2017 ADOPTED BUDGET
CITY OF KENOSHA

SUBMITTED BY
The Honorable John M. Antaramian, Mayor

Frank J. Pacetti, City Administrator

FINANCE COMMITTEE
Daniel Prozanski, Jr.,
Chairman
Curt Wilson
Patrick Juliana
Anthony Kennedy
Scott N. Gordon
Dave Paff
CITY OF KENOSHA, WISCONSIN

MEMBERS OF THE COMMON COUNCIL

Curt Wilson.......................................................... President
Eric J. Haugaard .................................................. Alderperson, 1st District
John Fox................................................................ Alderperson, 2nd District
Jan Michalski....................................................... Alderperson, 3rd District
G. John Ruffolo ................................................... Alderperson, 4th District
Rocco J. LaMacchia, Sr. ........................................... Alderperson, 5th District
Dave Paff ............................................................ Alderperson, 6th District
Patrick Juliana ...................................................... Alderperson, 7th District
Kevin E. Mathewson ............................................. Alderperson, 8th District
Keith W. Rosenberg ............................................. Alderperson, 9th District
Anthony Kennedy ............................................. Alderperson, 10th District
Scott N. Gordon ................................................ Alderperson, 11th District
Mitchell Pedersen............................................... Alderperson, 12th District
Curt Wilson........................................................... Alderperson, 13th District
Daniel L. Prozanski, Jr. ........................................ Alderperson, 14th District
Jack Rose.......................................................... Alderperson, 15th District
Jesse Downing.................................................... Alderperson, 16th District
David F. Bogdala...................................................... Alderperson, 17th District
RESOLUTION NO. 141-16

BY: Committee on Finance

ADOPTING 2017 BUDGETS, MAKING APPROPRIATIONS
AND LEVYING 2016 PROPERTY TAXES

WHEREAS, budgets have been presented to the Common Council of the City of Kenosha in accordance with law, setting forth estimated receipts and expenditures for the year 2017.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION ONE That a tax be levied against all taxable property within the City of Kenosha for the purpose of defraying the expenditures of appropriations for the City General Fund as set forth, in the sum of $51,358,770.

Revenues for the City of Kenosha General Fund other than the General Property Tax for the Fiscal Year 2017 are hereby fixed and determined in the amount of $26,989,442.

SECTION TWO Appropriations for City General Fund Operation. That there be and hereby is appropriated out of the receipts of the City General Fund of the City of Kenosha for the Year 2017 to various accounts comprising the City General Fund Budget in the amount of $78,348,212.

EXPENDITURES

GENERAL GOVERNMENT
- Council: $252,970
- Legal: 861,574
- Board of Review: 10,700
- Mayor's Youth Commission: 800
- Independent Audit: 66,500
- Assessing: 651,453
- Labor Negotiations: 11,945
- Budget/Financial Services: 822,343
- Information Technology: 752,639
- Clerk-Treasurer: 491,949
- Administration: 595,298
- Human Resources & Labor Relations: 714,923
- Mail: 112,750
- Community Development & Inspections: 1,908,609
- Municipal Building Facility: 497,102
- Other Facilities: 60,725
- Elections: 114,105
<table>
<thead>
<tr>
<th>Service</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Municipal Court</td>
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<tr>
<td><strong>TOTAL GENERAL GOVERNMENT</strong></td>
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<tr>
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<td>Planning, Research &amp; Training</td>
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</tr>
<tr>
<td>Auxiliary Services</td>
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<tr>
<td>Kenosha Street Crimes Unit</td>
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<td><strong>Total</strong></td>
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<tr>
<td><strong>Fire Department</strong></td>
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<tr>
<td>Fire Administration</td>
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<tr>
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<td><strong>TOTAL PUBLIC SAFETY</strong></td>
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</tbody>
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PUBLIC WORKS
  Public Works Administration $318,114
  Engineering 355,000
  Roadways & Bridges 1,791,156
  Snow & Ice Removal 1,032,221
  Electrical Maintenance and Service 1,682,639
  Street Signs & Markings 198,907
  Auxiliary Services 77,754
  Waste Collections 2,243,001
  Solid Waste Disposal 1,613,202

TOTAL PUBLIC WORKS $9,311,994

HEALTH SERVICES
  Health Administration-Professional Services $960,684
  Animal Control 149,255

TOTAL HEALTH SERVICES $1,109,939

PARKS
  Park Administration $330,371
  Baseball Diamonds 225,300
  Flower Gardens 158,660
  Soccer 62,253
  Beaches 31,780
  Special Areas & Activities 100,911
  General Maintenance 2,253,430
  Swimming Pools 329,502

TOTAL PARKS $3,492,207
CONTRIBUTIONS TO OTHER FUNDS

Enterprise - Mass Transit $1,281,848
Enterprise - Airport 321,348
I.S.F. - Central Stores 52,850

TOTAL CONTRIBUTION TO OTHER FUNDS $1,656,046

EMPLOYEE FRINGE BENEFITS

Group Life Insurance $80,000
State Unemployment Compensation 150,000
Personal Use of City Cars 675

TOTAL EMPLOYEE FRINGE BENEFITS $230,675

GENERAL INSURANCE

General Insurance Costs $478,700
General Insurance-Administrative 124,360
General Insurance-Claims Paid 150,000
General Insurance-Worker's Compensation 520,000

TOTAL GENERAL INSURANCE $1,273,060

MISCELLANEOUS NON-DEPARTMENTAL

Tax Roll Refunds $90,000
Sales Tax 10,000
Bad Debt Expense 35,000
Miscellaneous Expense 40,000

TOTAL MISCELLANEOUS NON-DEPARTMENTAL $175,000

RESERVES

Contingency $250,000
Salary & Fringe Benefit 370,443

TOTAL RESERVES $620,443
DEBT SERVICE - NET OF REVENUES
TOTAL DEBT SERVICE-NET OF REVENUES $11,391,238

TOTAL EXPENDITURES $78,348,212

SECTION THREE Payment of Claims. That the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the payment of all claims and expenditures of all monies within the limitations of the above appropriations.

SECTION FOUR Recycling and Yardwaste Program Special Revenue Fund and Payment of Claims. That a tax in the amount of $387,066 be levied for the Recycling and Yardwaste Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

SECTION FIVE Tax Levy for Emergency Medical Services. That a tax in the amount of $4,963,595 be levied for the Emergency Medical Services Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

SECTION SIX Tax Levy for Community Promotion. That a tax in the amount of $ 92,780 be levied for the Community Promotion Special Revenue Fund and that the Mayor, City Clerk-Treasurer and Director of Finance be and they hereby are authorized to draw the necessary orders from time to time for the current expense of the operating system.

SECTION SEVEN Tax Levy for Public Library. That a tax in the amount of $4,688,066 be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Library Board for the current expense of operating the Kenosha Library System.

SECTION EIGHT Tax Levy for Public Museum. That a tax in the amount of $1,736,465 be levied against all taxable property within the City of Kenosha, which sum shall be appropriated to the Museum Board for the current expense of operating the Kenosha Museum.

SECTION NINE For TID No. 17, The Common Council appropriates payment of the Tax Increment Project Revenue Bonds, (5th Avenue Lofts) (the “Bonds”) the tax increment revenue (“Tax Increments”) derived from the Developer’s Property in Tax Incremental District No. 17 which is described in the Development Financing Agreement (Tax Incremental District No. 17) dated as of December 18, 2014 between the City and 5th Avenue Lofts, LLC, to the extent such Tax Increments are necessary to pay the debt service due on the Bonds in 2017.
Adopted this 16th day of November, 2016.

APPROVED

_________________________________

MAYOR

John M. Antaramian

ATTEST

_________________________________

CITY CLERK

Debra L. Salas

Drafted by: Department of Finance
TO: MEMBERS OF THE COMMON COUNCIL

I am pleased to present for your consideration the 2017 Annual Operating Budget for the City of Kenosha.

The City maintains the budget document as a tool for financial planning and to provide additional information on the services provided by the City. As a result, the City has received the Distinguished Budget Award from the Government Finance Officers Association for the last twenty-two years. This award is only given to those units of government which have made an outstanding effort to provide meaningful information to all users of the budget document.

Development continued to make an improvement during 2016. Improvement in development, even slow improvement, is anticipated to continue to add jobs and provide an increased tax base. While it is important for a community to grow, to add jobs and tax base, it must also recognize that growth has an impact on City operations. Spending limits imposed by the Expenditure Restraint Program means that the City has to continue to look for ways to control costs in the face of an increased demand for services on operations which occurs with improvement in development. This formula allows for an adjusted allowable community growth and inflation, and is imposed on expenditures of the general fund only. In some years, this task was easier than in other years; however, the City has always been able to meet the requirements of the program and will do so again this year. The state modified the definition of “inflation factor” effective with the 2012 budget from a CPI floor of 3% to zero. Based on the consumer price index, this change has had an impact. The
formula includes an adjustment for the percentage increase in net new construction compared to equalized values for the City.

In an attempt to resolve its budget deficit, the State of Wisconsin reduced state aid to local governments. The loss of $1.6 million in state revenue, as a result of the state's action taken in 2004, continues to affect future budgets for the City. In 2010, facing another budget deficit, the State of Wisconsin reduced state aid to local governments resulting in an estimated $500,000 loss for the City for the budget year. The 2012 budget realized a further reduction in state aid of $1.8 million less than 2011. The 2017 budget reflects an increase in the funding amount.

Local governments continue to be under levy limits by the State. Under these limits, the levy can not exceed the percentage increase in the City's net new construction percentage (with a few exceptions). This formula allows for only community growth on revenues (the levy) for all city services. Net new construction has gone from a high of 3.493% seven years ago to 0.241% for the 2014 budget. Net new construction for the 2016 budget was 3.352% compared to 0.899% for the 2017 budget. The formula allows for no increase in levy dollars to support the rate of inflation.

GOALS FOR 2017

Construction and proposed construction projects continue to increase compared to the last few years. Until fully realized, there will continue to be an impact on growth numbers which will continue to impact expenditure restraint and levy limit calculations. This budget was developed in an attempt to look beyond 2017. Maintaining delivery of services to the citizenry and balancing the expenditure cap, levy freeze and tax mill rate continue to be a challenge. This budget balances this expectation with the allocation of available resources – a combination of expenditures and revenue adjustments. The budget does contain adjustments to expenditures, as explained in the Expenditure Highlights Section without eliminating essential services.
OPERATING BUDGET ISSUES

Revenues

Major Revenues:

• Expenditure Restraint Program – This program was initiated in 1991 in an attempt to control municipal expenditures and, therefore, hold down increases in property tax levies. The concept of this voluntary program is quite simple. If a municipality's general fund budget, excluding debt service, does not exceed a certain percentage set by the State each year, then the municipality will receive a payment under the program. This percentage increase is the annual rate of inflation as measured by the Consumer Price Index, plus an additional percentage to account for real growth (net new construction) in the community.

This latter factor is equal to 60% of the percentage increase in net new construction during the prior year. For the City to qualify for a payment in 2018, the 2017 budget must not increase by more than an estimated 1.4%, excluding debt service and tipping fees compared to 2.3% change for the 2016 budget. Failure to do so results in the loss of the entire payment of approximately $2.5 million. The Expenditure Restraint program is a critical factor that must be taken into consideration in developing the General Operating Budget. The 2017 budget once again qualifies us for this payment. Kenosha has qualified for this payment every year since the inception of the program.

• State Shared Revenues – This program, which has been in existence for many years and is the largest source of non-tax levy revenue in the General Fund. It accounts for about 14.7% of total revenue for 2017. This program has resulted in revenue representing as much as 24% of our total general fund revenues, which was prior to 2004 and has been declining each year.

Shared Revenue is driven by a complicated formula which determines a municipality's wealth and financial need in comparison to other municipalities throughout the State of Wisconsin. While there are a number of components to the
formula, a major element is per capita equalized values. This is the factor used by the
state to determine a municipality’s “tax base wealth” and has a major impact on the
amount of shared revenues a community receives in a given year. The formula also
has a provision which guarantees that a community will receive at least 95% of the
prior year's amount.

- General Transportation Aids – There are two payments under this program. The
  Local Streets payment assists local governments in the maintenance, improvement,
  and construction of local roads. Connecting Streets funding is for portions of the
  State of Wisconsin trunk highway systems that pass through the City.

Decreases in state funding are particularly difficult to absorb if there is little growth
in other non-tax levy revenues. Whereas major state and federal aid once accounted
for 56% of general fund revenues, these sources only make up approximately 22.4%
of the 2017 budget compared to 26% three years ago. Without the ability to increase
non-tax levy revenues by this same percentage of loss in aids and the desire to not
eliminate essential services, pressure will continue to be placed on the tax levy.

Other Revenues:

- Revenues generated for licenses and permits are reviewed by the responsible
department and recommended changes are made to the Common Council for
approval, generally on an every other year basis. The amount of revenue that is
generated from permit and development fees is based on the development and
construction market. The 2017 budget reflects a slight increase in revenues compared
to the 2016 budget.

- Public charges for services revenues such as swimming pools and other Park fees are
  weather sensitive. The 2017 budget reflects a slight decrease in budgeted revenues
  compared to the 2016 estimate.

- Commercial Revenues – The largest revenue in this category is the Cable Franchise
fee. The 2017 budget reflects a slight change from the 2016 estimate.

- Municipal Court Fines and Costs – The 2017 budget reflects no change from the 2016 estimate.

- Other revenues – Will remain essentially unchanged from 2016.

**Revenue Assumptions:**

- Revenue assumptions are based on the best available source of information.

**Major Revenues:**

1) Expenditure Restraint Program, State Shared Revenue and General Transportation Aids amounts are as projected by various state agencies.

2) Other Revenues – The Finance Department reviews past actual revenue history. This trend is adjusted annually for known or anticipated variables. Departments are responsible for reviewing the fees for services provided by their departments and making appropriate recommendations to the Common Council for revisions.

**Expenditure Highlights**

The City has a long tradition of responsible budgeting. The 2017 expenditure budget continues this tradition using constraints set by this administration. The 2017 expenditure budget criteria given to department heads stated that the 2017 budget is again tax levy driven due to the levy limits mandated by the State. The expenditure budget for 2017 is approximately $1.6 M more than 2016. The following highlights major areas for 2017.

Community Protection and Quality of Life – This Administration continues to place the safety, health, and welfare of the community as a top priority. The 2017 Operating and Capital Improvement budgets for Police, Fire, Public Works, and Parks Departments reflect this commitment.
1) Public Safety—The success in community protection is a direct reflection of a continuing long-standing budgetary commitment to provide personnel, equipment and training necessary for a strong protective services program. In order to keep pace and respond to the increasing challenges of our changing world, we need to continue to provide the necessary tools for protective services to ensure that these departments can continue to operate at a high level in responding to all types of emergencies. To continue to honor the commitment to the citizenry, the 2017 budget includes one additional Sergeant position effective January 1, 2017.

2) In 2014, the City contracted for a classification and compensation study. The study was completed, approved by Council and implemented effective July 1, 2015. The 2017 budget continues the implementation of the study with most employees included in the study progressing through steps within the plan.

3) The 2017 budget includes funding for an expanded transit service for some existing routes and the creation of new routes to areas such as the Amazon Fulfillment Center.

**Debt Administration**

The City's bond rating has maintained an A & P bond rating of AA. That rating increase was based on the City's continued growth in tax base, a solid financial operation, reserve balances and above average but manageable debt. In order to maintain this rating, the City needs to continue it's responsible budgeting while maintaining a sound reserve balance. The City also maintains a rapid repayment of its debt.

**CAPITAL IMPROVEMENT PROGRAM**

We continue to make strides in our goal of linking the Capital Improvement Program (CIP) with the Operating Budget. Changes that have already been implemented include detailed project descriptions, project priorities, and the rationale used to determine what capital outlay to include in the Operating Budget and what to include in the Capital Improvement Program.

The CIP document also includes an estimate for the impact each project will have on the annual operating budget. This document is an important long-range planning guide which is
updated annually due to project priority changes, project cost changes, etc. The Capital Improvement Budget provides a five year plan for annual Common Council approval.

The increased focus on the Capital Improvement Program, with specific funding targets, has the benefit of allowing the City to maintain stable long-term borrowing requirements, to do a better job of long-range planning, to maintain the City's infrastructure on a more current basis, and to continue to replace City equipment on a replacement plan basis which will reflect in equipment maintenance operating expenditures. The 2017 – 2021 budget reflects an average of $11.8 million over the 5 year period.

Some highlights include:

Street Improvements – Improving the condition of our street infrastructure continues to be a priority. This emphasis, besides providing an economic benefit to our citizens, positively impacts our operating budget as less resources are needed for repairing of potholes and general maintenance.

Other Improvements - Replacement of fire vehicles and equipment as well as the ongoing replacement of police squads and equipment. The combining of two existing fire stations into one larger station in order to better serve the citizens.

**ECONOMIC REPORT**

The following discusses economic development in the City, including the Business Park of Kenosha.

- Uline Distribution Center – 840,000 square feet, anticipated 500 full and part time positions. Anticipated occupancy is spring of 2017.
- Springs at Kenosha – 280 market rate rental units. Anticipated construction time line is 18-24 months with first units ready for occupancy in fall/winter of 2016.
- Kenosha Unified School District Athletic Facilities – a new football stadium is being erected on the Bradford High School campus while the current Ameche Field
bleachers are being renovated. Athletic improvements are also occurring at Bullen Middle School, Tremper High School and Indian Trail High School. Improvements are projected to be completed for the opening of the 2016-2017 school year.

- Brookside Care Center Addition – adding 72 rooms to the existing rehabilitation facility as well as renovating the existing rooms. Construction began in May 2016 and is anticipated to last about two years.

- Sagewood Apartments – 70 market rate rental units. 32 units have already been approved for occupancy, and construction continues on the remaining 38 units. Anticipated completion of all units is summer of 2017.

- Gateway Technical College Safety Center Addition – a 13,155 square foot addition to house a shooting range for local law enforcement training. Construction began in May 2016 and anticipated occupancy is fall of 2016.

- Nappa Car Wash – a new 5,648 square foot automated car wash. An existing building was razed and construction will commence in summer of 2016 with anticipated occupancy by winter of 2016.

- Ross/Burlington Coat Factory – an 8,800 square foot addition to the existing shopping center to house two new tenants. Construction began in June 2016 with anticipated occupancy by fall of 2016.

- Heritage House – plans announced for renovation of this historic downtown building as a boutique hotel. The plans would include an addition of sixty-eight hotel rooms. Plans have been approved by the City Plan Commission and Historic Preservation Commission. Construction is scheduled to begin in mid-2016.

- Residences at Library Park – also involves the renovation of an historic downtown building, forty-seven units are to be renovated in the building. Construction to begin in mid-2016.

- Aldi’s – The City Plan Commission approved plans for this 19,787 square foot grocery store to be located at Green Bay Road and Washington Road. The developer intends to begin construction some time in 2016 with occupancy anticipated for 2017.

- O-Reilly Auto Parts – has purchased an existing vacant restaurant and parking lot on the City’s north side. The existing building was razed to make room for the new store. Occupancy was granted in January of 2016.
• Menards – plans have been submitted to expand the lumber warehouse and yard as well as increasing the store footprint by enclosing portions of the outdoor garden area.

• Gateway Mortgage – the City Plan Commission has approved this 9,930 square foot office building. Gateway Mortgage would move from their current location to this new office building along Green Bay Road. Construction is anticipated to begin in summer of 2016.

• Kenosha Assisted Living – Bay Ridge Center – plans have been approved for this 92 bed elderly care facility along Green Bay Road. Three new buildings would be constructed that would include treatment for Alzheimer’s along with other related care.

• Southport Commons Park – Quality Centers, Inc. has announced plans to construct a 240,000 speculative industrial building. The City Plan Commission has recommended approval of a rezoning of the site to Industrial. If approved, construction could begin in late summer of 2016.

• Fifth Avenue Lofts – a five-story apartment with sixty rental units. Constructed on the site of the former Wells Manufacturing building in Downtown Kenosha. Construction began in spring of 2015 with occupancy granted in February of 2016.

• Fresh Thyme – a new organic grocery store located within the existing Southport Plaza shopping center. An additional 7,000 square feet of space was added to accommodate the new store.

• Waterfront Warehouse – the owner of the adjacent restaurant purchased and rehabbed this building on the City’s north side. The new restaurant opened in May of 2016.

**OUTLOOK**

The future continues to present the challenge of planning and managing growth while keeping property taxes under control. The City is constantly looking at new and better ways of providing essential services while also maintaining the quality of life factors that attract people to Kenosha for homes, jobs and recreation.

We have shown success as demonstrated by the continued diversification of the local
economy, and a low crime rate while keeping our overall costs low in comparison to other similarly sized communities in the state. We continue to make capital investments in the community to secure the bright economic future that has been achieved thus far.

With continued vision, cooperation, and planning, I am confident Kenosha will remain a great place to live and work.

Sincerely,

[Signature]

John M. Antaramian
Mayor
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The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to the City of Kenosha, Wisconsin for the fiscal year 2016.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Tab</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Budget Policies</td>
</tr>
<tr>
<td>2</td>
<td>Budget Summaries</td>
</tr>
<tr>
<td>3</td>
<td>General Fund</td>
</tr>
</tbody>
</table>

## Budget Policies
- Budget Policies .................................................. 1-1

## Budget Summaries
- City Overview and Organization ........................................ 2-1
- Summary of Full-Time Positions ........................................ 2-2
- Description of Fund Structure ........................................ 2-3
- Budget Summaries .................................................... 2-6

## General Fund
- General Fund ......................................................... 3-1
- Summary of Revenues & Expenditures .................................... 3-2
- Analysis of Fund Balance ............................................... 3-24

### General Government
- General Government ...................................................... 3-25
- Common Council .......................................................... 3-26
- Legal ........................................................................... 3-28
- Board of Review ......................................................... 3-30
- Mayor’s Youth Commission ............................................. 3-32
- Independent Audit .......................................................... 3-34
- Assessing ....................................................................... 3-36
- Labor Negotiations .......................................................... 3-40
- Finance - Budget/Financial Services ..................................... 3-42
- Information Technology .................................................... 3-46
- City Clerk/Treasurer ......................................................... 3-48
- City Administration .......................................................... 3-50
- Human Resources & Labor Relations ...................................... 3-52
- Mail ............................................................................. 3-56
- Community Development & Inspections .................................. 3-58
- Municipal Building Facility .............................................. 3-62
- Elections ......................................................................... 3-66
- Municipal Court ............................................................... 3-68
## TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Tab</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Safety</td>
<td></td>
</tr>
<tr>
<td>Police Department</td>
<td>3-71</td>
</tr>
<tr>
<td>Fire Department</td>
<td>3-101</td>
</tr>
<tr>
<td>Health Services</td>
<td>3-118</td>
</tr>
<tr>
<td>Public Works</td>
<td></td>
</tr>
<tr>
<td>Public Works - Streets and Waste</td>
<td>3-121</td>
</tr>
<tr>
<td>Parks</td>
<td></td>
</tr>
<tr>
<td>Parks</td>
<td>3-148</td>
</tr>
<tr>
<td>Non-Departmental</td>
<td></td>
</tr>
<tr>
<td>Other Service Accounts</td>
<td>3-175</td>
</tr>
<tr>
<td>4 Special Revenue Funds</td>
<td></td>
</tr>
<tr>
<td>Special Revenue Funds</td>
<td>4-1</td>
</tr>
<tr>
<td>Special Revenue Funds Major Revenues</td>
<td>4-3</td>
</tr>
<tr>
<td>Community Development Block Grant Program</td>
<td>4-4</td>
</tr>
<tr>
<td>Library</td>
<td>4-6</td>
</tr>
<tr>
<td>Museums</td>
<td>4-12</td>
</tr>
<tr>
<td>School Resource Officers Program</td>
<td>4-18</td>
</tr>
<tr>
<td>Sign Inspection Program</td>
<td>4-19</td>
</tr>
<tr>
<td>H.O.M.E. Program</td>
<td>4-21</td>
</tr>
<tr>
<td>Recycling</td>
<td>4-22</td>
</tr>
<tr>
<td>Yard Waste Management</td>
<td>4-23</td>
</tr>
<tr>
<td>Emergency Medical Services</td>
<td>4-28</td>
</tr>
<tr>
<td>Community Promotion</td>
<td>4-32</td>
</tr>
<tr>
<td>5 Debt Service Funds</td>
<td></td>
</tr>
<tr>
<td>Debt Service Funds</td>
<td>5-1</td>
</tr>
<tr>
<td>Debt Service Funds Major Revenues</td>
<td>5-2</td>
</tr>
<tr>
<td>Summary of 2016 Debt Retirement Funding and Statutory Debt Limit</td>
<td>5-5</td>
</tr>
<tr>
<td>Schedule of Debt Service Requirements</td>
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</tr>
<tr>
<td>6 Capital Improvement Program</td>
<td></td>
</tr>
<tr>
<td>Capital Improvement Program</td>
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</tr>
<tr>
<td>Capital Improvement Project Major Revenues</td>
<td>6-2</td>
</tr>
<tr>
<td>Non-Routine Capital Improvement Projects</td>
<td>6-3</td>
</tr>
<tr>
<td>Capital Improvement Program Summary</td>
<td>6-6</td>
</tr>
</tbody>
</table>
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Tab</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 Enterprise Funds</td>
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<td>Enterprise Funds</td>
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</tr>
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<td>Enterprise Funds Major Revenues</td>
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</tr>
<tr>
<td>Storm Water Utility</td>
<td>7-3</td>
</tr>
<tr>
<td>Parking</td>
<td>7-22</td>
</tr>
<tr>
<td>Mass Transit</td>
<td>7-23</td>
</tr>
<tr>
<td>Airport</td>
<td>7-43</td>
</tr>
<tr>
<td>Golf Course</td>
<td>7-48</td>
</tr>
<tr>
<td>Kenosha Water Utility</td>
<td>7-52</td>
</tr>
<tr>
<td>8 Internal Service Funds</td>
<td></td>
</tr>
<tr>
<td>Internal Service Funds Major Revenues</td>
<td>8-1</td>
</tr>
<tr>
<td>Health Insurance Fund</td>
<td>8-2</td>
</tr>
<tr>
<td>Central Stores</td>
<td>8-3</td>
</tr>
<tr>
<td>Engineering Services</td>
<td>8-8</td>
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<tr>
<td>Fleet Maintenance</td>
<td>8-12</td>
</tr>
<tr>
<td>Civic Center</td>
<td>8-16</td>
</tr>
<tr>
<td>9 Supplemental Information</td>
<td></td>
</tr>
<tr>
<td>Capital Outlay Summary</td>
<td>9-1</td>
</tr>
<tr>
<td>Non-Capital Office Furniture and Equipment (362)</td>
<td>9-2</td>
</tr>
<tr>
<td>Other Non-Capital (369)</td>
<td>9-4</td>
</tr>
<tr>
<td>Overtime Summary</td>
<td>9-6</td>
</tr>
<tr>
<td>Temporary Summary</td>
<td>9-8</td>
</tr>
<tr>
<td>10 Statistical Information</td>
<td></td>
</tr>
<tr>
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<td>11 Glossary</td>
<td></td>
</tr>
<tr>
<td>Glossary</td>
<td>11-1</td>
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</table>
FINANCIAL POLICIES

The City of Kenosha's financial policies set forth the basic framework for the overall fiscal management of the City. Operating concurrently with changing circumstances and conditions, these policies assist the decision making process of the City Council. These policies provide guidelines for evaluating both current activities and proposals for future programs.

Most of the policies represent long standing principles, traditions and practices, and have followed generally accepted accounting principles. The policies have guided the City in the past and have helped maintain financial stability over a long period of time.

OPERATING BUDGET POLICIES

- The City will prepare an annual budget for all operating funds in accordance with §2.02 of the Code of General Ordinances, which incorporates, by reference, §65.90 and §62.12 of the Wisconsin State Statutes.

  The ordinance, in general requires:

  1. A budget for governmental and proprietary funds.
  2. A budget available for public inspection.
  3. A public hearing prior to adoption by the Common Council.
  4. An itemization of all indebtedness, expenditures, revenues, and anticipated surpluses.
  5. A two-thirds (2/3rds) vote of the entire membership of the Common Council to modify an adopted appropriation.

- The City will maintain a budgetary control system to ensure adherence to the adopted budget and will prepare reports comparing actual revenues and expenditures to budgeted amounts.

- A contingency account will be maintained in the annual operating budget to provide for unanticipated expenditures of a nonrecurring nature or to meet unforeseen increases in service delivery costs. Transfers from the contingency account must be approved by the Common Council.

- Budget amendments and transfers between departments are reviewed by the Finance Department; forwarded to Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.

- Budget transfers within departments are initiated by the department. The Finance Department reviews for availability of funds and approves. Transfers from personal services accounts to other accounts within the department must be reviewed and
approved by Administration.

- Carry over of prior year budget fund authorizations are initiated by the department. The requests are reviewed by the Finance Department and Administration for recommendation of approval to the Finance Committee with final approval by the Common Council.

- Budgets are classified as either lapsing (spending authority terminates at the year end) or non-lapsing (spending authority continues through the life of the project). All lapsing budgets are prepared for fiscal year operations beginning January 1 and ending December 31.

  **Lapping Appropriation**
  General Fund
  Various Special Revenue Funds
  Debt Service Funds
  Proprietary Funds
  Internal Service Funds

Budgeted revenues and appropriations for the ensuing year for this classification are established on a modified accrual basis of accounting. Proprietary fund budgets generally serve as a financial plan with revenues and costs varying with the demand for service.

  **Non-Lapping Appropriations**
  Capital Project Funds
  Community Development Block Grant

Budgets for this classification are established as a project-length budget which authorizes total expenditures over the duration of a project rather than year to year.

- Operating budgets are adopted on a fund/department/division(program) basis.

- Increases to the adopted budgets are made only in the following situations:
  - emergency situations
  - nonrecurring appropriations with offsetting revenues
  - carry over of prior year appropriations
OPERATING BUDGET PROCESS

The following established the City's operating budget for the ensuing fiscal calendar year.

- The City's operating budget process begins with the development of the budget calendar and instructions to department heads regarding the expenditure policy of the Mayor. This policy will include fiscal and operational guidelines as well as guidelines relating to budgetary increases, etc.

- Departments prepare budget requests and estimated projections, which provide the Departments of Administration and Finance with information to analyze the requests against previous budget years and against the total overall needs of the City.

- The Mayor, City Administrator, Director of Finance and Director of Personnel review department budgets with each department head and staff.

- Upon completion of these deliberations, the Finance Department will prepare the Executive Budget for presentation by the Mayor to the legislative body. The legislative body refers the Executive Budget to various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the Executive Budget and referral to the Common Council for adoption.

- The City holds a public hearing on the budget and a Committee of the Whole meeting to deliberate the Executive Budget and any amendments recommended by the Finance Committee.

- The budget is adopted by the Common Council through an appropriation resolution.

- Once the budget is adopted, the Finance Department makes the adopted version of the budget document available to all departments, legislative body and the public.

OPERATING BUDGET PREPARATION CRITERIA

The following budget criteria was established by the Mayor prior to the preparation of the 2017 Budget.

Budgets for 2017 must meet the requirements under the Expenditure Restraint Program and the State of Wisconsin municipal levy limit.
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 3</td>
<td>Mayor to distribute Operating Budget to the Common Council</td>
</tr>
<tr>
<td>October 7</td>
<td>Publication of Public Hearing Notice and Budget Summary in official newspaper.</td>
</tr>
<tr>
<td>October 24-</td>
<td>Committees review Proposed Budgets</td>
</tr>
<tr>
<td>November 8</td>
<td></td>
</tr>
<tr>
<td>November 9</td>
<td>Executive Proposed Budget presented to the Finance Committee with department heads in attendance.</td>
</tr>
<tr>
<td>November 10, if needed</td>
<td></td>
</tr>
<tr>
<td>November 15</td>
<td>Public Hearing and Committee of the Whole meeting.</td>
</tr>
<tr>
<td>November 16</td>
<td>Adoption of operating budget by Common Council.</td>
</tr>
<tr>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>--------------------</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>October 3</td>
<td>Mayor to distribute Capital Improvement Plan to the Common Council</td>
</tr>
<tr>
<td>October 24-November 8</td>
<td>Committees review Proposed Budgets</td>
</tr>
<tr>
<td>November 9</td>
<td>Finance Committee will review and make recommendations.</td>
</tr>
<tr>
<td>November 10, if needed</td>
<td>Public Hearing and Committee of the Whole meeting.</td>
</tr>
<tr>
<td>November 15</td>
<td>Common Council adoption of the five-year Capital Improvement Program document.</td>
</tr>
</tbody>
</table>
CAPITAL BUDGET POLICIES

- The City shall utilize available funding sources for capital improvements whenever practical and feasible:
  - grant funds
  - special assessments
  - developer contributions

- The City will develop a five year capital improvement program, which will be reviewed and updated annually, and adopted prior to the adoption of the operating budget.

- The complete five year capital project funding plan must be balanced each year by matching projected expenditures with proposed revenue sources.

- The City will maintain its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs. The budget will provide for the adequate maintenance and the orderly replacement of the capital plant and equipment from current revenues when possible.

- The City will try to ensure that industrial acreage is available for development within the City and served with necessary infrastructure.

CAPITAL IMPROVEMENT BUDGET PROCESS

The following established the City's capital improvement budget for the ensuing fiscal calendar year:

- The City's capital improvement budget process begins with the development of the budget calendar and instruction to department heads.

- Departments update five year Capital Improvement Plan budget requests. The five year budgets are analyzed against previous budget years and against the total overall needs of the City.

- The Mayor, City Administrator, and Director of Finance review department budgets with each department head.

- Upon completion of the deliberations, the Department of Community Development and Inspection will prepare a five year Capital Improvement budget for presentation by the Mayor to the legislative body. The legislative body refers the budget to the various standing committees and then to the Finance Committee. The Finance Committee is responsible for review of the budget and referral to the Common Council for adoption.

- The City holds a public hearing on the budget and the Committee of the Whole meeting to deliberate the budget as amended by the Finance Committee.
The budget is adopted by the Common Council through an appropriation resolution. Adoption of the Capital Improvement Budget must be done prior to adoption of the Operating Budget.

**REVENUE POLICIES**

- The City will try to maintain a diversified and stable revenue system to minimize short-run fluctuations in any one revenue source.
- The City will attempt to maximize benefits from major revenue sources as a way of maintaining a stable tax rate.
- The City will follow an aggressive policy of collecting revenues.
- The City will establish all user charges and fees at a level related to the full cost (operating, direct, and indirect) of providing the service, whenever practical.
- The City will review license fees/charges to determine if the revenues support the cost of providing the service.
- Sewer and Water Utility funds will be self-supporting through user fees.
  - Rate adjustments for the Sewer Utility will be submitted to the Common Council for review and approval.
RESERVE POLICIES

• The City's General Fund operating budget will establish a contingency expenditure appropriation in the annual operating budget to provide for all unanticipated expenditures of a nonrecurring nature, or to meet unexpected small increases in service delivery costs.

• It is the City’s goal to maintain a minimum General Fund fund balance equal to 10% of the subsequent year's General Fund operating budget to provide funds for reasonable cash flow needs. This reserve could also be used when the City encounters unforeseen emergencies such as storms, floods, severe unexpected increases in service costs, or other situations which are determined to be emergency situations by the Common Council.

• Reserves will be established in the Water and Sewer Utilities in accordance with Revenue Bond Ordinance provisions.

• All general obligation debts will be paid through a general debt service fund. Operating budgets will be prepared to meet the annual principal, interest, and service charge costs for each fund. Net debt service requirements (debt service expenditures less debt service revenue) will be funded through the general tax levy.
INVESTMENT POLICIES

AUTHORITY

The following Wisconsin State Statutes apply as to the authority of the City of Kenosha regarding public depositions and investments of public funds.

§34.01(5), Definition of Public Depository  
§34.05, Designation of Public Depository  
§34.06, Liability of Treasurer  
§34.07, Security  
§34.08, Payment of Losses  
§66.0603, Investments

The following factors are taken into consideration regarding the investment of City funds.

LEGALITY

§34.01(5) Wisconsin State Statutes name the eligible types of public depositories and §66.0603 Wisconsin State Statute defines authorized investments. The City shall comply with these statutes when making investments of funds.

SAFETY

Safety of principal is a prime consideration when City funds are invested.

Certificates of Deposit shall be purchased only from financial institutions as defined by Wisconsin State Statute §34.01(5), which are insured to the first $100,000.00 of principal by FSLIC, FDIC, or Wisconsin Credit Union Saving Insurance Corp. and are eligible for $400,000.00 principal guarantee by the State Municipal Guarantee Fund. Certificates of Deposit in excess of $500,000.00 shall be perfected by a third party agreement whereby collateral shall be held by a third party.

Acceptable collateral are Treasury Notes, Bills or Bonds, or any security backed by the full faith and credit of the United States government.
REPURCHASE AGREEMENTS

When City funds of less than $500,000.00 are invested in a repurchase agreement of fourteen days or less, the financial institution shall supply the City of a listing of U.S. Government securities that the institution is pledging on its books to secure the repurchase agreements. Repurchase agreements of $500,000.00 or more or in excess of fourteen days shall be secured the same as Certificates of Deposit.

The City Treasurer may make the following types of investments:

1. Investment of General Fund Float in City Concentration account per contract with the financial institution.
3. United States Treasury Bills, Notes, or Bonds.
5. Repurchase Agreements with designated Public Depositories.

LIQUIDITY

The immediate day to day cash flow needs of the City shall be considered when investment decisions are made.

Any investment maturing sixty days or longer shall not be made until the Treasurer and Director of Finance have agreed that the investment is prudent in regards to the cash flow needs of the City.

No funds shall be invested longer than one year.

YIELD

The yield of investment shall become a determining factor only after legality, safety, and liquidity have been determined.

The City Treasurer shall invest City funds, and in his/her absence, the Deputy City Treasurer or Director of Finance shall invest City funds.
DEBT POLICIES

- The City will confine long-term borrowing to capital improvements and equipment with high cost and long expected useful life.

- The City will follow a policy of full disclosure on every financial report and bond prospectus.

- The City will use short term debt for cash flow and bond or note anticipation purposes.

- The City will first look to available current resources before using debt to fund capital improvements.

- Section 67.03 (1) of the Wisconsin State Statutes provides that the amount of indebtedness of a municipality shall not exceed 5 percent of the equalized valuation of the taxable property in the municipality. However, City administration has informally set an internal debt limit goal which equates to 70 percent of the maximum amount allowed by Wisconsin Statutes. The purpose is to provide a margin of safety for potential adverse changes in valuation.

ACCOUNTING POLICIES

- The accounts of the City are presented on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures.

- The books and records of the City are maintained in conformance with accounting principles accepted as the standard in the industry. The only exception to conformance with accounting principles result from State or Federal law.

- An annual audit will be performed by an independent accounting firm.

- The accounting records of the City are maintained on the modified accrual basis of accounting for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Expendable Trust Funds and Agency Funds. The accrual basis of accounting is used for the Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds.

- In general, under the modified accrual basis of accounting, revenues are recognized when they become measurable and available as new current assets. Expenditures are generally recognized when the related fund liability is incurred.

- In general, under the accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred without regard to receipt or disbursement of each.
EMPLOYEE BENEFITS

Those employees expected to work over 1,200 hours per year and expected to be employed for at least one year from date of hire are eligible to participate in the Wisconsin Retirement System (WRS), a statewide cost-sharing multiple-employer public employee retirement system. Covered employees are required by statute to contribute to the plan based on a percentages of their salary. Effective with passage of the 2011-2013 State of Wisconsin budget, non-protective service public employees, except Transit, are required to pay 50% of the pension contribution on a pre-tax basis. The rates of employer and employee contributions are set annually by WRS based on actuarial evaluations. The State's policy is to fund retirement contributions to meet current costs of the plan and amortized prior service costs over 40 years. The 2017 rate requirements for the Wisconsin Retirement System employees are as follows:

<table>
<thead>
<tr>
<th></th>
<th>General</th>
<th>Elected</th>
<th>Police</th>
<th>Fire</th>
</tr>
</thead>
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<tr>
<td>Employee Contribution</td>
<td>6.80</td>
<td>6.80</td>
<td>6.80</td>
<td>6.80</td>
</tr>
<tr>
<td>Employer</td>
<td>6.80</td>
<td>6.80</td>
<td>11.40</td>
<td>15.70</td>
</tr>
<tr>
<td>TOTAL</td>
<td>13.60</td>
<td>13.60</td>
<td>18.20</td>
<td>22.50</td>
</tr>
</tbody>
</table>

In addition to the Wisconsin Retirement System, the State of Wisconsin administers a plan for certain retired employees of the Police and Fire Departments. These individuals had been covered by a private pension plan prior to the City joining the WRS. No new employees are added to the plan. The City's policy is to fund retirement contributions to meet current benefit payments to retired employees.

Post Retirement Benefits

In addition to providing pension benefits, the City provides certain paid health care benefits for retired employees as follows:

Police Department employees voluntarily retiring with 15 years of service and upon reaching age 53, until eligible for other paid hospital-surgical insurance, eligible for Medicare or other government furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Fire Department employees voluntarily retiring with 15 years of service and reaching age 53 (less than 15 years and age 55), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other governmental furnished hospital-surgical insurance, or attains the age of 65, whichever occurs first.

