Kenosha Police Department Policy and Procedure Manual

Subject: Personal Protection Equipment

Effective Date: May 1, 2014
Last Revised: May 1, 2014
Last Reviewed: May 1, 2014
Policy Number: 41.12
Distribution: All Personnel
Recertification Date: Annually
Number of Pages: 2

I. PURPOSE

The purpose of this policy is to provide the employees of the Kenosha Police Department with guidelines in the care and use of personal protection equipment.

II. POLICY

It is the policy of the Kenosha Police Department that sworn / non-sworn personnel will use the personal protection equipment that is provided to them in a manner which promotes safety for themselves and others.

III. DEFINITIONS

A. Traffic Safety Vest: Is a high visibility garment provided to sworn / non-sworn personnel for use while performing traffic direction and other duties while in the roadway.

B. Personal Flotation Device (PFD): A life jacket, or life buoy, for use by a single person.

C. Water Related Call: Any call which may require operations to be conducted in or on the shoreline of a body of water, such as Lake Michigan, inland rivers or retention basins, including the rocks along Lake Michigan and the north and south pier, or any other pier or dock.

IV. APPLICATION

This policy and procedure shall apply to all sworn / non-sworn personnel of the Kenosha Police Department who while in the performance of their duties are in a place or position which dictates for their safety this equipment should be utilized.
V. Procedures

A. All sworn / non-sworn personnel of the Kenosha Police Department while in the performance of their duties shall wear their issued Traffic Safety Vest:
   - While standing in the roadway directing traffic
   - While working special events which requires the officer to be in the roadway
   - At the scene of an emergency event, (i.e. vehicle crash), or event that causes an officer to be in the roadway, or exposed to vehicular traffic, excluding traffic stops

B. All sworn / non-sworn personnel of the Kenosha Police Department while in the performance of their duties shall wear a Personal Flotation Device when:
   - Responding to a water related call

C. Care of equipment
   - If not activated, the Personal Flotation Device must be returned to its original packaging at the conclusion of the call
   - If the Personal Flotation Device is activated, it should be turned in to supervision for replacement
   - Officers shall not alter the internal contents of the Personal Flotation Device

D. All sworn / non-sworn personnel shall read and familiarize themselves with the personal flotation device owner's manual.

JOHN W. MORRISSEY, CHIEF OF POLICE