hwy 158 Expansion.

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 5:26 pm.

STORM WATER UTILITY COMMITTEE  
- MINUTES -

WEDNESDAY, MARCH 14, 2012  
4:30 P.M.

Anthony Nudo, Chairman  
G. John Ruffolo, Vice Chairman  
Steve Bostrom

Patrick Juliana  
Jan Michalski  
Ray Misner

The regular meeting of the Storm Water Utility Committee was held on Wednesday, March 14, 2012 in Room 202 of the Municipal Building. The following members were present: Chairman Anthony Nudo, Vice Chairman G. John Ruffolo, Aldermen Steve Bostrom, Jan Michalski and Ray Misner. Alderman Patrick Juliana was excused. The meeting was called to order at 5:47 pm. Staff members in attendance were Mike Lemens and Shelly Billingsley.

- A-1 Approval of minutes of regular meeting held on February 29, 2012.  
*Alderman Bostrom stepped out of the meeting.*  
*It was moved by Alderman Michalski, seconded by Alderman Ruffolo to approve.*  
*Motion passed 4-0.*
- B-1 Disbursements for the month of January 2012. *(deferred at February 29, 2012 meeting)*  
*Alderman Bostrom returned to the meeting.*  
*It was moved by Alderman Michalski, seconded by Alderman Bostrom to receive and file. Motion passed 5-0.*
- B-2 Approval of Service Agreement with Applied Ecological Services for:  
A. Anderson Park Rain Garden Maintenance  
B. River Crossing Swale Maintenance  
*(deferred at February 29, 2012 meeting)*  
*It was moved by Alderman Ruffolo, seconded by Alderman Misner to approve. Motion passed 5-0.*
- C-1 Award of Contract for Project 11-1125 Pennoyer Beach Outfall Stormwater Infiltration Basin (3601 7th Avenue) to Veit & Company, Inc., (New Berlin, Wisconsin), in the amount of \$349,000. **(District 1 – formerly District 1)**  
*It was moved by Alderman Ruffolo, seconded by Alderman Misner to approve. Motion passed 5-0.*

STAFF COMMENTS:

Shelly Billingsley told the committee that the stormwater utility booth at the Kenosha Expo was a success. The booth was set up differently showing more information on recycling, rain gardens, disposal of medicines, yardwaste, and brush and branch collection. The Enviroscape was a big attraction.

ALDERMAN COMMENTS:

Alderman Ruffolo asked if Kris Kochman was more involved in city events. Shelly said she has been involved and is working on Root-Pike-Win events.  
Alderman Nudo mentioned community interest in bringing back the coho fishing event.

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 6:00 pm.

STORM WATER UTILITY COMMITTEE  
- MINUTES -

WEDNESDAY, MARCH 28, 2012  
4:30 P.M.

Anthony Nudo, Chairman  
G. John Ruffolo, Vice Chairman  
Steve Bostrom

Patrick Juliana  
Jan Michalski  
Ray Misner

The regular meeting of the Storm Water Utility Committee was held on Wednesday, March 28, 2012 in Room 202 of the Municipal Building. The following members were present: Chairman Anthony Nudo, Vice Chairman G. John Ruffolo, Aldermen Steve Bostrom, Patrick Juliana, Jan Michalski and Ray Misner. The meeting was called to order at 6:09 pm. Staff members in attendance were Mike Lemens and Shelly Billingsley.

- A-1 Approval of minutes of regular meeting held on March 14, 2012.  
It was moved by Alderman Ruffolo, seconded by Alderman Juliana to approve items A-1, C-1 and C-2. Motion passed 6-0.
- C-1 Award of Contract for Project 12-1208 Sidewalk & Curb/Gutter Program (Citywide Locations) to A.W. Oakes & Son (Racine, Wisconsin), in the amount of \$575,000. **(All Districts)**
- C-2 Disbursements for the month of February 2012.

INFORMATIONAL: Project Status Report

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 6:10 pm.

STORM WATER UTILITY COMMITTEE  
- MINUTES -

WEDNESDAY, APRIL 11, 2012  
4:30 P.M.

Anthony Nudo, Chairman  
G. John Ruffolo, Vice Chairman  
Steve Bostrom

Patrick Juliana  
Jan Michalski  
Ray Misner

The regular meeting of the Storm Water Utility Committee was held on Wednesday, April 11, 2012 in Room 202 of the Municipal Building. The following members were present: Chairman Anthony Nudo, Vice Chairman G. John Ruffolo, Aldermen Steve Bostrom, Patrick Juliana, Jan Michalski and Ray Misner. The meeting was called to order at 4:35 pm. Staff members in attendance were Mike Lemens and Shelly Billingsley.