Transit union employees retiring with 15 years of service and reaching age 60 (less than 15 years and age 62), until eligible for other paid health hospital-surgical insurance, eligible for Medicare or attains the ages of 65, whichever occurs first.
All other full time employees retiring with 15 years of service and reaching age 60 (less than 15 years but equal or greater than 8 years of service, and age 62), until eligible for other paid hospital-surgical insurance, or eligible for Medicare or other government furnished hospital-surgical insurance or attains the age of 65, whichever occurs first.

**Compensated Absences**

Employees accumulate vacation and sick leave at various rates depending upon bargaining group and length of service. Employees are compensated upon termination for unused vacation earned in the current year.

Employees are not compensated for unused sick leave upon termination of employment. Depending on bargaining group, employees may be eligible for fifty percent of accumulated sick leave, excluding sick leave bank hours, to be paid upon normal retirement or disability. The City establishes an accrual of the projected future cost of absences, for which employees will be paid, during the period that employees render the services necessary to be eligible for such benefits as required by GASB.
(This page left blank intentionally.)
Ideally located on the shores of Lake Michigan between Chicago and Milwaukee, Kenosha has grown from a tiny agricultural community to a dynamic commercial and industrial center. Originally known as “Pike Creek”, Kenosha received its earliest settlers in 1835. They came primarily from New England to farm the fertile country beyond the lake plain. In 1836, recognizing the growing importance of the area as a harbor city, the name was changed to Southport. The City was finally incorporated in 1850 and designated the seat of Kenosha County.

| Organization |

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>99,680</td>
<td>99,623</td>
<td>99,488 estimated</td>
<td></td>
</tr>
</tbody>
</table>

| Square Miles | 26.75 | 27.31 | 27.86 |
|             | 5,524,779 | 5,814,762 | 6,072,614 |

**Elected Officials**
### CITY OF KENOSHA, WISCONSIN

#### AUTHORIZED FULL-TIME POSITIONS

<table>
<thead>
<tr>
<th>Authorized Full-Time Positions</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal</td>
<td>6.00</td>
<td>6.00</td>
<td>6.00</td>
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<tr>
<td>Assessing</td>
<td>6.00</td>
<td>6.00</td>
<td>6.00</td>
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<tr>
<td>Finance - Budget/Financial Services</td>
<td>8.40</td>
<td>8.40</td>
<td>8.40</td>
</tr>
<tr>
<td>Information Technology</td>
<td>6.00</td>
<td>6.00</td>
<td>7.00</td>
</tr>
<tr>
<td>Clerk/Treasurer</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
</tr>
<tr>
<td>City Administration</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
</tr>
<tr>
<td>Human Resources</td>
<td>5.00</td>
<td>5.00</td>
<td>5.00</td>
</tr>
<tr>
<td>Community Development &amp; Inspections</td>
<td>21.00</td>
<td>22.00</td>
<td>22.00</td>
</tr>
<tr>
<td>Municipal Office Building</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
</tr>
<tr>
<td>Municipal Court</td>
<td>4.00</td>
<td>4.00</td>
<td>4.00</td>
</tr>
<tr>
<td>Police</td>
<td>215.00</td>
<td>217.00</td>
<td>218.00</td>
</tr>
<tr>
<td>Fire</td>
<td>154.00</td>
<td>157.00</td>
<td>154.00</td>
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<tr>
<td>Public Works</td>
<td>66.00</td>
<td>66.00</td>
<td>66.00</td>
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<tr>
<td>Parks</td>
<td>24.82</td>
<td>24.82</td>
<td>24.82</td>
</tr>
<tr>
<td>General Insurance</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
</tr>
<tr>
<td><strong>Total General Fund</strong></td>
<td>528.22</td>
<td>534.22</td>
<td>533.22</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library</td>
<td>37.00</td>
<td>39.00</td>
<td>39.00</td>
</tr>
<tr>
<td>Museum</td>
<td>16.00</td>
<td>16.00</td>
<td>16.00</td>
</tr>
<tr>
<td>Kenosha Housing Authority (1)</td>
<td>7.00</td>
<td>7.00</td>
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<tr>
<td>Water Utility</td>
<td>88.00</td>
<td>91.00</td>
<td>91.00</td>
</tr>
<tr>
<td>Transit</td>
<td>46.60</td>
<td>46.60</td>
<td>49.60</td>
</tr>
<tr>
<td>Airport</td>
<td>3.00</td>
<td>4.00</td>
<td>3.00</td>
</tr>
<tr>
<td>Golf Course</td>
<td>0.18</td>
<td>0.18</td>
<td>0.18</td>
</tr>
<tr>
<td>Central Stores</td>
<td>1.00</td>
<td>1.00</td>
<td>0.50</td>
</tr>
<tr>
<td>Engineering</td>
<td>17.00</td>
<td>18.00</td>
<td>18.00</td>
</tr>
<tr>
<td>Fleet Maintenance</td>
<td>10.00</td>
<td>10.00</td>
<td>9.50</td>
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<tr>
<td><strong>Total Other Funds</strong></td>
<td>225.78</td>
<td>232.78</td>
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<table>
<thead>
<tr>
<th><strong>Total Authorized Positions</strong></th>
<th>754.00</th>
<th>767.00</th>
<th>767.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Operates independently under authority of City of Kenosha</td>
<td></td>
<td></td>
<td></td>
</tr>
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</table>

### Unfunded Full-Time Positions

<table>
<thead>
<tr>
<th>Unfunded Full-Time Positions</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transit</td>
<td>0.00</td>
<td>0.00</td>
<td>1.00</td>
</tr>
<tr>
<td><strong>Total Unfunded</strong></td>
<td>0.00</td>
<td>0.00</td>
<td>1.00</td>
</tr>
</tbody>
</table>

### Labor Relations

A majority of the City of Kenosha Employees are represented by one of the following major associations:

1. Effective 2014, Local 71 American Federation of State, County and Municipal Employees (AFSCME) represents 5 Transit Mechanic employees. A three year labor contract expires at the end of 2016.
2. Local 998 American Transit Union represents 36 employees. A three year labor contract expires at the end of 2017.
3. Local 414 Int’l Assoc. of Fire Fighters represents 142 employees. A three year labor contract expired at the end of 2015.
Description of Fund Structure

A fund is an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Governmental Funds

**General Fund** - Major fund which accounts for all activities not accounted for in other funds. Most tax-funded functions, such as police and fire protection, are accounted for here.

**Special Revenue Funds** - Funds used to account for revenue legally earmarked for a particular purpose.

**Debt Service Funds** - Funds used to account for revenues and expenditures used to repay the principal and interest due on debt in that year.

**Capital Improvement Projects** - Funds used to account for financial resources used to construct or acquire capital facilities, etc.

Governmental funds are budgeted using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, principal and interest on general long term debt, claims and judgments, and compensated absences are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.
Proprietary Funds

**Enterprise Funds** - Funds used to account for government services that derive a substantial portion of their revenue from user charges.

**Internal Service Funds** - Funds used to account for the goods and services provided by one department to other government departments on a cost-reimbursement basis.

Proprietary funds are budgeted using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flow takes place. Non exchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlement, and donations. Revenue from grants, entitlement, and donations are recognized in the fiscal year in which all eligibility requirements imposed by the provider have been met. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the City must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the City on a reimbursement basis.
**Functional Units**

Functional units within the budget describe related activities aimed at accomplishing a major service or regulatory program. This activity is shown throughout the budget document as a two digit number in the heading of the budget detail (for example, 01 is General Government).

In the aggregate, these functional units are shown as either major funds or non-major funds as illustrated below:

<table>
<thead>
<tr>
<th>Functional Unit</th>
<th>Major Fund</th>
<th>Non-Major Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Public Safety</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Public Works &amp; Sanitation</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Health</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Culture &amp; Recreation</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Urban Development</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Other</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Capital</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Debt</td>
<td>X</td>
<td>X</td>
</tr>
</tbody>
</table>

Major funds relate to funds whose revenues, expenditures/expenses, assets or liabilities are at least 10% of corresponding totals for all governmental or enterprise funds and at least 5% of the aggregate amount for the same item.
## City of Kenosha

### Three Year Financial Summary Information and

#### Summary of Comparative 2017 Expenditure Budget By Individual Fund

<table>
<thead>
<tr>
<th>Fund</th>
<th>2015 Adopted</th>
<th>2016 Adopted</th>
<th>2017 Adopted</th>
<th>% Increase (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Government</td>
<td>7,841,983</td>
<td>8,258,569</td>
<td>8,258,963</td>
<td>0.0%</td>
</tr>
<tr>
<td>Public Safety</td>
<td>39,855,761</td>
<td>39,973,865</td>
<td>40,828,647</td>
<td>2.1%</td>
</tr>
<tr>
<td>Public Works &amp; Sanitation</td>
<td>9,139,708</td>
<td>9,271,012</td>
<td>9,311,994</td>
<td>0.4%</td>
</tr>
<tr>
<td>Health</td>
<td>799,364</td>
<td>837,955</td>
<td>1,109,939</td>
<td>32.5%</td>
</tr>
<tr>
<td>Culture &amp; Recreation</td>
<td>3,455,548</td>
<td>3,480,358</td>
<td>3,492,207</td>
<td>0.3%</td>
</tr>
<tr>
<td>Debt Service</td>
<td>10,132,809</td>
<td>10,447,886</td>
<td>11,391,238</td>
<td>9.0%</td>
</tr>
<tr>
<td>Other</td>
<td>4,149,964</td>
<td>4,383,658</td>
<td>3,955,224</td>
<td>-9.8%</td>
</tr>
<tr>
<td><strong>Total General Fund</strong></td>
<td>75,375,137</td>
<td>76,653,303</td>
<td>78,348,212</td>
<td>2.2%</td>
</tr>
<tr>
<td><strong>Special Revenue Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kenosha Public Library</td>
<td>6,758,273</td>
<td>7,197,094</td>
<td>6,721,351</td>
<td>-6.6%</td>
</tr>
<tr>
<td>Kenosha Public Museums</td>
<td>2,607,552</td>
<td>2,645,234</td>
<td>2,684,465</td>
<td>1.5%</td>
</tr>
<tr>
<td>Recycling &amp; Yard Waste Mgmt</td>
<td>841,972</td>
<td>838,014</td>
<td>928,066</td>
<td>10.7%</td>
</tr>
<tr>
<td>Emergency Medical Services</td>
<td>7,663,347</td>
<td>7,893,087</td>
<td>8,289,595</td>
<td>5.0%</td>
</tr>
<tr>
<td>Community Promotion</td>
<td>197,595</td>
<td>207,276</td>
<td>215,280</td>
<td>3.9%</td>
</tr>
<tr>
<td><strong>Total Special Revenue Funds</strong></td>
<td>18,068,739</td>
<td>18,780,705</td>
<td>18,838,757</td>
<td>0.3%</td>
</tr>
<tr>
<td><strong>Debt Service Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Obligation</td>
<td>13,433,260</td>
<td>16,098,062</td>
<td>9,504,883</td>
<td>-41.0%</td>
</tr>
<tr>
<td>TID 4 – Harborpark</td>
<td>23,016,959</td>
<td>7,711,876</td>
<td>12,051,375</td>
<td>56.3%</td>
</tr>
<tr>
<td>TID 5 – Business Park</td>
<td>—</td>
<td>38,774</td>
<td>25,946</td>
<td>-33.1%</td>
</tr>
<tr>
<td>TID 6 – Harborside Streetscape</td>
<td>—</td>
<td>664,373</td>
<td>—</td>
<td>%</td>
</tr>
<tr>
<td>TID 7 – Brass Site</td>
<td>789,905</td>
<td>789,605</td>
<td>5,272,640</td>
<td>567.8%</td>
</tr>
<tr>
<td>TID 8 – Business Park-Phase II</td>
<td>3,297,875</td>
<td>535,750</td>
<td>531,288</td>
<td>-0.8%</td>
</tr>
<tr>
<td>TID 9 – MacWhyte Site</td>
<td>274,050</td>
<td>246,651</td>
<td>—</td>
<td>%</td>
</tr>
<tr>
<td>TID 10 – Wilson Heights</td>
<td>3,868,538</td>
<td>444,769</td>
<td>394,524</td>
<td>-11.3%</td>
</tr>
<tr>
<td>TID 11 - First Industrial</td>
<td>1,735,425</td>
<td>1,707,425</td>
<td>1,379,425</td>
<td>-19.2%</td>
</tr>
<tr>
<td>TID 13 - Gordon</td>
<td>1,305,213</td>
<td>1,285,212</td>
<td>1,265,213</td>
<td>-1.6%</td>
</tr>
<tr>
<td>TID 16 – KTR</td>
<td>620,484</td>
<td>2,695,485</td>
<td>3,547,936</td>
<td>31.6%</td>
</tr>
<tr>
<td><strong>Total Debt Service Funds</strong></td>
<td>48,341,709</td>
<td>32,217,982</td>
<td>33,973,230</td>
<td>5.4%</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>--------------</td>
<td>--------------</td>
<td>--------------</td>
<td>------------------------</td>
</tr>
<tr>
<td><strong>Capital Project Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>100,000</td>
<td>—</td>
<td>5,000,000</td>
<td>—%</td>
</tr>
<tr>
<td>Airport</td>
<td>5,716,000</td>
<td>134,029</td>
<td>918,943</td>
<td>585.6%</td>
</tr>
<tr>
<td>City Clerk/Treasurer</td>
<td>325,000</td>
<td>—</td>
<td>—</td>
<td>—%</td>
</tr>
<tr>
<td>Assessor</td>
<td>—</td>
<td>155,000</td>
<td>—</td>
<td>-%</td>
</tr>
<tr>
<td>Community Development</td>
<td>815,429</td>
<td>330,000</td>
<td>340,000</td>
<td>3.0%</td>
</tr>
<tr>
<td>Fire Department</td>
<td>906,700</td>
<td>891,900</td>
<td>3,724,000</td>
<td>317.5%</td>
</tr>
<tr>
<td>Library</td>
<td>145,000</td>
<td>403,000</td>
<td>397,558</td>
<td>-1.4%</td>
</tr>
<tr>
<td>Museums</td>
<td>50,000</td>
<td>1,012,250</td>
<td>590,000</td>
<td>-41.7%</td>
</tr>
<tr>
<td>Police Department</td>
<td>1,231,149</td>
<td>444,500</td>
<td>265,000</td>
<td>-40.4%</td>
</tr>
<tr>
<td>Parks</td>
<td>2,520,725</td>
<td>1,428,370</td>
<td>532,530</td>
<td>-62.7%</td>
</tr>
<tr>
<td>Public Works – Other</td>
<td>2,859,700</td>
<td>2,736,200</td>
<td>1,868,170</td>
<td>-31.7%</td>
</tr>
<tr>
<td>Public Works – Infrastructure</td>
<td>5,708,514</td>
<td>5,873,417</td>
<td>7,944,815</td>
<td>35.3%</td>
</tr>
<tr>
<td>Redevelopment Authority</td>
<td>280,000</td>
<td>280,000</td>
<td>330,000</td>
<td>17.9%</td>
</tr>
<tr>
<td>Storm Water Utility</td>
<td>1,307,000</td>
<td>1,791,300</td>
<td>1,657,090</td>
<td>-7.5%</td>
</tr>
<tr>
<td>Transit</td>
<td>65,000</td>
<td>87,000</td>
<td>1,536,150</td>
<td>1665.7%</td>
</tr>
<tr>
<td>TIF Districts</td>
<td>—</td>
<td>—</td>
<td>522,915</td>
<td>-%</td>
</tr>
<tr>
<td><strong>Total Capital Project Funds</strong></td>
<td>22,030,217</td>
<td>15,566,966</td>
<td>25,627,171</td>
<td>64.6%</td>
</tr>
<tr>
<td><strong>Enterprise Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storm Water Utility</td>
<td>6,693,843</td>
<td>6,972,750</td>
<td>7,982,305</td>
<td>14.5%</td>
</tr>
<tr>
<td>Transit</td>
<td>6,956,450</td>
<td>6,841,297</td>
<td>7,790,027</td>
<td>13.9%</td>
</tr>
<tr>
<td>Airport</td>
<td>881,471</td>
<td>987,613</td>
<td>890,391</td>
<td>-9.8%</td>
</tr>
<tr>
<td>Washington Park Golf Course</td>
<td>315,420</td>
<td>319,147</td>
<td>310,403</td>
<td>-2.7%</td>
</tr>
<tr>
<td>Kenosha Water Utility</td>
<td>44,313,575</td>
<td>36,405,755</td>
<td>36,337,291</td>
<td>-0.2%</td>
</tr>
<tr>
<td><strong>Total Enterprise Funds</strong></td>
<td>59,160,759</td>
<td>51,526,562</td>
<td>53,310,417</td>
<td>3.5%</td>
</tr>
<tr>
<td><strong>Internal Service Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health Insurance</td>
<td>16,592,544</td>
<td>16,619,428</td>
<td>17,104,500</td>
<td>2.9%</td>
</tr>
<tr>
<td>Central Stores</td>
<td>2,439,219</td>
<td>2,602,505</td>
<td>2,627,850</td>
<td>1.0%</td>
</tr>
<tr>
<td>Engineering</td>
<td>1,360,735</td>
<td>1,635,485</td>
<td>1,588,734</td>
<td>-2.9%</td>
</tr>
<tr>
<td>Central Garage</td>
<td>1,032,723</td>
<td>1,045,479</td>
<td>1,018,264</td>
<td>-2.6%</td>
</tr>
<tr>
<td>Civic Center</td>
<td>102,688</td>
<td>297,877</td>
<td>190,126</td>
<td>-36.2%</td>
</tr>
<tr>
<td><strong>Total Internal Service Funds</strong></td>
<td>21,527,909</td>
<td>22,200,774</td>
<td>22,529,474</td>
<td>1.5%</td>
</tr>
</tbody>
</table>

**Total Expenditures, All Funds**  

<table>
<thead>
<tr>
<th>2015 Adopted</th>
<th>2016 Adopted</th>
<th>2017 Adopted</th>
<th>% Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>244,504,470</td>
<td>216,946,292</td>
<td>232,627,261</td>
<td>7.2%</td>
</tr>
</tbody>
</table>
# City of Kenosha

## Three Year Financial Summary Information and

### Summary of Comparative 2017 Revenue Budget By Individual Fund

<table>
<thead>
<tr>
<th>Fund</th>
<th>Revenue Category</th>
<th>2015 Adopted</th>
<th>2016 Adopted</th>
<th>2017 Adopted</th>
<th>% Increase (Decrease) 2017 vs 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Property Tax Levy – Operating</td>
<td>38,652,056</td>
<td>39,067,873</td>
<td>39,967,532</td>
<td>2.3%</td>
</tr>
<tr>
<td></td>
<td>Property Tax Levy – Debt Service</td>
<td>10,132,809</td>
<td>10,447,886</td>
<td>11,391,238</td>
<td>9.0%</td>
</tr>
<tr>
<td></td>
<td>Other Taxes</td>
<td>3,485,000</td>
<td>3,460,000</td>
<td>3,461,000</td>
<td>0.0%</td>
</tr>
<tr>
<td></td>
<td>Intergovernmental Revenues</td>
<td>17,706,790</td>
<td>18,124,042</td>
<td>18,372,340</td>
<td>1.4%</td>
</tr>
<tr>
<td></td>
<td>Licenses and Permits</td>
<td>2,095,490</td>
<td>1,746,435</td>
<td>1,431,955</td>
<td>-18.0%</td>
</tr>
<tr>
<td></td>
<td>Fines and Forfeitures</td>
<td>1,265,000</td>
<td>1,376,000</td>
<td>1,337,000</td>
<td>-2.8%</td>
</tr>
<tr>
<td></td>
<td>Public Charges for Service</td>
<td>536,002</td>
<td>519,950</td>
<td>506,775</td>
<td>-2.5%</td>
</tr>
<tr>
<td></td>
<td>Commercial Revenue</td>
<td>1,313,490</td>
<td>1,266,617</td>
<td>1,242,742</td>
<td>-1.9%</td>
</tr>
<tr>
<td></td>
<td>Interest Income</td>
<td>145,000</td>
<td>140,000</td>
<td>167,602</td>
<td>19.7%</td>
</tr>
<tr>
<td></td>
<td>Miscellaneous Revenues</td>
<td>43,500</td>
<td>33,500</td>
<td>386,028</td>
<td>1052.3%</td>
</tr>
<tr>
<td></td>
<td>Other Financing Sources</td>
<td>——</td>
<td>471,000</td>
<td>84,000</td>
<td>-82.2%</td>
</tr>
<tr>
<td><strong>Total General Fund</strong></td>
<td></td>
<td>75,375,137</td>
<td>76,653,303</td>
<td>78,348,212</td>
<td>2.2%</td>
</tr>
<tr>
<td><strong>Special Revenue Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Property Tax Levy – Operating</td>
<td>10,960,254</td>
<td>11,510,515</td>
<td>11,759,210</td>
<td>2.2%</td>
</tr>
<tr>
<td></td>
<td>Property Tax Levy – Debt Service</td>
<td>410,667</td>
<td>548,599</td>
<td>108,762</td>
<td>-80.2%</td>
</tr>
<tr>
<td></td>
<td>Intergovernmental Revenues</td>
<td>1,949,798</td>
<td>1,978,811</td>
<td>2,002,760</td>
<td>1.2%</td>
</tr>
<tr>
<td></td>
<td>Public Charges for Service</td>
<td>3,859,160</td>
<td>3,674,250</td>
<td>3,920,800</td>
<td>6.7%</td>
</tr>
<tr>
<td></td>
<td>Miscellaneous Revenues</td>
<td>65,550</td>
<td>74,150</td>
<td>102,000</td>
<td>37.6%</td>
</tr>
<tr>
<td></td>
<td>Other Financing Sources</td>
<td>823,310</td>
<td>976,380</td>
<td>945,225</td>
<td>-3.2%</td>
</tr>
<tr>
<td><strong>Total Special Revenue Funds</strong></td>
<td></td>
<td>18,068,739</td>
<td>18,762,705</td>
<td>18,838,757</td>
<td>0.4%</td>
</tr>
<tr>
<td><strong>Debt Service Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tax Levy – Debt Service</td>
<td>10,132,809</td>
<td>10,996,485</td>
<td>11,500,000</td>
<td>4.6%</td>
</tr>
<tr>
<td></td>
<td>Other Taxes</td>
<td>13,697,825</td>
<td>17,984,125</td>
<td>19,904,070</td>
<td>10.7%</td>
</tr>
<tr>
<td></td>
<td>Miscellaneous Revenues</td>
<td>22,852,261</td>
<td>2,035,569</td>
<td>2,280,194</td>
<td>12.0%</td>
</tr>
<tr>
<td><strong>Total Debt Service Funds</strong></td>
<td></td>
<td>46,682,895</td>
<td>31,016,179</td>
<td>33,684,264</td>
<td>8.6%</td>
</tr>
</tbody>
</table>
City of Kenosha  
Three Year Financial Summary Information and  
Summary of Comparative 2017 Revenue Budget By Individual Fund  

<table>
<thead>
<tr>
<th>Fund</th>
<th>2015 Adopted</th>
<th>2016 Adopted</th>
<th>2017 Adopted</th>
<th>% Increase (Decrease) 2017 vs 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Capital Project Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Note Proceeds</td>
<td>13,761,024</td>
<td>13,354,749</td>
<td>15,443,256</td>
<td>15.6%</td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>6,657,593</td>
<td>1,891,117</td>
<td>5,277,500</td>
<td>179.1%</td>
</tr>
<tr>
<td>Miscellaneous Revenues</td>
<td>1,611,600</td>
<td>321,100</td>
<td>4,906,415</td>
<td>1428.0%</td>
</tr>
<tr>
<td><strong>Total Capital Project Funds</strong></td>
<td>22,030,217</td>
<td>15,566,966</td>
<td>25,627,171</td>
<td>64.6%</td>
</tr>
<tr>
<td><strong>Enterprise Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>3,836,797</td>
<td>3,741,244</td>
<td>4,502,940</td>
<td>20.4%</td>
</tr>
<tr>
<td>Public Charges for Service</td>
<td>50,225,375</td>
<td>42,299,655</td>
<td>43,105,479</td>
<td>1.9%</td>
</tr>
<tr>
<td>Commercial Revenue</td>
<td>2,297,046</td>
<td>2,377,339</td>
<td>2,537,117</td>
<td>6.7%</td>
</tr>
<tr>
<td>Miscellaneous Revenues</td>
<td>124,700</td>
<td>131,700</td>
<td>322,400</td>
<td>144.8%</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>1,650,489</td>
<td>1,678,307</td>
<td>1,603,196</td>
<td>-4.5%</td>
</tr>
<tr>
<td><strong>Total Enterprise Funds</strong></td>
<td>58,134,407</td>
<td>50,228,245</td>
<td>52,071,132</td>
<td>3.7%</td>
</tr>
<tr>
<td><strong>Internal Service Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charges for Service</td>
<td>21,518,002</td>
<td>22,010,424</td>
<td>22,485,530</td>
<td>2.2%</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>89,219</td>
<td>91,505</td>
<td>52,850</td>
<td>-42.2%</td>
</tr>
<tr>
<td><strong>Total Internal Service Funds</strong></td>
<td>21,607,221</td>
<td>22,101,929</td>
<td>22,538,380</td>
<td>2.0%</td>
</tr>
<tr>
<td><strong>Total Revenue By Funds</strong></td>
<td>241,898,616</td>
<td>214,329,327</td>
<td>231,107,916</td>
<td>7.8%</td>
</tr>
</tbody>
</table>
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# City of Kenosha

## Three Year Financial Summary Information and

### Governmental Funds – Estimated Fund Balances

<table>
<thead>
<tr>
<th>Fund Balances as of 12/31</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Estimated</td>
<td>Estimated</td>
</tr>
<tr>
<td><strong>Major Governmental Funds:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund (Reserved &amp; Working Capital)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>14,781,237</td>
<td>15,334,631</td>
<td>16,608,320</td>
</tr>
<tr>
<td>Revenues</td>
<td>65,472,450</td>
<td>76,755,727</td>
<td>78,348,212</td>
</tr>
<tr>
<td>Expenditures</td>
<td>64,919,056</td>
<td>75,482,038</td>
<td>78,348,212</td>
</tr>
<tr>
<td>Net Change</td>
<td>553,394</td>
<td>1,273,689</td>
<td>–</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>15,334,631</td>
<td>16,608,320</td>
<td>16,608,320</td>
</tr>
<tr>
<td><strong>General Obligation Debt – Restricted</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>2,835,822</td>
<td>1,489,127</td>
<td>(1,576,881)</td>
</tr>
<tr>
<td>Revenues</td>
<td>12,215,965</td>
<td>13,032,054</td>
<td>13,354,594</td>
</tr>
<tr>
<td>Expenditures</td>
<td>13,562,660</td>
<td>16,098,062</td>
<td>9,504,883</td>
</tr>
<tr>
<td>Net Change</td>
<td>(1,346,695)</td>
<td>(3,066,008)</td>
<td>3,849,711</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>1,489,127</td>
<td>(1,576,881)</td>
<td>2,272,830</td>
</tr>
<tr>
<td><strong>Non-Major Governmental Funds:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Special Revenue Funds – Restricted</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>984,841</td>
<td>2,004,631</td>
<td>2,250,057</td>
</tr>
<tr>
<td>Revenues</td>
<td>18,342,633</td>
<td>18,604,738</td>
<td>18,838,757</td>
</tr>
<tr>
<td>Expenditures</td>
<td>17,322,843</td>
<td>18,359,312</td>
<td>18,838,757</td>
</tr>
<tr>
<td>Net Change</td>
<td>1,019,790</td>
<td>245,426</td>
<td>–</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>2,004,631</td>
<td>2,250,057</td>
<td>2,250,057</td>
</tr>
<tr>
<td>Debt Service Funds – Restricted</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>2,457,273</td>
<td>1,783,056</td>
<td>3,647,261</td>
</tr>
<tr>
<td>Revenues</td>
<td>34,602,091</td>
<td>17,984,125</td>
<td>20,329,670</td>
</tr>
<tr>
<td>Expenditures</td>
<td>35,276,308</td>
<td>16,119,920</td>
<td>24,468,347</td>
</tr>
<tr>
<td>Net Change</td>
<td>(674,217)</td>
<td>1,864,205</td>
<td>(4,138,677)</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>1,783,056</td>
<td>3,647,261</td>
<td>(491,416)</td>
</tr>
<tr>
<td>Capital Project Funds – Restricted</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Balance</td>
<td>14,667,704</td>
<td>11,318,436</td>
<td>11,946,223</td>
</tr>
<tr>
<td>Revenues</td>
<td>19,376,048</td>
<td>12,312,187</td>
<td>25,627,171</td>
</tr>
<tr>
<td>Expenditures</td>
<td>22,725,316</td>
<td>11,684,400</td>
<td>25,627,171</td>
</tr>
<tr>
<td>Net Change</td>
<td>(3,349,268)</td>
<td>627,787</td>
<td>–</td>
</tr>
<tr>
<td>Ending Fund Balance</td>
<td>11,318,436</td>
<td>11,946,223</td>
<td>11,946,223</td>
</tr>
</tbody>
</table>

A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund's balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund's assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues that exceed expenditures in a following fiscal period.
### CITY OF KENOSHA

#### LEVY CHANGES YEAR OVER YEAR — ALL BUDGETED FUNDS

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>2016 Adopted Budget</th>
<th>2017 Adopted Budget</th>
<th>Percent Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund – Operating</td>
<td>39,067,873</td>
<td>39,967,532</td>
<td>2.30%</td>
</tr>
<tr>
<td>General Fund – Debt Service</td>
<td>10,447,886</td>
<td>11,391,238</td>
<td>9.03%</td>
</tr>
<tr>
<td>Recycling</td>
<td>303,014</td>
<td>387,066</td>
<td>27.74%</td>
</tr>
<tr>
<td>EMS</td>
<td>4,793,087</td>
<td>4,963,595</td>
<td>3.56%</td>
</tr>
<tr>
<td>Community Promotion</td>
<td>110,126</td>
<td>92,780</td>
<td>-15.75%</td>
</tr>
<tr>
<td>Library – Operating</td>
<td>4,579,304</td>
<td>4,579,304</td>
<td>-%</td>
</tr>
<tr>
<td>Library – Debt Service</td>
<td>548,599</td>
<td>108,762</td>
<td>-80.17%</td>
</tr>
<tr>
<td>Museum</td>
<td>1,724,984</td>
<td>1,736,465</td>
<td>0.67%</td>
</tr>
<tr>
<td><strong>TOTAL LEVIES-ALL BUDGETED FUNDS</strong></td>
<td>61,574,873</td>
<td>63,226,742</td>
<td>2.68%</td>
</tr>
</tbody>
</table>
The General Fund is used to account for the primary operations of the City of Kenosha that are financed from property taxes and other general revenues. Included in this fund are police and fire protection, street maintenance, waste disposal, and park maintenance, among other services.

This fund is maintained and budgeted on the modified accrual basis of accounting.

**Organization**

![Organizational Chart]

- **Citizens**
  - **Common Council**
  - **Mayor**
  - **Municipal Judge**

- **City Administrator**
  - **General Government**
  - **Public Safety**
  - **Public Works**
  - **Health**
  - **Parks**
  - **Other**

*Elected Officials*
### Summary of 2017 General Fund Budget

#### Comparative Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>2015 Actual Revenues</th>
<th>2016 Budgeted Revenues</th>
<th>2016 Actual Received 06/30/16</th>
<th>2016 Estimated Revenues</th>
<th>2017 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Levy – Operating</td>
<td>$38,653,814</td>
<td>$39,067,873</td>
<td>$39,067,873</td>
<td>$39,067,873</td>
<td>$39,967,532</td>
</tr>
<tr>
<td>Other Taxes</td>
<td>$3,518,493</td>
<td>$3,460,000</td>
<td>$274,750</td>
<td>$3,495,924</td>
<td>$3,461,000</td>
</tr>
<tr>
<td>Intergovernmental Revenues</td>
<td>$18,129,078</td>
<td>$18,124,042</td>
<td>$1,875,671</td>
<td>$18,113,282</td>
<td>$18,372,340</td>
</tr>
<tr>
<td>Licenses &amp; Permits</td>
<td>$1,165,754</td>
<td>$1,746,435</td>
<td>$1,512,062</td>
<td>$1,799,875</td>
<td>$1,431,955</td>
</tr>
<tr>
<td>Fines &amp; Forfeitures</td>
<td>$1,410,874</td>
<td>$1,376,000</td>
<td>$883,271</td>
<td>$1,341,000</td>
<td>$1,337,000</td>
</tr>
<tr>
<td>Public Charges for Services</td>
<td>$660,017</td>
<td>$519,950</td>
<td>$296,806</td>
<td>$559,186</td>
<td>$506,775</td>
</tr>
<tr>
<td>Commercial Revenue</td>
<td>$1,396,403</td>
<td>$1,266,617</td>
<td>$563,280</td>
<td>$1,379,192</td>
<td>$1,242,742</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$156,344</td>
<td>$140,000</td>
<td>$163,533</td>
<td>$175,804</td>
<td>$167,602</td>
</tr>
<tr>
<td>Miscellaneous Revenue</td>
<td>$125,860</td>
<td>$33,500</td>
<td>$37,990</td>
<td>$54,705</td>
<td>$386,028</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>$121,000</td>
<td>$471,000</td>
<td>-</td>
<td>$321,000</td>
<td>$84,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$75,349,446</strong></td>
<td><strong>$76,653,303</strong></td>
<td><strong>$49,899,178</strong></td>
<td><strong>$76,755,727</strong></td>
<td><strong>$84,000</strong></td>
</tr>
</tbody>
</table>

#### Revenue Source Breakdown

- **All Other Revenues 7%**
- **Intergovernmental Revenues 23%**
- **Tax Levy – Operating 51%**
- **Tax Levy – Debt Service 15%**
- **Other Taxes 4%**
SUMMARY OF 2017 GENERAL FUND BUDGET

Comparative Expenditures

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual Expenditures</th>
<th>2016 Revised Budget</th>
<th>Expenditures to 06/30/16</th>
<th>2016 Estimated Expenditures</th>
<th>2017 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>$7,414,127</td>
<td>$8,352,755</td>
<td>$3,993,943</td>
<td>$7,988,037</td>
<td>$8,258,963</td>
</tr>
<tr>
<td>Public Safety</td>
<td>$39,490,868</td>
<td>$40,273,029</td>
<td>$18,868,152</td>
<td>$39,531,984</td>
<td>$40,828,647</td>
</tr>
<tr>
<td>Public Works</td>
<td>$9,164,696</td>
<td>$9,306,389</td>
<td>$4,239,777</td>
<td>$9,296,956</td>
<td>$9,311,994</td>
</tr>
<tr>
<td>Parks</td>
<td>$3,279,875</td>
<td>$3,523,562</td>
<td>$1,454,480</td>
<td>$3,429,430</td>
<td>$3,492,207</td>
</tr>
<tr>
<td>Health</td>
<td>$799,786</td>
<td>$837,955</td>
<td>$407,456</td>
<td>$837,955</td>
<td>$1,109,939</td>
</tr>
<tr>
<td>Other</td>
<td>$4,049,255</td>
<td>$3,911,727</td>
<td>$1,684,151</td>
<td>$3,949,790</td>
<td>$3,955,224</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$10,132,809</td>
<td>$10,447,886</td>
<td>$5,223,942</td>
<td>$10,447,886</td>
<td>$11,391,238</td>
</tr>
<tr>
<td>Total</td>
<td>$74,331,416</td>
<td>$76,653,303</td>
<td>$35,871,901</td>
<td>$75,482,038</td>
<td>$78,348,212</td>
</tr>
</tbody>
</table>

- Debt Service 15%
- General Government 11%
- Other 5%
- Health 1%
- Parks 4%
- Public Works 12%
- Public Safety 52%
GENERAL FUND REVENUES

**Taxes**

All required funding that cannot be generated from State aids, permits, licenses, and all other revenues, must be derived from a PROPERTY TAX LEVY. In 2017, $39,967,532 must be levied to support General Fund operations while another $11,391,238 is being levied for debt retirement in the General Fund and $108,762 in the Special Revenue Fund. The tax rate is expressed in terms of “mills”, with one mill equivalent to one dollar tax for every $1,000 of assessed value.

The largest source of PAYMENT IN LIEU OF TAXES is collected from the Water Utility under the accounting guidelines for enterprise funds. Since the Water Utility is tax-exempt, this payment is made as reimbursement for City services, such as police and fire protection. The total payment from all sources is estimated at approximately $2.7 million in 2017.

OTHER TAXES include mobile home fees and penalty and interest paid on current and delinquent taxes.

**Intergovernmental Revenues**

STATE SHARED REVENUE is the largest single intergovernmental revenue source and the second largest revenue source other than property taxes. This payment represents approximately 14.7% of general fund revenues in 2017. This revenue continues to decline from the approximate 20.7% for 2006 to the current low of 14.7%. The appropriation for this payment is based on a formula which takes into account equalized values, population, and local tax effort. This revenue declined from a high of $16 million in 1989 to $13.6 million in 1994, due primarily to a rapid growth in equalized values over the period. This major source of revenue increased from 1995 to 1998, but declined to $14.5 million in 1999 due to higher than average equalized value growth and has increased minimally each year between 2000 and 2003. This payment decreased to approximately $13.8 million in 2004 as a result of State reductions of revenue to local municipalities in anticipation of a State budget deficit and had remained at approximately $13.8 million for the last six budget years. State Shared revenue continued to decrease in 2010 to the current estimate of $11.5 million in 2017.

The City will also receive an EXPENDITURE RESTRAINT PAYMENT in 2017 of about $2.7 million. This is a program that rewards communities who keep expenditures at or below inflation. The City of Kenosha has qualified for this payment every year since its introduction in 1991.

STATE AID – LOCAL AND CONNECTING STREETS is for expenditures related to maintaining local streets and state highways in the City. This payment had remained at approximately $2.7 million for 2005 through 2009, compared to $2.8 million received in 2004 and $2.9 million in 2003. The City will receive approximately $3.2 million for 2017.

PAYMENT FOR MUNICIPAL SERVICES is paid by the state to reimburse the City for police, fire and waste services on state-owned buildings that are serviced by the City which included providing services to the University of Wisconsin-Parkside. In 2012, the City was notified that the state will no longer honor the long standing agreement between the state, Kenosha County and the Town of Somers. We
GENERAL FUND REVENUES

have estimated that the funding will be reduced from an estimated $260,000 in 2012 to $31,000.

**Licenses and Permits**

The City collects fees for various licenses and permits that are issued for a variety of business activities and professional occupations. These include licenses for tavern operators, taxicab drivers, beer and wine dealers, among others.

The largest source of revenue comes from the issuance of building and structure permits. The revenue from this source goes to offset the cost of conducting building inspections and for reviewing construction plans. Due to an increase in development during 2014, the Department of Community Development and Inspection recorded revenues of $2.2 million. It is estimated that year 2015 will record a revenue of approximately $800,000. However the 2016 budget is estimating approximately $1.4 million due to anticipated development and $1 million for 2017.

**Fines and Forfeitures**

COURT FINES AND COSTS are collected from violators of local laws and ordinances as ordered by the Municipal Judge. These currently total approximately $900,000 per year.

PARKING VIOLATIONS are collected from violators of parking meters, signs, and ordinances, and from violators of snow emergency parking restrictions. This totals approximately $400,000 per year.

**Public Charges for Services**

The City also collects fees for various services that are provided including:

- ADMISSION FEES for City swimming pools and athletic fields
- SPECIAL CHARGES for razing buildings and for weed cutting

**Commercial Revenue**

The largest of this category of revenue is made up by CABLE TV FRANCHISE FEE. The City receives 5 percent of gross revenues from the local cable operator providing cable services to residents. In addition, the City has received franchise fees from AT&T Connections. The City is estimating $1.0 million from this source in 2017.

**Interest Income**

The City receives income from investing available funds through a cash management plan. This includes investing funds in U.S. Treasury securities, as well as the Local Government Investment pool,
GENERAL FUND REVENUES

and through overnight repurchase agreements that are made by the City's banking institution on a daily basis. This revenue source can fluctuate from year to year depending on prevailing interest rates. The 2016 revenue is expected to total approximately $60,000. As interest rates have remained unchanged, the 2017 expected interest income for the General Fund remains at $60,000.

