

**KENOSHA AREA TRANSIT
DRUG-FREE WORKPLACE ACT POLICY**

Revision Number	Revision Date
Initial Issue-1	March 13, 1995
2	October 24, 2019

PURPOSE:

For Kenosha Area Transit to maintain a drug-free workplace in accordance with 41 U.S.C. 702 and 49 CFR Part 32.

SCOPE:

The scope of the Drug-Free Workplace act applies to all employees of Kenosha Area Transit.

POLICY:

The unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in the workplace is prohibited. Failure to follow this prohibition will result in disciplinary action up to and including discharge.

All employees must abide by the terms of the policy statement as a condition of employment.

If convicted of a drug statute violation that occurred in the workplace, employees are to report it to Kenosha Area Transit in writing no later than five calendar days after such a conviction.

Director of Transportation

Date