- A-1 Approval of minutes of regular meeting held on March 28, 2012.  
*It was moved by Alderman Juliana, seconded by Alderman Michalski to approve. Motion passed 6-0.*
- C-1 Approval of Professional Service Contract with Trees "R" Us, Inc., to Prune Trees in the Lawn Park Area in the amount of \$76,000. *(also referred to Park Commission)*  
*It was moved by Alderman Michalski, seconded by Alderman Juliana to approve. Motion passed 6-0.*
- C-2 Approval of Lawn Park Bioswales for the Pennoyer Beach Outfall GLRI Grant.  
*It was moved by Alderman Ruffolo, seconded by Alderman Bostrom to approve. Motion passed 6-0.*
- C-3 Agreement by and between the City of Kenosha, Wisconsin, a municipal corporation, and the City of Racine Health Department for the Fund for Lake Michigan.  
*It was moved by Alderman Michalski, seconded by Alderman Ruffolo to approve contingent upon changing the agreement to be with the City of Kenosha Storm Water Utility not the City of Kenosha. Motion passed 6-0.*

INFORMATIONAL:

- Shagbark Recreational Trail Development and Grant
- Annual Report – *Shelly announced additional funds will be coming from a Stewardship Grant that another community couldn't match. Alderman Misner commended staff for all their work in getting grant funding.*
- Project Status Report
- 

STAFF COMMENTS: Chris Pagels, Soil Erosion Specialist, has given his resignation. His last day will be May 2, 2012.

ALDERMAN COMMENTS:

- *Chairman Nudo thanked staff for all of their help with the Storm Water Utility. The Utility was in a different place a few years ago and has come very far and he knows it will be left in good hands.*
- *Alderman Bostrom thanked Chairman Nudo and said he learned a lot from him.*

- *Alderman Misner thanked Chairman Nudo. He said he took the committee and made it is own entity. He watched the funding and furthered the committees efforts and said it was a job well done.*
- *Alderman Juliana thanked Chairman Nudo and Alderman Misner for bringing a lot of knowledge to the committee.*

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 4:57 pm.

STORM WATER UTILITY COMMITTEE  
- MINUTES -

MONDAY, MAY 7, 2012  
4:30 P.M.

Patrick Juliana, Chairman  
Scott N. Gordon, Vice Chairman  
Steve Bostrom

Eric Haugaard  
Jan Michalski  
G. John Ruffolo

The regular meeting of the Storm Water Utility Committee was held on Monday, May 7, 2012 in Room 202 of the Municipal Building. The following members were present: Chairman Patrick Juliana, Vice Chairman Scott N. Gordon, Aldermen Steve Bostrom, Eric Haugaard, and Jan Michalski. Alderman G. John Ruffolo was excused. The meeting was called to order at 5:50 pm. Staff member in attendance was Mike Lemens.

- A-1 Approval of minutes of regular meeting held on April 11, 2012.  
*It was moved by Alderman Michalski, seconded by Alderman Haugaard to approve. Motion passed 5-0.*
- C-1 Approval of Professional Services Agreement with Ruekert Mielke for 2012 Illicit Discharge Inspection.  
*It was moved by Alderman Haugaard, seconded by Alderman Michalski to approve. Motion passed 5-0.*
- C-2 Approval of Professional Services Agreement with Ruekert Mielke for Pennoyer Park Construction Review Services subject to a CIP Amendment.  
*It was moved by Alderman Haugaard, seconded by Alderman Michalski to approve. Motion passed 5-0.*
- C-3 Approval of Professional Services Agreement Amendment with AECOM for Pennoyer Stormwater Project subject to a CIP Amendment.  
*It was moved by Alderman Haugaard, seconded by Alderman Gordon to approve. Motion passed 5-0.*
- C-4 a. Approval of Professional Services Agreement with Ruekert Mielke for Citywide Stormwater Management Study.  
b. Approval of Additional Field Work for Stormwater Study with Ruekert Mielke.  
*It was moved by Alderman Michalski, seconded by Alderman Haugaard to approve a and b. Motion passed 5-0.*
- C-5 Award of Contract for Project 12-1024 60<sup>th</sup> Street Resurfacing (60<sup>th</sup> Street - 22<sup>nd</sup> Avenue to 8<sup>th</sup> Avenue) to Cicchini Asphalt, LLC (Kenosha, Wisconsin) in the amount of \$1,071,000.  
**(Districts 2 & 3)**  
*It was moved by Alderman Gordon, seconded by Alderman Michalski to approve. Motion passed 5-0.*
- C-6 Disbursements for the month of March 2012.  
*It was moved by Alderman Gordon, seconded by Alderman Haugaard to approve. Motion passed 5-0.*

INFORMATIONAL: Project Status Report

ADJOURNMENT - There being no further business to come before the Storm Water Utility Committee, it was moved, seconded and unanimously approved to adjourn the meeting at 5:58 pm.