**Miscellaneous Revenues**

All revenues that do not fall under any of the prior categories are classified under miscellaneous.
### General Fund Revenues

**Analysis of Major Revenue Sources**

<table>
<thead>
<tr>
<th>Revenue</th>
<th>2015 Actual</th>
<th>2016 Budget</th>
<th>2017 Adopted Budget</th>
<th>2016 vs 2017 $ Change</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Levy – Operating</td>
<td>38,653,814</td>
<td>39,067,873</td>
<td>39,967,532</td>
<td>899,659</td>
<td>2.3%</td>
</tr>
<tr>
<td>Tax Levy – Debt Service</td>
<td>10,132,809</td>
<td>10,447,886</td>
<td>11,391,238</td>
<td>943,352</td>
<td>9.0%</td>
</tr>
<tr>
<td><strong>Total Tax Levy</strong></td>
<td>48,786,623</td>
<td>49,515,759</td>
<td>51,358,770</td>
<td>1,843,011</td>
<td>3.7%</td>
</tr>
<tr>
<td>Exempt Computer Aid Payment</td>
<td>281,731</td>
<td>270,000</td>
<td>300,000</td>
<td>30,000</td>
<td>11.1%</td>
</tr>
<tr>
<td>Payment in Lieu of Taxes</td>
<td>2,612,495</td>
<td>2,650,000</td>
<td>2,700,000</td>
<td>50,000</td>
<td>1.9%</td>
</tr>
<tr>
<td>State Shared Revenues</td>
<td>11,513,979</td>
<td>11,511,962</td>
<td>11,510,000</td>
<td>(1,962)</td>
<td>0.0%</td>
</tr>
<tr>
<td>Expenditure Restraint Payment</td>
<td>2,624,839</td>
<td>2,570,790</td>
<td>2,760,000</td>
<td>189,210</td>
<td>7.4%</td>
</tr>
<tr>
<td>State Aid – Local &amp; Conn. Streets</td>
<td>3,238,691</td>
<td>3,284,000</td>
<td>3,269,000</td>
<td>(15,000)</td>
<td>-0.5%</td>
</tr>
<tr>
<td>Municipal Services Payment</td>
<td>31,411</td>
<td>35,000</td>
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CITY OF KENOSHA, WISCONSIN

2017 GENERAL FUND BUDGET
### 2017 General Fund Operating Budget - Revenues

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<th>Account Title</th>
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<th>2016 Budgeted Revenues</th>
<th>2016 Actual Received 06/30/16</th>
<th>2016 Estimated Revenues</th>
<th>2017 Adopted Budgeted Revenues</th>
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## General Fund - 2017 General Fund Operating Budget - Revenues

### Licenses and Permits

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<th>Description</th>
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<th>2016 Budgeted</th>
<th>2016 Actual</th>
<th>2016 Estimated</th>
<th>2017 Adopted</th>
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## GENERAL FUND

### 2017 GENERAL FUND OPERATING BUDGET - REVENUES

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<th>2016 Received</th>
<th>2016 Estimated</th>
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<td>Buildings &amp; Structure Permits</td>
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<td>50-</td>
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<td>46533 LIGHTS FEE-ATHLETIC FIELDS</td>
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<td>46534 SWIM COUPONS-CHILD</td>
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<td>5,925-</td>
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<td>25-</td>
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<td>46587 WOLFPENUTTLE GARDEN (2 HRS.)</td>
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<td>950-</td>
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<td>46588 WOLFPENUTTLE GARDEN (3 HRS.)</td>
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<tr>
<td>46589 LINCOLN FLOWER GARDEN (2 HRS.)</td>
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<td>200-</td>
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BUILDING & ZONING

46601 HOUSING APPEALS                           | 75-         | 50-           |                         |                |              |
| 46602 ZONING PETITION FEES                    | 11,820-     | 7,000-        | 4,550-                  | 7,000-         | 8,000-       |
### General Fund 2017

#### PUBLIC CHARGES FOR SERVICES

<table>
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<tr>
<th>BUILDING &amp; ZONING</th>
<th>2015 ACTUAL</th>
<th>2016 BUDGETED</th>
<th>2016 RECEIVED</th>
<th>2016 ESTIMATED</th>
<th>2016 ADOPTED</th>
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<td><strong>46603 DEVELOPER FEES</strong></td>
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<td>25,338-</td>
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<td>29,938-</td>
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#### OTHER SERVICES

| 46703 SALE POLL LISTS-ORD/COPIES | 2,815- | 1,500- | 414- | 1,500- | 1,500- |
| 46705 CUSTOMER SEARCH FEES | 1,990- | 1,500- | 1,130- | 1,800- | 1,800- |
| **OTHER SERVICES** | 4,805- | 3,000- | 1,544- | 3,300- | 3,300- |

#### SPECIAL CHARGES

| 46801 RAZING CONDEMNED BUILDINGS | 23,222- | | 57,877- | 57,800- | 57,800- |
| 46802 WEED CUTTING | 109,182- | | 46,900- | 67,400- | 67,400- |
| 46803 OTHER SPECIAL CHARGES | 25,808- | 160,000- | 21,609- | 21,700- | 160,000- |
| 46806 TRASH REMOVAL | 18,452- | | 15,633- | 20,600- | 20,600- |
| 46807 REINSPECTION FEES S.A. | 48,194- | | 63,408- | 69,300- | 69,300- |
| 46808 BOARDING/SECURING S.A. | 20,913- | | 17,767- | 18,400- | 18,400- |
| **SPECIAL CHARGES** | 251,761- | 160,000- | 223,194- | 255,200- | 160,000- |

#### OTHER SERVICES

| 46901 INS REIMB LIGHT POLE/TRAFF SIG | 38,154- | | 27,864- | 32,000- | 32,000- |
| 46904 DAMAGE TO CITY PROPERTY | 7,231- | | 3,242- | 3,250- | 3,250- |
| 46907 INS. REIMB.-PARKS DEPT. | 8,800- | | | | |
| **OTHER SERVICES** | 54,185- | | 31,106- | 35,250- | 35,250- |

#### COMMERCIAL REVENUES

| 47102 SALE OF LAND | | | 1,000- | 1,000- | 1,000- |
| 47103 SALE OF PROPERTY-TAXABLE | | | | 1- | 1- |
| 47104 SALE OF PROPERTY-NON-TAXABLE | 14,831- | 30,000- | 2,594- | 15,000- | 15,000- |
| 47106 COMSYS INC RENT | 2,347- | | | | |
| 47108 CABLE TV FRANCHISE FEE | 1,049,177- | 1,050,000- | 288,008- | 1,045,000- | 1,040,000- |
| 47116 SUBDIVISION FILING FEES | 5,630- | 5,000- | 3,420- | 5,000- | 5,000- |
| 47119 MISC LEASE REVENUES | 8,830- | 7,975- | 5,315- | 9,100- | 9,100- |
| **COMMERCIAL REVENUES** | 1,076,815- | 1,092,975- | 300,338- | 1,075,100- | 1,069,100- |

#### HARBOR REVENUES

| 47307 SYED/BEST WESTERN HARBORSIDE | 12,000- | 12,000- | 7,000- | 12,000- | 12,000- |
| 47308 KEMOSHA YACHT CLUB LEASE | 1,642- | 1,642- | 1,642- | 1,642- | 1,642- |
| **HARBOR REVENUES** | 13,642- | 13,642- | 8,642- | 13,642- | 13,642- |

#### SALE OF FIXED ASSETS

| 47702 SALE P.A.-P.W.-NONTAXABLE | 45,465- | | 3,818- | 3,900- | 3,900- |
| 47704 SALE P.A.-POLICE-NONTAXABLE | | | | 12,805- | 12,805- |
| 47706 SALE P.A.-OTHER-NONTAXABLE | 25,468- | | 293- | 300- | 300- |
| **SALE OF FIXED ASSETS** | 70,933- | | 16,816- | 17,005- | 17,005- |

#### INTEREST INCOME

| 48101 INTEREST ON INVESTMENTS | 34,642- | 35,000- | 47,870- | 60,000- | 60,000- |
## GENERAL FUND
### 2017 GENERAL FUND OPERATING BUDGET - REVENUES

<table>
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<th>2015 ACTUAL</th>
<th>2016 BUDGETED</th>
<th>2016 ACTUAL</th>
<th>2016 ESTIMATED</th>
<th>2017 ADOPTED</th>
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### INTEREST INCOME

- **48103 INTEREST ON SPEC ASSMTS**
  - 2015: 6,624
  - 2016: 7,859
  - 2017: 8,000

- **48108 INTEREST ON ACCOUNTS REC.**
  - 2016: 261

- **48109 DIVIDEND INCOME**
  - 2015: 114,817
  - 2016: 105,000
  - 2016: 107,804
  - 2017: 107,804

- **48108 INTEREST ON SPEC ASSMTS**
  - 2015: 156,344
  - 2016: 140,000
  - 2016: 163,533
  - 2017: 175,804

### MISCELLANEOUS REVENUES

- **49108 LABOR/OVERHEAD CHARGED OUT**
  - 2015: 20,109
  - 2016: 15,000
  - 2016: 7,689
  - 2017: 8,000

- **49111 MISCELLANEOUS**
  - 2015: 12,555
  - 2016: 3,500

- **49115 MOTOR FUEL TAX REFUND**
  - 2015: 18,304
  - 2016: 15,000
  - 2016: 11,733
  - 2017: 15,000

- **49150 WAGE/GARNISHMENT FEE**
  - 2015: 3,959
  - 2016: 1,652
  - 2016: 3,500
  - 2017: 3,500

### OTHER FINANCING PROCEEDS

- **49819 TRANS. FROM SALARY RESERVE**
  - 2015: 271,000

- **49841 INTER FUND TRANSFER - IN**
  - 2015: 200,000
  - 2016: 321,000

### **GENERAL FUND**

- 2015: 75,349,446
- 2016: 76,653,303
- 2016: 49,899,178
- 2017: 76,755,727
- 2017: 78,348,212

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**3-15**
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<table>
<thead>
<tr>
<th>Category</th>
<th>2015 Actual</th>
<th>2016 Revised</th>
<th>2016 Estimated</th>
<th>2017 Adopted</th>
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<tr>
<td>EXPEND. TO 6/30/2016</td>
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<td>11,955</td>
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<td>827,376</td>
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<td>748,802</td>
<td>404,883</td>
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<td>226,153</td>
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<td>570,898</td>
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<td>1,915,266</td>
<td>925,676</td>
<td>1,825,516</td>
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<td>472,317</td>
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<td>56,000</td>
<td>11,090</td>
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<td>56,026</td>
<td>205,638</td>
<td>94,863</td>
<td>200,542</td>
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<td>MUNICIPAL COURT</td>
<td>309,867</td>
<td>338,820</td>
<td>142,002</td>
<td>324,750</td>
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<td><strong>GENERAL GOVERNMENT</strong></td>
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<td>8,352,755</td>
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<td>7,988,037</td>
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### PUBLIC SAFETY

#### POLICE DEPT

<table>
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<tr>
<th>Department</th>
<th>2015 Actual Expend.</th>
<th>2015 Revised Budget</th>
<th>2016 Exp. 6/30/2016</th>
<th>2016 Estimated Expend.</th>
<th>2017 ADOPTED BUDGET</th>
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</thead>
<tbody>
<tr>
<td>POLICE ADMINISTRATION</td>
<td>731,595</td>
<td>787,493</td>
<td>418,302</td>
<td>755,645</td>
<td>776,174</td>
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<td>INVESTIGATIONS DIVISION</td>
<td>4,547,743</td>
<td>4,579,776</td>
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<td>4,592,654</td>
<td>4,715,002</td>
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<td>POLICE PATROL</td>
<td>16,313,653</td>
<td>16,858,613</td>
<td>7,722,756</td>
<td>16,425,133</td>
<td>17,354,701</td>
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<td>255,527</td>
<td>273,350</td>
<td>121,299</td>
<td>265,450</td>
<td>277,890</td>
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<td>SAFETY BLDG OCCUPANCY EXPENSE</td>
<td>137,283</td>
<td>116,456</td>
<td>58,228</td>
<td>116,456</td>
<td>121,134</td>
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<td>SUPPORT SERVICES</td>
<td>328,481</td>
<td>377,736</td>
<td>145,563</td>
<td>311,900</td>
<td>368,769</td>
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<td>PLANNING, RESEARCH &amp; TRAINING</td>
<td>370,655</td>
<td>369,410</td>
<td>185,932</td>
<td>363,951</td>
<td>373,400</td>
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<td>AUXILIARY SERVICES</td>
<td>168,708</td>
<td>189,132</td>
<td>97,311</td>
<td>163,455</td>
<td>189,695</td>
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<td>KENOSHA STREET CRIMES UNIT</td>
<td>1,036,864</td>
<td>1,208,598</td>
<td>610,564</td>
<td>1,232,501</td>
<td>1,082,031</td>
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<td>COMMUNITY SERVICES</td>
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<td>413,032</td>
<td>206,508</td>
<td>483,374</td>
<td>540,385</td>
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<td>POLICE SHARE JOINT SERVICE CST</td>
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<td>2,723,183</td>
<td>1,361,592</td>
<td>2,723,183</td>
<td>2,818,777</td>
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</tbody>
</table>

**TOTAL POLICE DEPT**

| Total Pol Ice Dept | 27,026,460 | 27,896,779 | 13,101,760 | 27,433,702 | 28,617,958 |

#### FIRE DEPT

<table>
<thead>
<tr>
<th></th>
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<tr>
<td>FIRE ADMINISTRATION</td>
<td>482,804</td>
<td>484,747</td>
<td>236,863</td>
<td>464,770</td>
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<td>DISPATCHING &amp; COMMUNICATIONS</td>
<td>673,239</td>
<td>680,796</td>
<td>340,398</td>
<td>680,796</td>
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<td>FIRE SUPPRESSION</td>
<td>10,696,899</td>
<td>10,531,112</td>
<td>4,872,049</td>
<td>10,309,179</td>
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<td>FIRE PREVENTION</td>
<td>296,283</td>
<td>290,628</td>
<td>86,015</td>
<td>255,525</td>
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<tr>
<td>TRAINING &amp; EDUCATION</td>
<td>315,186</td>
<td>388,967</td>
<td>231,067</td>
<td>388,012</td>
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</table>

**TOTAL FIRE DEPT**

| Total Fire Dept                   | 12,464,408  | 12,376,250  | 5,766,392              | 12,098,282          | 12,210,689          |
## 2017 GENERAL FUND OPERATING BUDGET - EXPENDITURES

<table>
<thead>
<tr>
<th>2015 ACTUAL EXPEND.</th>
<th>2016 REVISIONS TO BUDGET 6/30/2016</th>
<th>2016 ESTIMATED EXPEND.</th>
<th>2017 ADOPTED BUDGET</th>
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<tbody>
<tr>
<td>PUBLIC WORKS DEPT:</td>
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<td></td>
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<tr>
<td><strong>PUBLIC SAFETY</strong></td>
<td>39,490,868</td>
<td>40,273,029</td>
<td>39,531,984</td>
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<tr>
<td>PUBLIC WORKS &amp; SANITATION</td>
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<tr>
<td>PUBLIC WORKS ADMINISTRATION</td>
<td>377,418</td>
<td>276,605</td>
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<td>ENGINEERING</td>
<td>359,334</td>
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<td>6,000</td>
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<td>ROADWAYS &amp; BRIDGES</td>
<td>1,902,404</td>
<td>1,537,380</td>
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<td>SNOW &amp; ICE REMOVAL</td>
<td>1,125,995</td>
<td>1,324,581</td>
<td>744,050</td>
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<td>ELECTRICAL MAINT &amp; SERVICE</td>
<td>1,654,763</td>
<td>1,693,791</td>
<td>695,045</td>
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<tr>
<td>STREET SIGNS &amp; MARKINGS</td>
<td>164,312</td>
<td>204,240</td>
<td>98,327</td>
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<td>AUXILIARY SERVICES</td>
<td>45,994</td>
<td>78,117</td>
<td>20,699</td>
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<td>WASTE COLLECTIONS</td>
<td>2,057,797</td>
<td>2,262,438</td>
<td>969,684</td>
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<td>SOLID WASTE DISPOSAL</td>
<td>1,476,679</td>
<td>1,579,237</td>
<td>685,906</td>
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<td><strong>PUBLIC WORKS &amp; SANITATION</strong></td>
<td>9,164,696</td>
<td>9,306,389</td>
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<td>HEALTH</td>
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<tr>
<td>HEALTH ADM - COUNTY SERVICES</td>
<td>652,522</td>
<td>690,105</td>
<td>345,053</td>
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<td><strong>HEALTH</strong></td>
<td>799,786</td>
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3-20
### 2017 GENERAL FUND OPERATING BUDGET-EXPENDITURES

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<td><strong>PARKS-ADMINISTRATION</strong></td>
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<td>325,035</td>
<td>156,205</td>
<td>322,084</td>
<td>330,371</td>
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<td>232,713</td>
<td>61,390</td>
<td>232,208</td>
<td>225,300</td>
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<td><strong>FLOWER GARDENS</strong></td>
<td>146,134</td>
<td>163,623</td>
<td>69,342</td>
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<td><strong>SOCCER</strong></td>
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<td>46,643</td>
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<td><strong>BEACHES</strong></td>
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<td>23,405</td>
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<td>31,780</td>
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<td><strong>PARKS SPEC AREAS &amp; ACTIVITIES</strong></td>
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<td>119,872</td>
<td>10,592</td>
<td>104,106</td>
<td>100,911</td>
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<td><strong>PARKS GENERAL MAINTENANCE</strong></td>
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<td>323,145</td>
<td>110,953</td>
<td>367,004</td>
<td>329,502</td>
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<td><strong>FORESTRY/STORM WATER UTILITY</strong></td>
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<td>29,495</td>
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<td><strong>CULTURE &amp; RECREATION</strong></td>
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## 2017 General Fund Operating Budget-Expenses

### Other

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<td>1,047,748</td>
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<td>197,460</td>
<td>394,928</td>
<td>321,348</td>
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<td>ENTERP-GOLF COURSE</td>
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<td>91,505</td>
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<td>52,850</td>
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<td>560</td>
<td>315</td>
<td>560</td>
<td>675</td>
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<td>GENERAL INS COSTS</td>
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<td>453,750</td>
<td>3,990</td>
<td>443,350</td>
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<td>123,551</td>
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<td>SALES TAX</td>
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<td>209,964</td>
<td>370,443</td>
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<tr>
<td>DEBT SERVICE NET OF REVENUES</td>
<td>10,132,909</td>
<td>10,447,866</td>
<td>5,223,942</td>
<td>10,447,866</td>
<td>11,391,238</td>
</tr>
</tbody>
</table>

**Other**

**Total General Fund**

|                      | 74,331,416 | 76,653,303 | 35,871,901 | 75,482,038 | 78,348,212 |

3-22
CITY OF KENOSHA, WISCONSIN

2017 GENERAL FUND BUDGET

SUPPLEMENTARY INFORMATION
ANALYSIS OF PROJECTED UNASSIGNED GENERAL FUND
BALANCE AS OF DECEMBER 31, 2016

Unassigned General Fund Balance per Audit as of December 31, 2015 13,392,662

Less: Estimated expenditures for the year ended December 31, 2016 (75,482,038)

Plus: Estimated revenues for year ended December 31, 2016 76,755,727

Estimated Unassigned General Fund Balance at December 31, 2016 before appropriation to 2017 Budget 14,666,351

Less: Amount appropriated from Unassigned General Fund Balance to the 2017 City of Kenosha General Fund Budget (0)

Estimated Unassigned General Fund Balance at December 31, 2016 after deducting amount applied to the 2017 City of Kenosha General Fund Budget 14,666,351

Adopted 2017 Budget 78,348,212

Estimated Unassigned General Fund Balance at December 31, 2016 as a percent of 2017 Adopted City of Kenosha General Fund Budget 18.70%
The General Government service area includes departments that provide administrative and support services to departments of the City of Kenosha. Primary responsibilities include policy development, accounts payable, payroll, legal services, personnel administration, planning, cash management, elections, and city assessing, among others.

**Organization**

- Board of Review
- Commissions & Boards
- Assessor
- Finance - Budget/Financial Services
- Human Resources
- Information Technology
- Clerk/Treasurer
- Administration
- Community Development
- Municipal Building Facilities
- Municipal Court

- Mayor's Youth
- Independent Audit
- Labor Negotiations
- Elections
- Mail
The Common Council is the elected legislative body of the City of Kenosha. The seventeen members of the Common Council are elected for two year terms every even numbered year. The Common Council acts under the authority granted by Wisconsin State Statutes.

**Responsibilities/Activities**

Members of the Common Council respond to citizens' concerns regarding municipal operations. Citizens are invited to attend Council meetings, which are held on the first and third Monday of each month. Additional meetings are held as they are needed.

Members of the Common Council serve on committees that review and make recommendations on various matters affecting the City, as well as other Boards and Commissions as required.

Council members propose and pass laws to help govern the City, approve budgets, and levy taxes in order to provide City services to Kenosha residents.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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<tbody>
<tr>
<td>50101 COUNCIL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>112 SALARIES-ALDERMAN REGULAR</td>
<td>93,501</td>
<td>99,520</td>
<td>48,521</td>
<td>99,520</td>
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<td>115 ALDERMAN-TECHNOLOGY STIPEND</td>
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<td>233 LICENSING/MAINT AGREEMENTS</td>
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<td>864</td>
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<td>323 MEMBERSHIP DUES</td>
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<td>389 OTHER</td>
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</table>

DEPARTMENT TOTAL 232,633 301,104 145,852 258,650 252,970
The Wisconsin Statutes require a City Attorney for cities such as Kenosha. The City Attorney's Office provides comprehensive legal services to the City of Kenosha, its governing body and subunits. These subunits include the Water Utility, Library, Museum, Redevelopment Authority, and Housing Authority, and approximately twenty-five (25) other boards and commissions. The attorneys in the office provide advice to the City's department heads and the City's employees on matters related to their duties and responsibilities. The areas of law in which the office is not typically involved include: labor contract negotiations, grievances and arbitration; bonding; matters involving specialized legal expertise; and matters in which the office is legally or ethically precluded from handing due to a conflict of interest.

**Responsibilities/Activities**

The City Attorney's Office provides legal advice on matters affecting the City. The Office also provides and/or oversees all actions brought by or against the City, its officers and employees before Federal and State Courts, and administrative agencies.

The attorneys of the City Attorney's Office prosecute violations of City ordinances. This Office also takes collections actions on delinquent accounts receivable and personal property taxes.

Attorneys in the Office draft and/or approve all ordinances, resolutions, contracts, leases, and other legal documents.

Other major areas of involvement include assisting in zoning and land use issues, negotiating boundary adjustment agreements, assisting in redevelopment activities, and attending to intergovernmental relations issues, environmental remediation issues, as well as advising on sanitary sewer and water service issues.

**Authorized Full-Time Positions**

<table>
<thead>
<tr>
<th></th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>City Attorney</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Deputy City Attorney</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Assistant City Attorney II</td>
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<td>2</td>
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<tr>
<td>Legal Assistant</td>
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<td>2</td>
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<td><strong>6</strong></td>
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<td>DESCRIPTION</td>
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<td>2016</td>
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<td>ACTUAL</td>
<td>REVISED</td>
<td>6 MO YTD</td>
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<tr>
<td>122 PERMANENT PART-TIME</td>
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<td>46,592</td>
<td>21,662</td>
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<tr>
<td>131 OVERTIME</td>
<td>1,058</td>
<td>5,075</td>
<td>1,249</td>
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<tr>
<td>132 WAGES TEMPORARY</td>
<td>11,669</td>
<td>23,956</td>
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<tr>
<td>146 PRODUCTIVITY INCENTIVE</td>
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<td>250</td>
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<td>151 W/S/RETIREMENT</td>
<td>36,652</td>
<td>37,152</td>
<td>18,166</td>
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<td>152 F.I.C.A.</td>
<td>32,967</td>
<td>34,908</td>
<td>16,638</td>
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<td>158 MEDICARE CONTRIBUTION</td>
<td>7,891</td>
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<td>4,048</td>
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<td>736,809</td>
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<td>10,933</td>
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<td>232 OFFICE EQUIPMENT</td>
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<td>900</td>
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<td>263 MEALS &amp; LODGING</td>
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<td>264 REGISTRATION</td>
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<td>7,525</td>
<td>3,597</td>
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<td>TOTAL CONTRACTUAL SERVICES</td>
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<td>38,722</td>
<td>9,616</td>
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<td>311 OFFICE SUPPLIES/PRINTING</td>
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<td>1,470</td>
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<tr>
<td>316 COMPUTER SOFTWARE</td>
<td>975</td>
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<tr>
<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
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<td>323 MEMBERSHIP DUES</td>
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<td>3,110</td>
<td>2,414</td>
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<tr>
<td>362 OFFICE FURNITURE &amp; EQUIPMENT</td>
<td>4,989</td>
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<td>TOTAL MATERIALS AND SUPPLIES</td>
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<td>32,605</td>
<td>12,325</td>
</tr>
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<td>525 COPIER/FAX/BLUEPRINT/PLOTTERS</td>
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<tr>
<td>TOTAL CAPITAL OUTLAY-PURCHASE</td>
<td>6,807</td>
<td></td>
<td></td>
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<tr>
<td>DEPARTMENT TOTAL</td>
<td>794,003</td>
<td>847,007</td>
<td>401,167</td>
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</table>
Each municipality in Wisconsin has the legal authority to create a Board of Review, which is a quasi-judicial (court-like) body. Wisconsin Statutes and case law defines the Board of Review’s authority over the assessment appeal process.

**Responsibilities/Activities**

The Board of Review adjusts assessments when proven incorrect by sworn oral testimony. The Board convenes once the assessment roll is completed and delivered to the municipal clerk. The municipal clerk oversees the Board of Review, arranges meetings, records proceedings and prepares notices of determination prior to completing the final statement of assessment.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL</th>
<th>REVISED</th>
<th>6 MO YTD</th>
<th>ESTIMATED</th>
<th>ADOPTED</th>
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<tbody>
<tr>
<td></td>
<td>2015</td>
<td>2016</td>
<td>6/16</td>
<td>2016</td>
<td>BUDGET</td>
</tr>
<tr>
<td>50401 BOARD OF REVIEW</td>
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<td></td>
<td></td>
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<tr>
<td>219 OTHER PROFESSIONAL SERVICES</td>
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<td></td>
<td>7,550</td>
<td>10,000</td>
</tr>
<tr>
<td>263 MEALS &amp; LODGING</td>
<td>161</td>
<td>500</td>
<td></td>
<td>100</td>
<td>300</td>
</tr>
<tr>
<td>264 REGISTRATION</td>
<td>50</td>
<td></td>
<td></td>
<td></td>
<td>50</td>
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<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>2,886</td>
<td>10,550</td>
<td></td>
<td>7,650</td>
<td>10,350</td>
</tr>
<tr>
<td>311 OFFICE SUPPLIES/PRINTING</td>
<td>32</td>
<td>250</td>
<td>103</td>
<td>175</td>
<td>250</td>
</tr>
<tr>
<td>321 PUBLICATION OF LEGAL NOTICES</td>
<td></td>
<td>100</td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>32</td>
<td>350</td>
<td>103</td>
<td>175</td>
<td>350</td>
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<tr>
<td>DEPARTMENT TOTAL</td>
<td>2,918</td>
<td>10,900</td>
<td>103</td>
<td>7,825</td>
<td>10,700</td>
</tr>
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</table>
The Mayor's Youth Commission was created to address community concerns regarding our community's youth through formal government input. The Commission is comprised of volunteers of a wide variety of ages and occupations and is involved in many activities such as a brick memorial, quarterly award presentations, a fall festival, annual scholarship interviews/presentations, mini-grant program, and an annual banquet.

The Commission identifies and recognizes individual minors and young adults who excel in any field of worthy endeavor, and generally acts as a resource for youth in City government matters.

**Responsibilities/Activities**

The Commission accepts nominations of youths who excel in any field or have made an exceptional effort to contribute to the well-being of the City of Kenosha and/or its citizens. After review of nominations, recommendations are made to the Mayor for award presentations.

High school junior, senior, and college level award winners are eligible for one of many scholarships awarded annually. The funds used for scholarship awards are raised with the annual Buy-a-Brick program. Community members are encouraged to purchase an engraved memorial brick to honor a loved one who has passed away. These bricks are placed annually in a memorial at Wolfenbüttel Park.
### Community Promotion

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual 2015</th>
<th>Revised 2016</th>
<th>6 MO YTD 6/16</th>
<th>Estimated 2016</th>
<th>ADOPTED BUDGET</th>
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</thead>
<tbody>
<tr>
<td>50605 Mayor's Youth Commission</td>
<td></td>
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</tr>
<tr>
<td>219 Other Professional Services</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>263 Meals &amp; Lodging</td>
<td>160</td>
<td>700</td>
<td>700</td>
<td>700</td>
<td>700</td>
</tr>
<tr>
<td><strong>Total Contractual Services</strong></td>
<td><strong>260</strong></td>
<td><strong>800</strong></td>
<td><strong>800</strong></td>
<td><strong>800</strong></td>
<td><strong>800</strong></td>
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</table>

**Department Total**

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual 2015</th>
<th>Revised 2016</th>
<th>6 MO YTD 6/16</th>
<th>Estimated 2016</th>
<th>ADOPTED BUDGET</th>
</tr>
</thead>
</table>
Purpose

The City of Kenosha is required by Wisconsin State Statutes to have an annual independent audit of the City's financial condition. In addition, an annual independent audit for federal and state funded programs is required. Budget and Financial Services is responsible for obtaining an independent audit firm to provide these services, prepares all lead schedules and work papers for audit and completes the Single Audit Report and Comprehensive Annual Financial Reports (CAFR).
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>ACTUAL 2016</th>
<th>REVISED 6/16</th>
<th>6 MO YTD</th>
<th>ESTIMATED 2016</th>
<th>2017 ADOPTED BUDGET</th>
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</thead>
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<tr>
<td>50701 INDEPENDENT AUDIT</td>
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<td>68,821</td>
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<td>65,000</td>
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<tr>
<td>219 OTHER PROFESSIONAL SERVICES</td>
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<td>1,500</td>
<td></td>
<td></td>
<td>1,500</td>
<td>1,500</td>
</tr>
<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>51,701</td>
<td>53,600</td>
<td></td>
<td>68,821</td>
<td>53,600</td>
<td>66,500</td>
</tr>
<tr>
<td>DEPARTMENT TOTAL</td>
<td>51,701</td>
<td>53,600</td>
<td></td>
<td>68,821</td>
<td>53,600</td>
<td>66,500</td>
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</tbody>
</table>
The mission of the Assessing Department is to administer the assessment program in a manner that assures public confidence in accuracy, fairness, and productivity in accordance with Wisconsin State Statutes.

**Responsibilities/Activities**

One of the Assessing Department's primary objectives is to discover, list, and value all real and personal property in an equitable manner that is understandable and explainable to the public. The Department strives to effectively manage all assessment processes, personnel procedures, data systems, and public relations. It also functions to maintain and provide accurate and current assessment information and service internally and externally.

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
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<tr>
<td>Total Assessed Values, January 1</td>
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<td>Real Estate:</td>
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<tr>
<td>Residential</td>
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<tr>
<td>Commercial</td>
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<td>1,818,846,300</td>
<td>1,900,000,000</td>
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<td>Agricultural, Undeveloped and Other</td>
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<td>1,036,900</td>
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<td>Manufacturing (assessed by state)</td>
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<td>143,000,000</td>
<td>143,000,000</td>
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<tr>
<td>Personal Property (includes manufacturing)</td>
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<td>249,272,500</td>
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<tr>
<td>Mobile Homes (not included in total assessed value)</td>
<td>6,882,800</td>
<td>6,671,900</td>
<td>6,700,000</td>
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<tr>
<td>Parcel Count, January 1</td>
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</tr>
<tr>
<td>Residential</td>
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<tr>
<td>Commercial</td>
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<tr>
<td>Agricultural</td>
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<tr>
<td>Manufacturing</td>
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<td>101</td>
<td>101</td>
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<tr>
<td>Personal Property (includes manufacturing)</td>
<td>2,278</td>
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<tr>
<td>Mobile Homes</td>
<td>443</td>
<td>446</td>
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<tr>
<td>TOTAL</td>
<td>34,963</td>
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<td>Other Property Inspections</td>
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<td>Assessment Information Requests</td>
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<tr>
<td>Board of Review</td>
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<td>19</td>
<td>25</td>
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## Authorized Full-Time Positions

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<thead>
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<th>Position</th>
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<th>2017</th>
</tr>
</thead>
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<td>City Assessor (1)</td>
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<td>1.0</td>
<td>1.0</td>
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<tr>
<td>Deputy City Assessor</td>
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<td>1.0</td>
<td>1.0</td>
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### 110 GENERAL FUND
#### 01 GENERAL GOVERNMENT

#### 9 ASSESSING

<table>
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<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEPARTMENT TOTAL</strong></td>
<td>618,911</td>
<td>654,286</td>
<td>337,380</td>
<td>628,239</td>
<td>651,453</td>
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**50901 ASSESSING**

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<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>111 SALARIES-PERMANENT REGULAR</td>
<td>412,644</td>
<td>430,127</td>
<td>215,755</td>
<td>410,000</td>
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<td>11,519</td>
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<td>11,758</td>
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<td>500</td>
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<td>13,199</td>
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<td>12,919</td>
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<td>54,806</td>
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<td>593,620</td>
<td>616,395</td>
<td>311,541</td>
<td>592,222</td>
<td>600,168</td>
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<td>19,034</td>
<td>19,034</td>
<td>32,000</td>
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<td>830</td>
<td>740</td>
<td>305</td>
<td>740</td>
<td>740</td>
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<tr>
<td>227 TELEPHONE - EQUIPMENT/CALLS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>232 OFFICE EQUIPMENT</td>
<td>1,588</td>
<td>1,544</td>
<td>763</td>
<td>1,621</td>
<td>1,720</td>
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<tr>
<td>261 MILEAGE</td>
<td>4,462</td>
<td>4,500</td>
<td>983</td>
<td>4,500</td>
<td>4,500</td>
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<tr>
<td>263 MEALS &amp; LODGING</td>
<td>1,308</td>
<td>1,200</td>
<td></td>
<td>1,200</td>
<td>1,100</td>
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<tr>
<td>264 REGISTRATION</td>
<td>1,068</td>
<td>1,200</td>
<td>89</td>
<td>1,200</td>
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</tr>
<tr>
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<td>18,252</td>
<td>28,675</td>
<td>21,170</td>
<td>28,235</td>
<td>41,160</td>
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<tr>
<td>311 OFFICE SUPPLIES/PRINTING</td>
<td>1,228</td>
<td>3,466</td>
<td>778</td>
<td>2,500</td>
<td>4,500</td>
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<tr>
<td>316 COMPUTER SOFTWARE</td>
<td>2,159</td>
<td>2,300</td>
<td>1,974</td>
<td>2,300</td>
<td>2,300</td>
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<tr>
<td>321 PUBLICATION OF LEGAL NOTICES</td>
<td>26</td>
<td>50</td>
<td>22</td>
<td>22</td>
<td>25</td>
</tr>
<tr>
<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
<td>1,954</td>
<td>2,500</td>
<td>1,895</td>
<td>2,200</td>
<td>2,600</td>
</tr>
<tr>
<td>323 MEMBERSHIP DUES</td>
<td>716</td>
<td>900</td>
<td></td>
<td>700</td>
<td>700</td>
</tr>
<tr>
<td>363 COMPUTER HARDWARE</td>
<td>956</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>TOTAL MATERIALS AND SUPPLIES</strong></td>
<td>7,039</td>
<td>9,216</td>
<td>4,669</td>
<td>7,722</td>
<td>10,125</td>
</tr>
</tbody>
</table>

3-39
LABOR NEGOTIATIONS

Under Charter Ordinance 29, the Department of Human Resources is responsible for directing and coordinating all labor negotiations and labor contract administration activities for the City of Kenosha's four bargaining units.

Responsibilities/Activities

The Department of Human Resources works to establish and maintain a positive labor relations atmosphere and to provide one clear and consistent management position across all departments in all dealings with City bargaining units. The director acts as the City's chief negotiator in all labor contract negotiations for the bargaining units of police, fire, mass transit drivers and mechanics, and works with City Administration to adjudicate grievances and resolve grievance settlements at all steps of the grievance, mediation and arbitration process.

Human Resources works with both labor and management on the daily matters involving operations as they affect issues related to contract language, national and state bargaining laws, and grievance and arbitration precedents, as well as negotiating modifications to labor agreements during the term or conclusion of a contract.

Human Resources continuously researches and advises labor and management on matters involving labor laws. It also handles contract administration questions posed by department managers and supervisors and conducts training as appropriate.

The department also meets and confers, as appropriate, with non-represented employees on compensation and employment benefits matters, employee handbook administration and related disputes. The department also represents the City's position at Civil Service Commission grievance hearings related to appeals for both represented and non-represented employees.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>51001 LABOR NEGOTIATIONS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>212 LEGAL-LABOR/PERSONNEL</td>
<td>3,948</td>
<td>10,000</td>
<td>7,260</td>
<td>10,000</td>
<td>10,000</td>
</tr>
<tr>
<td>263 MEALS &amp; LODGING</td>
<td>567</td>
<td>750</td>
<td></td>
<td>750</td>
<td>810</td>
</tr>
<tr>
<td>264 REGISTRATION</td>
<td>330</td>
<td>980</td>
<td>125</td>
<td>980</td>
<td>895</td>
</tr>
<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>4,845</td>
<td>11,730</td>
<td>7,385</td>
<td>11,730</td>
<td>11,705</td>
</tr>
<tr>
<td>323 MEMBERSHIP DUES</td>
<td>225</td>
<td>225</td>
<td>225</td>
<td>225</td>
<td>240</td>
</tr>
<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>225</td>
<td>225</td>
<td>225</td>
<td>225</td>
<td>240</td>
</tr>
<tr>
<td>DEPARTMENT TOTAL</td>
<td>5,070</td>
<td>11,955</td>
<td>7,610</td>
<td>11,955</td>
<td>11,945</td>
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</tbody>
</table>
**Department Purpose**

To provide administration of the financial operations of the City, including budgeting, internal controls, payroll, accounts payable, accounts receivable, internal and external financial reporting, debt management, investments, financial forecasting, developing and implementing City-wide financial procedures, general risk management health and fringe benefit management, fixed asset inventory and property insurance replacement value, the financial operation of the Storm Water Utility Fund, and a centralized purchasing system.

Budget and Financial Services coordinates the recording and processing of City-wide financials, procurement, health and benefit management, and risk management activities. This includes on-going monitoring to ensure compliance with City-wide accounting, purchasing, and risk management policies and procedures, while meeting GASB, GAAP, and grantor agencies requirements as well as other external customers, by coordinating efforts with City departments. The Department prepares and submits grant billings on a timely basis and monitors receipt and receipting of grant funds for departments.

**Responsibilities/Activities**

Budget and Financial Services is responsible for auditing pay documents for compliance with relevant policies, procedures and legal requirements relative to payroll and required benefit payments. Processes and remits payments to employees, regulatory agencies and vendors. Provides timely reporting to tax agencies and employees, prepares and distributes 1099 and W-2 forms.

The Department pays vendors for goods and services within 30 days of invoice date. Audits all payments to ensure compliance with policies, procedures, and legal requirements as they apply to distribution of funds for City purchases. Resolves vendor concerns in a timely manner and increases vendor satisfaction ratings regarding timeliness and accuracy of payments.

The Department provides centralized coordination and administration of City-wide procurement functions, including the purchase of goods, materials, and equipment; professional service agreements; maintenance contracts; inter-governmental agreements and disposal of surplus items.

The Department prepares Annual Financial Statements and manages the annual comprehensive and single audits; co-ordinates state and federal special audits and requests; develops long-term financing plans in support of the Capital Improvement Program; and records and accounts for all assets of the City.

Budget and Financial Services develops and maintains the city's budget system making recommendations to City Administration. Preparation of statistical information for budgeting and financial statements also falls under the Departmental responsibilities.

The Department analyzes the City's annual borrowing needs as determined by the Capital Improvement Program and operating cash flow analysis. Budget and Financial Services plans and coordinates the annual financing through a financial advisor, underwriter and bond attorneys. Bond ratings are obtained for each issue from rating agencies.

Financial operations of Risk Management and of the Storm Water Utility also fall under the jurisdiction of Budget and Financial Services.
## FINANCE - BUDGET / FINANCIAL SERVICES

<table>
<thead>
<tr>
<th></th>
<th>Actual 2015</th>
<th>Estimated 2016</th>
<th>Estimated 2017</th>
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</thead>
<tbody>
<tr>
<td>Receipts</td>
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<tr>
<td>Direct Deposits</td>
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<td>Vendor Checks Issued</td>
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<td>W-2's issued</td>
<td>1,400</td>
<td>1,500</td>
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<tr>
<td>Received GFOA Budget Award</td>
<td>Yes</td>
<td>Yes</td>
<td>NA</td>
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<tr>
<td>Received GFOA CAFR Award</td>
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<td>NA</td>
<td>NA</td>
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### Authorized Full-Time Positions

<table>
<thead>
<tr>
<th>Position</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director - Finance</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
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<tr>
<td>Purchasing Manager</td>
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<td>1.0</td>
</tr>
<tr>
<td>Deputy Director - Finance</td>
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<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>Accountant - Finance</td>
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<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>Account Clerk Coordinator</td>
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</tr>
<tr>
<td>Account Clerk - Finance (1)</td>
<td>2.4</td>
<td>2.4</td>
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<tr>
<td>Account Clerk - Finance (2)</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
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**Total Authorized**: 8.4 8.4 8.4

*1* One position is budgeted 40% to Budget/Financial Services and 60% to Transit.

