



| FOR OFFICE USE ONLY | | |
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| PW Approval | _____ | |
| Expiration | _____ | |
| Conc. | Stamp | Colored |
| _____ | _____ | _____ |

Application for Driveway Approach, Sidewalk, or Paved Lawn Park Permit
Form #PWE003 (rev. 05/2019) Date: _____

- Driveway Approach*** **Sidewalk** **Paved Lawn Park**

***For a Driveway Approach Permit, the supplementary questions on the next page are required. If curb and gutter needs to be removed/replaced forms PWE002 & PWE010 are also required.**

Project Address: _____ Project Name: _____

Contractor: _____ Home/Business Owner: _____

Contact Person: _____ Phone Number: _____

- New Repair Widening Residential Commercial

Will the lawn park be paved? Yes (If **yes**, Public Works Committee approval required) No

Number of sidewalk squares: _____ Line and Grade: Yes No
(1 square est. 25 S.F.) *(Needed when there is no existing sidewalk to line up to.)*

Approach width: at curb _____ at front of walk _____

Is the Owner's Sidewalk/Driveway Performance Bond (*Form PWE004*) Attached? Yes No
(Bond required only if resident is performing work on >100 S.F. of sidewalk or >20 S.F. of driveway approach.)

Permit Pricing Information:

| | |
|---|---------|
| Sidewalks [Repair or Mudjacking - 100 S.F. or less] | \$20.00 |
| Sidewalks [Repair or Mudjacking - More than 100 S.F.] | \$30.00 |
| Sidewalks [New/Per Lot/Not Requiring Line or Grade] | \$30.00 |
| Sidewalks [New Requiring Line or Grade per Lot] | \$45.00 |
| Sidewalk Grade [For Building Construction] | \$50.00 |
| Driveway Approach [Repair/Widening] | \$30.00 |
| Driveway Approach [New, Includes Curb Head Cut Only] | \$35.00 |
| Lawn Park Walks [100 S.F. or less] | \$15.00 |
| Lawn Park Walks [Over 100 S.F.] | \$20.00 |

City of Kenosha Code of General Ordinances 5.05 B.

No person, party, firm or corporation shall construct, modify, destroy, remove or repair any sidewalk or driveway approach in a public right-of-way without first obtaining a license to do so from the Director of Public Works... An owner of property improved by a one-family home who resides therein or intends to reside therein in the future for a period of not less than one year, may in his/her own person, construct, modify, destroy, remove or repair a sidewalk or driveway approach in the public right-of-way abutting their property without such license...Any person constructing, modifying, destroying, removing or repairing a sidewalk or driveway approach abutting their one-family home shall furnish a surety bond...except that the bond shall be only in the penal sum of Two Thousand (\$2,000) Dollars. **No bond is required when sidewalk work involves less than one hundred (100) square feet of area and when driveway approach work involves less than twenty (20) square feet of area.**

Note: No work shall commence until approval is obtained.

I HEREBY ATTEST AND AGREE TO THE ABOVE.

Print Name: _____

Signature: _____ Date: _____

Return this form along with payment to:
City of Kenosha,
Public Works Department
625 52nd St – Room 305
Kenosha, WI 53140

Driveway Approach Permit – Supplementary Information

Project Address: _____

Definitions: See Section 5.085 Code of General Ordinances for complete definitions.

Curb Cut – section of curb to be removed

Curb Opening – lowered curb to allow ingress and egress of vehicles

Driveway Approach – paved area in right-of-way between sidewalk and back of curb, to allow vehicle ingress and egress

Please answer the following questions:

- A. Are there any existing curb openings at this property?
 Yes (If **yes**, questions B & C must be answered) No (If **no**, proceed to question D)
- B. Will the existing curb opening be part of an existing approach that will remain active? Yes No
If **yes**, will the existing approach be modified? Widened Narrowed N/A
If **no**, or if the curb opening is to be narrowed, the section(s) of unused curb, gutter and/or approach(s) must be removed and replaced with full-height curb sections, formed to match the adjacent curbs and the lawn park must be restored with grass. This **will** require the contractor to fill out **PWE002 & PWE010** forms.
Were forms PWE002 & PWE010 obtained Yes _____ Initial
- C. Will the existing curb opening be part of the proposed driveway approach? Yes No
If **yes**, will the existing curb opening be modified? Widened Narrowed N/A
If **no**, or if the curb opening is to be narrowed, the section(s) of unused curb and gutter must be removed and replaced with full-height curb sections, formed to match the adjacent curbs. This **will** require the contractor to fill out **PWE002 & PWE010** forms.
Were forms PWE002 & PWE010 obtained Yes _____ Initial
- D. Will the proposed approach and curb opening and/or curb cut be directly in-line with the garage door or driveway area? Yes No
If no, you **MUST** get the approval of the City Engineer before you proceed.
- E. Is the curb and gutter overlaid with asphalt? Yes No
If yes, an inspection by the Sidewalk Inspector is required before pouring concrete.
Was the Sidewalk Inspector contacted Yes _____ Initial
- F. Please indicate which method the curb opening will be modified by:
Curb Head Cut **This cut must be performed by machine cutting, not by hand. If hand cut, the contractor will be required to remove and replace the entire section of Curb and gutter.**
New Curb and Gutter **This will require the contractor to fill out PWE002 & PWE010 forms.**
Were forms PWE002 & PWE010 obtained Yes _____ Initial

I HEREBY ATTEST AND AGREE TO THE ABOVE.

Print Name: _____

Signature: _____ Date: _____