



**FOR OFFICE USE ONLY**

Date of order: \_\_\_\_\_  
Date of delivery: \_\_\_\_\_  
Delivered by: \_\_\_\_\_  
Quantity delivered: \_\_\_\_\_

**Compost Delivery Order Form  
Form #PWS002 (rev. 11/16)**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Delivery Address (if different from above): \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Quantity Requested (See #2 below): \_\_\_\_\_

The undersigned offers to purchase compost from the City of Kenosha subject to the following terms and conditions:

- 1) **Definition:** Compost is defined as leaves, grass and wood chips which have been ground, furrowed and processed for a period of approximately one (1) year, which may be used as mulch for landscaping purposes.
- 2) **Quantity:** Loads are based on a ten cubic yard dump box. The actual amount received may be more or less than ten cubic yards. Requests for less than ten cubic yards are charged the same amount as a full load.
- 3) **Purchase Price:** A load of compost delivered to City of Kenosha residents is **\$84.40**, with sales tax included. (For tax-exempt groups: pre-tax cost is \$80 per load.) A check must accompany this form and be made payable to "City of Kenosha."
- 4) **Delivery:** Once the check and this form are received, your request will be added to a list and delivered according to the date the order was received at the Department of Public Works. The City does not guarantee compost will be available as requested. Street Division staff will attempt to contact you by telephone or email prior to delivery. The property owner is responsible for complying with local ordinances governing storage.
- 5) **"As Is:"** The City is selling compost for the purpose of fostering recycling and recovering part of its costs. The City is not in the business of selling compost for profit, and all compost is sold "as is."
- 6) **Release of damages:** I expressly agree that the City of Kenosha is not responsible for damages caused by the delivery or weight of the truck, such as, but not limited to, cracked sidewalks and driveways, ruts, or damages to turf.
- 7) **Termination:** This agreement will become null and void upon receipt of compost. If compost has not been received by December 31 of the year the order was placed, this agreement shall be null and void in which case a full refund will be provided by the City of Kenosha to the Purchaser.
- 8) **Refund:** Purchaser shall be entitled to a refund, upon request, for any compost paid for and not received.

Loads ordered for delivery outside the City of Kenosha city limits are subject to approval by Street Division staff prior to payment. Once an order is delivered to the proper location, the City staff can not pick order back up.

Owner's Printed Name: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Compost location diagram: Purchaser must sketch a diagram on the back of this document, indicating the approximate location for piling compost.**

**Return this form along with payment to:  
City of Kenosha,  
Public Works – Street Division  
6415 35<sup>th</sup> Avenue  
Kenosha, WI 53142**