THE CITY OF KENOSHA
CHART A BETTER COURSE

FOR OFFICE USE ONLY
Fee Pd: _____ Date: _____
Permit #: _____
Eng Approve: _____ Date: _____
Director Approve: _____ Date:_____
Expiration Date: _____
File original; copies to Eng, CDI, SWU Inspector, Soil Erosion Specialist

Application for Stormwater Management Permit
Form #PWU004 (rev. 01/16)

Date: _____

Project Site Information

Site Name: _____

Site Location: _____

Parcel Number(s):_____ Parcel Size (acres):_____

Approximate Disturbed Area (square feet): _____ Approximate Start Date: _____

Total Impervious Area (square feet) Existing: _____ Proposed: _____

Applicant Information

Name: _____ Phone: _____

Address: _____

Fax: _____ Email: _____

Owner Information

Name: _____ Phone: _____

Address: _____

Fax: _____ Email: _____

Contractor Information

Name: _____ Phone: _____

Address: _____

Fax: _____ Email: _____

WPDES Permit

Number: _____

Submittal (check completed)

____ Stormwater Management Plan ____ Executed Maintenance Plan

____ Application Fee ($100 + $20 per acre) total: _____

____ Financial Guarantee (Developers Agreement) ____ 3 copies of plans and 1 electronic copy in .dgn or .dwg format on CD

I agree to comply with all applicable codes, statutes, ordinances, Federal, State and Local laws and regulations and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management requirements and will comply with these standards. I expressly grant the Stormwater Utility inspector, or the inspector's agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Print Name: _____ Date: _____

Signature: _____ Title or Authority: _____

Application Submittal, Review and Approval Procedure

1. The application shall be submitted concurrently with a Conditional Use or Site Development and Land Division Application issued by the Kenosha City Development Department. A stormwater management permit must be obtained prior to any land disturbing activity and is required to be provided with an Erosion Control Permit as issued by the Neighborhood Services and Inspection Department. The application and fee shall be submitted to the Kenosha Stormwater Utility at 625 52nd Street, Room 305, Kenosha, Wisconsin 53140. To obtain more information on the rules and regulations please visit the Kenosha Stormwater Utility website or contact Shelly Billingsley, Director of Engineering at 262-653-4050 or sbillingsley@kenosha.org.

2. The application will be reviewed for completeness. If the application is disapproved it will be returned to the applicant due to insufficient information supplied on the application form.

3. Upon receipt of a completed application, the Stormwater Utility will review the application along with the stormwater management plan and maintenance agreement as specified by Chapter 36 of the Code of General Ordinances. The Stormwater Utility will notify the applicant within 20 days if the application is approved or disapproved. If the permit is disapproved the Stormwater Utility will detail, in writing, the reasons for disapproval. If the Stormwater Utility requests more information to make a decision, the Stormwater Utility will request that information and will have 20 days from the date the information is received to inform the applicant, in writing, of approval or disapproval.

4. If the applicant is not notified of a determination within 20 days it shall be deemed to mean that the permit is disapproved.

Permit Requirements

All Stormwater Management permits are subject to the following conditions:

1. This permit does not relieve the applicant of the responsibility to comply with other applicable Federal, State and local laws and regulations.

2. The applicant shall design and install all stormwater management facilities (structural or non-structural) in accordance with the approved Stormwater Management Plan and this permit.

3. The applicant must notify the Stormwater Utility, in writing, at least 2 business days before commencing any work relating to the Stormwater Management Plan. The applicant may email notification to swu@kenosha.org, fax notification to 262-653-4056 or mail notification to 625 52nd Street, Room 305, Kenosha, Wisconsin 53140.

4. The applicant must notify the Stormwater Utility, in writing, at least 2 business days after completion of any work relating to the Stormwater Management Plan. The applicant may email notification to swu@kenosha.org, fax notification to 262-653-4056 or mail notification to 625 52nd Street, Room 305, Kenosha, Wisconsin 53140.

5. The Stormwater Utility may request additional notifications according to a schedule set forth by the

Stormwater Utility so that Stormwater Management Plan practices can be inspected during construction.

6. The Stormwater Utility may suspend or revoke a permit for violation of any permit conditions, following written notification to the applicant. An action to suspend or revoke a permit can be appealed in accordance with Section 36.14 of the Code of General Ordinances. An executed and recorded Maintenance Agreement is required by this permit. The permit may be conditionally approved prior to the execution and recording by the Stormwater Utility and the City of Kenosha. If the maintenance agreement is not recorded within 60 days from the start of this permit the permit shall be deemed suspended until the maintenance agreement is finalized or as directed by the Director of the Stormwater Utility.

7. The applicant shall submit a certified as-built upon final stabilization that contains, but is not limited to the following: Detention Basin contours above and below permanent water surface, outlet and inlet structures, all final elevations, state plane coordinates of all storm manholes, inlets and two nearest reference monuments and location of stormwater management facilities such as swales, infiltration basins, rain gardens and bioretention facilities. The as-built plans shall be an archive quality hard-copy and electronically in .dgn or .dwg and .pdf format on an achievable CD.

8. The applicant shall notify the Stormwater Utility of their request for a final inspection to determine compliance with the approved Stormwater Management Plan. The applicant is responsible for notifying any other permit agent separately under their separate permit requirements.

9. The Stormwater Utility will notify the applicant in writing upon completion of the final inspection of any changes required to bring them into compliance with the conditions of the permit.

10. The applicant shall notify the Stormwater Utility, in writing, of any significant modification it intends to make to an approved Stormwater Management Plan. The Stormwater Utility may require that the modifications be submitted for approval prior to incorporation into the Stormwater Management Plan and executed by the applicant.

11. The applicant shall maintain all stormwater management facilities in accordance with the Stormwater Management Plan until they become the responsibility of the City or are transferred to subsequent property owners as specified in the approved Maintenance Agreement. If the stormwater management facilities are not maintained or constructed according to the approved Stormwater Management Plan, the applicant gives the Stormwater Utility permission to perform any work or operations necessary to bring the stormwater management facilities into conformance with the approved Stormwater Management Plan and hereby consents to a special assessment or charge as authorized.

12. The applicant is responsible for protecting any adjoining municipal facilities and drainage ways from runoff. Any damage caused by activities that are not in compliance with the Stormwater Management Plan will be the responsibility of the applicant if directed by the Stormwater Utility to repair.

13. The applicant permits access to the Stormwater Utility for the purpose of inspecting the property for compliance with the Stormwater Management Plan.

14. The applicant is responsible for making all arrangements necessary with affected property owners concerning the prevention of endangerment to property or public safety where site development or redevelopment involves changes in direction, increases in peak rate and/or total volume of runoff from the site.

15. The applicant is subject to the enforcement actions and penalties as outlined in Section 36.13 of the Code of General Ordinances.

16. The permit is valid until one of the following:

a. Site Development, which is not part of a larger development, will clear upon obtaining final occupancy of the development.

b. Subdivisions, which are not considered site development, will clear upon either completion and final occupancy of all buildings within the development or upon obtaining final acceptance. A condition of final acceptance may be issuance of an assurance bond. The assurance bond will be held final occupancy of all buildings are obtained or after 3 years from final acceptance whichever is earlier.

Return this form along with payment to:

City of Kenosha,
Stormwater Utility
625 52nd St – Room 305
Kenosha, WI 53140