*2* Position is authorized in Budget/Financial Services, position is funded in Storm Water Utility.
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<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6/16 2016</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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</thead>
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<td>51101 BUDGET/FINANCIAL SERVICES</td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>111 SALARIES-PERMANENT REGULAR</td>
<td>491,567</td>
<td>522,441</td>
<td>253,792</td>
<td>515,000</td>
<td>519,953</td>
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<tr>
<td>122 PERMANENT PART-TIME</td>
<td>30,389</td>
<td>34,718</td>
<td>12,373</td>
<td>33,000</td>
<td>35,180</td>
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<td>131 OVERTIME</td>
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<td>5,278</td>
<td></td>
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<td>5,200</td>
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<tr>
<td>146 PRODUCTIVITY INCENTIVE</td>
<td>1,000</td>
<td>500</td>
<td>500</td>
<td>500</td>
<td></td>
</tr>
<tr>
<td>151 WRS/RETIREMENT</td>
<td>34,554</td>
<td>37,125</td>
<td>17,600</td>
<td>36,400</td>
<td>38,200</td>
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<tr>
<td>152 F.I.C.A.</td>
<td>31,623</td>
<td>34,878</td>
<td>15,911</td>
<td>34,200</td>
<td>34,800</td>
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<td>133,955</td>
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<td>62,452</td>
<td>133,940</td>
<td>133,940</td>
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<td>158 MEDICARE CONTRIBUTION</td>
<td>7,395</td>
<td>8,164</td>
<td>3,721</td>
<td>8,000</td>
<td>8,175</td>
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<td>7,050</td>
<td>15,630</td>
<td>26,600</td>
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<td>801</td>
<td>710</td>
<td>292</td>
<td>710</td>
<td>710</td>
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<tr>
<td>232 OFFICE EQUIPMENT</td>
<td>3,224</td>
<td>3,712</td>
<td>2,070</td>
<td>3,712</td>
<td>4,060</td>
</tr>
<tr>
<td>261 MILEAGE</td>
<td>300</td>
<td></td>
<td></td>
<td></td>
<td>100</td>
</tr>
<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
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<td>34,572</td>
<td>9,412</td>
<td>20,052</td>
<td>32,170</td>
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<td>14,000</td>
<td>4,644</td>
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<td>13,000</td>
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<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
<td>853</td>
<td>635</td>
<td>34-</td>
<td>150</td>
<td>600</td>
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<td>323 MEMBERSHIP DUES</td>
<td>690</td>
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<td>640</td>
<td>950</td>
<td>1,125</td>
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<td>362 OFFICE FURNITURE &amp; EQUIPMENT</td>
<td>2,757</td>
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<td>14,725</td>
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<td>DIVISION TOTAL</td>
<td>770,237</td>
<td>827,376</td>
<td>381,011</td>
<td>798,192</td>
<td>822,343</td>
</tr>
</tbody>
</table>
INFORMATION TECHNOLOGY

The Division of Information Technology manages and implements all aspects of information technology solutions and supporting infrastructure that enables the City of Kenosha to effectively and efficiently deliver information and services to our employees, citizens, and community.

Responsibilities/Activities

- Maintain all information technology including the City's communications network
- Deliver timely and effective responses to customer requests through teamwork and improving accessibility to City services
- Establish a technology governance structure to provide a framework for evaluating emerging technologies and implementing proven information technology solutions
- Ensure effective technical and fiscal management of the Division's operations, resources, technology projects, and contracts
- Improve the reliability and performance of the City's IT infrastructure
- Implement business applications and systems to improve efficiency and cost-effectiveness

Authorized Full-Time Positions

<table>
<thead>
<tr>
<th>Position</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director - Information Technology</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Technology &amp; Media Specialist</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Help Desk Technician</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Programmer Analyst</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Total Authorized</td>
<td>6</td>
<td>6</td>
<td>7</td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>ACTUAL 2015</td>
<td>REVISED 2016</td>
<td>6 MO YTD 6/16</td>
</tr>
<tr>
<td>-------------</td>
<td>-------------</td>
<td>--------------</td>
<td>---------------</td>
</tr>
<tr>
<td>51102 INFORMATION TECHNOLOGY</td>
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</tr>
<tr>
<td>111 SALARIES-PERMANENT REGULAR</td>
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<td>356,431</td>
<td>171,322</td>
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<tr>
<td>122 PERMANENT PART-TIME</td>
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<td>131 OVERTIME</td>
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<td>625</td>
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<tr>
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<td>625</td>
<td></td>
<td></td>
</tr>
<tr>
<td>151 O.H/S/RETIREMENT</td>
<td>19,304</td>
<td>26,778</td>
<td>11,977</td>
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<tr>
<td>52 F.I.C.A.</td>
<td>17,410</td>
<td>25,155</td>
<td>11,239</td>
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<td>155 HEALTH INSURANCE EXPENSE</td>
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<td>108,600</td>
<td>40,730</td>
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<tr>
<td>158 MEDICARE CONTRIBUTION</td>
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<td>5,883</td>
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<tr>
<td>TOTAL PERSONAL SERVICES</td>
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<td>572,135</td>
<td>248,044</td>
</tr>
<tr>
<td>215 DATA PROCESSING</td>
<td>199,798</td>
<td></td>
<td></td>
</tr>
<tr>
<td>219 OTHER PROFESSIONAL SERVICES</td>
<td>85</td>
<td>10,770</td>
<td>75</td>
</tr>
<tr>
<td>226 CELLULAR/WIRELESS SERVICE COST</td>
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<td>1,608</td>
<td>1,078</td>
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<tr>
<td>232 OFFICE EQUIPMENT</td>
<td>1,676</td>
<td>2,000</td>
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</tr>
<tr>
<td>233 LICENSING/MAINT AGREEMENTS</td>
<td>82,322</td>
<td>111,081</td>
<td>74,584</td>
</tr>
<tr>
<td>235 EQUIPMENT REPAIRS/MAINT.</td>
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<td>1,500</td>
<td>657</td>
</tr>
<tr>
<td>261 MILEAGE</td>
<td>110</td>
<td>1,500</td>
<td></td>
</tr>
<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>286,275</td>
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<tr>
<td>311 OFFICE SUPPLIES/PRINTING</td>
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<tr>
<td>362 OFFICE FURNITURE &amp; EQUIPMENT</td>
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</tr>
<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
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<tr>
<td>525 COPIER/FAX/BLUEPRINT/PLOTTERS</td>
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<tr>
<td>539 DATA PROCESSING - OTHER</td>
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<td>934 OTHER CHARGE BACKS</td>
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<td>TOTAL OTHER</td>
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<td>91,459-</td>
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<tr>
<td>DIVISION TOTAL</td>
<td>680,518</td>
<td>748,802</td>
<td>404,883</td>
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</tbody>
</table>

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3-47
The Kenosha City Clerk/Treasurer Department is the gateway to open government. Staff is often a citizen's first point of contact with City Hall, providing information on a wide variety of subjects ranging from starting a new business, to accessing open meeting or other records, to voter registration.

The department is responsible for the accurate, timely collection of taxes as well as other funds due to the City along with the issuance and administration of various business, personal and pet licenses. Support and administration of meetings of the Common Council, Finance Committee, Board of Review and Canvass Board is provided. Additionally, staff ensures the proper coordination and administration of a secure and transparent election process.

**Responsibilities/Activities**

Over 35,000 real estate and business personal property tax bills, as well as numerous special assessment bills are annually prepared, mailed and collected. More than 30 types of licenses are processed and issued. Approximately 50,000 voter registration records are maintained. Official records and archives including agendas, minutes, ordinances, resolutions, agreements, leases, contracts, easements, annexations, attachments and election data are preserved.

**Authorized Full-Time Positions**

<table>
<thead>
<tr>
<th></th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
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<tbody>
<tr>
<td>Clerk/Treasurer (1)</td>
<td>1.0</td>
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<tr>
<td>Deputy Clerk/Treasurer</td>
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<td>City Clerk Information Coordinator</td>
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<tr>
<td>Account Clerk</td>
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</tr>
<tr>
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<tr>
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<td>6 MO YTD 6/16</td>
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<td>287,400</td>
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<td>151 W/S/RETIREMENT</td>
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<td>21,231</td>
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<tr>
<td>152 F.I.C.A.</td>
<td>16,252</td>
<td>19,941</td>
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<td>90,510</td>
<td>90,500</td>
<td>42,238</td>
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<tr>
<td>158 MEDICARE CONTRIBUTION</td>
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<td>4,667</td>
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<td>264 MEALS &amp; LODGING</td>
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<td>323 MEMBERSHIP DUES</td>
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<tr>
<td>362 OFFICE FURNITURE &amp; EQUIPMENT</td>
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<td>369 OTHER NON CAPITAL EQUIPMENT</td>
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<td>TOTAL MATERIALS AND SUPPLIES</td>
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<td>DEPARTMENT TOTAL</td>
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<td>483,221</td>
<td>226,153</td>
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CITY ADMINISTRATION

The Mayor is the Chief Executive of the City of Kenosha. The City Administrator, who is the Chief Operating Officer of the City of Kenosha, reports directly to the Mayor. All department heads, Information Technology Division, Community Promotion, and the Mayor’s Youth Commission report to the Mayor and the City Administrator.

Responsibilities/Activities

City Administration works to provide citizens with a clean, safe, well-managed, fiscally sound and environmentally pleasant city in which to reside.

Administration receives and responds to all Aldermanic concerns, develops policies for Common Council review and adoption, and implements the procedures to enact the policies adopted by the Common Council. The Administration also develops and submits the Annual Budget to the Common Council.

The Department of Administration coordinates the activities and overall coordination of City Departments that provide essential services to citizens of Kenosha, including providing overall direction in organizational planning. City Administration works to promote the economic development and to manage the growth in the City of Kenosha.

The Department of Administration serves as legislative liaison with elected elections and agencies of the state and federal governments. Administration strives to promote intergovernmental cooperation and provide for the overall management of City government.

Authorized Full-Time Positions

<table>
<thead>
<tr>
<th></th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor</td>
<td>1.0</td>
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<td>1.0</td>
</tr>
<tr>
<td>City Administrator</td>
<td>1.0</td>
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<tr>
<td>Executive Assistant</td>
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<td>1.0</td>
</tr>
<tr>
<td>Administrative Assistant</td>
<td>1.0</td>
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<td>1.0</td>
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<tr>
<td>Community Relations Liaison</td>
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<td><strong>5.0</strong></td>
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<tr>
<td>DESCRIPTION</td>
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<td>REVISED 2016</td>
<td>6/16 2016</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>-------------</td>
<td>--------------</td>
<td>-----------</td>
</tr>
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<td>111 SALARIES-PERMANENT REGULAR</td>
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<td>201,942</td>
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<td>146 PRODUCTIVITY INCENTIVE</td>
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<tr>
<td>151 WRS/RETIREMENT</td>
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<td>27,889</td>
<td>12,241</td>
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<td>152 F.I.C.A.</td>
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<td>25,290</td>
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<td>90,500</td>
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<td>5,920</td>
<td>2,887</td>
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<td>226 CELLULAR/WIRELESS SERVICE COST</td>
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<td>1,400</td>
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<td>232 OFFICE EQUIPMENT</td>
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<td>525</td>
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<td>264 REGISTRATION</td>
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<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
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<td>115</td>
<td>115</td>
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<tr>
<td>323 MEMBERSHIP DUES</td>
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<td>150</td>
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<td>326 ADVERTISING</td>
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<td>341 VEHICLE FUEL CHARGE/OIL/ETC</td>
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<td>1,900</td>
<td>332</td>
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<td>342 CENTRAL GARAGE LABOR CHARGES</td>
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<td>1,000</td>
<td>158</td>
</tr>
<tr>
<td>343 CENT.GARAGE-PARTS&amp;MAT. CHARGES</td>
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<td>500</td>
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<td><strong>TOTAL MATERIALS AND SUPPLIES</strong></td>
<td>7,649</td>
<td>9,115</td>
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<td><strong>DIVISION TOTAL</strong></td>
<td>554,277</td>
<td>577,262</td>
<td>276,274</td>
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</table>
HUMAN RESOURCES & LABOR RELATIONS

The Department of Human Resources & Labor Relations, under Charter Ordinance 29, provides for the management, administration and coordination of the broad areas of personnel management, including job evaluation, recruitment, selection, test development and validation, job classification and compensation (including performance management), health and benefits administration (including wellness coordination), risk management activities (including work comp administration, safety coordination and claims support services), activities associated with Equal Employment Opportunity, policy development, training and administering compliance with state and federal laws. Through all of the above activities, it is expected that the City of Kenosha will employ and retain well qualified and productive employees, enhance diversity, maintain a positive and effective labor relations atmosphere, and achieve compliance with applicable State and Federal laws.

Responsibilities/Activities

Human Resources and Labor Relations functions to provide for a full range of human resource services to user departments, while establishing and maintaining an environment in which the full potential of individual employees can be maximized.

Via the on-line application tracking system the department recruits and screens applicants for City positions, as well as developing methods of selection for both original and promotional hires. The department conducts departmental and position reviews; recommends and implements salary changes; and oversees the City's classification and compensation plan.

The department is responsible for developing policies, training and counseling managers, supervisors and employees on personnel matters. The Department also trains managers, supervisors and employees on various topics and laws such as FMLA, ADA, COBRA, HIPPA, and FLSA, harassment training, conducting investigations and performance evaluations, etc.

The department oversees all third-party administration of worker's compensation claims, self-administers unemployment insurance claims, safety training coordination and assists the City Attorney's office with liability claims support.

The department staffs the Civil Service, Police and Fire Commission and Ethics Board meetings and hearings.

The department assists in the resolution of employee disputes and concerns via procedures defined within the Civil Service Rules and Regulations as well as the Employee Handbook. The department also controls unnecessary absences from work by closely monitoring all injury reports, investigating accidents or reviewing such investigations performed by departmental supervisors, and by reviewing medical substantiation of disability claims. Reviewing temporarily disabled employees and rehabilitation progress, implementing appropriate light duty work assignments and ensuring return to full unrestricted duty as soon as possible are ways the department maintains a productive workforce.

The department maintains random drug and alcohol testing programs for employees covered under those applicable Federal laws. Where appropriate, the department administers, trains and investigates various personnel-related resolutions and ordinances.
HUMAN RESOURCES & LABOR RELATIONS

The department meets with community agencies as necessary to discuss job recruitments, civil rights matters, ADA compliance, citizen complaints and issues concerning youth and community partnerships. The department also acts as a liaison for City administration to answer questions, give presentations and facilitate meetings concerning personnel matters. The department coordinates and tracks all activities/complaints related to Equal Employment Opportunity Commission and/or Equal Rights Division.

The Department oversees the benefit administration of the City's health insurance plan assisting with the resolution of claims disputes and benefit interpretation. The department also collaborates with the Finance Director and the City Administrator as well as third party experts on strategic claims analysis to determine trends, target positive outcomes and solutions in order to design its health plan. The department manages the City's integrated wellness program which includes an on-site health clinic, annual health risk appraisals, educational outreach programs and other wellness activities in order to establish an organizational culture of health and wellness among its employees and their families.

<table>
<thead>
<tr>
<th>Authorized Full-Time Positions</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director - Human Resources</td>
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<td>Deputy Director – Human Resources</td>
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<tr>
<td>Human Resources Analyst</td>
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<td>Equal Employment Coordinator</td>
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(This page left blank intentionally.)
## 13 General Administration

<table>
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<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>2017 ADOPATED BUDGET</th>
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</thead>
<tbody>
<tr>
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<td>151 WRS/Retirement</td>
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<td><strong>212 Legal-Labor/Personnel</strong></td>
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<td>4,834</td>
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<tr>
<td><strong>216 Medical Exams/Vaccinations/etc</strong></td>
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<td>43,714</td>
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<td><strong>263 Meals &amp; Lodging</strong></td>
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<td>300</td>
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<td>726,425</td>
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<td>681,368</td>
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</table>
The Mail Department is operated under the direction of the City Clerk/Treasurer and performs related work as required. The Mail Department serves all City of Kenosha departments, alderpersons, the Housing Authority and Wellness Clinic.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>2017 ADOPTED BUDGET</th>
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<td>51306 MAIL</td>
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<td>16,595</td>
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<td>151 WRS/RETIREMENT</td>
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<td>152 F.I.C.A.</td>
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<td>158 MEDICARE CONTRIBUTION</td>
<td>212</td>
<td>240</td>
<td>133</td>
<td>240</td>
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<td>18,966</td>
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<td>1,933</td>
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<td>4,800</td>
<td>1,933</td>
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<tr>
<td>311 OFFICE SUPPLIES/PRINTING</td>
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<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
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<td>129,966</td>
<td>62,799</td>
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<td>112,750</td>
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</tbody>
</table>
The Department of Community Development & Inspections was established in 2012 as a result of a consolidation of two former departments - City Development and Neighborhood Services & Inspections. The two-fold mission of the department is to ensure the health, safety and welfare of residents, workers and visitors of all buildings as well as to promote a community which accommodates planned opportunities for growth, housing and economic vitality.

**Responsibilities and Activities**

The Department of Community Development & Inspections is comprised of four divisions - Planning & Zoning, Community Development, Building Inspection and Property Maintenance. These divisions, supported by a clerical staff, provide a wide range of services in the following areas:

- Building Inspection
- Capital Improvement Programming
- Code Compliance
- Community Development Block Grant Program
- Comprehensive Planning
- Development Reviews
- Grass & Weeds Inspection
- Historic Preservation
- HOME Program
- Mapping
- Neighborhood Inspection Program
- Neighborhood Planning
- Neighborhood Stabilization Program
- Permit Review and Issuance
- Planning & Development Ordinances
- Property Maintenance Inspection
- Redevelopment
- Tax Incremental Financing Districts
- Zoning

**Boards /Commissions/Committees/Authorities**

The Department of Community Development & Inspections provides direct Staff support to the following bodies:

- Board of Housing Appeals
- Board of Zoning Appeals
- City Plan Commission
- Community Development Block Grant Committee
- Historic Preservation Commission
- HOME Program Commission
- Industrial Park Control Committee
- Redevelopment Authority of the City of Kenosha
- Tax Incremental District Joint Review Board
<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Projected</th>
<th>2017 Estimated</th>
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<tr>
<td>Annexations/Attachments</td>
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<td>Certificate of Occupancy</td>
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<td>4</td>
<td>5</td>
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<td>Conditional Use Permit/Airport Plan Review/Site Plan Review</td>
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<td>145</td>
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<td>Future Street Designations</td>
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<td>Historic Nominations/Certifications</td>
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<td>Industrial Park Projects</td>
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<td>3</td>
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<td>Lodging Houses Inspected</td>
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<td>12</td>
<td>12</td>
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<tr>
<td>Manufactured Homes Inspected</td>
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<td>131</td>
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<td>Neighborhood Inspection Program Cases</td>
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<td>1,769</td>
<td>1,400</td>
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<td>Permits Issued</td>
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<td>Raze Permits</td>
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<td>Rezonings</td>
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<td>Single Family Acquired/Rehabbed (HOME &amp; NSP)</td>
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<td>Subdivisions/Certified Surveys/Lot Line Adjustment Surveys</td>
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<td>Tall Grass and Weed Cases</td>
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<td>Tenant-Based Rental Assistance (units)(HOME)</td>
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<td>Vacations (Streets and Alleys)</td>
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<td>Zoning Variance/Exception Applications</td>
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## Authorized Full-Time Positions

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<tr>
<th>Position</th>
<th>2017 Adopted Full-Time Positions</th>
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<tr>
<td>Director - Community Development &amp; Inspections</td>
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<tr>
<td>Deputy Director - Community Development &amp; Inspections</td>
<td>1</td>
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<tr>
<td>Senior Inspector</td>
<td>1</td>
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<tr>
<td>Senior Property Maintenance Inspector</td>
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<tr>
<td>Office Associate II</td>
<td>3</td>
</tr>
<tr>
<td>Community Development Specialist</td>
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</tr>
<tr>
<td>Housing Inspector (Property Maintenance)</td>
<td>5</td>
</tr>
<tr>
<td>Inspector I (Building)</td>
<td>3</td>
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<tr>
<td>Planner I</td>
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<tr>
<td>Planner II</td>
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<tr>
<td>Planning Technician</td>
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<td><strong>Total Authorized for 2017</strong></td>
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<table>
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<th>Year</th>
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<th>2016</th>
<th>2017</th>
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<tr>
<td></td>
<td>21</td>
<td>22</td>
<td>22</td>
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</table>
# General Fund - Community Development

<table>
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<tr>
<th>Description</th>
<th>Actual 2015</th>
<th>Revised 2016</th>
<th>6 MO YTD 2016</th>
<th>Estimated 2016</th>
<th>Adopted Budget 2017</th>
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<tr>
<td><strong>51601 Community Development</strong></td>
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<td>111 Salaries-Permanent Regular</td>
<td>1,272,136</td>
<td>1,407,093</td>
<td>677,873</td>
<td>1,324,000</td>
<td>1,408,620</td>
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<td>122 Permanent Part-Time</td>
<td>36,707</td>
<td>46,684</td>
<td>17,098</td>
<td>46,684</td>
<td>47,750</td>
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<td>131 Overtime</td>
<td>1,117</td>
<td>3,045</td>
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<td>3,000</td>
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<td>132 Wages Temporary</td>
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<td>16,096</td>
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<td>16,096</td>
<td>14,772</td>
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<td>146 Productivity Incentive</td>
<td>1,500</td>
<td></td>
<td>625</td>
<td>625</td>
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<td>151 WRS/Retirement</td>
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<td>96,162</td>
<td>45,168</td>
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<td>99,240</td>
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<td>90,337</td>
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<td>90,490</td>
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<td>395,185</td>
<td>196,105</td>
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<td>21,365</td>
<td>9,328</td>
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<td>1,980,740</td>
<td>2,080,477</td>
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<td>10,475</td>
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<td>219 Other Professional Services</td>
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<td>10,480</td>
<td>847</td>
<td>7,500</td>
<td>5,084</td>
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<td>226 Cellular/Wireless Service Cost</td>
<td>1,252</td>
<td>1,360</td>
<td>472</td>
<td>1,360</td>
<td>5,084</td>
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<td>232 Office Equipment</td>
<td>9,389</td>
<td>8,422</td>
<td>4,016</td>
<td>8,422</td>
<td>7,650</td>
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<td>233 Licensing/Maint Agreements</td>
<td>2,204</td>
<td>5,300</td>
<td>2,227</td>
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<td>261 Mileage</td>
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<td>25,200</td>
<td>5,210</td>
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<td>263 Meals &amp; Lodging</td>
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<td>424</td>
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<td>1,200</td>
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<td>264 Registration</td>
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<td>5,500</td>
<td>2,610</td>
<td>5,500</td>
<td>5,500</td>
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<tr>
<td><strong>Total Contractual Services</strong></td>
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<td>57,462</td>
<td>15,806</td>
<td>36,082</td>
<td>33,659</td>
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<tr>
<td>311 Office Supplies/Printing</td>
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<td>12,500</td>
<td>3,230</td>
<td>11,600</td>
<td>12,500</td>
</tr>
<tr>
<td>312 Publication of Legal Notices</td>
<td>677</td>
<td>1,500</td>
<td>114</td>
<td>900</td>
<td>1,500</td>
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<tr>
<td>322 Subscriptions &amp; Books</td>
<td>1,003</td>
<td>1,940</td>
<td>65</td>
<td>1,000</td>
<td>1,940</td>
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<td>323 Membership Dues</td>
<td>3,407</td>
<td>4,480</td>
<td>3,155</td>
<td>4,480</td>
<td>4,840</td>
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<tr>
<td>341 Vehicle Fuel Charge/Oil/ETC</td>
<td>2,322</td>
<td>1,859</td>
<td>4,155</td>
<td>6,800</td>
<td>7,000</td>
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<tr>
<td>342 Central Garage Labor Charges</td>
<td>18,249</td>
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<td>20,250</td>
<td>15,000</td>
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<tr>
<td>343 Cont.Garage-Parts&amp;Mat. Charges</td>
<td>5,273</td>
<td>5,723</td>
<td>6,000</td>
<td>7,000</td>
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<tr>
<td>361 Small Tools</td>
<td>140</td>
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<td>550</td>
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<tr>
<td>362 Office Furniture &amp; Equipment</td>
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<td>1,350</td>
<td>1,350</td>
<td>1,610</td>
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<tr>
<td>367 Clothing &amp; Uniform Replacement</td>
<td>2,000</td>
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<tr>
<td><strong>Total Materials and Supplies</strong></td>
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<td>21,970</td>
<td>32,445</td>
<td>52,930</td>
<td>51,390</td>
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<tr>
<td>525 Copyer/Fax/Blueprint/Plotters</td>
<td>8,249</td>
<td>9,081</td>
<td>9,081</td>
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<tr>
<td><strong>Total Capital Outlay-Purchase</strong></td>
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<td>9,081</td>
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<tr>
<td>909 Miscellaneous</td>
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<td>931 CDBG Fund</td>
<td>184,253-</td>
<td>187,355-</td>
<td>85,454-</td>
<td>188,557-</td>
<td>188,557-</td>
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<td>935 Special Rev Fund</td>
<td>75,047-</td>
<td>61,127-</td>
<td>35,507-</td>
<td>64,810-</td>
<td>68,360-</td>
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<tr>
<td><strong>Total Other</strong></td>
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<td><strong>Department Total</strong></td>
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<td>925,676</td>
<td>1,825,516</td>
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</tbody>
</table>
The Municipal Building staff is responsible for the maintenance of the Municipal Office Building and grounds, including parking lots and the Veteran’s Memorial Fountain. Municipal Office Building maintenance falls under the direction of the Public Works Department.

**Responsibilities/Activities**

The major activities accomplished by Municipal Office Building staff are to maintain boilers, heaters, air conditioners, and other mechanical equipment of the building; plow, shovel, and remove ice from building parking lot and walkways; oversee contracted janitorial services; coordinate remodeling projects; assist in the production of special events as directed by City Administration; maintain and operate the Veteran’s Memorial Fountain; support the operations of additional agencies located within the Municipal Office Building, City Employee’s Credit Union, Police and Firemen’s Credit Union, Kenosha Housing Authority and the offsite storage facility; and general repair and maintenance duties. When requested, assists other city departments with maintenance needs.

**Authorized Full-Time Positions**

<table>
<thead>
<tr>
<th>Position</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
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</thead>
<tbody>
<tr>
<td>Chief Custodian</td>
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<td>1</td>
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<tr>
<td>Building Maintenance Helper</td>
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<td>0</td>
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<tr>
<td>Total Authorized</td>
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## 18 FACILITIES MANAGEMENT

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<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
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<th>ESTIMATED 2016</th>
<th>2017 ADOPTED BUDGET</th>
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<tr>
<td>51801 MUNICIPAL BUILDING FACILITY</td>
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<td>131 OVERTIME</td>
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<td>6,658</td>
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<td>132 WAGES TEMPORARY</td>
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<td></td>
<td>146 PRODUCTIVITY INCENTIVE</td>
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<td></td>
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<td></td>
<td>151 MEDICAL/RETIREMENT</td>
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<td>6,322</td>
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<td>222 NATURAL GAS</td>
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<td>223 STORM WATER UTILITY</td>
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<td>4,400</td>
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<td>224 WATER</td>
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<td>225 TELEPHONE - LOCAL CALLS</td>
<td>303</td>
<td>350</td>
<td>124</td>
<td>280</td>
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<td>226 CELLULAR/WIRELESS SERVICE COST</td>
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<td>950</td>
<td>1,350</td>
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<td>227 TELEPHONE - EQUIPMENT/CALLS</td>
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<td>241 HEATING &amp; AIR CONDITIONING</td>
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<td>13,330</td>
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DIVISION TOTAL | 412,013 | 472,317 | 203,418 | 453,080 | 497,102 |
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### Facilities Management

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3-65
ELECTIONS

The City Clerk has statutory responsibility to conduct all elections within the corporate limits of the City, and is the filing officer for all candidates running for municipal office.

**Responsibilities/Activities**

The City Clerk has the responsibility of coordinating and administering the election process. This includes providing a trustworthy environment for voters to register and vote, and conducting secure and transparent elections according to Wisconsin State Statutes.

City Clerk staff is certified to conduct voter registration, maintain data and administer elections through the use of the WisVote, the statewide election administration system. Voting machines are maintained and tested. Necessary election materials are prepared and voting sites are set up prior to elections. Staff also conducts the absentee ballot process as well as the recruitment and training of election workers.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>ACTUAL 2016</th>
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DEPARTMENT TOTAL                56,826     205,638     94,863       200,542        114,105
MUNICIPAL COURT

Municipal Court adjudicates all non-criminal traffic and local ordinance violations in the City of Kenosha. The Court has one municipal judge who is elected for a term of four years. The Court staff consists of three full-time clerks who are responsible for all contacts with defendants and the public, collecting forfeitures, record keeping, required state reporting, and maintaining the court calendar. The Kenosha Police Department provides a court officer who oversees initial appearances and certain hearings.

The annual case load of the Municipal Court is approximately 14,000 – 21,000. It is the fourth largest Municipal Court in Wisconsin. Seventy-five percent of the cases that are heard are traffic related while the remaining twenty-five percent involve city ordinance violations. The Court also has juvenile jurisdiction for individuals aged 12-16.

Responsibilities/Activities

The Court collects and processes over $1,800,000 in forfeitures and costs each year. The Court relies on a number of different sanctions and methods to collect the forfeitures that it imposes. For traffic and juvenile violations the usual sanction for failure to pay is a one year suspension of driving privilege. For city ordinance violations the alternative for failure to pay is most often incarceration in the Kenosha County Jail. In addition to these sanctions the Court utilizes tax interception, a collection agency, and dockets judgments with the Kenosha County Clerk of Courts.

Municipal Court is in session every weekday morning from 8:30 a.m. until noon and at 5:00 p.m. the last Tuesday of every month. Initial appearances are scheduled each morning. Indigency hearings, motions to suppress evidence, motions to reopen, and motions to modify a sentence or to sanction a defendant are scheduled on Monday mornings. Truancy matters are held on Tuesday mornings. Trials to the court are heard Wednesday through Friday. Each year the Municipal Judge conducts approximately 150 trials and 1,000 other hearings.

Authorized Full-Time Positions

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<th>Adopted 2017</th>
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3-69
(This page left blank intentionally.)
The mission of the Kenosha Police Department is to serve all people with respect, fairness and compassion. We are committed to preserving peace, order and safety; enforcing laws and ordinances; and safeguarding constitutional rights.

The Police Department's main function is to provide a safe environment in the City of Kenosha. This is achieved by maintaining a patrol force, apprehending criminal offenders, investigating and preventing criminal activity and facilitation of the safe movement of vehicles and pedestrians.

**Organization**

```
PUBLIC SAFETY

POLICE
- Administration
- Investigations
- Patrol
- Counter Services
- Building Expense
- Support Services
- Planning, Research & Training
- Auxiliary Services
- Street Crimes Unit
- Community Services
- Joint Services

FIRE
```
## POLICE DEPARTMENT

### Authorized Full-Time Positions

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## Authorized Full-Time Positions continued

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The Administration Division is comprised of the Chief of Police, the Deputy Chief of Police, and the Inspector of Police. The Division is responsible for the planning, coordination, and execution of the Police Department operations.

**Responsibilities/Activities**

Police Administration provides support services for other divisions in the Department, as well as providing liaison services with other agencies housed in the Public Safety Building. It also serves as the liaison with other City agencies and departments, and with citizens and civic organizations.

Police Administration plans and implements the Police Department budget, maintains the quality and efficiency of police services in the community, develops and maintains the in-house and mobile computer networks and maintains the Police Department radio communication systems.

**2017 Budget Highlights:**
There are no significant changes to the 2017 Administrative budget.

**Areas of Emphasis:**
To continue to provide service to the citizens of Kenosha consistent with the level expected, but within the allocated funds approved in the budget process by the Common Council.

**Goal:** To reduce the number of crimes for both violent and property index categories.

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</table>
The Division is responsible for successfully concluding investigations initiated by the Patrol Division and/or Gang Unit. Specialized skills such as interrogation techniques, informant management and crime analysis are required. Additionally, the formation of specialized units, such as the Sensitive Crimes Unit and the Financial Crimes Unit are necessary.

**Responsibilities/Activities**

The Division identifies and monitors individuals and groups involved in criminal activities. The Division is also called to investigate criminal and misdemeanor cases initiated by the Patrol Division by using specialized skills and personnel. Officers are responsible for the apprehension of perpetrators of crimes and misdemeanors.

The Division may be asked to assist other agencies, including the FBI Counter Terrorism Task Force of Kenosha County and the U.S. Marshall's Fugitive Task Force.

The District Attorney calls on the Division to prepare investigative cases for prosecution. The Division also investigates complaints of police wrongdoings and misconduct and investigates any Internal Affairs complaints for the Kenosha Police Department, and other agencies upon request and with the approval of the Chief of Police.

The Division also investigates municipal ordinance violations, conducts sensitive crime, drug and gang investigations; works to recover stolen property and investigates hazardous device incidents. The Division conducts criminal traffic investigations, investigates complaints of fraud and computer crimes.

**2017 Budget Highlights:**
There are no notable changes in 2017.

**Areas of Emphasis:**
To investigate and make arrest in criminal matters referred to the Division for investigation and follow up.

**Goal:** To increase the criminal referrals to increase the clearance rates for criminal activity.

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<th>% Change</th>
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<td>ESTIMATED 2016</td>
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<td>37,838</td>
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DIVISION TOTAL: 4,547,743 4,579,776 2,173,705 4,592,654 4,715,002
The Patrol Division is comprised of Patrol Services, Bicycle Unit, Motorcycle Unit and Accident Investigations/Crime Scene Unit. The Patrol Division responds to calls for emergency and non-emergency services 24 hours per day.

**Responsibilities/Activities**

It is the responsibility of the Patrol Division to enforce the laws, monitor crimes, preserve peace, promote public relations, protect the public, and provide traffic and pedestrian control. The Patrol Division is active in foot patrol assignments. These assignments take place in various sections of the City of Kenosha, to curtail criminal activity and to open lines of communications with the public.

The Accident Investigation/Crime Scene Unit is responsible for investigation of hit and run accidents as well as the technical investigation/reconstruction of serious injury or fatal accidents. The officers assigned to this unit are also responsible for collection of evidence at major crime scenes as well as technical analysis of the evidence. These officers also provide expert court testimony when called upon.

The Bicycle Unit provides patrols in neighborhoods, the Lake Front, parks and special events. The bicycles make it easy to provide services in crowded environments as well as remote locations that are difficult to access with a squad car.

The Motorcycle Unit provides patrol functions with an emphasis on traffic safety and traffic law enforcement. The Motorcycle unit provides escorts as needed and patrols special events. Like the bicycles, the motorcycles provide easy access to areas that are difficult to access with a squad car.

The Patrol Division helps to support and staff the Hazardous Device Squad, as well as the Tactical Response Team. Both of these specialized units are part of a City of Kenosha Police Department and Kenosha County Sheriff’s Department operation.

**2017 Budget Highlights:**
There are no notable changes in 2017.

**Areas of Emphasis:**
Traffic enforcement and to ensure stakeholders are well informed and engaged on law enforcement matters. To provide high quality police services to the residents and businesses of the City of Kenosha.

**Goal:** To increase traffic enforcement to gain compliance of traffic laws and to increase the number of self-initiated contacts throughout the community, to increase a positive relationship within the community.

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>% Change</th>
<th>2014</th>
<th>2015</th>
<th>% Change</th>
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### General Fund
#### 02 Public Safety

#### 21 Police Dept

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<tr>
<th>Description</th>
<th>Actual 2015</th>
<th>Revised 2016</th>
<th>6/16 Est 2016</th>
<th>Revised 2016</th>
<th>2017 Adopted Budget</th>
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<td>13,221-</td>
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<td>151,000-</td>
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<td>17,354,701</td>
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</table>
Counter Services staff has the responsibility of greeting citizens, answering phone calls, providing information to the public based on knowledge of Police policies, and referring citizen inquiries to appropriate channels. The purpose of the Police Counter is to provide clerical and administrative support to other divisions in the Department by maintaining proper records, including leave and attendance records of all officers in the Department.

Responsibilities/Activities

The Police Counter performs various functions to foster positive public relations with the community. This includes addressing all inquiries from the citizens, through either phone calls or face-to-face encounters.

Counter employees assist in processing citizens for court. This includes addressing questions regarding parking tickets and directing citizens to the Citation Management system, or sending the citizens to a Court Officer for any follow-up that may be needed.

Police Counter also provides for departmental support by maintaining the files for equipment violations, entering data and compiling various reports. Counter employees also assist the Fraud Unit by processing worthless check packets. In addition, monthly parking tickets statistics are compiled for each shift.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
To continue to provide a positive image to the citizens that need assistance from the police department either in person or via the telephone. The personnel at the front counter may be the first impression of the police department.

Goal: To continue to assist the citizens and reduce the stress of those needing police services.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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<td>131 OVERTIME</td>
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<td>146 PRODUCTIVITY INCENTIVE</td>
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</tr>
<tr>
<td>152 F.I.C.A.</td>
<td>9,919</td>
<td>10,911</td>
<td>4,934</td>
<td>10,500</td>
<td>11,140</td>
</tr>
<tr>
<td>155 HEALTH INSURANCE EXPENSE</td>
<td>72,400</td>
<td>72,400</td>
<td>30,170</td>
<td>72,400</td>
<td>72,400</td>
</tr>
<tr>
<td>158 MEDICARE CONTRIBUTION</td>
<td>2,320</td>
<td>2,558</td>
<td>1,154</td>
<td>2,500</td>
<td>2,610</td>
</tr>
<tr>
<td>TOTAL PERSONAL SERVICES</td>
<td>255,527</td>
<td>273,350</td>
<td>121,299</td>
<td>265,450</td>
<td>277,890</td>
</tr>
</tbody>
</table>

DIVISION TOTAL                      | 255,527     | 273,350      | 121,299       | 265,450        | 277,890         |
The Police Department pays annual rent to Kenosha County for occupancy in the Public Safety Building. The Safety Building houses the City of Kenosha Police Department, the Kenosha County Sheriff's Department, the Kenosha City/County Joint Services, Kenosha County Information Technologies, Kenosha County Mail Services and the Kenosha County Jail.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
Occupancy of the Public Safety Building.

Goal: To continue to maximize the usage of space and to provide a comfortable and ergonomically correct work environment for the employees of the Kenosha Police Department.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>52105 SAFETY BLDG OCCUPANCY EXPENSE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>283 OFFICE SPACE RENTAL</td>
<td>137,283</td>
<td>116,456</td>
<td>58,228</td>
<td>116,456</td>
<td>121,134</td>
</tr>
<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>137,283</td>
<td>116,456</td>
<td>58,228</td>
<td>116,456</td>
<td>121,134</td>
</tr>
<tr>
<td>DIVISION TOTAL</td>
<td>137,283</td>
<td>116,456</td>
<td>58,228</td>
<td>116,456</td>
<td>121,134</td>
</tr>
</tbody>
</table>
POLICE – SUPPORT SERVICES

The Support Services Division is comprised of five Community Service Officers and a Parking Enforcement Officer. The division provides animal control, parking enforcement and traffic control.

Responsibilities/Activities

Police Support Services Division provides support to the Patrol Division of the Police Department by providing assistance with enforcement of parking violations throughout the city. The division will provide traffic control at traffic accident scenes, fire scenes or anywhere else in need of traffic control within the city.

Police Support Services will provide all animal control services for the city. The division will respond to complaints of animal control issues, investigate the complaints and enforce municipal ordinances as they pertain to the complaint. Animals will be captured, trapped and transport as needed.

Support Services will also assist by providing crossing guard services as needed, to fill in for absent crossing guards at school assignments. Support Services will provide transport of found bicycles and other found property.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
Parking compliance and animal control continues to be the emphasis of this unit. The request for trap calls has seen a steady increase since the police department assumed the duties of animal control.

Goal: To increase parking enforcement to gain compliance of parking laws and to continue to reduce the number of vehicles towed to reduce expenditures. Continue to monitor the animal control calls, specifically the number of trap calls.

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>% Change</th>
<th>2014</th>
<th>2015</th>
<th>% Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Citations</td>
<td>18,189</td>
<td>16,968</td>
<td>-13%</td>
<td>16,968</td>
<td>18,055</td>
<td>6%</td>
</tr>
<tr>
<td>Tows</td>
<td>155</td>
<td>315</td>
<td>103%</td>
<td>315</td>
<td>410</td>
<td>30%</td>
</tr>
<tr>
<td>Trap Calls</td>
<td>1,475</td>
<td>1,427</td>
<td>-3%</td>
<td>1,427</td>
<td>1,450</td>
<td>2%</td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>ACTUAL 2015</td>
<td>REVISED 2016</td>
<td>6 MO YTD 6/16</td>
<td>ESTIMATED 2016</td>
<td>ADOPTED 2017</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>-------------</td>
<td>--------------</td>
<td>----------------</td>
<td>----------------</td>
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</tr>
<tr>
<td>52106 SUPPORT SERVICES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>111 SALARIES-PERMANENT REGULAR</td>
<td>184,402</td>
<td>229,431</td>
<td>86,999</td>
<td>173,400</td>
<td>221,686</td>
<td></td>
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<tr>
<td>131 OVERTIME</td>
<td>1,393</td>
<td>1,025</td>
<td></td>
<td>860</td>
<td>1,010</td>
<td></td>
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<tr>
<td>136 SHIFT DIFFERENTIAL</td>
<td>680</td>
<td>960</td>
<td>240</td>
<td>480</td>
<td>480</td>
<td></td>
</tr>
<tr>
<td>146 PRODUCTIVITY INCENTIVE</td>
<td>500</td>
<td></td>
<td>125</td>
<td>125</td>
<td></td>
<td></td>
</tr>
<tr>
<td>151 WRS/RETIREMENT</td>
<td>12,714</td>
<td>15,275</td>
<td>5,761</td>
<td>11,600</td>
<td>15,160</td>
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</tr>
<tr>
<td>152 F.I.C.A.</td>
<td>11,436</td>
<td>14,351</td>
<td>5,329</td>
<td>11,000</td>
<td>13,837</td>
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<tr>
<td>158 MEDICARE CONTRIBUTION</td>
<td>2,674</td>
<td>3,359</td>
<td>1,246</td>
<td>2,600</td>
<td>3,241</td>
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<tr>
<td><strong>TOTAL PERSONAL SERVICES</strong></td>
<td>322,397</td>
<td>373,001</td>
<td>144,955</td>
<td>308,665</td>
<td>364,034</td>
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<tr>
<td>323 MEMBERSHIP DUES</td>
<td>130</td>
<td>235</td>
<td></td>
<td>235</td>
<td>235</td>
<td></td>
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<tr>
<td>365 POLICE OFFICERS EQUIPMENT</td>
<td>2,093</td>
<td>2,000</td>
<td>608</td>
<td>2,000</td>
<td>2,000</td>
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<tr>
<td>367 CLOTHING &amp; UNIFORM REPLACEMENT</td>
<td>3,461</td>
<td>2,500</td>
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<td>1,000</td>
<td>2,500</td>
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</tr>
<tr>
<td><strong>TOTAL MATERIALS AND SUPPLIES</strong></td>
<td>5,684</td>
<td>4,735</td>
<td>608</td>
<td>3,235</td>
<td>4,735</td>
<td></td>
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<tr>
<td><strong>DIVISION TOTAL</strong></td>
<td>328,081</td>
<td>377,736</td>
<td>145,563</td>
<td>311,900</td>
<td>368,769</td>
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</tr>
</tbody>
</table>
The Planning Unit is responsible for all planning and research services, providing staff reports, policy and procedures, proposals, needs assessments, and risk evaluations. The Training Unit provides in-service training, specialized training, and personnel development training.

