



<b>FOR OFFICE USE ONLY</b>	
Firm:	_____
Date received:	_____
Class of work:	_____
	_____
Pre-qualified by:	_____
Approved as qualified:	___ Date: _____

**Bidder's Proof of  
Responsibility Form #PWE007**  
(rev. 01/2022)

Date: \_\_\_\_\_

**To: City of Kenosha  
Public Works Department  
625 52<sup>nd</sup> Street  
Kenosha, WI 53140**

**Attn: Brian Cater, PE  
Deputy Director of Public Works/City Engineer**

**Re: Submission of Prequalification Forms for the Year 2022**

To Whom It May Concern:

Submitted herewith please find our statement for your consideration in determining whether our firm is qualified to bid, perform and furnish the necessary labor, materials and skill on the basis of our work record, experience, equipment, staff and financial resources including bond ability, as required to enter upon and complete those various types of projects indicated below as may be awarded by the City of Kenosha during the calendar year above specified.

It is understood that the determinations and decisions of the City of Kenosha with regard to qualifications shall be final, and further, that the information herein will be considered confidential. A finding of "qualified" for one project does not bind the City of Kenosha on other projects, and the City of Kenosha expressly reserves the right to determine if a bidder is qualified on a project-by-project basis. It is also understood that this Bidder's Proof of Responsibility is good for one calendar year and must be renewed annually at the beginning of the year and that pursuant to Section 66.0901(2), Wisconsin Statutes, the form provided for "Bidder's Proof of Responsibility" shall be completed and returned to the Director of Engineering not less than five days before the date of bid opening.

Sincerely yours,

\_\_\_\_\_  
Officer

\_\_\_\_\_  
Firm

\_\_\_\_\_  
Applicant Signature

**To: All Bidders on City of Kenosha Projects**  
**From: Brian Cater, PE, Deputy Director of Public Works/City Engineer**  
**Subject: Prequalification Statements**

In addition to the attached prequalification statement, please provide the following information:

- 1) Your Wisconsin Unemployment Compensation Number: \_\_\_\_\_
- 2) Outline the construction projects your organization has in progress as of the date of this statement (If contract is as a sub-contractor, give the name of prime contractor, amount of total contract and amount of sub-contract):

Amount of Contract	Type of Work	Scheduled Date of Completion	Owner

3) Have any of your contracts resulted in lawsuits?    \_\_\_ Yes    \_\_\_ No

If yes, please describe: \_\_\_\_\_

4) What volume of work have you unfinished? \$ \_\_\_\_\_

5) How much cash or credit does this require? \$ \_\_\_\_\_

6) How much cash or credit does this leave free for other work? \$ \_\_\_\_\_

## PREQUALIFICATION STATEMENT

There is submitted herewith for your consideration, pursuant to Section 66.0901(2), Wisconsin Statutes, a statement of qualifications of the undersigned to furnish the necessary labor, materials and skills required to enter upon and complete public works contracts to be let by the City of Kenosha through its several departments.

### IDENTIFICATION

- A. Official Firm Name: \_\_\_\_\_
- B. Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_
- C. Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
- D. Number of years in business under present firm name: \_\_\_\_\_
- E. Class of work in which firm is seeking classification: \_\_\_\_\_
- F. Please check one:     Corporation     Partnership     Individual Owner
- G. Principal Individuals:
- |   |   |
|---|---|
| <p><b>If a corporation, list names below:</b></p> <p>President: _____</p> <p>Vice Pres: _____</p> <p>Secretary: _____</p> <p>Treasurer: _____</p> | <p><b>If a partnership, list names below:</b></p> <p>Partner: _____</p> <p>Partner: _____</p> <p><b>If an individual owner, list name below:</b></p> <p>Single Owner: _____</p> |
|---|---|
- H. If a corporation, answer below:
- Licensed to do business in Wisconsin?     No     Yes, list year: \_\_\_\_\_
- Year incorporated: \_\_\_\_\_ In what state? \_\_\_\_\_

### EXPERIENCE

- A. List below major contracts that your firm has completed in the past five years.

Year	Class of Work	Contract Amount	Location of Work	For Whom Performed (Name, address, phone)



**CONTRACTUAL RESPONSIBILITY**

A. Has firm ever failed in the past ten years to complete on time work awarded to it?  Yes  No

If yes, state:

Date: \_\_\_\_\_ Owner: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Full particulars in each instance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. Has any officer or partner of firm ever failed in the past ten years to complete on time a construction contract handled in his/her own name?  Yes  No

If yes, state:

Date: \_\_\_\_\_ Name of Officer or Partner: \_\_\_\_\_

Owner: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Full particulars in each instance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

C. Has any officer or partner of firm ever been an officer or partner of some other organization during the past ten years that failed to complete on time a construction contract?  Yes  No

If yes, state:

Date: \_\_\_\_\_ Name of Officer or Partner: \_\_\_\_\_

Name & Mailing Address of Organization: \_\_\_\_\_

\_\_\_\_\_

Name & Mailing Address of Owner: \_\_\_\_\_

\_\_\_\_\_

Full particulars in each instance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

D. Has firm asked to be relieved from a bid submitted by it to a public awarding authority during the past ten years?  Yes  No

If yes, state:

Date: \_\_\_\_\_ Owner: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Full particulars in each instance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

E. Has firm ever been charged with or convicted of a violation of any wage schedule?  Yes  No

If yes, state:

Date: \_\_\_\_\_ Claimant: \_\_\_\_\_

Claimant's Mailing Address: \_\_\_\_\_

Full particulars in each instance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

#### BONDING RESPONSIBILITY

A. Names, addresses and telephone numbers of all bonding companies that generally execute bid and surety bonds for your firm:

Company Name	Address	Telephone

Names and addresses of all bonding companies other than those listed in A above which have written bid and surety bonds for your firm during the last five years:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Has any bonding company ever taken over a contract, or made any payments, because of firm's failure to carry out a contract?  Yes  No

If yes, state:

Date: \_\_\_\_\_ Name of Bonding Company: \_\_\_\_\_

Bonding Company's Mailing Address: \_\_\_\_\_

Full particulars in each instance: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

### CONTRACTOR'S FINANCIAL STATEMENT

A. Itemize your current assets as of latest balance sheet date and attach. List date.  
**(Include a copy of the balance sheet.)**

B. Itemize your current liabilities as of latest balance sheet date and attach. List date.

C. Who prepared such balance sheet? \_\_\_\_\_

D. Are any of your assets assigned?  Yes  No

If so, which are assigned? \_\_\_\_\_

For what purpose are they assigned? \_\_\_\_\_

### DATA

A. Are you familiar with the provisions of the form of contract used by the City of Kenosha?

\_\_\_\_\_  
\_\_\_\_\_

B. With its terms and conditions?

\_\_\_\_\_  
\_\_\_\_\_

C. With its standard specifications?

\_\_\_\_\_  
\_\_\_\_\_

D. With the regulations of the City of Kenosha relating to bidding and awarding of contracts?

\_\_\_\_\_  
\_\_\_\_\_

