



Kenosha Police Department Citizen Complaint Form

Kenosha Police Department
1000-55th Street
Kenosha, Wisconsin 53140

If you wish to make a complaint against a police officer of the Kenosha Police Department, you need to complete and sign this Citizen Complaint form. Once the department has received the signed form, an investigation will be initiated and completed as soon as possible. However, much depends on the depth of the investigation and/or the availability of involved persons. You will be provided a contact person who will keep you informed of the status of the investigation. Upon completion of the investigation, you will be provided with a written disposition from the Chief of Police or his designee which will explain the results of the investigation.

If the complaint is not resolved to your satisfaction, you may request a meeting with the Chief of Police to discuss the matter, or as an alternative, you may file formal charges against the police officer with the City of Kenosha Police and Fire Commission.

Pursuant to Section 62.13(5) of the Wisconsin Statutes, you may, as an alternative, file your complaint directly with the Board of Police and Fire Commissioners. Formal charges can be filed if you believe that you are an aggrieved person. Formal charges must be in writing and must be sufficiently detailed so that all parties understand the conduct involved and contain the specific rules, regulations, or standards of conduct you believe the police officer violated. The formal charges shall be filed with the Chairperson of the Board of Police and Fire Commissioners. The rules for any subsequent investigation and resolution of those charges are set by the Board.

| Complainant's Information | | | | | | |
|-----------------------------------|-------------------|-----------------|----------------------|--------------|--------------------------|----------------------|
| <u>Name (Last, First, Middle)</u> | | | <u>Date of Birth</u> | | <u>Today's Date</u> | <u>Case Number</u> |
| <u>Address</u> | | <u>City</u> | | <u>State</u> | <u>Zip</u> | <u>Email Address</u> |
| <u>Home Phone</u> | <u>Cell Phone</u> | <u>Employer</u> | | | <u>Work Phone Number</u> | |

| Incident Information | |
|-------------------------------|--------------------------|
| <u>Incident Date and Time</u> | <u>Incident Location</u> |

| |
|-----------------------------|
| <u>Details of Complaint</u> |
|-----------------------------|

| Witness Information | | | |
|---|--------------|---------------------|----------------|
| <u>Witness Name (Last, First, Middle)</u> | <u>Phone</u> | <u>Relationship</u> | <u>Address</u> |
| <u>Witness Name (Last, First, Middle)</u> | <u>Phone</u> | <u>Relationship</u> | <u>Address</u> |

| Officer Information |
|---|
| <u>Name, Badge and Rank of Accused Officer(s), if known, or Description</u> |

| Resolution Requested |
|----------------------|
| |

| LEGAL NOTE - PLEASE READ BEFORE SIGNING | |
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| <p><i>It is important to note that making a statement which you know to be untrue may subject you to criminal charges and/or a civil lawsuit. Wisconsin State Statute 946.66 states, knowingly makes a FALSE complaint regarding the conduct of a Law Enforcement Officer is subject to a Class "A" forfeiture (Arrest). This statute has been adopted by the City of Kenosha, Code of General Ordinances, Section 11.02(Q).</i></p> | <i>"Whoever"</i> |

| Acknowledgement |
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| <i>I acknowledge that I have read the information on this document and that the information and statement I provided are true and correct.</i> |
| Complainant's Signature Date Witness Signature |

| For Kenosha Police Department Use Only | | | |
|---|-------|---------------------------|-------|
| Copy of Complaint Provided to Complainant | _____ | Disposition | _____ |
| Date Complaint Assigned | _____ | Date Complainant Notified | _____ |
| Complaint Assigned to | _____ | Notification Made By | _____ |

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| <p>Please print completed document and mail to: Chief of Police Kenosha Police Department 1000-55th Street Kenosha, WI 53140</p> |
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