**Responsibilities/Activities**

The Division develops new programs and evaluates current programs. It strives to research, develop and improve its existing policies and procedures, insuring that all Police Department personnel are informed of the dynamic changes in the laws in order to maintain current and modern police practices.

In addition, it provides in-service, specialized and personnel development training as well as coordinating the field training program. The division is responsible for providing testing for prospective officers and testing for promotions within the Police Department. The division is responsible for writing and administering Federal and State Grants.

**2017 Budget Highlights:**
There are no significant changes to the 2017 Planning, Training and Service Division budget.

The Kenosha Police Department has been able to get more training to the City of Kenosha, utilizing the new training room at the Public Safety Building and the use of the museum training rooms.

**Areas of Emphasis:**
To provide up to date and specialized training to officers.

**Goal:** To increase the specialized training and the ensure that officers receive the most up to date training to assist in reducing injuries to officers and citizens.

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>% Change</th>
<th>2014</th>
<th>2015</th>
<th>% Change</th>
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</thead>
<tbody>
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<td>Training Hours</td>
<td>14,144</td>
<td>11,271</td>
<td>-20%</td>
<td>11,271</td>
<td>10,733</td>
<td>-5%</td>
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<td>DESCRIPTION</td>
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<td>6 MO YTD 6/16</td>
<td>ESTIMATED 2016</td>
<td>ADOPTED BUDGET</td>
<td></td>
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<tr>
<td>------------------------------------------</td>
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<td>--------------</td>
<td>---------------</td>
<td>----------------</td>
<td>----------------</td>
<td></td>
</tr>
<tr>
<td>52107 PLANNING, RESEARCH &amp; TRAINING</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>111 SALARIES-PERMANENT REGULAR</td>
<td>181,325</td>
<td>183,745</td>
<td>.91,872</td>
<td>183,745</td>
<td>183,750</td>
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<tr>
<td>131 OVERTIME</td>
<td>72,373</td>
<td>60,900</td>
<td>36,048</td>
<td>60,900</td>
<td>60,000</td>
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<tr>
<td>135 LONGEVITY</td>
<td>3,102</td>
<td>3,152</td>
<td>1,422</td>
<td>3,010</td>
<td>3,144</td>
<td></td>
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<tr>
<td>143 DRY CLEANING/CLOTHING ALLOW</td>
<td>1,056</td>
<td>1,856</td>
<td></td>
<td>1,056</td>
<td>1,856</td>
<td></td>
</tr>
<tr>
<td>146 PRODUCTIVITY INCENTIVE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>151 WRS/RETIREMENT</td>
<td>26,790</td>
<td>24,347</td>
<td>12,611</td>
<td>24,250</td>
<td>28,360</td>
<td></td>
</tr>
<tr>
<td>152 F.I.C.A.</td>
<td>15,920</td>
<td>15,487</td>
<td>7,802</td>
<td>15,420</td>
<td>15,430</td>
<td></td>
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<tr>
<td>155 HEALTH INSURANCE EXPENSE</td>
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<td>36,200</td>
<td>18,102</td>
<td>36,200</td>
<td>36,200</td>
<td></td>
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<tr>
<td>158 MEDICARE CONTRIBUTION</td>
<td>3,723</td>
<td>3,623</td>
<td>1,825</td>
<td>3,600</td>
<td>3,610</td>
<td></td>
</tr>
<tr>
<td>TOTAL PERSONAL SERVICES</td>
<td>340,739</td>
<td>329,310</td>
<td>169,682</td>
<td>328,181</td>
<td>332,350</td>
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</tr>
<tr>
<td>235 EQUIPMENT REPAIRS/MAINT.</td>
<td></td>
<td>100</td>
<td></td>
<td></td>
<td>100</td>
<td></td>
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<tr>
<td>261 MILEAGE</td>
<td>189</td>
<td>250</td>
<td>400</td>
<td>520</td>
<td>400</td>
<td></td>
</tr>
<tr>
<td>262 COMMERCIAL TRAVEL</td>
<td>768</td>
<td>1,000</td>
<td>656</td>
<td>800</td>
<td>1,000</td>
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</tr>
<tr>
<td>263 MEALS &amp; LODGING</td>
<td>11,852</td>
<td>17,500</td>
<td>4,740</td>
<td>15,000</td>
<td>17,500</td>
<td></td>
</tr>
<tr>
<td>264 REGISTRATION</td>
<td>17,003</td>
<td>20,000</td>
<td>9,210</td>
<td>18,000</td>
<td>20,000</td>
<td></td>
</tr>
<tr>
<td>289 OTHER RENT/LEASES</td>
<td>1,000</td>
<td>1,200</td>
<td>1,200</td>
<td>1,200</td>
<td>1,600</td>
<td></td>
</tr>
<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>29,812</td>
<td>39,850</td>
<td>16,226</td>
<td>35,520</td>
<td>40,600</td>
<td></td>
</tr>
<tr>
<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
<td>104</td>
<td>250</td>
<td>44</td>
<td>250</td>
<td>250</td>
<td></td>
</tr>
<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>104</td>
<td>250</td>
<td>44</td>
<td>250</td>
<td>250</td>
<td></td>
</tr>
</tbody>
</table>

DIVISION TOTAL 370,655 369,410 185,932 363,951 373,400
POLICE – AUXILIARY SERVICES

The Auxiliary Services Division is comprised of the school crossing guards and the Police Explorer Post 509. The purpose of these units is to provide auxiliary services for the Police Department.

**Responsibilities/Activities**

The Explorer Post is utilized for parking/traffic control as well as assistance at numerous departmental special events, i.e. bike rodeos, Law Day, neighborhood meetings, July 4th activities, Halloween safety patrols, and several special events held in Harbor Park throughout the year. The Auxiliary services lend special assistance at City sanctioned events, providing crowd control at all major events. The school crossing guards are utilized throughout the school year, providing safe pedestrian crossing at all the schools in the City of Kenosha. They may also be called on to assist in the crossing of pedestrians at special events in the City.

The use of crossing guards and the Explorers reduces the need for law enforcement officers for traffic control at schools and special events. This facilitates the safe movement of vehicles and pedestrian traffic and includes the security of vehicles in parking lots during special events.

2017 Budget Highlights:
There are no significant changes to the 2017 Auxiliary Services budget.

Areas of Emphasis:
To provide assistance to patrol officers at special events and to assist children in crossing safely when attending elementary schools within the City of Kenosha.

Goal: To facilitate the safe movement of vehicles and pedestrians at school crossings and to utilize the police explorers at special events to reduce the need for law enforcement officers for traffic control duties.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>52108 AUXILIARY SERVICES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>132 WAGES TEMPORARY</td>
<td>152,436</td>
<td>169,881</td>
<td>89,682</td>
<td>150,000</td>
<td>172,825</td>
</tr>
<tr>
<td>143 DRY CLEANING/CLOTHING ALLOW</td>
<td>3,375</td>
<td>3,875</td>
<td>3,375</td>
<td>3,375</td>
<td>3,750</td>
</tr>
<tr>
<td>158 MEDICARE CONTRIBUTION</td>
<td>2,259</td>
<td>2,526</td>
<td>1,350</td>
<td>2,300</td>
<td>2,570</td>
</tr>
<tr>
<td>TOTAL PERSONAL SERVICES</td>
<td>158,070</td>
<td>176,282</td>
<td>94,407</td>
<td>155,675</td>
<td>179,145</td>
</tr>
<tr>
<td>225 TELE-LONG DISTANCE/LOCAL CALLS</td>
<td>2,836</td>
<td>2,800</td>
<td>1,562</td>
<td>2,800</td>
<td>2,800</td>
</tr>
<tr>
<td>226 CELLULAR/WIRELESS SERVICE COST</td>
<td>255</td>
<td>360</td>
<td>163</td>
<td>290</td>
<td>360</td>
</tr>
<tr>
<td>256 PRISONER MEALS</td>
<td>14,036</td>
<td>20,000</td>
<td>4,609</td>
<td>15,000</td>
<td>17,700</td>
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<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>17,127</td>
<td>23,160</td>
<td>6,334</td>
<td>18,090</td>
<td>20,360</td>
</tr>
<tr>
<td>367 CLOTHING &amp; UNIFORM REPLACEMENT</td>
<td>1,782</td>
<td>2,300</td>
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<td>2,300</td>
<td>2,300</td>
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<tr>
<td>389 OTHER</td>
<td></td>
<td>200</td>
<td></td>
<td>200</td>
<td>200</td>
</tr>
<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>1,782</td>
<td>2,500</td>
<td></td>
<td>2,500</td>
<td>2,500</td>
</tr>
<tr>
<td>934 OTHER CHARGE BACKS</td>
<td>8,271-</td>
<td>12,810-</td>
<td>3,430-</td>
<td>12,810-</td>
<td>12,810-</td>
</tr>
<tr>
<td>TOTAL OTHER</td>
<td>8,271-</td>
<td>12,810-</td>
<td>3,430-</td>
<td>12,810-</td>
<td>12,810-</td>
</tr>
<tr>
<td>DIVISION TOTAL</td>
<td>168,708</td>
<td>189,132</td>
<td>97,311</td>
<td>163,455</td>
<td>189,695</td>
</tr>
</tbody>
</table>
This unit targets street level narcotics violators and drug houses, gathers gang information, and conducts special surveillance operations. They are also responsible for identifying, monitoring and suppressing local criminal activity. The unit consists of Detectives and Gang Unit Police Officers who are under the direction of the Captain of Investigations. The focus of this division is to successfully investigate drug and gang activity, in Kenosha. Members of this unit are specially trained in drug enforcement, gang activity, and terrorism. This division utilizes specialized equipment to successfully complete their missions, investigations, and assignments.

Responsibilities/Activities

Both the Drug Unit and Gang Unit investigate criminal and misdemeanor cases that are self-initiated, referred to the unit by the Patrol Division, the Investigations Division, or outside agencies. Both units successfully prepare cases for the District Attorney’s Office for criminal prosecution. They identify, locate, and monitor individuals or groups of individuals who engage in criminal activity, gang activity, or terrorism. They develop intelligence to anticipate future drug, gang, or terrorist activity.

The units also develop intelligence, monitor individuals and groups, investigate criminal activity, make cases against perpetrators of illegal and criminal activities. They complete crime analysis by areas and crimes, and engage in clandestine undercover activities to successfully conclude investigations. Assist other agencies. They also assist and train other agencies as required.

2017 Budget Highlights:
There are no notable changes in 2017.

Areas of Emphasis:
Major dealers bringing drugs into the community remains the main emphasis of the Drug Unit and the street level gang crimes is the main emphasis of the Gang Unit.

Goal: To decrease the amount of Heroin and other drugs into the community. To continue to work with the community partners in gang prevention, street level gang interdiction, and the gathering of intelligence. Given the role played, establishing a performance metric is difficult to accomplish as much of their efforts is not quantifiable.
<table>
<thead>
<tr>
<th>Description</th>
<th>Actual 2015</th>
<th>Revised 2016</th>
<th>6/16 EST</th>
<th>Revised 2016</th>
<th>6/16 EST</th>
<th>Budget 2017</th>
</tr>
</thead>
<tbody>
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<td>52109.9 KENOSHA STREET CRIMES UNIT</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>111. Salaries-Permanent Regular</td>
<td>596,576</td>
<td>749,831</td>
<td>404,729</td>
<td>749,831</td>
<td>662,040</td>
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<tr>
<td>131. Overtime</td>
<td>68,976</td>
<td>50,750</td>
<td>43,127</td>
<td>79,000</td>
<td>70,000</td>
<td>63,000</td>
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<tr>
<td>135. Longevity</td>
<td>3,446</td>
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<td>136. Shift Differential</td>
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<td>4,800</td>
<td>3,000</td>
<td>4,800</td>
<td>4,500</td>
<td>4,800</td>
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<tr>
<td>138. Special Pay</td>
<td>2,958</td>
<td>4,144</td>
<td>1,338</td>
<td>2,958</td>
<td>3,500</td>
<td>4,000</td>
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<tr>
<td>143. Dry Cleaning/Clothing Allow</td>
<td>4,400</td>
<td>10,208</td>
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<td>7,000</td>
<td>8,352</td>
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<tr>
<td>146. Productivity Incentive</td>
<td>1,750</td>
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<td>1,000</td>
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<td>1,000</td>
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<td>147. Comp Time Buy Back</td>
<td>13,227</td>
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<tr>
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POLICE – COMMUNITY SERVICES

The Community Services Division is comprised of Public Relations, Media Relations, Crime Prevention, School Liaison, and Safety Education. Safety Education for children and adults utilizing trained officers to convey a positive image of the Kenosha Police Department. One of the major purposes of the Community Services Division is to teach children and adults to be alert and aware of the things they can do to build our community up and stop the things that tear our community down. They encourage a positive relationship between the children and the Kenosha Police Department, and instill important safety values.

This unit also assists in the prevention of crimes from occurring at and around our area schools. They allow educators the opportunity to work with a police officer on problems regarding students.

Community Services also strives to organize and develop relationships with all media (i.e., radio, television, and print).

**Responsibilities/Activities**

Major initiatives and programs that are ongoing are Crime Stoppers, Operation I.D., Neighborhood Watch Program, Business Watch Program, Realtor Watch Program, Landlord Seminars, A Child Is Missing and Missing Exploited Children.

The Division serves as a liaison between the Kenosha Police Department, civic groups and the Kenosha Unified School District; supervises the School Resource officers; conducts background checks; provides a Public Information Officer; provides home and business security checks; and reviews requests from citizens for open records relating to Police reports.

The Community Services Division is active in officer recruitment, crime prevention, safety education and attends various public speaking engagements in both the schools and various organizations, as a representative of the Kenosha Police Department.

**2017 Budget Highlights:**
There are no notable changes in 2017.

**Areas of Emphasis:**
Neighborhood watch, Crime Free Multi-Housing Program and children safety programs in all levels of school. 2015 saw a decrease in Safety Center Participants due to bussing issues.

**Goal:** To increase the number of neighborhood watch programs within the City of Kenosha. To maintain the cooperation between the school districts and the safety center. To increase the number of participants in the Crime Free Multi-Housing program.

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<tr>
<th></th>
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<td>187,278-</td>
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<td>483,374</td>
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</table>
In 1981, the City of Kenosha and Kenosha County signed an agreement to a Joint Services Board to provide joint service functions, supporting the operations of the City of Kenosha Police Department and the Kenosha County Sheriff's Department. The Board consists of three members appointed by the City, three by the County and one independent member mutually confirmed by both parties.

The Joint Services operations provide communications, records management, evidence and property room, identification, collection of money from citations, fleet maintenance, car wash and general administrative services.

**2017 Budget Highlights:**
There are significant changes to the Kenosha Joint Services budget; most are due to the ongoing Public Safety Software project. Increased software and hardware costs account for the bulk of the budget increase.

**Areas of Emphasis:**
To continue to provide service to the citizens of Kenosha consistent with the expected service, but within the allocated funds approved in the budget process by the Joint Service Board of Directors, Common Council and County Board.

**Goal:** To continue the process of updating the Records Management System and Computer Aided Dispatch center. The new system is in the implementation stage and should be fully functional by February 2017. It is anticipated that the new software will result in increased efficiency and greater access to data.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REvised 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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<td>2,818,777</td>
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<td>TOTAL CONTRACTUAL SERVICES</td>
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<td>2,723,183</td>
<td>1,361,592</td>
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<td>2,818,777</td>
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<td>DIVISION TOTAL</td>
<td>2,692,953</td>
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<td>1,361,592</td>
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The Fire Department provides fire prevention, fire suppression, emergency medical services, and the development of fire safety programs. Emergency Medical Services is a Special Revenue Fund.

**Organization**

![Organization Diagram]

PUBLIC SAFETY

FIRE

- Administration
- Joint Services
- Suppression
- Prevention
- Training & Education

POLICE

3-101
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## Authorized Full-Time Positions

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<th>Adopted 2016</th>
<th>Adopted 2017</th>
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<tr>
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<td>Suppression</td>
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<tr>
<td>House Captain</td>
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<tr>
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<td>Emergency Medical Services (1)</td>
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1) Budget found in Special Revenue Fund
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**TOTAL CONTRACTUAL SERVICES**

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At the summit of our unified chain-of-command, Fire Administration manages and directs the divisions of EMS, Training, Fire Prevention, Suppression, and Fleet Maintenance. Under direction of the Fire Chief and Deputy Fire Chief, all aspects of our total system of firefighting, emergency medical services (EMS), fire prevention, fleet maintenance, training, and 24/7/365 emergency operations for public service are managed and supported by direct policy and directive as well as by support and action from all internal stakeholders.

**Areas of Emphasis**

The full spectrum of management and administrative functions including, but not limited to:

- Budget preparation, implementation, control, and analysis.
- Planning and data mining for trend analysis.
- Personnel Management.
- Interface with key internal stakeholders.
- Personnel development and recruiting.
- Policy promulgation
- Service improvement
- Long-term planning

**Goal**

To deliver full measure the tenants of our vision statement and actively manage a developing, mature organization that is highly adaptable, educated, and staffed with a cadre of technical athletes who continue to provide exceptional public service beyond what is expected and required.

**Objectives:**

1. Identify and provide the resources and tools to mitigate, train, evolve, and improve.
2. Continued readiness, operational capability, and budget flexibility to meet daily response needs for the community and support requirements for six fire stations and their assigned personnel and equipment.
3. Adjustable main office functions to quickly meet the needs of internal stakeholders, field commanders, and public requests for support services.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>ACTUAL 2016</th>
<th>REVISED 6/16</th>
<th>6 MO YTD 2016</th>
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<td>263 MEALS &amp; LODGING</td>
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<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
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<td>323 MEMBERSHIP DUES</td>
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</tr>
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<td>362 OFFICE FURNITURE &amp; EQUIPMENT</td>
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**Purpose**

All Kenosha County Emergency Services agencies continue a strong partnership with the Kenosha County Joint Services Dispatch Center. The Kenosha Fire Department continues to depend on KCCJS for call taking, computer-aided dispatch (CAD), and radio communications for all of our calls for service.

**Emphasis**

As the City of Kenosha and Kenosha County move toward a successor integrated software platform, the Kenosha Fire Department continues to depend on the management team, call takers, dispatchers, and other support personnel of the Joint Services Team to carry out our mission.

- Dispatch of emergency units in less than one minute of the receipt of a 911 call.
- Clear, concise, and accurate dispatch information.
- Precision radio communications.
- Joint technical management of equipment arrays.
- Quality Assurance (QA) of Emergency Medical Dispatch.
- Service improvement as new challenges arise.

**Goal**

Continued positive management of emergency services dispatching for the fire department.

**Objectives:**

1. Direct access to the dispatch center by our Science Officer and key personnel who hold radio system repair credentials.
2. Call review as needed for continuous quality improvement.
3. Joint training sessions to improve operator skill.
4. Special projects completion.
<table>
<thead>
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<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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<td>340,398</td>
<td>680,796</td>
<td>704,695</td>
</tr>
<tr>
<td>251 CITY SHARE-JOINT SERVICES</td>
<td>673,239</td>
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<td>340,398</td>
<td>680,796</td>
<td>704,695</td>
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<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
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<td>DIVISION TOTAL</td>
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<td>340,398</td>
<td>680,796</td>
<td>704,695</td>
</tr>
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</table>
FIRE - SUPPRESSION

**Purpose**

Under direct supervision of the Chief's designated staff commanders of all suppression forces, the three Battalion Chiefs, five engine companies, two aerial ladder companies, and one aerial platform are staffed with personnel who have direct and immediate responsibilities to quickly solve the fire problem in Kenosha.

**Areas of Emphasis**

Deploying a thoroughly modern fleet of apparatus from all six fire stations, suppression forces respond to almost every call type identified by the County Joint Services Call Center.

- Immediate response to all reports of fire Kenosha.
- Response with trained medical personnel to medical emergencies.
- Employ aggressive tactics and strategies to save human life and reduce potential property loss to an absolute minimum.
- Use specialized airport and aircraft firefighting equipment to protect our Regional Airport.
- Respond to water emergencies.
- Maintain, repair, and test all critical equipment and rolling stock.
- Operate in all multi-agency, multi-jurisdictional emergencies.
- Stabilize hazmat incidents at an operational level.

**Goal**

To quickly arrive on-scene of all emergencies and employ state-of-the-art equipment to extinguish all fires, rescue trapped victims, stop the spread of fire beyond its point of origin, and employ countermeasures to remove smoke, look for hidden fires, and salvage personal properties.

**Objectives:**

1. Rescue trapped citizens, evacuate those in danger, attack the fire, ventilate the smoke out, and salvage personnel property.
2. Use precision coordination of all the disciplines in firefighting.
3. Respond to all other emergencies cased and become the lead agency in emergency services in our city.
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Purpose

The Fire Prevention Bureau’s mission is to prevent the loss of human life in fires and to prevent fires from occurring in our community. This is accomplished through community training, awareness, fire inspections, and life saving drills at Kenosha Schools.

Areas of Emphasis

Fire Prevention Bureau impacts on the community and city government include:

- Fire inspections of all major occupancies, businesses, and schools.
- Early intervention at the grade school level to instill a life-long awareness of home fire safety to thousands of Kenosha school children.
- Fire Investigations.
- Plan Reviews for all major construction projects in Kenosha.

Goals

To intervene in the lives of our citizens and to support our department’s other divisions by providing an exceptional menu of public services with an emphasis on life safety.

Objectives:

1. Easy public access to life-saving training tools.
2. Application of all modern building codes and ordinances.
3. Availability for recall to support our suppression forces 24/7.
4. Deliver a wide array of custom educational programs in the community.
5. Unify with law enforcement to conduct fire investigations.
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Purpose

Training is not expenditure, it is an investment. This investment bears fruit in the continued delivery of emergency services by extremely competent professionals who respond to all emergencies with the skills and tools necessary to complete their tasks. Safety is ensured to a maximum level for an occupation that is not inherently safe.

Areas of Emphasis

In concert with the Divisions of Emergency Medical Services and the Fire Prevention Bureau, Training Division is in the vanguard in the following strident disciplines of continuing technical education and training:

- Basic recruit training (BRT) for the dozens of new hires who have, and will be hired, during the time period of 2013 to 2015 and beyond.
- Deliver state-certified training courses.
- Coordinate and deliver specialized training to meet the department’s needs.
- Continue the on-going work of the Safety Committee.
- Specify and estimate costs for new, specialized training equipment.
- Maintain and expand the cadre of department instructors.
- Respond to all calls cased as on-scene Incident Commander or Safety Officer.

Goal

The best training available to ensure active incident mitigation under the safest possible conditions.

Objectives:

1. Use Basic Recruit Training as a launching point for successful firefighter careers.
2. Constant upgrades to tactics, strategy, tools, equipment and the personnel skills needed to master the evolving nature of firefighter technical training.
3. Active management of training files, compliance date, and a continued positive partnership with the Gateway VTAE District.
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<td>4,450</td>
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<td>64,326</td>
<td>133,885</td>
<td>141,518</td>
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DIVISION TOTAL                      | 315,186    | 388,967    | 231,067      | 388,012       | 361,828        |

DEPARTMENT TOTAL                    | 12,464,408 | 12,376,250 | 5,766,392    | 12,098,282    | 12,210,689     |
HEALTH SERVICES

In 1991, the City of Kenosha contracted with the Kenosha County Health Department to provide health services to City residents.

The City maintains a contract with Safe Harbor Animal Shelter for the intake and care of animals.
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<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REvised 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>2017 ADOPTED BUDGET</th>
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<td>147,850</td>
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<td>837,955</td>
<td>407,456</td>
<td>837,955</td>
<td>1,109,939</td>
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<tr>
<td>DEPARTMENT TOTAL</td>
<td>799,786</td>
<td>837,955</td>
<td>407,456</td>
<td>837,955</td>
<td>1,109,939</td>
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(This page left blank intentionally.)
The Department of Public Works consists of the divisions of Administration, Engineering, Fleet Maintenance/Central Stores, Streets and Waste. Administration is responsible for the coordination of Public Works operations. Streets and Waste Divisions are responsible for maintaining the City of Kenosha's streets, snow and ice control, and waste disposal services. The Waste Division is responsible for the Recycling Program, and the Street Division manages the Yard Waste Program. The Divisions of Engineering, Central Stores and Fleet Maintenance are Internal Services Funds divisions. Public Works is responsible for the management of the Kenosha Stormwater Utility and also oversees the Municipal Office Building.

Organization

```
PUBLIC WORKS

ADMINISTRATION                  STREETS                        WASTE

Roadways and Bridges            Waste Collection
Snow and Ice Removal            Solid Waste Disposal

Electrical Maintenance          
and Service

Street Signs                   
and Marking

Auxiliary Services
```
(This page left blank intentionally.)
## Authorized Full-Time Positions

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<th>Position</th>
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<th>2016</th>
<th>2017</th>
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<td>1.00</td>
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<td>1.00</td>
<td>1.00</td>
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<td>Office Associate II</td>
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<td>1.00</td>
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<tr>
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<td>Soil Erosion Specialist (5)</td>
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<td><strong>Total Administration</strong></td>
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<td>5.90</td>
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<tr>
<td><strong>Streets</strong></td>
<td></td>
<td></td>
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<tr>
<td>Superintendent (4)</td>
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<td>1.00</td>
<td>1.00</td>
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<tr>
<td>Field Supervisor (4)</td>
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<tr>
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<td>0.00</td>
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<tr>
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<tr>
<td>Construction and Maintenance Worker - SWU (5)</td>
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<tr>
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<tr>
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<tr>
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<tr>
<td>Field Supervisor</td>
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<td><strong>Waste Disposal</strong></td>
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<td>Equipment Operator</td>
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(1) Positions distributed among Roadways & Bridges, Street Cleaning, Snow & Ice Removal, Electrical Maintenance, Street Signs & Markings, Storm Sewer Maintenance, and Auxiliary Services Divisions.
(2) Special Revenue Fund Budget.
(3) Position is authorized in Public Works, a portion of position is funded in Public Works for allocation to Storm Water Utility.
(4) Position is authorized in Public Works, a portion of position is funded in Storm Water Utility.
(5) Position is authorized in Public Works, 100% of position is funded in Stormwater Utility.
(6) Position is dedicated and funded through Stormwater Utility.
(7) Position is budgeted 90% Park Administration and 10% Golf.
(8) Position is budgeted 33% Public Works Administration, 57% Stormwater Utility, and 10% Recycling.
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<td>1,465,680</td>
<td>366,694</td>
<td>1,028,200</td>
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<tr>
<td>TOTAL OTHER</td>
<td>1,038,353</td>
<td>1,465,680</td>
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<td>9,311,994</td>
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</table>
Public Works Administration is responsible for administrative coordination of all Public Works Divisions' operations. The policies established by the Mayor and Common Council, in addition to Departmental policies established by the Director, are implemented by the administrative staff and assigned Divisions of Administration, Engineering, Central Stores, Fleet Maintenance, Park, Municipal Office Building, Streets, Waste and Recycling. Public Works administrates multi-million dollar operating and capital improvement program budgets.

**Responsibilities/Activities**

The Administration Division develops and administrates major infrastructure programs including: Engineering (project management, traffic engineering, construction, crackfilling, data analysis, technical support, hazardous sidewalk program, GIS Support); Street (traffic signs, traffic control, snow fighting, yardwaste collection, compost site, potholes, roadway repairs, street lights and maintenance); Fleet Maintenance (planning, procurement, maintenance); Park (parks, pools, golf course and flower gardens) and Waste (collection, disposal, recycling). Public Works Administration is responsible for the public outreach concerning all programs, projects and events tied to the numerous divisions of the Public Works Department.

Administration provides operational and clerical support to the Storm Water Utility and administers projects for other city departments, such as Library, Museum and Transit.

Administration also implements additionally assigned projects, as requested by the Mayor, and continually analyzes city service operations to seek more efficient processes and cost-saving measures.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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<td>MILEAGE</td>
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<td>COMMERCIAL TRAVEL</td>
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<td>REGISTRATION</td>
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<td>933</td>
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<td>OTHER CHARGE BACKS</td>
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<td>DIVISION TOTAL</td>
<td>377,418</td>
<td>276,605</td>
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</table>
The Engineering Division coordinates and/or provides engineering services for the City. Its responsibilities include: technical reviews and studies; stormwater management; traffic analysis, permit issuance and enforcement for work in the City right-of-way, such as street openings, sidewalks, etc.; plan review activities for new development; design and construction of public works improvement projects, and capital improvements for City facilities. The Engineering Division also houses the Public Works GIS layers for asset management. The Engineering Division, City Engineer, reports to the Director of Public Works.

Responsibilities/Activities

The Engineering Division is responsible for providing municipal engineering services for the City of Kenosha. Within budget restrictions, emphasis is placed upon providing technical review and analysis to justify and support policies, procedures and strategic decision-making, along with the responsibility of supporting the Stormwater Utility. In general, services include, but are not limited to, design, plan preparation, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports as needed to support and justify strategic decision-making; reviewing plans for new development and subdivisions for compliance with City of Kenosha construction and drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; responding to neighborhood and backyard drainage complaints; sidewalk, driveway and curb and gutter permit issuance and inspections; street opening permit issuance and inspections; traffic engineering including signals, signing and marking; surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, annexations, street and alley vacations, and other work as needed.

This budget provides for general engineering projects, permit work, maintaining and creating GIS layers and activities that do not pertain to a specific Capital Improvement Project.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
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<td>350,000</td>
<td>6,000</td>
<td>350,000</td>
<td>355,000</td>
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</table>
The Street Division is responsible for the maintenance and repair of City streets, alleys, and bridges. Maintenance crews perform a wide variety of concrete and asphalt repairs. City personnel supervise and direct contractors who perform mudjacking and crackfilling to City specifications. Approximately 24 miles of gravel roads and alleys are graded and maintained. Alleys are periodically widened to their legal right-of-way width, cleaned of debris and trimmed of overgrown vegetation. The Street division picks up discarded appliances daily and disposes of them properly. Street Division equipment is used to assist the Fire Department when fighting major fires. Historical paving bricks are occasionally maintained or installed on brick streets and parkways.

**Responsibilities/Activities**

The Street Division is responsible for the repair and maintenance of streets and alleys, which includes coordinating pothole repairs and prevention programs. The Division also responds to emergencies such as storm damages, street buckling and pavement cave-ins. They also remove dead animals and objects from City streets.

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<th>2015 Actual</th>
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<td>Miles of streets maintained</td>
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<td>Miles of alleys maintained</td>
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<tr>
<td>Number of individual alleys</td>
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<td>Number of alleys graded</td>
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<td>150</td>
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<td>Cubic yards of concrete poured</td>
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<td>Tons of hot mix asphalt used (potholes)</td>
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<td>Tons of cold mix asphalt used (potholes)</td>
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<tr>
<td>Number of heat buckles repaired</td>
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<tr>
<td>Gallons of asphalt emulsion (potholes)</td>
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## 110 GENERAL FUND
### 03 PUBLIC WORKS & SANITATION
#### 31 PUBLIC WORKS DEPT

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3-131
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</table>
PUBLIC WORKS – SNOW AND ICE REMOVAL

Snow and ice control operations provide for efficient and timely removal of snow and ice from streets, alleys, and bridges. The Street Division removes snow from safety islands, subways, parking lots, and City-owned sidewalks. Sand barrels are placed at crossing guard locations throughout the City and refilled when necessary. Snow is loaded into dump trucks and hauled away when storage space along roads is no longer available. Sump pump ice is cut with graders throughout the winter to minimize the traffic hazards. Designated streets are salted to provide for a safe vehicular traffic flow. The winter of 2015 – 2016 received 11-1/2 inches of snow less than the average annual snowfall of 44 inches.

Responsibilities/Activities

The Street Division’s goal is to plow all City streets within 24 hours after a significant snowfall has ended. The Division is also responsible for salting designated salt routes within 8 hours after a snowfall has ended, to provide safe and open roads throughout the winter season.

The Division also responds to snow and ice-related emergency calls, such as sump pump ice, ice from broken water mains, ice storm glaze, fire fighting over spray, bridge glazing, and drifting.

The Street Division put a new brine making facility into operation the previous two snow seasons. This allowed us to apply anti-icing liquids prior to snowfalls resulting in safer streets by helping to prevent snow and ice from bonding to the pavement.

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<thead>
<tr>
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<td>Miles of streets maintained</td>
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<td>333.5</td>
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<td>Miles of alleys maintained</td>
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<td>Number of full plow runs</td>
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<td>Number of residential cleanup runs</td>
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<td>Total Snow/Ice control operations</td>
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<tr>
<td>Number of salt runs</td>
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<td>Total Gallons of calcium chloride used</td>
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<td>Total Gallons of Beet Heat/Geo Melt used</td>
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<tr>
<td>Total Gallons of Brine used</td>
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<td>Tons of salt used</td>
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<tr>
<td>Tons of sand used</td>
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<td>Seasonal inches of snowfall</td>
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<tr>
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*7,750 gallons is the projected use for 2017 but minimum delivery for $1.45/gallon is 4,500 gallons per load. Anticipate two loads or 9,000 gallons.
### 110 GENERAL FUND
#### 03 PUBLIC WORKS & SANITATION

#### 31 PUBLIC WORKS DEPT

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
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<th>6 MO YTD 6/16</th>
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The majority of this budget pays for approximately 4,200 city-leased, WeEnergies-owned, street lights. The Street Division maintains 54 street light stations, which control an additional 3,000 City-owned street lights. The Street Division is responsible for the maintenance of 63 traffic signals, operated by computerized traffic controllers. There are approximately 50 City-owned buildings serviced by Street Division electricians. Electrical work is performed in connection with new structures and during remodeling and renovation of older facilities. Street Division electricians respond to Digger's Hotline requests for locating all City-owned underground electrical wiring.

Responsibilities/Activities

The Street Division provides emergency repairs and routine electrical maintenance of all traffic signals, street lights, City-owned buildings and equipment. The Division also provides electrical maintenance and repairs for all City Departments and various special events. Street Division Electrical Repairers perform preventive maintenance on traffic signals and street lighting, when time permits.

City electrical crews are continuing a streetlight pole replacement program replacing deteriorated steel and concrete light poles.

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# PUBLIC WORKS & SANITATION

## PUBLIC WORKS DEPT

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</tr>
<tr>
<td>264 REGISTRATION</td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>TOTAL CONTRACTUAL SERVICES</strong></td>
<td>1,047,419</td>
<td>1,112,760</td>
<td>460,297</td>
<td>1,090,160</td>
<td>1,112,360</td>
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<tr>
<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
<td></td>
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<tr>
<td>341 VEHICLE FUEL CHARGE/OIL/ETC</td>
<td>6,424</td>
<td>6,700</td>
<td>2,884</td>
<td>6,700</td>
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<tr>
<td>342 CENTRAL GARAGE LABOR CHARGES</td>
<td>19,819</td>
<td>18,000</td>
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<td>40,000</td>
<td>19,800</td>
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<tr>
<td>343 CENT.GARAGE-PARTS&amp;MAT. CHARGES</td>
<td>7,404</td>
<td>10,000</td>
<td>20,509</td>
<td>25,000</td>
<td>11,000</td>
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<tr>
<td>344 OUTSIDE MATERIAL &amp; LABOR</td>
<td>3,583</td>
<td>12,000</td>
<td>2,175</td>
<td>4,000</td>
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<td>361 SMALL TOOLS</td>
<td>814</td>
<td>1,000</td>
<td>442</td>
<td>1,000</td>
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<tr>
<td>369 OTHER NON CAPITAL EQUIPMENT</td>
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<td></td>
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<tr>
<td>373 TRAFFIC SIGNALS</td>
<td>89,684</td>
<td>33,000</td>
<td>12,717</td>
<td>20,000</td>
<td>30,000</td>
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<td>374 STREET LIGHTING</td>
<td>39,183</td>
<td>30,000</td>
<td>10,877</td>
<td>45,000</td>
<td>30,000</td>
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<tr>
<td>375 ELECTRICAL SUPL TRAF&amp;ST LMTG</td>
<td>22,377</td>
<td>15,000</td>
<td>2,291</td>
<td>15,000</td>
<td>15,000</td>
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<tr>
<td>389 OTHER</td>
<td>700</td>
<td>1,000</td>
<td>110</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>TOTAL MATERIALS AND SUPPLIES</strong></td>
<td>189,988</td>
<td>127,200</td>
<td>87,950</td>
<td>161,740</td>
<td>123,500</td>
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<td><strong>713 INSURED LOSSES-OTHER CAUSES</strong></td>
<td></td>
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<tr>
<td><strong>TOTAL INSURED LOSSES</strong></td>
<td></td>
<td></td>
<td></td>
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<td><strong>DIVISION TOTAL</strong></td>
<td>1,654,763</td>
<td>1,633,791</td>
<td>695,045</td>
<td>1,641,711</td>
<td>1,682,639</td>
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</tbody>
</table>
The Street Division is responsible for the maintenance, installation and repair of all traffic control signs, including the emergency replacement of stop signs damaged during traffic accidents or vandalism. Pavement or traffic control markings, such as lane lines, pavement arrows, center lines, stop bars, traffic islands, parking stalls, and school crosswalks are installed using pavement tape or paint. Unnecessary markings are removed and pavement preparation is accomplished with a grinding machine.

Raised pavement markers, marking tape, epoxy markings, and paint are all used to mark roads and direct traffic. All raised pavement markers and epoxy or tape markings are installed by a contractor, while some painting projects are done by Street Division crews. All arterial streets are marked with either tape or epoxy paint.

**Responsibilities/Activities**

The Street Division provides for the maintenance, repair, and installation of roadway traffic signs and pavement markings, installs traffic monitor trailers on request, and installs traffic counters for Engineering data collection.

