



FOR OFFICE USE ONLY

Date of order: _____
Date of pick-up: _____
Quantity picked up: _____
Loaded by: _____

**Wood Mulch Pick-Up Order Form
Form #PWS001 (rev. 11/16)**

Name: _____

Address: _____

Vehicle Description (make/model/color): _____ License Plate #: _____

Phone: _____ Email: _____

Quantity Requested (in cubic yards): _____

The undersigned agrees to have the City of Kenosha load wood mulch onto their vehicle subject to the following terms and conditions:

- 1) **Definition:** Wood mulch is defined as tree stems, branches, buds and leaves that have been chipped and which may be suitable as mulch for landscaping purposes. (Dependent upon season, leaves may or may not be present in wood mulch.)
- 2) **Release of damages:** I expressly agree that the City of Kenosha is not responsible for damages caused by the loading of the truck.
- 3) **Termination:** This agreement will become null and void upon receipt of wood mulch. If wood mulch has not been received by December 31 of the year the order was placed, this agreement shall be null and void.

Wood mulch pick-up must be arranged in advance with the Street Division at 6415 35th Avenue or by calling 262-653-4070. Office hours are 7 a.m. - 3 p.m., Monday-Friday.

Wood mulch is picked up at the City Yard Waste/Brush Drop-Off Site at 4071 88th Avenue.

Owner's Printed Name: _____

Owner's Signature: _____

Date: _____

Return this form to:

**City of Kenosha,
Public Works – Street Division
6415 35th Avenue
Kenosha, WI 53142**