



FOR OFFICE USE ONLY	
Date Application Rcvd:	_____
Cash/Check/Credit Amt(\$):	_____ Receipt #: _____
Date Bench Ordered:	_____ Installed: _____
Date Marker Approved:	_____ Marker Installed: _____

Application for Memorial Bench or Tree
Form #PRK001 (rev. 01/2023)

Date: _____

Select One: Memorial Bench with Marker Memorial Tree with Marker

In Memory Of: _____

Name of Donor or Representative: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Requested Park Location: _____

Note: The Park Division will work with the donor to best accommodate the request for benches and trees, but the park location and/or tree species requested is not guaranteed. Park staff will contact donor to notify them of installation date.

No memorials will be added to Southport Park at this time.

Memorial Bench & Marker – Cost of Material & Installation

Requested Bench Style: Du More 94 McConnell
 (only the Du Mor 94 bench is approved for HarborPark area)

Please see [our website](#) for approved bench styles.

Bench Marker: If requested, a permanent 6"x2" marker will be ordered, through [Crown Trophy](#), & installed on the bench by the Park Division.

Bench Marker Inscription Information ONLY [No more than 35 characters in Line 1]

Line 1: _____

Line 2: Month _____ Year _____

Example:
In Memory of John William Smith
June 2005

Memorial Tree & Marker – Price Vary

Requested Tree Species: _____

Tree Species is Dependent on Park Division Approval.

After the request is received, the City Forester will review for placement and for tree selections. Once the placement is agreed upon, the tree can then be purchased, by the donor, from Swartz Nursery at 1743 30th Ave, Kenosha, WI; 262.552.8210.

Tree Marker: No memorial markers may be placed at the site, on or near the tree without permission from the Board of Park Commissioners. Once approved by the Board of Park Commissioners, the donor can order a memorial tree marker through [Bosman Monuments](#) at 6511 52nd St, Kenosha, WI 53144; 262.657.3231.

The nursery and marker manufacturer will contact the Park Department when the tree/marker is ready for pick-up, staff will then plant the tree/place the marker, and notify the contact person listed above.

Return this form to:
City of Kenosha,
Park Department
3617 65th St
Kenosha, WI 53142