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of stop signs replaced or installed</td>
<td>324</td>
<td>325</td>
<td>350</td>
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<tr>
<td>Number of yield signs replaced or installed</td>
<td>27</td>
<td>30</td>
<td>30</td>
</tr>
<tr>
<td>Number of other miscellaneous signs replaced or installed</td>
<td>907</td>
<td>900</td>
<td>900</td>
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<tr>
<td>Number of sign posts replaced or installed</td>
<td>406</td>
<td>425</td>
<td>425</td>
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<tr>
<td><strong>TOTAL number of signs/posts replace/or installed</strong></td>
<td><strong>1,664</strong></td>
<td><strong>1,675</strong></td>
<td><strong>1,675</strong></td>
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<tr>
<td>Number of V-Locks replaced with new V-Locks</td>
<td>32</td>
<td>35</td>
<td>35</td>
</tr>
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</table>
# 31 Public Works Dept

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual 2015</th>
<th>Revised 2016</th>
<th>6 MO YTD 6/16</th>
<th>Estimated 2016</th>
<th>Adopted Budget 2017</th>
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</thead>
<tbody>
<tr>
<td><strong>53110 Street Signs &amp; Markings</strong></td>
<td></td>
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<tr>
<td>121 Wages Permanent Regular</td>
<td>84,945</td>
<td>95,200</td>
<td>38,115</td>
<td>93,000</td>
<td>92,879</td>
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<td>131 Overtime</td>
<td>2,530</td>
<td>3,180</td>
<td>1,458</td>
<td>2,800</td>
<td>1,900</td>
</tr>
<tr>
<td>132 Wages Temporary</td>
<td>28</td>
<td>4,285</td>
<td></td>
<td></td>
<td>4,453</td>
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<tr>
<td>151 WRS/Retirement</td>
<td>5,947</td>
<td>6,776</td>
<td>2,611</td>
<td>6,330</td>
<td>6,750</td>
</tr>
<tr>
<td>152 F.I.C.A.</td>
<td>5,424</td>
<td>6,365</td>
<td>2,453</td>
<td>5,945</td>
<td>6,155</td>
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<td>155 Health Insurance Expense</td>
<td>31,674</td>
<td>31,675</td>
<td>9,268</td>
<td>31,675</td>
<td>31,675</td>
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<tr>
<td>158 Medicare Contribution</td>
<td>1,269</td>
<td>1,489</td>
<td>573</td>
<td>1,340</td>
<td>1,440</td>
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<tr>
<td><strong>Total Personal Services</strong></td>
<td>131,817</td>
<td>140,970</td>
<td>54,478</td>
<td>141,090</td>
<td>145,252</td>
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<tr>
<td><strong>226 Cellular/Wireless Service Cost</strong></td>
<td>39</td>
<td>320</td>
<td>65</td>
<td>275</td>
<td>300</td>
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<tr>
<td><strong>Total Contractual Services</strong></td>
<td>39</td>
<td>320</td>
<td>65</td>
<td>275</td>
<td>300</td>
</tr>
<tr>
<td><strong>341 Vehicle Fuel Charge/Oil/etc</strong></td>
<td>2,200</td>
<td>2,900</td>
<td>756</td>
<td>2,000</td>
<td>2,000</td>
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<td><strong>342 Central Garage Labor Charges</strong></td>
<td>418</td>
<td>3,000</td>
<td>6,478</td>
<td>7,500</td>
<td>3,300</td>
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<tr>
<td><strong>343 Cent.Garage-Parts&amp;Mat. Charges</strong></td>
<td>1,226</td>
<td>2,000</td>
<td>6,738</td>
<td>7,500</td>
<td>2,200</td>
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<td><strong>361 Small Tools</strong></td>
<td>699</td>
<td>700</td>
<td>167</td>
<td>700</td>
<td>700</td>
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<tr>
<td><strong>369 Other Non Capital Equipment</strong></td>
<td>169</td>
<td>2,000</td>
<td></td>
<td>2,850</td>
<td>3,155</td>
</tr>
<tr>
<td><strong>371 Pavement Markings</strong></td>
<td>169</td>
<td>2,000</td>
<td></td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td><strong>372 Traffic Signs &amp; Hardware</strong></td>
<td>26,547</td>
<td>40,000</td>
<td>28,982</td>
<td>40,000</td>
<td>40,000</td>
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<tr>
<td><strong>389 Other</strong></td>
<td>1,197</td>
<td>1,500</td>
<td>663</td>
<td>1,500</td>
<td>1,500</td>
</tr>
<tr>
<td><strong>Total Materials and Supplies</strong></td>
<td>32,456</td>
<td>54,950</td>
<td>43,784</td>
<td>62,550</td>
<td>53,355</td>
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<tr>
<td><strong>Division Total</strong></td>
<td>164,312</td>
<td>204,240</td>
<td>98,327</td>
<td>203,915</td>
<td>198,907</td>
</tr>
</tbody>
</table>
PUBLIC WORKS – AUXILIARY SERVICES

Weeds are cut regularly along parkways, streets, and City-owned properties. Safety islands and other areas are chemically treated for weed control. American flags are placed along main streets during holidays. The City is a member of Digger's Hotline and is responsible for locating all City-owned underground utilities upon request.

**Responsibilities/Activities**

Public Works Auxiliary Services crews work to control the growth of noxious weeds on City property. Sight and vehicle hazards, caused by vegetation, are removed in order to provide a positive image of a well-maintained and beautiful City. Auxiliary Services personnel work to promote pride and patriotism in the community by placing American Flags along the City’s main streets.

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holiday/Special Events when flags are put out</td>
<td>7</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>City-owned properties – mowed/maintained</td>
<td>72</td>
<td>73</td>
<td>73</td>
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<tr>
<td>Digger's Hotline request for markings</td>
<td>7,716</td>
<td>7,370</td>
<td>7,500</td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>ACTUAL 2015</td>
<td>REVISED 2016</td>
<td>6 MO YTD 6/16</td>
</tr>
<tr>
<td>--------------------------------------------------</td>
<td>-------------</td>
<td>--------------</td>
<td>---------------</td>
</tr>
<tr>
<td>53113 AUXILIARY SERVICES</td>
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</tr>
<tr>
<td>121 WAGES PERMANENT REGULAR</td>
<td>16,007</td>
<td>20,334</td>
<td>9,095</td>
</tr>
<tr>
<td>131 OVERTIME</td>
<td>141</td>
<td>310</td>
<td></td>
</tr>
<tr>
<td>132 WAGES TEMPORARY</td>
<td>487</td>
<td>4,285</td>
<td>1,924</td>
</tr>
<tr>
<td>151 WRS/RETIREMENT</td>
<td>1,107</td>
<td>1,646</td>
<td>709</td>
</tr>
<tr>
<td>152 F.I.C.A.</td>
<td>1,006</td>
<td>1,545</td>
<td>667</td>
</tr>
<tr>
<td>155 HEALTH INSURANCE EXPENSE</td>
<td>6,334</td>
<td>6,335</td>
<td>1,854</td>
</tr>
<tr>
<td>158 MEDICARE CONTRIBUTION</td>
<td>240</td>
<td>362</td>
<td>160</td>
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<tr>
<td>TOTAL PERSONAL SERVICES</td>
<td>25,322</td>
<td>34,817</td>
<td>14,409</td>
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<tr>
<td>235 EQUIPMENT REPAIRS/MAINT.</td>
<td>94</td>
<td>500</td>
<td>54</td>
</tr>
<tr>
<td>259 OTHER</td>
<td>2,948</td>
<td>3,300</td>
<td>1,474</td>
</tr>
<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>3,042</td>
<td>3,800</td>
<td>1,528</td>
</tr>
<tr>
<td>341 VEHICLE FUEL CHARGE/OIL/ETC</td>
<td>793</td>
<td>1,500</td>
<td>600</td>
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<tr>
<td>342 CENTRAL GARAGE LABOR CHARGES</td>
<td>10,442</td>
<td>15,000</td>
<td>1,383</td>
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<tr>
<td>343 CENT.GARAGE-PARTS&amp;MAT. CHARGES</td>
<td>1,657</td>
<td>15,000</td>
<td>310</td>
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<tr>
<td>353 HORTICULTURAL SUPP-FERT ETC</td>
<td>338</td>
<td>3,000</td>
<td>285</td>
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<tr>
<td>361 SMALL TOOLS</td>
<td>988</td>
<td>1,000</td>
<td>260</td>
</tr>
<tr>
<td>389 OTHER</td>
<td>2,848</td>
<td>4,000</td>
<td>1,924</td>
</tr>
<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>17,066</td>
<td>39,500</td>
<td>4,762</td>
</tr>
<tr>
<td>711 INSURED LOSSES-ACCIDENT CAUSED</td>
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<tr>
<td>TOTAL INSURED LOSSES</td>
<td>564</td>
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</tr>
<tr>
<td>DIVISION TOTAL</td>
<td>45,994</td>
<td>70,117</td>
<td>20,699</td>
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</tbody>
</table>
The Waste Division is responsible for the curbside collection of residential solid waste. This service is offered weekly in all kinds of weather. There are nine waste routes and four recycling routes. The Waste Division also provides curbside collection of bulk items and a drop off at the City drop off site, located at 1001 - 50th Street.

**Responsibilities/Activities**

The Waste Division functions to maintain a clean and healthy environment through the collection of bulk, brush, solid waste, and recycling.

The Waste Division collects weekly curbside waste and scheduled bulk pickup. The projected tonnages are based upon tonnage amounts from 2000 to 2013.

<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Curbside waste collection (tons)</td>
<td>23,603</td>
<td>25,682</td>
<td>27,548</td>
<td>28,100</td>
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<tr>
<td>Curbside bulk collection (tons)</td>
<td>3,182</td>
<td>3,019</td>
<td>3,103</td>
<td>3,100</td>
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<tr>
<td>Curbside waste collection (stops/wk)</td>
<td>31,000</td>
<td>31,070</td>
<td>31,668</td>
<td>31,700</td>
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</table>
## 31 PUBLIC WORKS DEPT

### DESCRIPTION

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual 2015</th>
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<th>6 MO YTD 2016</th>
<th>Estimated 2016</th>
<th>Adopted Budget 2017</th>
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<tr>
<td>53116 WASTE COLLECTIONS</td>
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<td>111 SALARIES-REGULAR</td>
<td>145,879</td>
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<td>121 WAGES REGULAR</td>
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<td>762,846</td>
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<td>131 OVERTIME</td>
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<td>70,984</td>
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<td>35,000</td>
<td>69,773</td>
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<td>122,145</td>
<td>50,035</td>
<td>120,000</td>
<td>122,148</td>
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<td>146 PRODUCTIVITY INCENTIVE</td>
<td>2,750</td>
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<td>875</td>
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<tr>
<td>151 WRS/RETIREMENT</td>
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<td>29,439</td>
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<td>57,762</td>
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<td>295,935</td>
<td>150,850</td>
<td>295,935</td>
<td>295,935</td>
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<td>158 MEDICARE CONTRIBUTION</td>
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<td>16,262</td>
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<td>219 OTHER PROFESSIONAL SERVICES</td>
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<td>409</td>
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<td>221 ELECTRICAL</td>
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<td>222 NATURAL GAS</td>
<td>12,903</td>
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<td>8,300</td>
<td>13,000</td>
<td>13,500</td>
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<td>223 STORM WATER UTILITY</td>
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<td>5,700</td>
<td>2,897</td>
<td>5,950</td>
<td>6,000</td>
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<td>1,250</td>
<td>420</td>
<td>1,100</td>
<td>1,288</td>
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<tr>
<td>225 TELE-LONG DISTANCE/LOCAL CALLS</td>
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<td>12</td>
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<tr>
<td>226 CELULAR/WIRELESS SERVICE COST</td>
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<td>289</td>
<td>720</td>
<td>720</td>
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<td>232 OFFICE EQUIPMENT</td>
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<td>229</td>
<td>500</td>
<td>600</td>
</tr>
<tr>
<td>233 LICENSING/MAINT AGREEMENTS</td>
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<tr>
<td>241 HEATING &amp; AIR CONDITIONING</td>
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<tr>
<td>246 OTHER BLDG MAINTENANCE</td>
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<td>618</td>
<td>2,000</td>
<td>2,500</td>
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<tr>
<td>263 MEALS &amp; LODGING</td>
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<td></td>
<td></td>
<td>600</td>
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<tr>
<td>264 REGISTRATION</td>
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<td></td>
<td></td>
<td></td>
<td>300</td>
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<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>35,974</td>
<td>48,187</td>
<td>20,103</td>
<td>40,845</td>
<td>48,608</td>
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<tr>
<td>311 OFFICE SUPPLIES/PRINTING</td>
<td>116</td>
<td>750</td>
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<td>300</td>
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<tr>
<td>323 MEMBERSHIP DUES</td>
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<td>125</td>
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<tr>
<td>341 VEHICLE FUEL CHARGE/OIL/Etc</td>
<td>80,972</td>
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<td>225,000</td>
<td>108,862</td>
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<td>361 SMALL TOOLS</td>
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<td>369 OTHER NON CAPITAL EQUIPMENT</td>
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<td>382 HOUSEKEEPING-JANITORIAL SUPPLIES</td>
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<td>2,262,438</td>
<td>969,684</td>
<td>2,103,170</td>
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</table>
The City of Kenosha operates a bulk waste site located at 1001 - 50th Street. Waste collected curbside and solid waste collected from City Departments are dumped at the Waste Division transfer station. The solid waste is loaded into semi-tractor trailers and taken to the landfill location.

**Responsibilities/Activities**

The Waste Division functions to remove all solid and bulk waste from the curb and dispose of it at the landfill or recycling facilities. The Division collects waste at the transfer station and hauls it to the landfill. The waste brought to the landfill includes curbside waste, curbside bulk, municipal dumpster collection, bulk drop-off and miscellaneous disposal by City Departments.

The number of trips to the landfill are estimated by taking the total tonnage of the curbside waste, curbside bulk and municipal dumpster collection and dividing by the maximum load allowed of 20 tons. The tonnage of material is based upon the 2011-2013 projected tonnages.

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimate</th>
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<tr>
<td>Bulk drop off (tons)</td>
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<td>1,929</td>
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<tr>
<td>Bulk drop off (pulls)</td>
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<td>278</td>
<td>290</td>
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<td>ACTUAL 2016</td>
<td>REVISED 2016</td>
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<tr>
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<td>SOLID WASTE DISPOSAL</td>
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<td>WAGES PERMANENT REGULAR</td>
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<td>50,860</td>
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<td>F.I.C.A.</td>
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<td>7,247</td>
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<td>1,695</td>
<td>715</td>
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<td>OTHER BLDG MAINTENANCE</td>
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<td>566,657</td>
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<td>INSURED LOSSES-ACCIDENT CAUSED</td>
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<td>2,500</td>
<td>7,152</td>
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<tr>
<td>TOTAL INSURED LOSSES</td>
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<td>1,579,237</td>
<td>685,906</td>
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<td>DEPARTMENT TOTAL</td>
<td>9,164,696</td>
<td>9,306,389</td>
<td>4,239,777</td>
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(This page left blank intentionally.)
The Parks service area is responsible for maintaining the City of Kenosha's park system, including the beaches, athletic fields, swimming pools, and other public areas. It is also responsible for overseeing the planting of trees on streets and in parks, as well as for maintaining existing trees.

**Organization**

<table>
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<tr>
<th>PARKS</th>
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<tbody>
<tr>
<td>Parks Administration</td>
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<tr>
<td>Baseball Diamonds</td>
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<tr>
<td>Flower Gardens</td>
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<tr>
<td>Soccer Fields</td>
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<tr>
<td>Beaches</td>
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<tr>
<td>Special Areas &amp; Events</td>
</tr>
<tr>
<td>General Maintenance</td>
</tr>
<tr>
<td>Swimming Pools</td>
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<tr>
<td>Forestry</td>
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## Authorized Full-Time Positions

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<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
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</thead>
<tbody>
<tr>
<td><strong>Administration</strong></td>
<td></td>
<td></td>
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<tr>
<td>Superintendent</td>
<td>1.00</td>
<td>1.00</td>
<td>1.00</td>
</tr>
<tr>
<td>Field Supervisor (4)(1)</td>
<td>0.50</td>
<td>0.50</td>
<td>0.50</td>
</tr>
<tr>
<td>Field Supervisor (5)</td>
<td>0.92</td>
<td>0.92</td>
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<tr>
<td>Office Associate II (3)</td>
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<td>0.90</td>
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<tr>
<td><strong>General Parks</strong></td>
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</tr>
<tr>
<td>Field Supervisor (1)(4)</td>
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<td>0.50</td>
<td>0.50</td>
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<tr>
<td>Construction &amp; Maintenance Worker</td>
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<td>10.00</td>
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<tr>
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<tr>
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<td>1.00</td>
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<tr>
<td>Skilled Maintenance Repairer</td>
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<tr>
<td>Skilled Maintenance Repairer</td>
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<tr>
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<td>Arborist I (2)</td>
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<td>Arborist I (2)</td>
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<td><strong>Total Authorized</strong></td>
<td>24.82</td>
<td>24.82</td>
<td>23.82</td>
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</tbody>
</table>

(1) Positions are authorized in Parks, a portion of the position is funded in Parks for allocation to Storm Water Utility.
(2) Positions are authorized in Parks, funded in Storm Water Utility
(3) Position is budgeted 90% Park Administration and 10% Golf.
(4) Position is budgeted 50% Park Administration and 50% Storm Water Utility - Forestry.
(5) Position is budgeted 92% Park Administration and 8% Golf.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 6/16</th>
<th>ACTUAL 2016</th>
<th>REVISED 6/16</th>
<th>REVISED 2016</th>
<th>6 MO YTD ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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<td>111 SALARIES-PERMANENT REGULAR</td>
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<td>252,133</td>
<td>124,445</td>
<td>251,400</td>
<td>223,301</td>
<td>212,301</td>
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<td>1,076,505</td>
<td>504,267</td>
<td>1,043,600</td>
<td>810,900</td>
<td>810,900</td>
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<td>40,716</td>
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<td>670,223</td>
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<td>651,840</td>
<td>698,918</td>
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<td>134 WORKING OUT OF CLASS</td>
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<td>7,709</td>
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<td>7,426</td>
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<td>141 TOOL ALLOWANCE</td>
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<td>300</td>
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<td>221,629</td>
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<td>223 STORM WATER UTILITY</td>
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<td>225 TELE-LONG DISTANCE/LOCAL CALLS</td>
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<td>ESTIMATED 2016</td>
<td>ADOPTED BUDGET</td>
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<td>----------------</td>
<td>----------------</td>
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<td>380,565-</td>
<td>128,761-</td>
<td>344,313-</td>
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<tr>
<td>TOTAL OTHER</td>
<td>344,784-</td>
<td>380,565-</td>
<td>128,761-</td>
<td>344,313-</td>
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PARKS – ADMINISTRATION

Park Administration functions to support all park operations and provide the citizens of Kenosha with a quality system of parks and related services.

**Responsibilities/Activities**

Parks Administration is responsible for Parks Division budget planning and Capital Improvement Program implementation. Their website is updated yearly with changes to programming and information as changes are approved by the Board of Park Commissioners or Park Division Superintendent. Park Administration reviews and formulates the fees and charges on rentals and equipment for the upcoming calendar year. Parks Administration strives for continued Park Development.

The Park Administration is responsible for ensuring that a broad base of leisure opportunities exist through the provision of quality facilities, and environmental stewardship. The Division facilitates a broad range of program activities including sport activities and tournaments, special events, volunteer activities, public facility use permits, swimming pools, golf, and beaches. The goal is to keep pace with community growth through handicap accessible Park facilities, playground structures, park acquisition, facility development and improvements. Staff will continue to secure park development and acquisition grants. Each park will be evaluated with proposed changes to make sure each one is more user-friendly and aesthetically pleasing. Staff is continually implementing Common Council approved C.O.R.P. improvements.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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<td>60,092</td>
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<td>263 MEALS &amp; LODGING</td>
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<td>300</td>
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<td>330,371</td>
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</table>
PARKS – BASEBALL

The Parks Division crews are responsible for preparation and maintenance of all baseball & softball diamonds. It also provides a myriad of services for various organizations at all the athletic fields throughout the City.

Responsibilities/Activities

The Park Division has partnered with various organizations to facilitate athletic fields. Western Kiwanis at Nash Park – Park staff prepares the diamonds Monday – Friday and the organization is responsible for weekends and tournaments. Optimist Little Leaguers at Kenosha Sports Complex utilizes all fields – Park staff handles scheduling for fields when not used by the organization and preps and maintains all baseball fields. WI Shores Challenger Baseball also uses the complex on Saturdays for their programs. Park Division staff prepares several other individual diamonds at various parks including Lincoln, Columbus, Roosevelt, Anderson and Red Arrow.

A few of the Park Division's year-end and future objectives for the baseball fields include repairing and upgrading diamond conditions by leveling, improving drainage and weed removal. Plans are to continue the replacement of backstops and player benches at various athletic areas along with netting.

<table>
<thead>
<tr>
<th>BASEBALL</th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
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<tbody>
<tr>
<td>Baseball fields maintained</td>
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<td>24</td>
<td>24</td>
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<td>Football fields maintained</td>
<td>4</td>
<td>4</td>
<td>4</td>
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<tr>
<td>Flag football games played</td>
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<td>28</td>
<td>28</td>
</tr>
<tr>
<td>Tournaments supported</td>
<td>4</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Baseball/Softball games played</td>
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<td>1,800</td>
<td>1,750</td>
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<td>DESCRIPTION</td>
<td>ACTUAL 2015</td>
<td>ACTUAL 2016</td>
<td>REVISED 6/16</td>
</tr>
<tr>
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<td>--------------</td>
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<td>55102 BASEBALL DIAMONDS</td>
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<td>2,610</td>
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<td>224 WATER</td>
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<td>247 BALL DIAMOND LIGHT REPAIRS</td>
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<td>354 GRAVEL, SAND, STONE</td>
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<td>356 F. MARKING LIME &amp; DIAMOND DRY</td>
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<td>361 SMALL TOOLS</td>
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PARKS – FLOWER GARDENS

Parks Division – Flower Gardens seeks to beautify the City of Kenosha by planting colorful and creative community-wide flower beds.

Responsibilities/Activities

Parks Division is responsible for the design, layout, planting and maintenance of all City of Kenosha flower beds and gardens. Park staff prepares the Warren Taylor Flower Garden in Lincoln Park and the Wolfenbuttel Park Formal Floral Gardens annually. These sites are used June 1 through October 1 of each year with many occasions of more than 3 events per day. Staff also plants and maintains the Troha Flower Garden in Harbor Park, the flower beds along the Street Car stops on 54th Street, and the flower planters installed at all new park sign locations.

The Parks Division will continue the maintenance and winterization of existing flower beds, critique old designs and create new planting designs for the coming year. Flower beds are designed and orders placed during the winter months. Staff begins receiving and potting plants in March and maintains the plants in the greenhouse until planting season. Park staff is also responsible for various duties that were handled by the former Keep Kenosha Beautiful Coordinator such as overseeing volunteers, cleanups and speaking to various educational programs as requested.

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<thead>
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<th>FLOWER GARDENS</th>
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<th>2017 Estimated</th>
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<tr>
<td>Circular entryway beds</td>
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<tr>
<td>Kenosha sign entryway beds</td>
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</tr>
<tr>
<td>Adopt-A-Spot Beds</td>
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<td>357 BUILDING MATERIALS</td>
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<td>361 SMALL TOOLS</td>
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<td>18,530</td>
</tr>
<tr>
<td>579 OTHER MISC EQUIPMENT</td>
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</tr>
<tr>
<td>TOTAL CAPITAL OUTLAY-PURCHASE</td>
<td></td>
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<tr>
<td>DIVISION TOTAL</td>
<td>146,134</td>
<td>163,623</td>
<td>69,342</td>
</tr>
</tbody>
</table>
PARKS – SOCCER

The Parks Division crews are responsible for preparation and maintenance of all soccer fields that are enjoyed by a variety of organizations for games and practice.

Responsibilities/Activities

The Parks Division provides athletic field services to various organizations throughout the City, including but not limited to: Kenosha Area Soccer League with over 1,800 players at Anderson Park; and staff also sets up rugby, lacrosse and football fields for various organizations and KUSD; the Battle of the Borders Tournament.

The Parks Division maintains all soccer fields during the season and renovate after the end of the KASL (Kenosha Area Soccer League) and high school seasons. Maintenance includes upgrading of playing surfaces (turf), fertilization, weed control, irrigating and leveling all fields by filling holes with topsoil, seed and cover.

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
</tr>
</thead>
<tbody>
<tr>
<td>SOCCER</td>
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<tr>
<td>Number of competitive fields maintained</td>
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<td>19</td>
<td>19</td>
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<tr>
<td>Number of games</td>
<td>1,700</td>
<td>1,700</td>
<td>1,700</td>
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<tr>
<td>Number of tournaments</td>
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<td>RUGBY</td>
<td></td>
<td></td>
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<tr>
<td>Number of competitive fields maintained</td>
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<td>1</td>
<td>1</td>
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<tr>
<td>Number of games</td>
<td>4</td>
<td>8</td>
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<tr>
<td>Number of tournaments</td>
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<td>1</td>
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<tr>
<td>LACROSSE</td>
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<td></td>
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</tr>
<tr>
<td>Number of competitive fields maintained</td>
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<td>1</td>
</tr>
<tr>
<td>Number of games</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>Number of tournaments</td>
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### 110 GENERAL FUND

#### 05 CULTURE & RECREATION

#### 51 PARKS DEPT

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<tr>
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<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED 2017</th>
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<td>344 OUTSIDE MATERIAL &amp; LABOR</td>
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<td>300</td>
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<td>300</td>
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<tr>
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<td>726</td>
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<td></td>
<td>2,000</td>
<td>2,000</td>
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<td>361 SMALL TOOLS</td>
<td>125</td>
<td>150</td>
<td></td>
<td>150</td>
<td>150</td>
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<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
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<td>16,000</td>
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<td>16,000</td>
<td>17,800</td>
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<td>DIVISION TOTAL</td>
<td>30,596</td>
<td>63,198</td>
<td>13,772</td>
<td>46,643</td>
<td>62,253</td>
</tr>
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</table>
PARKS – BEACHES/SOUTHPORT BEACHHOUSE

The Parks Division strives to provide local residents and visitors to the City of Kenosha access to clean and safe beaches. The Southport Beachhouse is maintained as a place for activities and education.

**Responsibilities/Activities**

The Parks Division staff is responsible for the maintenance and operation of Kenosha’s public beaches along the lakefront and the Southport Beachhouse. Their activities include cleaning of the beaches from Southport to Alford Park along the shoreline, monitoring the water quality and posting the conditions of the water. Elections are conducted at the Southport Beachhouse building each year. The building is closed annually January through March. Interior maintenance for the building is done in March.

<table>
<thead>
<tr>
<th>BEACHES / SOUTHPORT BEACHHOUSE</th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
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<tr>
<td>Attendance Estimates</td>
<td>9,055</td>
<td>8,901</td>
<td>8,730</td>
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<td>Beach House Rentals</td>
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<td>103</td>
<td>98</td>
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<td>DESCRIPTION</td>
<td>ACTUAL</td>
<td>REVISED</td>
<td>6 MO YTD</td>
</tr>
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<td>----------------------------------</td>
<td>--------</td>
<td>---------</td>
<td>----------</td>
</tr>
<tr>
<td></td>
<td>2015</td>
<td>2016</td>
<td>6/16</td>
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<td>55106 BEACHES 5</td>
<td>4,880</td>
<td>7,200</td>
<td>3,259</td>
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<tr>
<td>222 NATURAL GAS</td>
<td>4,880</td>
<td>7,200</td>
<td>3,259</td>
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<tr>
<td>224 WATER</td>
<td>4,686</td>
<td>4,000</td>
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<tr>
<td>246 OTHER BLDG MAINTENANCE</td>
<td>513</td>
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<td>1,492</td>
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<td>TOTAL CONTRACTUAL SERVICES</td>
<td>10,079</td>
<td>14,200</td>
<td>5,790</td>
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**DIVISION TOTAL**

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>6/16</th>
<th>2016</th>
<th>BUDGET</th>
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<tr>
<td></td>
<td>58,835</td>
<td>31,678</td>
<td>23,405</td>
<td>61,965</td>
<td>31,780</td>
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</table>
The Parks Division staff aims to provide exceptional park support services that enhance the use of public parks and City's resources for the benefit of residents and visitors to Kenosha.

**Responsibilities/Activities**

Parks Division staff members attend meetings with various organizations about their events. Employees set up equipment, may remain during the event and take down the equipment. There are several events that occur each year for the enjoyment of the public. These events include, Civic Parade, 4th of July activities, Celebrate America, Pike River Rendezvous and several art fairs and other events. Parks Division, in association with the Kenosha Unified School District, holds the Festival of Arts and Flowers in Lincoln Park. Parks Division also supports the Peanut Butter and Jam concerts during the Summer on Thursdays at noon and evenings in Veteran's Park. Park staff provides equipment and labor for events held by outside organizations with a majority being not-for-profit. These events are held at non park locations. These events are held at non park locations such as Celebration Place.

The Parks Division will continue to evaluate and repair existing equipment (Showmobiles, picnic tables, benches). Parks Division works in conjunction with other City Departments, such as Fire, Police, and Administration, on special City-sanctioned events.
## PARKS – SPECIAL EVENTS

<table>
<thead>
<tr>
<th>PARK SPECIAL EVENTS</th>
<th>2015 Actual</th>
<th>2016 Estimate</th>
<th>2017 Estimate</th>
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<tbody>
<tr>
<td>Lincoln Park Flower Garden (Weddings)</td>
<td>8</td>
<td>8</td>
<td>8</td>
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<tr>
<td>Wolfenbuttel Park Flower Garden (Weddings)</td>
<td>49</td>
<td>50</td>
<td>50</td>
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<td>Alford Park Area #1</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Alford Park Area #6 North (Picnic)</td>
<td>8</td>
<td>8</td>
<td>8</td>
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<tr>
<td>Alford Park Area #6 South (Picnic)</td>
<td>7</td>
<td>7</td>
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<tr>
<td>Anderson Park Shelter #1</td>
<td>21</td>
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<td>21</td>
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<tr>
<td>Anderson Park Shelter #2 (Soccer July &amp; August Only)</td>
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<td>11</td>
<td>12</td>
</tr>
<tr>
<td>Baker Park</td>
<td>6</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Hobbs Park</td>
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<td>3</td>
<td>0</td>
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<tr>
<td>Kennedy Park</td>
<td>6</td>
<td>7</td>
<td>9</td>
</tr>
<tr>
<td>Lincoln Park Picnic Shelter &amp; Concessions</td>
<td>6</td>
<td>7</td>
<td>11</td>
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<td>Nash Park – Picnic Area</td>
<td>27</td>
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<td>25</td>
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<tr>
<td>Poerio Nature Center</td>
<td>19</td>
<td>19</td>
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<tr>
<td>Roosevelt Park</td>
<td>14</td>
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<tr>
<td>Simmons Park</td>
<td>23</td>
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<tr>
<td>Southport Picnic Shelter</td>
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<tr>
<td>Washington Park Area #1</td>
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<td>7</td>
<td>15</td>
</tr>
<tr>
<td>Washington Park Area #2</td>
<td>9</td>
<td>9</td>
<td>15</td>
</tr>
<tr>
<td>Poerio Shelter by ball diamonds</td>
<td>8</td>
<td>8</td>
<td>8</td>
</tr>
</tbody>
</table>

Note: these figures do not include non-rental usage of all Park areas.
(This page left blank intentionally.)
<table>
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<tr>
<th></th>
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<th></th>
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<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>55108 PARKS SPEC AREAS &amp; ACTIVITIES</td>
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<td>1,181</td>
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<td>34,133</td>
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<td>146 PRODUCTIVITY INCENTIVE</td>
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<td></td>
<td>31</td>
<td>31</td>
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<td>164</td>
<td>2,470</td>
<td>3,060</td>
<td>3,060</td>
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<tr>
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<td>2,955</td>
<td>159</td>
<td>2,320</td>
<td>2,780</td>
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<td>7,240</td>
<td>3,563</td>
<td>7,240</td>
<td>7,240</td>
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<td>100</td>
<td>500</td>
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<td>17,000</td>
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<td>17,000</td>
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<td>375 ELECTRICAL SUPPL TRAF&amp;ST LHTG</td>
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<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>14,495</td>
<td>20,000</td>
<td>223</td>
<td>19,200</td>
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<td>DIVISION TOTAL</td>
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<td>119,872</td>
<td>10,592</td>
<td>104,106</td>
<td>100,911</td>
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</table>
The Parks Division provides quality maintenance care and services of the Kenosha park system to meet the broad variety of leisure and sport needs for the citizens of Kenosha. Parks Division staff is responsible for a wide variety of services associated with the maintenance of over 900 acres of park lands at 75 park locations. Their responsibilities also include maintenance of boulevards, 52 park buildings, bikeways, a velodrome, HarborPark common areas' landscape, the Sesquicentennial Bandshell and other facilities.

**Responsibilities/Activities**

Work activities include, but are not limited to, park renovations and improvements; mowing; plumbing; procuring, installing and maintaining play equipment; developing and maintaining ice skating and sledding facilities; snow removal; small engine repair; park signs; trash collection; carpentry; and painting. Many of these activities are performed by seasonal employees. The support of our seasonal employees is vital to performing all these services during the summer season.

Playground equipment maintenance includes equipment inspection, painting, and replacement of parts as necessary due to vandalism, graffiti, and safety issues. Wood chips are placed and replenished under and around all the playground equipment as well as around trees in the parks.

Park maintenance services include fence line clearing, topdressing and seeding, repair and removal of fencing around athletic fields and playgrounds in various parks.

Carpentry projects include building maintenance, repairs to benches, tables, signs and other items as needed throughout the year.

The water system is turned on and off each year for buildings, drinking fountains and irrigation systems throughout the park system including Harbor Park, museum fountains and boulevards.

Park projects in 2017 included new equipment at Endee and Davis parks, CORP projects in various parks, Alford #1 shade kite for pedestrian path and redesign of Friendship park.
## PARKS – GENERAL MAINTENANCE

<table>
<thead>
<tr>
<th>GENERAL MAINTENANCE</th>
<th>2015 Actual</th>
<th>2016 Actual</th>
<th>2017 Estimated</th>
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<tbody>
<tr>
<td>City parks maintained</td>
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<tr>
<td>Park buildings</td>
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<tr>
<td>Acreage mowed</td>
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<td>1,010</td>
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<td>Ponds maintained</td>
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<td>Tennis courts maintained</td>
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<tr>
<td>Miles of walkways</td>
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<tr>
<td>Bike trails</td>
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<td>17</td>
<td>17</td>
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<tr>
<td>Basketball courts</td>
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<td>16</td>
<td>16</td>
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<tr>
<td>Velodrome</td>
<td>1</td>
<td>1</td>
<td>1</td>
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<tr>
<td>Spray parks (Roosevelt and Southport Marina and Anderson Pool)</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Skateboard park</td>
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<td>Fountain – Museum &amp; Piazza Cosenza</td>
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<td>2015</td>
<td>2016</td>
<td>6/16</td>
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</tr>
<tr>
<td>哪裡</td>
<td>ACTUAL</td>
<td>REVISED</td>
<td>6 MO YTD</td>
</tr>
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<td>110 GENERAL FUND</td>
<td>05 CULTURE &amp; RECREATION</td>
<td>51 PARKS DEPT</td>
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<td>1,800</td>
<td>6,840</td>
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<td>18,600</td>
<td>1,795</td>
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<td>263 MEALS &amp; LODGING</td>
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<td>100</td>
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<td>282 EQUIPMENT RENTAL</td>
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<td>341 VEHICLE FUEL CHARGE/OIL/ETC</td>
<td>77,662</td>
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<td>342 CENTRAL GARAGE LABOR CHARGES</td>
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<td>138,000</td>
<td>64,148</td>
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<td>343 CENT.GARAGE-PARTS&amp;MAT. CHARGES</td>
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<td>72,000</td>
<td>46,594</td>
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<td>14,919</td>
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<td>6,469</td>
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<td>618</td>
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<td>354 GRAVEL, SAND, STONE</td>
<td>915</td>
<td>1,500</td>
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<td>DESCRIPTION</td>
<td>ACTUAL 2015</td>
<td>REVISED 2016</td>
<td>6 MO YTD 6/16</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>-------------</td>
<td>--------------</td>
<td>----------------</td>
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<tr>
<td>355 CEMENT ASPHALT&amp;CRACKFILL</td>
<td>189</td>
<td>1,700</td>
<td>520</td>
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<td>361 SMALL TOOLS</td>
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<td>363 COMPUTER HARDWARE</td>
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<tr>
<td>367 CLOTHING &amp; UNIFORM REPLACEMENT</td>
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<td>2,500</td>
<td>570</td>
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<td>4,522</td>
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<td>382 HOUSEKEEPING-JANITORIAL SUPPLI</td>
<td>18,537</td>
<td>15,000</td>
<td>8,141</td>
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<td>386 RECREATION EQUIPMENT SUPPLIES</td>
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<td>12,000</td>
<td>5,724</td>
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<td>389 OTHER</td>
<td>6,282</td>
<td>20,000</td>
<td>1,914</td>
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<td>431,350</td>
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<td>DIVISION TOTAL</td>
<td>2,107,976</td>
<td>2,263,723</td>
<td>959,326</td>
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</tbody>
</table>
The Parks Division works to provide safe and enjoyable water facilities for adults and children for fun and fitness. There are two outdoor facilities, one in Anderson Park and one at Washington Park.

**Responsibilities/Activities**

All Lifeguards receive In-Service training prior to pool openings and weekly training during the season. As needed, pool managers, lifeguards and concession attendants are hired during the season.

Season swim passes are available at Public Works Administration in the Municipal Office Building. Staff will continue to market these passes, along with coupons for those not purchasing passes.

The Parks Division regularly reviews the policies and procedures for pool operations for staff and the general public and adjusts as necessary.

Anderson and Washington Pools are drained at the end of each season for maintenance work.

<table>
<thead>
<tr>
<th>POOLS</th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
</tr>
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<tbody>
<tr>
<td>Anderson (Splash Pad)</td>
<td>11,200</td>
<td>11,500</td>
<td>11,800</td>
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<tr>
<td>Washington</td>
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<td>Total</td>
<td>17,250</td>
<td>18,500</td>
<td>19,100</td>
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<table>
<thead>
<tr>
<th>POOLS</th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
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<tbody>
<tr>
<td>Pool Passes – Group</td>
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<td>65</td>
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<td>5</td>
<td>5</td>
<td>5</td>
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<td>Coupons – Adult</td>
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<td>10</td>
<td>10</td>
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<tr>
<td>Coupons – Child</td>
<td>55</td>
<td>40</td>
<td>40</td>
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<td>61,087</td>
<td>45,810</td>
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<tr>
<td>F.I.C.A.</td>
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<td>6,893</td>
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<tr>
<td>MEALS &amp; LODGING</td>
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<td>REGISTRATION</td>
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<td>323,145</td>
<td>110,953</td>
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</table>
The Parks Division Forestry Unit functions to promote and manage a vigorous, healthy, safe urban forest through professional care.

The Forestry Division became part of the Storm Water Utility in 2008.
<table>
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<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET</th>
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<td>63</td>
<td></td>
<td></td>
</tr>
<tr>
<td>151 WRS/RETIREMENT</td>
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<td>17,313</td>
<td>6,819</td>
<td>15,190</td>
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<tr>
<td>152 F.I.C.A.</td>
<td>13,809</td>
<td>16,266</td>
<td>6,236</td>
<td>14,270</td>
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<td>81,450</td>
<td>40,078</td>
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<tr>
<td>158 MEDICARE CONTRIBUTION</td>
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<td>128,761-</td>
<td>344,313-</td>
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<tr>
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<td>380,565-</td>
<td>128,761-</td>
<td>344,313-</td>
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<td>575</td>
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<td>3,429,430</td>
<td>3,492,207</td>
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(This page left blank intentionally.)
OTHER SERVICE ACCOUNTS

The other service area accounts for all expenditures that do no fall under the major service categories. This includes accounting for certain fringe benefits, general liability insurance, contributions made to subsidize other funds and the amount needed for retirement of debt payments, among others.

CONTRIBUTIONS TO OTHER FUNDS

The General fund makes contributions to other funds (primarily Enterprise and Internal Service Funds) when revenues from user charges and other financing sources are not sufficient to cover expenses of these funds.

EMPLOYEE FRINGE BENEFITS

The General Fund Budget includes amounts for various fringe benefits received by City of Kenosha employees. Most of these benefits are budgeted directly in the departments, while others are budgeted and expensed from this section. Fringe benefits include:

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Where Budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wisconsin Retirement</td>
<td>Within departmental budgets</td>
</tr>
<tr>
<td>F.I.C.A. and Medicare</td>
<td>Within departmental budgets</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>Within departmental budgets</td>
</tr>
<tr>
<td>Group Life Insurance</td>
<td>Budgeted separately</td>
</tr>
<tr>
<td>Worker's Compensation Expenses</td>
<td>Budgeted separately</td>
</tr>
<tr>
<td>Unemployment Compensation</td>
<td>Budgeted separately</td>
</tr>
</tbody>
</table>

GENERAL INSURANCE

The City maintains liability insurance coverage for all City owned properties, administers a self-insured liability program and reviews potential risks and hazards. The purpose of General Insurance is to ensure that the City is not exposed to hazards and risks that could result in financial liability.

**Purpose**

General Insurance administers and coordinates damage and liability claims presented to the City. Investigation of the circumstances and facts associated with claims are conducted and appropriate recommendations are made, processing claims by the City against other parties, as well as initiating and following through on claims by the City against insurance companies for which it has purchased insurance for reimbursement of losses.

Coordinating the defense of all suits against the City resulting from alleged acts of negligence are reviewed by the department's staff along with the City Attorney. Staff reviews, analyzes, and obtains the appropriate level of insurance coverage.
OTHER SERVICE ACCOUNTS

**Authorized Full-Time Positions**

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<th></th>
<th>Adopted</th>
<th>Adopted</th>
<th>Adopted</th>
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<td></td>
<td>2015</td>
<td>2016</td>
<td>2017</td>
</tr>
<tr>
<td>Risk Assistant</td>
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<tr>
<td>Total Authorized</td>
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<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

**MISCELLANEOUS NON-DEPARTMENTAL**

This category is for General Fund expenditures that do not relate to any one department, which includes:

- Tax Roll Refunds
- Public Claims and Settlements
- Sales Tax
- Bad Debt Expense and Accounts Receivable Collections

**RESERVES**

Reserves are maintained to provide for unanticipated expenditures of a nonrecurring basis or to meet unforeseen increases in service delivery costs. This category includes:

- Contingency Reserve
- Salary Reserve

**DEBT SERVICE**

This is an amount equal to the Debt Service Tax Levy that is needed for the retirement of the City of Kenosha's long term debt due in 2017.
### 61 CONTRIBUTION TO OTHER FUNDS

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
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<th>6 MO YTD 6/16</th>
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### 64 General Insurance/WC Expenses

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**Division Total**

|                  | 426,835 | 453,750 | 3,990 | 443,350 | 478,700 |

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### 67 RESERVES

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Special revenue funds are used to account for revenues from specific sources that are designated to finance certain functions or activities of the City of Kenosha.

These funds are maintained and budgeted on the modified accrual basis of accounting with the exception of the Community Development Block Grant Program. This program is maintained on the modified accrual basis of accounting and established as a project-length budget.

**Organization**

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  level 2/.style={sibling distance=2.5cm},
  level 3/.style={sibling distance=2cm}]
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    child {node (council) {COMMON COUNCIL}}
    child {node (mayor) {MAYOR}}
    child {node (municipal) {MUNICIPAL JUDGE}}
      child {node (elected) {Elected Officials}}
    child {node (cityadmin) {CITY ADMINISTRATOR}}
      child {node (community) {COMMUNITY DEVELOPMENT}}
      child {node (sign) {SIGN INSPECTION}}
      child {node (library) {LIBRARY}}
      child {node (home) {H.O.M.E. PROGRAM}}
      child {node (museum) {MUSEUM}}
      child {node (recycle) {RECYCLING}}
      child {node (cops) {COPS GRANT - LIAISON PROGRAM}}
      child {node (promotion) {COMMUNITY PROMOTION}}
      child {node (yard) {YARD WASTE PROGRAM}}
      child {node (emergency) {EMERGENCY MEDICAL SERVICE}}
\end{tikzpicture}
```
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SPECIAL REVENUE FUNDS MAJOR REVENUES

**Taxes**

The Special Revenue funds – Library, Museum, Recycling, EMS, and Community Promotion derive a portion of their revenues from a PROPERTY TAX LEVY. In 2017, $11,867,972 must be levied to support these operations.

**Community Development Block Grant Funding**

The City has received funds from this allocation through the U.S. Department of Housing & Urban Development since 1974. These funds are used to benefit low and moderate income families and as an aid in the elimination of blight in neighborhoods. The $942,787 estimated to be received in 2017 is the same amount as the 2016 actual subsidy.

**State and County Revenues**

This revenue source is received by the Library system under a contract with the Kenosha County Library System to offset the operation of a county-wide library computer network system. The $1,622,760 for 2017 is up slightly from 2016.

**Recycling & Volume Based Grant**

This is a State grant payment to support the City’s recycling program. The State of Wisconsin recycling grant is estimated to be $380,000 for 2017.

**EMS – Ambulance User Fees**

This is a user fee charged to the individual for an Emergency Medical Service Call.
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The City of Kenosha has received funds from the Community Development Block Grant Program (CDBG) through the U.S. Department of Housing and Urban Development since the inception of the program in 1974. Since that time the City has received funds to benefit low and moderate income people and aid in the elimination of slums and blight.

**Responsibilities/Activities**

Staff administers the City’s Community Development Block Grant (CDBG) Program. The CDBG Program provides funds to not-for-profit organizations, businesses and homeowners through loans and grants that primarily benefit low-to-moderate income persons.

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<td>Helping Residents Gain Employment</td>
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<td>Total</td>
<td>$141,418</td>
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2017 CDBG PROGRAM

<table>
<thead>
<tr>
<th>Annual CDBG Allocation</th>
<th>2015 Actual</th>
<th>2016 Actual</th>
<th>2017 Estimated</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>$936,778</td>
<td>$942,787</td>
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4-4
<table>
<thead>
<tr>
<th>Agency</th>
<th>Program</th>
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<tbody>
<tr>
<td>City of Kenosha – Public Works</td>
<td>Street Improvements</td>
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<tr>
<td>Urban League</td>
<td>Roof Replacement</td>
<td>$13,350</td>
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<td>St. Matthews</td>
<td>ElderGarten</td>
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<tr>
<td>Kenosha Human Development Services</td>
<td>Juvenile Shelter Care – Roof</td>
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<tr>
<td>Women and Children’s Horizons</td>
<td>IT Infrastructure</td>
<td>$30,000</td>
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<tr>
<td>Shalom Center</td>
<td>Food Pantry</td>
<td>$82,000</td>
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<tr>
<td>Wisconsin Women’s Business Initiative Corp.</td>
<td>Micro Enterprise Technical Assistance</td>
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<td>City of Kenosha</td>
<td>Elimination of Blighted Structures</td>
<td>$100,000</td>
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<tr>
<td>City of Kenosha</td>
<td>Section 108 Loan Guarantee Payment*</td>
<td>$260,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$612,812</strong></td>
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<tr>
<td><strong>Planning/Management</strong></td>
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<tr>
<td>City of Kenosha</td>
<td>Program Administration/ Planning</td>
<td>$188,557</td>
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<tr>
<td><strong>Total 2017 CDBG Program</strong></td>
<td></td>
<td><strong>$942,787</strong></td>
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</table>

*Note: If the Section 108 Loan Guarantee application is not approved by HUD, funds are to be used for Street Improvements.*
The Kenosha Public Library (KPL) provides the highest quality library resources for information, recreation, and lifelong learning for residents of all ages in the City and County of Kenosha. In upholding the Library Bill of Rights and the Freedom to Read and Freedom to View statements, the Library assures that library services are available to everyone.

Responsibilities/Activities

KPL provides quality library services that respond to the information needs of the community in an increasingly digital age. To meet that end, KPL builds, organizes, and maintains library collections, both in print and digital formats that represent diverse points of view for all ages and skill levels. Collections include informational, instructional, and recreational books, AV materials, and digital resources such as electronic books and magazines, streaming video, and interactive instructional products to teach languages and computer skills. KPL programs build early literacy skill development through regular story times for children birth through school age and parent education initiatives. KPL’s popular Summer Reading Program is instrumental in offsetting the “summer slide” of children’s reading, science and math skills development. In addition, KPL promotes lifelong learning for adults by offering informative and enjoyable programs on topics of local, regional, national, and international issues and interests.

KPL guides the community in utilizing its collections, whether in print or digital format. Reference and readers’ advisory services remain popular as does use of the library’s computer equipment. A 2014 survey revealed that 54% of community members who use library computers do so for the help they receive from library staff. KPL’s digital classes are a primary source of instruction for the community on office productivity software, cloud computing, and basic Internet skills, and users report they seek health information, government assistance, look for jobs, and receive help with job applications that land them the employment they need. KPL’s well-maintained facilities provide a respite for quiet study and research, as well as for appropriate civic and community group programs and activities that contribute to the community’s overall cultural life.

In 2016, KCLS libraries merged library catalogs with the public libraries in Racine and Walworth counties, increasing direct user access to library materials from 440,000 to 2 million items. Kenosha residents now experience seamless ebook downloads and better relevancy results in the online catalog, the ability to pay fees online through their user accounts, and better integration with their mobile devices. Collection use rebounded immediately after this catalog merger, turning around a steady five year decrease in collection use. Stats show a 5% annual increase in the first two weeks of the partnership. We expect that increase to compound over the coming year coupled with a rise in overall use as a direct result of investment in new programs, Youth Services staff, and digital literacy classes.

The library’s hours will coincide with KUSD’s calendar year, remaining open 69 hours a week during the school year and 65 hours a week during the school summer break. KPL expects to lend 1.1 million items from its collections, answer 120,000 reference and information questions, welcome visitors 700,000 times, and conduct story times and programs for more than 60,000 children and adults.

Kenosha Public Library serves as the system administration for the Kenosha County Library System, providing training and support for data and technology to all libraries in Kenosha County. For 2017, KPL will administer a federal grant on computerized services and resources and continue to manage the county-wide library computer network for the Kenosha County Library System. Partnering with area educational and civic organizations, KPL plans to administer several program grants funded
Kenosha Public Library continues to be the community center for the residents of Kenosha, offering opportunities to share information and collaborate in creative projects. KPL will realize its goal of offering a digital media lab to the public in 2017 by partnering with Kenosha Community Media to share space and staff at the Southwest Neighborhood Library. This partnership will allow community members to create and edit digital media files such as sound and video with advanced equipment under the guidance of KCM professionals. The library continues its strong relationship with Kenosha Literacy Council, sharing space at KPL's Uptown Neighborhood Library and supporting students with targeted collections. At the Mayor's direction, KPL provided leadership to coordinate summer programming at Lincoln Park and will again be involved in 2017 programming efforts in city parks.

BY THE NUMBERS

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Estimate</th>
<th>2017 Goal</th>
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<tr>
<td>Public Computer and Wireless Use</td>
<td>225,287</td>
<td>247,353</td>
<td>270,000</td>
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<tr>
<td>Checkout of library materials (physical)</td>
<td>965,821</td>
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<td>EBook downloads</td>
<td>40,152</td>
<td>49,785</td>
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<td>Reference and information questions</td>
<td>124,336</td>
<td>123,156</td>
<td>122,000</td>
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<td>Library visits</td>
<td>626,895</td>
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<td>700,000</td>
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<td>Program attendance</td>
<td>52,137</td>
<td>57,885</td>
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<tr>
<td>E-content titles use</td>
<td>93,476</td>
<td>114,873</td>
<td>141,000</td>
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### Authorized Full-Time Positions

<table>
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<tr>
<th>Position</th>
<th>2015 Approved</th>
<th>2016 Approved</th>
<th>2017 Approved</th>
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<tbody>
<tr>
<td>Library Director</td>
<td>1</td>
<td>1</td>
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</tr>
<tr>
<td>Assistant Library Director</td>
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<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Maintenance Superintendent</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Head of Administrative Services/Staff Development</td>
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<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Customer Experience Manager</td>
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<tr>
<td>Communications Assistant</td>
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<tr>
<td>Head of Circulation Services</td>
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<tr>
<td>Senior Librarian</td>
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<tr>
<td>Team Leaders</td>
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<tr>
<td>Supervising Driver Clerk</td>
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<tr>
<td>Administrative Secretary</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Accounting Assistant</td>
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<tr>
<td>Librarian</td>
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<td>Library Assistant</td>
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<td>Network Administrator</td>
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<td>Building Maintenance</td>
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<tr>
<td>Clerk</td>
<td>6</td>
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<td><strong>Total Authorized Full-Time Positions</strong></td>
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<td><strong>39</strong></td>
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## KENOSHA PUBLIC LIBRARY

### Total Revenues

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Tax Levy</td>
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<td>$4,579,304</td>
<td>$2,562,000</td>
<td>$4,579,304</td>
<td>$4,579,304</td>
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<tr>
<td>Tax Levy – Debt Service</td>
<td>410,667</td>
<td>548,599</td>
<td>548,599</td>
<td>548,599</td>
<td>108,762</td>
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<tr>
<td>State &amp; County Revenue</td>
<td>1,569,798</td>
<td>1,598,811</td>
<td>907,906</td>
<td>1,598,811</td>
<td>1,622,760</td>
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<td>Photocopy Revenue</td>
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<td>9,700</td>
<td>4,857</td>
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<td>Interest</td>
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<td>1,500</td>
<td>2,563</td>
<td>1,500</td>
<td>4,000</td>
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<td>Other Revenues</td>
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<td>166,180</td>
<td>77,022</td>
<td>166,180</td>
<td>149,450</td>
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<td>Appropriation from (Addition to) Working Capital</td>
<td>(157,971)</td>
<td>275,000</td>
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<td>275,000</td>
<td>247,475</td>
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<tr>
<td>Total Revenues</td>
<td>$6,463,580</td>
<td>$7,179,094</td>
<td>$4,102,947</td>
<td>$7,179,094</td>
<td>$6,721,351</td>
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</table>
KENOSHA PUBLIC LIBRARY

Total Expenditures

<table>
<thead>
<tr>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Personnel</td>
<td></td>
<td></td>
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<tr>
<td>Salaries</td>
<td>$3,150,485</td>
<td>$3,395,198</td>
<td>$1,670,690</td>
<td>$3,395,198</td>
<td>$3,374,213</td>
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<td>Health Insurance</td>
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<td>941,200</td>
<td>134,924</td>
<td>941,200</td>
<td>868,800</td>
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<td>Other Benefits</td>
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<td>551,095</td>
<td>302,344</td>
<td>551,095</td>
<td>569,465</td>
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<td>Library Materials</td>
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<td>532,711</td>
<td>273,872</td>
<td>532,711</td>
<td>540,391</td>
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<tr>
<td>Library Supplies</td>
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<td>164,540</td>
<td>70,400</td>
<td>164,540</td>
<td>158,113</td>
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<td>Buildings &amp; Grounds</td>
<td>575,965</td>
<td>645,589</td>
<td>342,801</td>
<td>645,589</td>
<td>712,442</td>
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<td>Computer &amp; Equipment Maintenance</td>
<td>222,973</td>
<td>251,417</td>
<td>198,091</td>
<td>251,417</td>
<td>278,299</td>
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<td>Professional Services</td>
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<td>79,210</td>
<td>33,715</td>
<td>79,210</td>
<td>75,981</td>
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<tr>
<td>Travel &amp; Training</td>
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<td>26,000</td>
<td>21,947</td>
<td>26,000</td>
<td>32,000</td>
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<tr>
<td>Capital Outlay</td>
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<td>41,000</td>
<td>6,436</td>
<td>41,000</td>
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<tr>
<td>Other Expenses</td>
<td>2,624</td>
<td>2,535</td>
<td>685</td>
<td>2,535</td>
<td>2,885</td>
</tr>
<tr>
<td>Debt Service</td>
<td>410,667</td>
<td>548,599</td>
<td>548,599</td>
<td>548,599</td>
<td>108,762</td>
</tr>
<tr>
<td><strong>Total Expenditures</strong></td>
<td><strong>$6,463,580</strong></td>
<td><strong>$7,179,094</strong></td>
<td><strong>$3,604,504</strong></td>
<td><strong>$7,179,094</strong></td>
<td><strong>$6,721,351</strong></td>
</tr>
</tbody>
</table>

4-11
The Kenosha Public Museums have been a community treasure and regional tourist attraction for over 75 years. Last year the museums attracted 250,848 visitors to the downtown and lakefront of Kenosha from all fifty states and dozens of countries. All of those people went through the downtown twice having an economic impact on the area.

All three of the public museums - Kenosha Public Museum, Dinosaur Discovery Museum and The Civil War Museum - have been featured in regional and national travel magazines, newspapers and specialty journals, as well as related websites. The Kenosha Public Museum is a Smithsonian Affiliate and is accredited by the American Association of Museums.

The Kenosha Public Museums are an over night tourist destination and listed as one of top tourist attractions by the Kenosha Area Convention and Visitors Bureau, UW-Milwaukee, Milwaukee Journal Sentinel, Daily News Group, and others. The museums have been individually listed in the top 25 tourist attractions in the Milwaukee area. TripAdvisor rates us 4.5 of 5 stars - in their top 10%.

The KPM, a natural history and fine art museum, offers outstanding changing exhibits, a variety of free public programs and a full complement of classes and workshops designed for ages 2 years to 99 years. It is the only museum that features butchered mammoth sites, some of the earliest evidence of humans in the New World.

The DDM has the nation's largest display of meat eating dinosaurs and nine of them cannot be seen in any other museum.

The CWM has become a nationally recognized resource by authors, historians, reenactors as well as school teachers and tour guides. The Veterans Gallery at the CWM is a year round monument to honor veterans of all wars and is a poignant reminder of the sacrifices of our soldiers throughout our nation's history.

The Kenosha Public Museums Foundation, Inc. continues to generate revenues for the ongoing operations of the Museums independent of the City tax levy.

The Friends of the Kenosha Public Museums, Inc. is recruiting and supporting new “friends” for all three Museums. The Kenosha Public Museums are a dynamic and vibrant community resource growing and changing as Kenosha grows and changes.

**Responsibilities/Activities**

**KENOSHA PUBLIC MUSEUMS MISSION**

The mission of the Kenosha Public Museums is to enrich the lives of Kenoshans, guests and visitors through a variety of experiences that educate and stimulate curiosity.

**VISION STATEMENT**

To be the center of cultural life in Kenosha and the catalyst for meaningful collaborations.
<table>
<thead>
<tr>
<th><strong>Responsibilities/Activities (continued)</strong></th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
</tr>
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<tbody>
<tr>
<td>Museum Attendance – Total</td>
<td>250,878</td>
<td>256,000</td>
<td>259,000</td>
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<tr>
<td>Visitors - KPM</td>
<td>133,622</td>
<td>137,000</td>
<td>138,000</td>
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<tr>
<td>Visitors - DDM</td>
<td>42,699</td>
<td>44,000</td>
<td>45,000</td>
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<tr>
<td>Visitors – CWM</td>
<td>74,557</td>
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<td>76,000</td>
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<tr>
<td>Travelogues</td>
<td>1,600</td>
<td>1,600</td>
<td>1,600</td>
</tr>
<tr>
<td>Tours/Group Programs</td>
<td>13,155</td>
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<tr>
<td>Outreach Programs</td>
<td>3,800</td>
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<tr>
<td>Rentals</td>
<td>10,000</td>
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<tr>
<td>City/Community Events</td>
<td>5,000</td>
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<td>5,000</td>
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<tr>
<td>Adult, Children &amp; Family Programs</td>
<td>20,537</td>
<td>20,500</td>
<td>21,000</td>
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<tr>
<td>Number of Classes/workshops</td>
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<td>150</td>
<td>150</td>
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<tr>
<td>Number of Friends of Museum Members</td>
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<td>1,400</td>
<td>1,400</td>
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<tr>
<td>Volunteer Hours Contributed</td>
<td>10,366</td>
<td>10,400</td>
<td>10,500</td>
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# KENOSHA PUBLIC MUSEUMS

## Authorized Full-Time Positions

<table>
<thead>
<tr>
<th>Position</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
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<tbody>
<tr>
<td>Director</td>
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<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Sr Curator Education</td>
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<td>1</td>
</tr>
<tr>
<td>Exhibit Builder</td>
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<td>1</td>
</tr>
<tr>
<td>Deputy Director</td>
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<tr>
<td>Administrative Assistant</td>
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</tr>
<tr>
<td>Chief Custodian</td>
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<tr>
<td>Curator II</td>
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<tr>
<td>Development Manager</td>
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<tr>
<td>Curator I</td>
<td>4</td>
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<tr>
<td>Building Maintenance Helper</td>
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</tr>
<tr>
<td>Special Events Coordinator</td>
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</tr>
<tr>
<td>Curator Assistant</td>
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<tr>
<td><strong>Total Authorized Full-Time Positions</strong></td>
<td><strong>16</strong></td>
<td><strong>16</strong></td>
<td><strong>16</strong></td>
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<tr>
<td></td>
<td>2015 Actual</td>
<td>2016 Revised Budget</td>
<td>2016 Actual 06/30/16</td>
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<tr>
<td>----------------------</td>
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</tr>
<tr>
<td>Tax Levy</td>
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<td>Educational Programs</td>
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<td>Sales Gallery</td>
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<tr>
<td>Interest</td>
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<tr>
<td>Kenosha Public</td>
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</tr>
<tr>
<td>Museum Foundation</td>
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<tr>
<td>Other Revenues</td>
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<tr>
<td>Appropriation from</td>
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<tr>
<td>Working Capital</td>
<td>–</td>
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<tr>
<td>Total Revenues</td>
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# KENOSHA PUBLIC MUSEUMS

## Total Expenditures

<table>
<thead>
<tr>
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<th>2015 Actual</th>
<th>2016 Revised Budget</th>
<th>2016 Actual 06/30/16</th>
<th>2016 Estimated</th>
<th>2017 Adopted Budget</th>
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<tr>
<td><strong>Administration</strong></td>
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<tr>
<td>Salaries</td>
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<td>$1,334,393</td>
<td>$605,820</td>
<td>$1,237,510</td>
<td>$1,341,964</td>
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<tr>
<td>Health Insurance</td>
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<td>204,852</td>
<td>83,195</td>
<td>172,486</td>
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<td>143,909</td>
<td>34,084</td>
<td>112,123</td>
<td>143,619</td>
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<td>29,772</td>
<td>66,257</td>
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<td>21,444</td>
<td>46,129</td>
<td>56,950</td>
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<td><strong>Exhibits/Collections</strong></td>
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<td>59,350</td>
<td>19,262</td>
<td>34,835</td>
<td>67,350</td>
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<td>73,750</td>
<td>29,177</td>
<td>65,225</td>
<td>80,600</td>
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<td>58,811</td>
<td>34,378</td>
<td>87,242</td>
<td>62,494</td>
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<td>$2,645,234</td>
<td>$981,151</td>
<td>$2,323,269</td>
<td>$2,684,465</td>
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</table>
The program provides for four uniformed law enforcement officers to provide liaison services to be placed at sites designated by the Kenosha Unified School District. The City and the Kenosha Unified School District have an agreement billing out at their rate of pay plus fringes for the days worked in the schools.
SIGN INSPECTION PROGRAM

Purpose

The Sign Inspection Program provides for the enforcement of the City of Kenosha's sign ordinance for all temporary and permanent signs. The revenue from the required permitting is dedicated to supporting the cost of the enforcement of this program.
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HOME PROGRAM

The HOME Investment Partnership Program was created under Title II of the National Affordable Housing Act of 1990 and provides funds to cities for expanding the supply of affordable housing.

**Purpose**

The HOME Program strengthens public/private partnerships and provides more affordable rental and home ownership housing through acquisition, rehabilitation and new construction. It is expected that $38,060 in revenues from the HOME program will be used for administration cost for the program.
PUBLIC WORKS - RECYCLING

The City provides curbside single-stream recycling, which incorporates recyclable glass containers, plastic containers #1 through #7, newspapers, magazines, books with hard covers removed, mixed paper i.e., junk mail, unlined soda or merchandise boxes, corrugated cardboard, steel containers and aluminum cans. The Waste Division and a private contracted company also provide drop-off sites for recyclables. The City contracts with a private company to process and market the recyclables.

The City also provides two drop-off sites for waste oil. Waste tires are collected curbside with a scheduled pickup or the tires can be taken to the Waste Division drop-off site. The City allows residents to drop off scrap metal and clean wood at the Waste Division drop-off site. The City also offers a concrete, brick and stone drop off at the Street Division yard.

In 2010, in response to the new state law banning the landfilling of electronics, such as televisions and computers, the City offered a free drop-off of household electronic items at the City’s Drop-Off Site at 1001 50th Street. Curbside collection of large household items, such as console televisions also began in 2010.

Responsibilities/Activities

The City provides curbside collection and drop-off of recyclable materials at two drop-off sites. Kenosha residents are provided with up-to-date local and state recycling initiatives. The City ensures compliance with local recycling ordinances and state recycling mandates.

The estimated tonnages are based upon a review of the tonnage amounts collected from 2011 to 2015 at each location. The City receives 144 recycling pulls free of charge annually. Remaining pulls are charged at a per pull rate. The amount provided includes 144 pulls.

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimate</th>
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<tr>
<td>Curbside stops (per week)</td>
<td>31,070</td>
<td>31,668</td>
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<td>Number of tons collected-Curbside</td>
<td>4,506</td>
<td>4,510</td>
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<tr>
<td>Number of tons collected-Waste Drop-Off Site</td>
<td>353</td>
<td>220</td>
<td>240</td>
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<tr>
<td>Number of tons collected-Private Company Drop-Off Site</td>
<td>129</td>
<td>136</td>
<td>130</td>
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<tr>
<td>Number of tons collected at Waste Drop-Off Site (batteries, tires, oil, metal, wood, brick, anti-freeze, appliances)</td>
<td>1,195</td>
<td>800</td>
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<tr>
<td>Recycling pulls</td>
<td>156</td>
<td>160</td>
<td>160</td>
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<tr>
<td>Number of tons of Electronic Recycling</td>
<td>249</td>
<td>200</td>
<td>200</td>
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</tbody>
</table>
Yardwaste is collected at the curb by the Street Division in the spring and fall, and is also accepted at a drop-off site. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November.

The Yardwaste Drop-Off Site is located at 4071-88th Avenue. Brush does not need to be bundled or cut into short lengths at the drop-off site. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yardwaste and brush.

<table>
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<tr>
<th>REAL &amp; PERSONAL PROPERTY</th>
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<th>2016</th>
<th>ACTUAL</th>
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<th>2017</th>
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<td>9,668</td>
<td>40,000</td>
<td>70,000</td>
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<td>2016 ESTIMATED</td>
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<td>232,100</td>
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<tr>
<td>263 MEALS &amp; LODGING</td>
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<td></td>
<td>350</td>
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<td><strong>TOTAL OTHER</strong></td>
<td>231,528</td>
<td>201,735</td>
<td>54,715</td>
<td>265,270</td>
<td>207,067</td>
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</table>

**DEPARTMENT TOTAL**: 844,117 836,739 417,187 888,815 928,066
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 2016</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET 2017</th>
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<td>263 MEALS &amp; LODGING</td>
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EMERGENCY MEDICAL SERVICES

**Purpose**

Encompassing a full 85 percent of all calls for service, EMS Division continues to provide exceptional quality basic and advanced life support services in an emergent pre-hospital setting to the citizens of Kenosha.

**Areas of Emphasis**

Commitment to continuous quality improvement and the latest national performance benchmarks for a constantly evolving and upgrading emergency medical system.

**Goal**

Provide lifesaving emergency services to meet the challenges of changing public demographics that include a larger, aging population and a greater size response area.

**Objectives:**

1. Quickly respond and decisively intervene to save lives around the clock.
2. Respond to all EMS calls for service while bringing forth the best medical equipment, finest machines, and exceptionally trained Paramedics and EMT's in the state.
3. Improving and upgrading the quality and content of EMS refresher training through ongoing skills-based EMS training and competency testing.
4. Using the raw power of our data collection ability allow for data-driven decision making and strategic planning.
5. Continued variety of interventions by the Medical Director, staff, peer mentors, and trained educators to quickly react to training and operational needs for response units and their assigned personnel.
6. Continued delivery of efficient supply chain management using key personnel and a Just in Time (JIT) system to keep essential procurement lean and cost efficient.
## 2017 General Fund Operating Budget - Revenues

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<tr>
<th>Description</th>
<th>2015 Actual</th>
<th>2016 Budgeted</th>
<th>2016 Received</th>
<th>2016 Estimated</th>
<th>2017 Adopted</th>
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**Notes:**
- **TOTAL REVENUES:** The sum of all revenue categories.
- **ACTUAL:** The amount received as of 06/30/16.
- **BUDGETED:** The amount estimated for the budget period.
- **RECEIVED:** The actual amount received.
- **ESTIMATED:** The estimated amount.
- **ADOPTED:** The adopted amount for the budget period.
(This page left blank intentionally.)
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COMMUNITY PROMOTION

The City considers special events an enhancement to the quality of life for residents, and supports a variety of events and activities in Kenosha through Community Promotion. Events draw visitors and economic activity to our community. Community promotion is a public/private partnership with participation from a number of community-minded businesses.

Responsibilities/Activities

City-sponsored events kick off in the summer with Outta Sight Kite Flight where the public can enjoy kite flying demonstrations as well as stunt kite demos at Kennedy Park.

The City celebrates Independence Day with multiple events surrounding July 4th, including the popular Civic Veterans Parade. Celebrate America is a festival of music and entertainment offered along the lakefront. The celebration concludes with a fantastic fireworks display.

The Civil War Museum’s Salute to Freedom and the Kenosha Public Museum’s Pike River Rendezvous at Simmons Island bring history to life.

The community continues to enjoy outdoor music in the summer including the Peanut Butter and Jam concert series at Veterans Memorial Park; Tuesdays at the Shell and the Kenosha Pops band concerts in Pennoyer Park, and the Lincoln Park Live series at Lincoln Park.

The annual Fall Festival in October is a great way to enjoy some family fun in Library Park, as well as throughout the downtown area. Activities include games, face-painting, pumpkin decorating and more.

Winter events include the City’s Christmas-tree lighting ceremony and the Snow Daze Festival in Library Park, featuring family activities and a display of ice sculptures.

Grill Games, Taste of Wisconsin, Cheese-a-Palooza, car shows and jazz concerts are all events sponsored and supported by the City of Kenosha through partnerships with community organizations.

Other events, which may change from year to year, are also provided as opportunity presents itself and funding is available.
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### COMMUNITY PROMOTION

#### 50101 COMMUNITY PROMOTION-EXPENSES

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#### Department Total

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Debt Service Funds are established to account for the payment of principal and interest on all long-term debt issued by the City of Kenosha other than that payable from revenues of enterprise funds.

**Organization**

- **Citizens**
  - **Common Council**
  - **Mayor**
  - **Municipal Judge**
  - **City Administrator**

- **General Obligation**
  - **Tax Incremental District #1**
  - **Tax Incremental District #4**
  - **Tax Incremental District #5**
  - **Tax Incremental District #6**
  - **Tax Incremental District #7**
  - **Tax Incremental District #8**
  - **WRS Pension Liability**

- **Tax Incremental District #9**
  - **Tax Incremental District #10**
  - **Tax Incremental District #11**
  - **Tax Incremental District #12**
  - **Tax Incremental District #13**
  - **Tax Incremental District #14**
  - **Tax Incremental District #15**
  - **Tax Incremental District #16**

Elected Officials
DEBT SERVICE

Taxes

The revenues for the Debt Service funds are derived from a property tax levy.
## DEBT SERVICE FUNDS

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<th>General Obligation</th>
<th>Tax Increment District #1</th>
<th>Tax Increment District #4</th>
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<td>4,313,895</td>
<td>(2,513,078) (a)</td>
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<td><strong>Total Revenues</strong></td>
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<td>$25,946</td>
<td>$331,753</td>
<td>$1,244,392</td>
<td>$1,583,291</td>
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| **Adopted Expenditures – 2017** |                           |                           |                           |                           |                           |                           |
| Principal | $6,366,429 | $— | $10,891,452 | $— | $— | $5,176,546 | $425,000 |
| Interest | 3,138,454 | — | 1,159,923 | 25,946 | — | 94,092 | 106,286 |
| **Total Expenditures** | $9,504,883 | $12,051,375 | $25,946 | $— | $5,272,640 | $531,288 |

| **Adopted Revenues – 2017** |                           |                           |                           |                           |                           |                           |
| Tax Levy – Debt Service | $— | $— | $— | $— | $— | $— |
| Tax Increments | 858,210 | 9,694 | 2,414,830 | 26 | 1,615,362 | 6,163,668 |
| WRS Liability Repayment | — | — | — | — | — | — |
| Special Assessments & Interest | — | — | — | — | — | — |
| Miscellaneous | — | — | — | — | — | — |
| Transfer of Tax Increment | (858,210) (b) | — | — | — | — | — |
| **Total Revenues** | $91,405 | $9,694 | $2,414,830 | $28 | $1,615,362 | $6,163,668 |

| **Adopted Expenditures – 2017** |                           |                           |                           |                           |                           |                           |
| Principal | $— | $300,000 | $1,100,000 | $— | $1,000,000 | $2,950,000 |
| Interest | — | 94,524 | 279,425 | — | 265,213 | 597,936 |
| **Total Expenditures** | $— | $394,524 | $1,379,425 | $— | $1,265,213 | $3,547,936 |

| **Adopted Revenues – 2017** |                           |                           |                           |                           |                           |                           |
| Tax Levy – Debt Service | $— | $11,500,000 | $19,904,070 | $— | $224,062 | $9,000 |
| Tax Increments | 91,405 | — | 2,047,132 | — | — | — |
| WRS Liability Repayment | — | — | — | — | — | — |
| Special Assessments & Interest | — | — | — | — | — | — |
| Miscellaneous | — | — | — | — | — | — |
| **Total Revenues** | $91,405 | $33,684,264 | $19,904,070 | $224,062 | $9,000 | $2,047,132 |

| **Adopted Expenditures – 2017** |                           |                           |                           |                           |                           |                           |
| Principal | $— | $28,211,429 | $5,761,801 | — | — | — |
| Interest | — | — | — | — | — | — |
| **Total Expenditures** | $— | $33,973,230 | $5,761,801 | — | — | — |

(a) - The tax increment collected for TID #1 is transferred to TID #4.
(b) - The tax increment collected for TID #9 is transferred to TID #7.
### SUMMARY OF 2016 DEBT RETIREMENT FUNDING AND STATUTORY DEBT LIMIT

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<tr>
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<th>As of 1-1-13</th>
<th>As of 1-1-14</th>
<th>As of 1-1-15</th>
<th>As of 1-1-16</th>
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<tbody>
<tr>
<td>Assessed Value – Real Estate</td>
<td>$5,187,556,100</td>
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<td>Assessed Value – Personal Property</td>
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<td>Total Equalized Value without TID</td>
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<td>Total Equalized Value with TID</td>
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### STATUTORY DEBT LIMIT

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<th>12-31-16*</th>
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<td>Maximum Allowable Debt (5% of Total Equalized Value)</td>
<td>267,903,230</td>
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<td>Total City Debt as of</td>
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<td>Percent of Allowable Debt</td>
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<td>Balance of Allowable Debt</td>
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* Outstanding as of date of budget publication
## SCHEDULE OF DEBT SERVICE REQUIREMENTS

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<td><strong>Total</strong></td>
<td>3,159,679</td>
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## SCHEDULE OF DEBT SERVICE REQUIREMENTS

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<td>2027-2032</td>
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### SCHEDULE OF DEBT SERVICE REQUIREMENTS

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|      | 2027-2032 | 1,370,911 | 109,910 | $1,030,000 | $207,566 | $11,500,000 | $2,474,750 | $4,310,267 | $953,106 |

### Revenue Debt

**WATER UTILITY (1)**

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<td>2027-2032</td>
<td>$401,335</td>
<td>$25,933</td>
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(1) Water Utility Revenue Bonds are not a general obligation of the City of Kenosha. They are supported by the respective system revenue and are shown for informational purposes only.
CAPITAL IMPROVEMENT FUNDS

**Purpose**

Capital Improvement Funds are established to account for the Capital Improvement Program (CIP) spending plan for improvements to or acquisition of land, facilities, infrastructure and other physical assets. Proceeds from bonds and notes, grants, special assessments and charges, etc. are typically used to pay for these projects.

Capital Improvement funds are maintained on a modified accrual basis of accounting and on a project-length basis of budgeting.
CAPITAL IMPROVEMENT PROJECT MAJOR REVENUES

State and Federal Revenues

State and Federal revenues will be used to fund approximately 20.6% of the total capital improvement projects for 2017.

Other Outside Funding Sources

Other funding revenues will be used to fund approximately 19.1% of the total capital improvement projects for 2017.

Bonded Revenues

The remaining major revenue source of the 2017 capital improvement projects will be through the issuance of general obligation long term debt.
1) Remodeling and expansion of Joint Services Building

Purpose: Improvements required for shooting range, emergency management and fleet maintenance in partnership with the County of Kenosha.

<table>
<thead>
<tr>
<th>2017 Budget</th>
<th>Capital Costs</th>
<th>$ 5,000,000</th>
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<td></td>
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<td>$ 900,000</td>
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Operating Budget Impact: None

2) Bain School Fire Station

Purpose: Construction of a fire station to enhance inner-city Fire/EMS service and provide efficiencies to Fire/EMS services city-wide utilizing vacant school land.

<table>
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<td>Local Funding</td>
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</table>

Operating Budget Impact: None

3) Kenosha Public Museum Exhibit

Purpose: Completion of immersive exhibits were originally designed in 1999 by Exhibit Design Central. They are being redesigned to be more cost effective modular format. The design concept is to explore world culture in different habitats and how people and animals adapt and change through time. The exhibit is being redesigned to interweave with Science Technology, Education and Math (STEM) standards.

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RESOLUTION #140-16

By: Finance Committee

TO APPROVE THE 2017 - 2021 CAPITAL IMPROVEMENT PLAN

WHEREAS, the 2017 - 2021 Capital Improvement Plan was reviewed by the Public Safety and Welfare Committee on October 24, 2016, and

WHEREAS, the 2017 - 2021 Capital Improvement Plan was reviewed by the Parks Commission on October 24, 2016; and

WHEREAS, the 2017 - 2021 Capital Improvement Plan was reviewed by the Public Works Committee on November 8, 2016; and

WHEREAS, the 2017 - 2021 Capital Improvement Plan was reviewed by the Storm Water Utility Committee on November 8, 2016; and

WHEREAS, the 2017 - 2021 Capital Improvement Plan was reviewed by the Finance Committee on November 9, 2016; and

WHEREAS, the 2017 - 2021 Capital Improvement Plan was reviewed by the Committee as a Whole on November 15, 2016; and

NOW, THEREFORE BE IT RESOLVED by the Common Council of the City of Kenosha, Wisconsin, that the 2017 - 2021 Capital Improvement Plan is hereby approved with final adoption on November 16, 2016.

BE IT FURTHER RESOLOVED that, by virtue of the approval of the Capital Improvement Plan, the Common Council declares its intent to finance the projects listed in the Plan through the issuance of general obligation bonds or promissory notes ("Bonds") in amounts sufficient to pay the costs of the projects. The City shall make expenditures as needed from its funds on hand to pay the costs of the projects until Bond proceeds become available, at which time it will reimburse such expenditures with proceeds of the Bonds.

Adopted this 16th day of November, 2016

ATTEST:  
Debra Salas, City Clerk/Treasurer

APPROVE:  
John M. Antaramian, Mayor

Drafted by: Department of Community Development & Inspections
### CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN

**SUMMARY**

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# CITY OF KENOSHA, WISCONSIN  
2017-2021 CAPITAL IMPROVEMENT PLAN

## SUMMARY

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**Requested Budget**

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## CITY OF KENOSHA, WISCONSIN
### 2017-2021 CAPITAL IMPROVEMENT PLAN

#### SUMMARY

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### CIP

| County Direct         | 900,000        | 1,300,000      | 350,000        |                | 2,550,000                 |
| County Share Joint Services | 3,000,000   | 1,700,000      |                |                | 4,700,000                 |
|                        | 1,100,000      | 1,600,000      |                |                | 2,700,000                 |

### Gross Funds

|                    | 5,000,000      | 4,600,000      | 350,000        |                | 9,950,000                 |

### Outside Funds

|                      | (4,100,000)    | (3,300,000)    |                | (7,400,000)    |                           |

### Net CIP Funds

|                      | 900,000        | 1,300,000      | 350,000        |                | 2,550,000                 |
### 2017-2021 Capital Improvement Plan
#### Airport

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Total: 206,607 + 222,300 + 20,000 + 67,600 = 556,507
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## Runway Safety Improvements

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<td>Construction</td>
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| CIP            | Federal                  |         | 1,183,857   | (3,139,000)   | 170,443       |
| Federal        | State                    |         | 2,833,071   | (6,612,500)   | 544,071       |

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|                | Federal                  |         | 1,183,857   | (3,139,000)   | 170,443       |
| Federal        | State                    |         | 2,833,071   | (6,612,500)   | 544,071       |

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<p>|                |                  | Federal      | 22,026,967    |
|                |                  | State        |               |
|                |                  |              |               |
|                |                  | Gross Funds  | 10,980,436    |
|                |                  | Outside Funds|               |
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CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
FIRE DEPARTMENT
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CITY OF KENOSHA, WISCONSIN
2017-2021 CAPITAL IMPROVEMENT PLAN
MUSEUMS

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## Police Department

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- **Outside Funds**: 315,000
- **Net CIP Funds**: 1,235,000
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### CITY OF KENOSHA, WISCONSIN

#### 2017-2021 CAPITAL IMPROVEMENT PLAN

**PUBLIC WORKS - INFRASTRUCTURE**

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#### 2017-2021 Capital Improvement Plan

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### Project Number: PK-11-001
**Project:** Comprehensive Outdoor Recreation Plan & Master Plan Implementation

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- CORP: 102,500
- Sunrise: 140,000
- Petzke Includes ADA Playground: 650,000
- Simmon's Island: 235,850
- Contracted Design/Engineering: 20,000
- Strawberry Creek: 110,000

**CIP:** 556,350

**Impact Fees (Washington):** 12,735

**Other:** 50,000

**TIF #9:** 197,796

**Total Requested 2017-2021:** 813,650

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### Project Number: PK-15-001
**Project:** Engineering Division - Design

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- Design/Engineering: 146,520
- CIP: 146,520

**Total Requested 2017-2021:** 813,650

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### Project Number: PK-15-002
**Project:** Park Shoreline Repair

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- Construction: 50,000
- Contracted Design/Engineering: 2,500
- CIP: 52,500

**Total Requested 2017-2021:** 813,650
# 2017-2021 Capital Improvement Plan

## Public Works - Parks

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### CITY OF KENOSHA, WISCONSIN
#### 2017-2021 CAPITAL IMPROVEMENT PLAN

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### CITY OF KENOSHA, WISCONSIN
### 2017-2021 CAPITAL IMPROVEMENT PLAN
### STORM WATER UTILITY

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Requested 2017-2021 Total: 2,345,000
**CITY OF KENOSHA, WISCONSIN**  
**2017-2021 CAPITAL IMPROVEMENT PLAN**  
**STORM WATER UTILITY**

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<td>206,520</td>
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<td>223,300</td>
<td>293,590</td>
<td>206,520</td>
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### TIF Districts

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<th>2017</th>
<th>2018</th>
<th>2019</th>
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<th>Total Requested 2017-2021</th>
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<td>2,772,970</td>
<td>3,667,045</td>
<td>1,824,030</td>
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<td>TIF District</td>
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<td>522,915</td>
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<td>1,824,030</td>
<td>3,605,470</td>
<td>45,092,430</td>
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</table>
Enterprise funds are established to account for operations financed and operated in a manner similar to private business enterprises (ex. water, gas, and electric utilities; airports; parking garages; or transit systems). In practice, enterprise funds frequently are used to account for activities whose costs are only partially funded by fees and charges. For example, transit districts commonly are reported in enterprise funds, even though their primary source of financing often comes from subsidies rather than fare box revenues. Enterprise funds are considered useful in such cases because they focus attention on the cost of providing services, and they serve to highlight the portion of that cost being borne by taxpayers. These funds are maintained and budgeted on an accrual basis of accounting.

The Water Utility is an enterprise fund of the City of Kenosha. Its budget is approved separately by Board of Water Commissioners and is shown here for informational purposes only.

**Organization**

- **CITIZENS**
  - **COMMON COUNCIL**
  - **MAYOR**
  - **MUNICIPAL JUDGE**
- **CITY ADMINISTRATOR**
  - **STORM WATER UTILITY**
  - **TRANSIT**
  - **AIRPORT**
  - **GOLF COURSE**
  - **PARKING**
  - **MASS TRANSIT**

**Elected Officials**
ENTERPRISE FUNDS MAJOR REVENUES

**Federal and State Operating Grants**

The Mass Transit Enterprise fund is subsidized approximately 54.92% from Federal and State operating grants. The amount estimated for 2017 is more than the actual amount received in 2015 and the amount expected to be received in 2016.

**Operating Assistance – General Fund**

Mass Transit and Airport receive a subsidy from the General Fund for operating purposes.

**Airport Lease Revenues**

The Airport receives lease payments for land leased to hangar owners. The 2017 budget includes approximately $505,878, which is an increase from the $486,083 estimate for 2016.

**Golf Course Revenues**

Various fees collected for the City-operated golf course are estimated at approximately $257,800 for 2017.

**Storm Water Utility Revenues**

Fees are collected from citizens and property owners for the costs associated with providing storm water management systems, facilities, and services to address water quality and volume impacts of storm water runoff. The 2017 budget includes approximately $6.4M in storm water charges.
The Federal Clean Water Pollution Control Act enacted more stringent water quality criteria for stormwater runoff. The Wisconsin Department of Natural Resources is responsible for the implementation of the federal regulations, as enacted under NR 216, to meet permitting requirements, and NR151, for performance standards. These regulations required the City of Kenosha to enhance current practices and implement new programs to reduce stormwater pollution runoff. All the new stormwater regulations must be fully implemented. This mandate significantly increases stormwater management operating expenses for the City of Kenosha.

The Stormwater Utility is also responsible for the maintenance, repair and analysis of the City of Kenosha’s overall storm water conveyance systems, to ensure that the system is functioning to provide quantity and quality controls. The creation of the Stormwater Utility is a fair and equitable means of funding the current and new stormwater requirements. The Kenosha Stormwater Utility is managed by the Department of Public Works.

### Responsibilities / Activities

**Program Management**

The Program Management Division of the Stormwater Utility is responsible for the daily operations of the Stormwater Utility billing system, permit compliance, program scheduling and supervising utility activities. Program Management is responsible for handling customer’s questions and concerns regarding their stormwater utility bills, equivalent hydrologic unit computations and credit or adjustment applications. The Utility manages stormwater utility parcel data for more than 81,000 EHU’s and 32,000 customers.

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Actual</th>
<th>2017 Estimated</th>
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<tbody>
<tr>
<td>Total No. of EHU’s</td>
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<td>82,848</td>
<td>83,000</td>
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<td>Total No. of Customers</td>
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<td>32,240</td>
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<tr>
<td>Parcels Receiving Credits</td>
<td>70</td>
<td>72</td>
<td>75</td>
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**NR 216/151 Compliance**

The NR216 & 151 Compliance Division of the Stormwater Utility develops, implements and manages the requirements of the Wisconsin Pollutant Discharge and Elimination System (WPDES) permit, which is enforced by the Wisconsin Department of Natural Resources and the Environmental Protection Agency; develops, implements and manages the requirements of the Construction Erosion Control and Post Construction Controls; develops, implements and manages the Illicit Discharge Detection and Elimination program; develops, implements and manages the Public Education and Outreach program, including the Public Participation portion; develops, implements and manages a stormwater facilities maintenance schedule and inventory program; develops, implements and manages a pollution prevention program, including a staff educational program; and develops public information brochures, newsletters and website updates.
Engineering, Inspection and Enforcement

The Engineering, Inspection and Enforcement division of the Stormwater Utility manages the Stormwater Utility database of parcel information for approximately 32,400 customers; reviews, permits and inspects construction site's erosion control; responds to complaints regarding construction erosion control; responds to drainage complaints in the right-of-way and private property; is responsible for designing, bidding, inspecting and managing stormwater capital improvement projects; is responsible for designing and coordinating utility projects that utilize Stormwater Utility personnel; manages the Stormwater Utility credit and adjustment application submittals; manages the inspection of city-owned stormwater management facilities; implements and enforces the requirements of the long term maintenance procedures; and implements and manages a stormwater quality management program for compliance with permit requirements.

Street Cleaning

The Street Cleaning division of the Stormwater Utility is responsible for managing and performing pollution prevention activities within the road right-of-ways. These activities would include, but are not limited to, street sweeping and structure cleaning and debris collection and disposal from the storm sewer conveyance systems.

Street sweepers maintain both streets and paved alleys to provide for the safe and smooth movement of vehicular and pedestrian traffic within the City of Kenosha. Street Cleaning provides for the removal of sand, leaves and other debris from the streets to prevent the plugging of storm sewers. Crews frequently respond to emergency calls to clean up oil spills and glass resulting from traffic accidents.

<table>
<thead>
<tr>
<th>STREET CLEANING</th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
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<tr>
<td>Miles of Streets Maintained</td>
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<td>333</td>
<td>333.5</td>
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<tr>
<td>Tons of Sweeper Dumps</td>
<td>5,698</td>
<td>4,000*</td>
<td>5,000</td>
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</table>

* Two sweepers needed new compressors which are back ordered therefore sweepers unusable for a fraction of 2016.
Storm Sewer Maintenance

The Storm Sewer Maintenance division of the Stormwater utility is responsible for managing and performing maintenance activities of the stormwater conveyance system. This includes replacement of deteriorated storm sewer pipe and inlets, inlet inspection, storm sewer and structure cleaning, preventative maintenance program, detention basin maintenance, and flood control.

Maintenance crews inspect, clean and repair storm sewers to help maintain the full flow capacity of storm sewers. Detention basins are regularly checked and cleaned. Culverts are cleaned or installed when necessary. Ditches are cleaned with a backhoe and sewers are treated for pest control. Missing or broken catch basin grates are retrieved or replaced. Noisy or worn manhole castings are replaced. Faulty catch basin leads, broken tiles, and cave-ins are repaired. Maintenance crews tuck-point the inside of inlets and manholes to extend their life and reduce pavement undermining. Crews redirect nuisance sump pumps directly into the storm sewer to prevent chronic standing water in the summer and ice buildup during the winter. More than 7,000 Digger’s Hotline requests for locating storm sewers are received annually. The Stormwater Utility assumes responsibility for maintaining 28 detention basins.

<table>
<thead>
<tr>
<th>STORM SEWER MAINTENANCE</th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
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<tr>
<td>Miles of Streets Maintained</td>
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<td>333</td>
<td>333.5</td>
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<tr>
<td>No. of Catch Basins/Manholes Replaced</td>
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<tr>
<td>No. of Castings Replaced</td>
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<td>135</td>
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<tr>
<td>Linear Feet of Storm Sewer Replaced</td>
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<td>1,400</td>
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<td>Digger’s Hotline Locating Requests</td>
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<td>Detention Basins Maintained</td>
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<td>28</td>
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<td>No. of Sump Pumps Directed to Storm Sewer</td>
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<td>Linear Feet of Curb Replaced</td>
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<td>500</td>
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<td>851.7</td>
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<td>800</td>
</tr>
<tr>
<td>Tons of Stone Used</td>
<td>3,577</td>
<td>3,500</td>
<td>3,500</td>
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</table>
Forestry

The Forestry division of the Stormwater Utility removes high-risk trees and ones that are deemed hazardous to public safety. They also work to keep stop signs and traffic signals clear of limbs and branches to promote public safety. New subdivisions continue to be developed, and this division of the Stormwater Utility works with the developers to select appropriate tree species and the placement of street trees. These programs are funded through the Capital Improvement Program. Requirements of the pruning contract are to ensure that the street trees are in compliance with the City ordinances for height restrictions over the street and sidewalks.

The Forestry division bought and planted more than 150 various street trees as part of the reforestation program, which is partially funded by the Capital Improvement Program budget.

The Emerald Ash Borer (EAB) is now seen in all parts of Kenosha. The Park Division is fighting this insect on several fronts.

- We have imported natural predators of the EAB, working with the DNR, into city parks.
- We have stopped the planting of ash trees in any parkway or in any new development since 2006.
- We have treated ash trees in select sections with Treeage, an efficient insecticide that is applied every two years. I will be applied next in 2015 in these areas.
- We are aggressively removing ash trees from parkways and parks.
- We are diversifying our urban forest to help prevent the next outbreak of a tree destroying event.

<table>
<thead>
<tr>
<th>FORESTRY: PARK TREES</th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Estimated Park Trees</td>
<td>17,000</td>
<td>17,000</td>
<td>17,000</td>
</tr>
<tr>
<td>Park Trees Pruned</td>
<td>200</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>Park Trees Removed</td>
<td>80</td>
<td>160</td>
<td>60</td>
</tr>
<tr>
<td>Park Trees Planted</td>
<td>30</td>
<td>10</td>
<td>10</td>
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</table>

<table>
<thead>
<tr>
<th>FORESTRY: STREET TREES</th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
</tr>
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<tbody>
<tr>
<td>Total Estimated Street Trees</td>
<td>25,000</td>
<td>24,500</td>
<td>24,000</td>
</tr>
<tr>
<td>Street Trees Pruned</td>
<td>600</td>
<td>2,000</td>
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<tr>
<td>Street Trees Removed</td>
<td>250</td>
<td>500</td>
<td>300</td>
</tr>
<tr>
<td>Development Plan Reviews</td>
<td>55</td>
<td>50</td>
<td>60</td>
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<tr>
<td>Stump Grinding</td>
<td>450</td>
<td>860</td>
<td>1,000</td>
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<tr>
<td>Tree Maintenance/Investigations</td>
<td>500</td>
<td>600</td>
<td>600</td>
</tr>
<tr>
<td>Contractor Removals</td>
<td>450</td>
<td>360</td>
<td>700</td>
</tr>
<tr>
<td>Street Trees Planted</td>
<td>0</td>
<td>250</td>
<td>400</td>
</tr>
</tbody>
</table>
Yardwaste

Three hundred visitors go to the yardwaste site on a normal day. More than 1,000 have used the site on peak days. The yardwaste program assists citizens in removing yardwaste from their property by providing a spring and fall curbside collection, as well as having a public yardwaste drop-off site open 60 hours a week. The program provides a 4-week-long curbside Spring Yardwaste collection program, and an 8-week-long Fall Yardwaste collection program. Cut and bundled brush, less than 6" in diameter, is collected curbside May through November by appointment. In addition, the City operates a public Yardwaste Drop-Off Site, 4071 88th Avenue, consistent with Department of Natural Resources (WDNR) standards. At the drop-off site, brush does not need to be bundled or cut into short lengths. On Wednesdays, an extra attendant is available to assist the elderly and disabled unload their yardwaste and brush. The Yardwaste Division also educates the public on the benefits of composting. The yardwaste site now produces two types of wood mulch suitable for the public and Parks playgrounds.

<table>
<thead>
<tr>
<th></th>
<th>2015 Actual</th>
<th>2016 Estimated</th>
<th>2017 Estimated</th>
</tr>
</thead>
<tbody>
<tr>
<td>Daily Curbside (tons)</td>
<td>686</td>
<td>650</td>
<td>700</td>
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<tr>
<td>Drop-off Site Participation (Visitors)</td>
<td>80,000</td>
<td>80,000</td>
<td>80,000</td>
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<tr>
<td>Compost Sold (cubic yard)</td>
<td>826</td>
<td>800</td>
<td>830</td>
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<tr>
<td>Compost Provided Free to Public (cu. yds.)</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
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<tr>
<td>Compost Revenue Due to Sales</td>
<td>6,336</td>
<td>6,000</td>
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**Stormwater Utility Positions As Budgeted**

<table>
<thead>
<tr>
<th>Position</th>
<th>Public Works</th>
<th>Parks</th>
<th>Engineering</th>
<th>Finance</th>
<th>2017 Adopted Total</th>
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</thead>
<tbody>
<tr>
<td>Civil Engineer II</td>
<td>.00</td>
<td>.00</td>
<td>1.00</td>
<td>.00</td>
<td>1.00</td>
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<tr>
<td>Clerk Typist II</td>
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<td>.00</td>
<td>.00</td>
<td>.00</td>
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<td>Account Clerk II</td>
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<td>.00</td>
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<tr>
<td>Engineering Tech IV</td>
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<td>.00</td>
<td>1.00</td>
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<tr>
<td>Soil Erosion Specialist</td>
<td>1.00</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>1.00</td>
</tr>
<tr>
<td>GIS Specialist</td>
<td>.00</td>
<td>.00</td>
<td>1.00</td>
<td>.00</td>
<td>1.00</td>
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<tr>
<td>Field Supervisor</td>
<td>1.60</td>
<td>.50</td>
<td>.00</td>
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<tr>
<td>Superintendent</td>
<td>.60</td>
<td>.00</td>
<td>.00</td>
<td>.00</td>
<td>.60</td>
</tr>
<tr>
<td>Arborist II</td>
<td>.00</td>
<td>1.00</td>
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<td>Arborist I</td>
<td>.00</td>
<td>3.00</td>
<td>.00</td>
<td>.00</td>
<td>3.00</td>
</tr>
<tr>
<td>Equipment Operator</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>6.0</td>
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<tr>
<td>Construction &amp; Maintenance Worker</td>
<td>8.0</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>8.0</td>
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<tr>
<td><strong>Total Positions</strong></td>
<td><strong>18.77</strong></td>
<td><strong>4.50</strong></td>
<td><strong>3.00</strong></td>
<td><strong>1.00</strong></td>
<td><strong>27.27</strong></td>
</tr>
</tbody>
</table>

In addition to the positions authorized to the Stormwater Utility, there are portions of positions in Public Works Divisions Administration, Street, Park and Engineering that are dedicated to and funded by the Utility.
## STORM WATER UTILITY

### TAXES

#### 2017 GENERAL FUND OPERATING BUDGET - REVENUES

<table>
<thead>
<tr>
<th>Description</th>
<th>2015 Actual</th>
<th>2016 Budgeted</th>
<th>2016 Received</th>
<th>2016 Estimated</th>
<th>2017 Adopted</th>
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<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
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<td>41127 PEN &amp; INT DELQ SWU BILLINGS</td>
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<td>75,000-</td>
<td>21,483-</td>
<td>60,000-</td>
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<td><strong>BUILDINGS &amp; STRUCTURE PERMITS</strong></td>
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<tr>
<td>44806 RE-INSPECTION FEE</td>
<td>2,646-</td>
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<td>162-</td>
<td>500-</td>
<td>1,500-</td>
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<td><strong>PUBLIC WORKS</strong></td>
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<td>46392 SWU APPLICATION FILING FEES</td>
<td>1,347-</td>
<td>1,000-</td>
<td>6,112-</td>
<td>8,000-</td>
<td>8,000-</td>
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<td>46393 STORM WATER UTILITY CHARGES</td>
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<td>5,650,000-</td>
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<td>6,497,388-</td>
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<td>46396 SALE-COMPOST</td>
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<td><strong>SPECIAL CHARGES</strong></td>
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<td>46807 REINSPECTION FEES S.A.</td>
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<td><strong>INTEREST INCOME</strong></td>
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<td>48103 INTEREST ON SP&amp;C ASSETS</td>
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<td><strong>MISCELLANEOUS REVENUES</strong></td>
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<td>49111 MISCELLANEOUS</td>
<td>4,112-</td>
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<td><strong>STORM WATER UTILITY</strong></td>
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<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>DESCRIPTION</td>
<td>ACTUAL 2015</td>
<td>REVISED 2016</td>
<td>6 MO YTD 6/16</td>
<td>ESTIMATED 2016</td>
<td>ADOPTED 2015 BUDGET</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>-------------</td>
<td>--------------</td>
<td>---------------</td>
<td>----------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>50100 STORM WATER UTILITY</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>111 SALARIES-PERMANENT REGULAR</td>
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<td>233,165</td>
<td>108,861</td>
<td>226,000</td>
<td>439,587</td>
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<td>132 WAGES TEMPORARY</td>
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<td></td>
<td></td>
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<td>151 WRS/RETIREMENT</td>
<td>16,447</td>
<td>17,958</td>
<td>7,510</td>
<td>16,215</td>
<td>95,977</td>
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<tr>
<td>152 F.I.C.A.</td>
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<td>16,863</td>
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<td>87,500</td>
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<td>82,717</td>
<td>41,363</td>
<td>82,717</td>
<td>439,287</td>
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<td>520</td>
<td>270</td>
<td>480</td>
<td>510</td>
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<td>4,220</td>
<td>1,648</td>
<td>3,570</td>
<td>28,760</td>
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<td>412,894</td>
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<td>363,722</td>
<td>2,075,622</td>
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<td>53,035</td>
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<td>219 OTHER PROFESSIONAL SERVICES</td>
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<td>2,767,011</td>
<td>574,545</td>
<td>2,626,124</td>
<td>1,797,814</td>
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<td>221 ELECTRICAL</td>
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<td>21,260</td>
<td>10,656</td>
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<td>222 NATURAL GAS</td>
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<td>11,591</td>
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<td>224 WATER</td>
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<td>3,562</td>
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<td>225 TELE-LONG DISTANCE/LOCAL CALLS</td>
<td>15</td>
<td>115</td>
<td>9</td>
<td>40</td>
<td>65</td>
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<tr>
<td>226 CELLULAR/WIRELESS SERVICE COST</td>
<td>5,320</td>
<td>6,580</td>
<td>1,755</td>
<td>5,830</td>
<td>8,110</td>
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<tr>
<td>227 TELEPHONE - EQUIPMENT/CALLS</td>
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<td>6,200</td>
<td>2,854</td>
<td>5,800</td>
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<td>49,785</td>
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<td>243,177</td>
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<td>278 EXCESS W.C./W.C. PREMIUM</td>
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<td>2,800</td>
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<tr>
<td>282 EQUIPMENT RENTAL</td>
<td>1,864</td>
<td>10,000</td>
<td>727</td>
<td>5,000</td>
<td>5,000</td>
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<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
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<td>701,084</td>
<td>2,925,690</td>
<td>2,268,925</td>
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<tr>
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<td>REVISED 2016</td>
<td>6 MO YTD 6/16</td>
<td>ESTIMATED 2016</td>
<td>ADOPTED BUDGET</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>-------------</td>
<td>--------------</td>
<td>---------------</td>
<td>----------------</td>
<td>----------------</td>
</tr>
<tr>
<td>50100 STORM WATER UTILITY</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>311 OFFICE SUPPLIES/PRINTING</td>
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<td>10,000</td>
<td>995</td>
<td>8,000</td>
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<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
<td>107</td>
<td>270</td>
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<td>120</td>
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<td>323 MEMBERSHIP DUES</td>
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<tr>
<td>341 VEHICLE FUEL CHARGE/OIL/ETC</td>
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<td>95,200</td>
<td>20,936</td>
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<td>342 CENTRAL GARAGE LABOR CHARGES</td>
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<td>172,000</td>
<td>185,400</td>
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<td>343 CENT.GARAGE-PARTS&amp;MAT. CHARGES</td>
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<td>119,850</td>
<td>40,789</td>
<td>124,000</td>
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<td>15,000</td>
<td>6,855</td>
<td>15,000</td>
<td>16,500</td>
</tr>
<tr>
<td>353 HORTICULTURAL SUPP-FERT ETC</td>
<td>1,071</td>
<td>5,000</td>
<td>647</td>
<td>1,000</td>
<td>5,000</td>
</tr>
<tr>
<td>361 SMALL TOOLS</td>
<td>1,079</td>
<td>2,000</td>
<td></td>
<td>1,000</td>
<td>1,500</td>
</tr>
<tr>
<td>367 CLOTHING &amp; UNIFORM REPLACEMENT</td>
<td>624</td>
<td>500</td>
<td>331</td>
<td>500</td>
<td>500</td>
</tr>
<tr>
<td>369 OTHER NON CAPITAL EQUIPMENT</td>
<td>3,794</td>
<td>3,300</td>
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<td>3,300</td>
<td>2,500</td>
</tr>
<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>69,283</td>
<td>75,100</td>
<td>32,412</td>
<td>67,600</td>
<td>79,100</td>
</tr>
<tr>
<td>DIVISION TOTAL</td>
<td>427,780</td>
<td>562,745</td>
<td>161,387</td>
<td>540,850</td>
<td>558,508</td>
</tr>
<tr>
<td>DEPARTMENT TOTAL</td>
<td>5,859,201</td>
<td>6,972,750</td>
<td>1,099,722</td>
<td>6,745,549</td>
<td>7,982,305</td>
</tr>
</tbody>
</table>

7-21
The Transit Department has the responsibility of operating and maintaining City of Kenosha owned parking lots. Revenues are derived from annual leases, and monthly permits. Four lots provide free parking. The revenue received from leases and permits is used to pay utility bills and maintenance of the parking lots.

**Responsibilities/Activities**

Kenosha Transit has nine (9) parking lots that are the responsibility of the Department of Transit. All of the city parking lots functions to provide safe and convenient off street parking in support of local commerce.
Overview

Mass Transit provides and arranges for public transportation services. Fixed route service is provided six days per week, Monday through Saturday, on regularly scheduled routes. Hours of operation are: Monday-Friday (6:00 A.M. To 7:30 P.M.) and Saturday (9:00 A.M. To 4:00 P.M.). The Streetcar runs on a Sunday through Saturday schedule year round. Complementary services for the disabled community are provided under contract seven days a week during the same hours as our fixed route or streetcar services. These services to the disabled community are provided in a partnership with Kenosha County. In addition, we will be providing new service from a CMAQ grant that will include service until midnight for routes 2, 4, and 31. We will also have express routes to the industrial parks in Kenosha County until midnight.

Currently 55% of the funding for operations comes from federal and state sources. Capital projects, eligible for funding by the federal government, are generally funded with an 80% federal share and 20% local share. Additionally, Kenosha County accesses additional State funding for the services provided to the disabled community.

Purpose

Mass Transit functions to provide safe and efficient public transportation to the community for access to jobs, schools, medical services, and business establishments. A mass transit system is an integral part of helping the area meet the requirements of the Clean Air Act.

Major Activities and Program Objectives

Mass Transit provides regularly scheduled bus and streetcar service to all citizens. It also functions to supplement Kenosha Unified Schools' bus system with additional service to Middle and High Schools. It continues to maintain our fleet of passenger buses and streetcars, and to provide service for special events as required.

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Miles</td>
<td>901,522</td>
<td>908,181</td>
<td>1,126,487</td>
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<tr>
<td>Revenue Hours</td>
<td>64,101</td>
<td>64,464</td>
<td>79,487</td>
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<tr>
<td>Riders</td>
<td>1,247,542</td>
<td>1,263,840</td>
<td>1,347,878</td>
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<tr>
<td>Passengers/Hour</td>
<td>19</td>
<td>20</td>
<td>17</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue Miles</td>
<td>17,234</td>
<td>17,500</td>
<td>17,500</td>
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<tr>
<td>Revenue Hours</td>
<td>2,417</td>
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<tr>
<td>Riders</td>
<td>45,947</td>
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<td>47,000</td>
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<tr>
<td>Passengers/Hour</td>
<td>19</td>
<td>19</td>
<td>19</td>
</tr>
</tbody>
</table>
### Authorized Full-Time Positions

<table>
<thead>
<tr>
<th>Role</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operators</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bus Drivers</td>
<td>29.5</td>
<td>29.5</td>
<td>29.5</td>
</tr>
<tr>
<td><strong>Total Operators</strong></td>
<td>29.5</td>
<td>29.5</td>
<td>29.5</td>
</tr>
<tr>
<td><strong>Dispatching</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operations Supervisor - Transit</td>
<td>1.0</td>
<td>1.0</td>
<td>0.0</td>
</tr>
<tr>
<td>Route Supervisor - Transit</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>Dispatcher - Transit</td>
<td>2.0</td>
<td>2.0</td>
<td>2.0</td>
</tr>
<tr>
<td><strong>Total Dispatching</strong></td>
<td>4.0</td>
<td>4.0</td>
<td>3.0</td>
</tr>
<tr>
<td><strong>Garage &amp; Maintenance</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mechanic Supervisor</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>Mechanic</td>
<td>4.0</td>
<td>4.0</td>
<td>4.0</td>
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<tr>
<td>Service Attendant</td>
<td>3.0</td>
<td>3.0</td>
<td>3.0</td>
</tr>
<tr>
<td><strong>Total Garage &amp; Maintenance</strong></td>
<td>8.0</td>
<td>8.0</td>
<td>8.0</td>
</tr>
<tr>
<td><strong>Administration</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Director</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>Administrative Secretary</td>
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<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>Account Clerk (1)</td>
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<td>0.6</td>
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<tr>
<td><strong>Total Administration</strong></td>
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<td>2.6</td>
<td>2.6</td>
</tr>
<tr>
<td><strong>Streetcar Operations</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operator</td>
<td>1.5</td>
<td>1.5</td>
<td>1.5</td>
</tr>
<tr>
<td><strong>Total Streetcar Services</strong></td>
<td>1.5</td>
<td>1.5</td>
<td>1.5</td>
</tr>
<tr>
<td><strong>Streetcar Maintenance</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Streetcar Technician</td>
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<td>1.0</td>
</tr>
<tr>
<td><strong>Total Streetcar Maintenance</strong></td>
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<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td><strong>Westside Services</strong></td>
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<tr>
<td>Bus Drivers</td>
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<td>0.0</td>
<td>4.0</td>
</tr>
<tr>
<td>Mechanic</td>
<td>0.0</td>
<td>0.0</td>
<td>1.0</td>
</tr>
<tr>
<td><strong>Total Westside Services</strong></td>
<td>0.0</td>
<td>0.0</td>
<td>5.0</td>
</tr>
<tr>
<td><strong>Total Authorized</strong></td>
<td>46.6</td>
<td>46.6</td>
<td>50.6</td>
</tr>
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</table>

### Unfunded Full-Time Positions

<table>
<thead>
<tr>
<th>Role</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operations Supervisor – Transit</td>
<td>0.0</td>
<td>0.0</td>
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</tr>
<tr>
<td><strong>Total Unfunded</strong></td>
<td>0.0</td>
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<td>1.0</td>
</tr>
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</table>
### MASS TRANSIT FUND

#### INTERGOVERNMENTAL REVENUES

<table>
<thead>
<tr>
<th>2016</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTUAL</td>
<td>BUDGETED</td>
</tr>
<tr>
<td>RECEIVED</td>
<td>06/30/16</td>
</tr>
</tbody>
</table>

#### FEDERAL GRANTS

<table>
<thead>
<tr>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTUAL</td>
<td>BUDGETED</td>
</tr>
<tr>
<td>RECEIVED</td>
<td>06/30/16</td>
</tr>
</tbody>
</table>

**FEDERAL GRANTS**

- **43302 UMTA OPERATING ASSISTANCE**
  - 2,122,107- 2,122,107- 2,094,532- 2,094,532-

- **43305 UMTA-CAPITAL/OPERATING FUNDING**
  - 2,773- 15,680- 3,672- 3,672-

- **43314 STREETCAR MAINTENANCE**
  - 81,833- 78,000- 78,000- 80,000-

**STATE GRANTS & REVENUES**

- **43404 STATE OPERATING ASSISTANCE**
  - 1,400,974- 1,525,457- 406,612- 1,236,064- 1,362,034-

- **43426 WESTSIDE SERVICE CMQ**
  - **STATE GRANTS & REVENUES**
  - 1,400,974- 1,525,457- 406,612- 1,236,064- 2,313,128-

#### TRANSIT REVENUES

<table>
<thead>
<tr>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTUAL</td>
<td>BUDGETED</td>
</tr>
<tr>
<td>RECEIVED</td>
<td>06/30/16</td>
</tr>
</tbody>
</table>

**TRANSIT REVENUES**

- **47411 FULL ADULT-CASH TOKEN PASS**
  - 376,627- 440,000- 168,053- 380,000- 472,000-

- **47412 SENIOR/DISABLED FARES**
  - 135,877- 139,000- 69,614- 139,000- 200,471-

- **47418 ST CATHERINES MED CAMPUS**
  - 4,452- 4,674- 4,693- 4,693- 4,968-

- **47419 PARA TRANSIT SUPPL FUNDING**
  - 65,547- 918,000- 85,000- 963,000-

- **47421 UNIFIED SCHOOLS**
  - 874,350- 918,000- 85,000- 963,000-

- **47451 SALE OF MAINTENANCE SERVICES**
  - 4,675- 2,447- 2,447-

- **47454 PARK-N-RIDE LOT#23**
  - 83,193- 75,000- 39,443- 85,000- 89,000-

**MISCELLANEOUS REVENUES**

<table>
<thead>
<tr>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTUAL</td>
<td>BUDGETED</td>
</tr>
<tr>
<td>RECEIVED</td>
<td>06/30/16</td>
</tr>
</tbody>
</table>

**MISCELLANEOUS REVENUES**

- **49111 MISCELLANEOUS**
  - 431- 999- 1,463-

- **49115 MOTOR FUEL TAX REFUND**
  - 51,251- 50,000- 27,768- 50,000- 50,000-

- **49117 CASH OVERAGE & SHORTAGE**
  - 19- 19- 19- 19-

- **49118 EMP WITNESS & JURY FEES RET'D**
  - 8- 8- 8-

**OTHER FINANCING PROCEEDS**

<table>
<thead>
<tr>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTUAL</td>
<td>BUDGETED</td>
</tr>
<tr>
<td>RECEIVED</td>
<td>06/30/16</td>
</tr>
</tbody>
</table>

**OTHER FINANCING PROCEEDS**

- **49811 OPERATING ASSISTANCE-GEN FUND**
  - 686,309- 1,283,379- 641,688- 1,085,073- 1,281,848-

**MASS TRANSIT FUND**

- **6,012,752- 6,841,297- 2,019,266- 6,281,122- 7,790,027-**
## MASS TRANSIT FUND OBJECT SUMMARY BY FUND 2017

### PERSONAL SERVICES

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>2015 Actual</th>
<th>2016 Revised</th>
<th>6/30/16 Actual</th>
<th>2016 Estimated</th>
<th>2017 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>111</td>
<td>Salaries—Permanent Regular</td>
<td>462,258</td>
<td>500,683</td>
<td>224,811</td>
<td>477,790</td>
<td>432,628</td>
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<tr>
<td>121</td>
<td>Wages Permanent Regular</td>
<td>1,717,071</td>
<td>1,867,814</td>
<td>857,599</td>
<td>1,795,700</td>
<td>2,193,066</td>
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<tr>
<td>131</td>
<td>Overtime</td>
<td>71,110</td>
<td>133,137</td>
<td>31,958</td>
<td>82,850</td>
<td>130,764</td>
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<tr>
<td>132</td>
<td>Wages Temporary</td>
<td>374,170</td>
<td>369,754</td>
<td>182,123</td>
<td>368,905</td>
<td>618,950</td>
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<tr>
<td>135</td>
<td>Longevity</td>
<td></td>
<td></td>
<td>300</td>
<td></td>
<td></td>
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<tr>
<td>136</td>
<td>Shift Differential</td>
<td>2,408</td>
<td>6,600</td>
<td>1,147</td>
<td>2,600</td>
<td>9,960</td>
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<tr>
<td>141</td>
<td>Tool Allowance</td>
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<td>3,000</td>
<td>1,500</td>
<td>3,000</td>
<td>3,000</td>
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<tr>
<td>144</td>
<td>Education Reimbursement</td>
<td>5,750</td>
<td>10,275</td>
<td>1,500</td>
<td>1,500</td>
<td>10,275</td>
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<tr>
<td>152</td>
<td>F.I.C.A.</td>
<td>145,376</td>
<td>179,310</td>
<td>71,723</td>
<td>169,565</td>
<td>210,749</td>
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<tr>
<td>155</td>
<td>Health Insurance Expense</td>
<td>930,702</td>
<td>970,160</td>
<td>439,602</td>
<td>970,160</td>
<td>1,004,132</td>
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<tr>
<td>156</td>
<td>Group Life Insurance</td>
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<td>9,050</td>
<td>4,300</td>
<td>7,790</td>
<td>7,980</td>
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<td>157</td>
<td>State Unemployment Compensation</td>
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<td>20,000</td>
<td>9,312</td>
<td>19,000</td>
<td>20,000</td>
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<td>158</td>
<td>Medicare Contribution</td>
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<td>41,955</td>
<td>18,625</td>
<td>39,685</td>
<td>49,316</td>
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<td>161</td>
<td>Workers’ Comp Medical Service</td>
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<td>40,831</td>
<td>70,000</td>
<td>50,000</td>
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<tr>
<td>**</td>
<td>Total Personal Services</td>
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<td>4,497,557</td>
<td>1,992,752</td>
<td>4,330,398</td>
<td>5,093,219</td>
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### CONTRACTUAL SERVICES

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>2015 Actual</th>
<th>2016 Revised</th>
<th>6/30/16 Actual</th>
<th>2016 Estimated</th>
<th>2017 Adopted</th>
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</thead>
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<tr>
<td>211</td>
<td>Auditing Services</td>
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<td>18,675</td>
<td>19,114</td>
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<tr>
<td>216</td>
<td>Medical Exams/Vaccinations/Etc</td>
<td>4,906</td>
<td>4,500</td>
<td>1,318</td>
<td>4,000</td>
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<tr>
<td>219</td>
<td>Other Professional Services</td>
<td>118,889</td>
<td>25,229</td>
<td>41</td>
<td>15,200</td>
<td>26,178</td>
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<tr>
<td>221</td>
<td>Electrical</td>
<td>84,437</td>
<td>94,800</td>
<td>46,292</td>
<td>86,200</td>
<td>93,791</td>
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<tr>
<td>222</td>
<td>Natural Gas</td>
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<td>12,662</td>
<td>28,200</td>
<td>51,828</td>
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<td>223</td>
<td>Storm Water Utility</td>
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<td>10,293</td>
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<td>Water</td>
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<td>10,020</td>
<td>4,483</td>
<td>8,800</td>
<td>11,736</td>
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<tr>
<td>225</td>
<td>Tele-Long Distance/Local Calls</td>
<td>68</td>
<td>100</td>
<td>29</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>226</td>
<td>Cellular/Wireless Service Cost</td>
<td>863</td>
<td>845</td>
<td>324</td>
<td>790</td>
<td>845</td>
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<tr>
<td>227</td>
<td>Telephones – Equipment/Calls</td>
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<td>11,900</td>
<td>5,714</td>
<td>11,800</td>
<td>11,842</td>
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<tr>
<td>231</td>
<td>Communications Equipment</td>
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<td>8,930</td>
<td>4,345</td>
<td>8,800</td>
<td>11,551</td>
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<tr>
<td>232</td>
<td>Office Equipment</td>
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<td>4,340</td>
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<td>3,500</td>
<td>4,988</td>
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<tr>
<td>233</td>
<td>Licensing/Maint Agreements</td>
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<td>4,570</td>
<td>2,680</td>
<td>3,960</td>
<td>4,570</td>
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<tr>
<td>235</td>
<td>Equipment Repairs/Maint.</td>
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<td>7,000</td>
</tr>
<tr>
<td>246</td>
<td>Other Bldg Maintenance</td>
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<tr>
<td>248</td>
<td>Outside Lighting Repairs</td>
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<td></td>
<td>200</td>
<td>400</td>
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<tr>
<td>249</td>
<td>Other Grounds Maintenance</td>
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<tr>
<td>258</td>
<td>Purchased Transportation-Trans</td>
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<td>319,000</td>
<td>139,999</td>
<td>310,000</td>
<td>394,329</td>
</tr>
<tr>
<td>261</td>
<td>Mileage</td>
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<td>2,200</td>
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<td>350</td>
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### Mass Transit Fund

#### Object Summary by Fund 2017

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### 1 MASS TRANSIT OPERATIONS

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### 1 MASS TRANSIT OPERATIONS

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### 3 MASS TRANSIT-ADMINISTRATION

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### 50402 DEPRECIATION EXPENSE

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### Street Car Maintenance

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**Division Total**

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**FUND TOTAL**

|             | 7,712,468 | 6,841,297 | 2,830,585 | 6,281,122 | 7,790,027 |
AIRPORT

The Department provides the administrative, technical, and supervisory support necessary to ensure an efficient, well maintained, and safe operation of the Kenosha Regional Airport. The Department manages the development, leasing, and maintenance of all Airport properties.

To provide a modern airport facility offering the variety of services required by airport users. An important part of the Airport's mission is to support local area economic development through the services available at the Airport. It is also a designated reliever airport for corporate, freight, and general aviation activity in the Chicago to Milwaukee corridor.

Responsibilities/Activities

The Airport is currently home to (9) nine aviation service businesses, three flight schools including helicopter, and several corporate flight departments. The Airport is also home to over 270 based aircraft, more than any other airport in Wisconsin.

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Total Authorized          | 3            | 4            | 3            |
## 2017 General Fund Operating Budget - Revenues

### Non-Governmental Grants

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## Airport Revenues

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<th>2016 Estimated</th>
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### Interest Income

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### Miscellaneous Revenues

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### Other Financing Proceeds

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### Summary

**Airport Fund Revenues**: $862,104- $932,868- $567,443- $888,711- $834,626-

7-45
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PARKS – WASHINGTON PARK GOLF COURSE

The Parks Division functions to provide affordable recreational opportunities for the community's golf enthusiasts.

**Responsibilities/Activities**

Under the direction of the Golf Course Supervisor, the facility is staffed entirely with seasonal employees on a seven day per week operation during March through December.

Major Tournaments held include the Men's, City Open and Junior City Opens. There are several leagues that play at the course which include: a Senior League; Ladies Leagues on Wednesdays and Thursdays; Coins (Mondays); Stan's (Mondays); Bart's Birdies (Wednesdays); Muni's Dozen (Thursdays); City Employees (Thursdays); and Danish Brotherhood (Fridays).

Among the Parks Division's objectives are fairway and sand trap improvements, as well as tree removal and reforestation.

<table>
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<th>2017 Estimated</th>
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**Authorized Full-Time Positions**

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<td>Total Authorized</td>
<td>0.18</td>
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(1) Position is budgeted 92% Park Administration & 8% Golf Course.
(2) Position is budgeted 90% Park Administration and 10% Golf.
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>2015 ACTUAL</th>
<th>2016 BUDGETED</th>
<th>2016 RECEIVED 06/30/16</th>
<th>2016 ESTIMATED REVENUES</th>
<th>2017 ADOPTED REVENUES</th>
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<td>Golf Course Fees-Child</td>
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<td>Sale of Golf Equipment</td>
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<td>1,320</td>
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## 1 GOLF COURSE

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<thead>
<tr>
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<th>ACTUAL 2015</th>
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<th>ESTIMATED 2016</th>
<th>2017 ADOPTED BUDGET</th>
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<tr>
<td>354 GRAVEL, SAND, STONE</td>
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<td>361 SMALL TOOLS</td>
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<td>367 CLOTHING &amp; UNIFORM REPLACEMENT</td>
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**DEPARTMENT TOTAL** 255,197 319,147 93,810 317,273 310,403
## KENOSHA WATER UTILITY

### 2017 ADOPTED BUDGET

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<th>Adjusted 2016</th>
<th>Estimated 2016</th>
<th>Proposed 2017</th>
<th>Board Adopted</th>
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<td>DIVISION OPERATING EXPENSES</td>
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<td>5,895,044</td>
<td>6,005,046</td>
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| NON-DIVISION OPERATING EXPENSES |              |               |                |               |               |
| DEPRECIATION | 2,532,423 | 2,662,000 | 2,595,000 | 2,630,000 | 2,630,000 |
| TAXES | 2,322,993 | 2,410,000 | 2,500,757 | 2,510,000 | 2,510,000 |
| DEBT SERVICE | 2,913,214 | 2,938,679 | 2,918,500 | 2,926,400 | 2,926,400 |
| INSURANCE | 1,448,343 | 1,346,338 | 1,388,016 | 1,428,629 | 1,481,669 |
| TOTAL NON-DIVISION OPERATING EXPENSES | 9,216,973 | 9,357,017 | 9,411,273 | 9,495,029 | 9,548,069 |

| TOTAL WATER OPERATING EXPENSES | 14,418,934 | 15,094,085 | 14,969,310 | 15,390,073 | 15,553,115 |

| OTHER EXPENSES |              |               |                |               |               |
| CAPITAL IMPROVEMENTS | 2,061,149 | 2,879,000 | 1,263,183 | 4,428,500 | 4,428,500 |
| CONTINGENCY | 0 | 450,000 | 0 | 250,000 | 250,000 |
| TOTAL OTHER EXPENSES | 2,061,149 | 3,329,000 | 1,263,183 | 4,678,500 | 4,678,500 |

| TOTAL WATER SYSTEM EXPENSES | 16,480,083 | 18,423,085 | 16,232,493 | 20,068,573 | 20,231,615 |

| SOURCE OF FUNDS |              |               |                |               |               |
| TOTAL OPERATING REVENUES | 16,553,206 | 16,756,501 | 17,109,500 | 17,410,500 | 17,410,500 |
| ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND | (73,122) | 1,666,584 | 877,007 | 2,655,072 | 2,831,115 |
| TOTAL WATER SYSTEM SOURCE OF FUNDS | 16,480,083 | 18,423,085 | 16,232,493 | 20,068,573 | 20,231,615 |

| SEWER SYSTEM |              |               |                |               |               |
| OPERATING EXPENSES |              |               |                |               |               |
| WASTEWATER TREATMENT | 7,578,111 | 7,645,022 | 7,402,010 | 7,690,556 | 7,779,465 |
| TOTAL OPERATING EXPENSES | 7,578,111 | 7,645,022 | 7,402,010 | 7,690,556 | 7,779,465 |

| NON-DIVISION OPERATING EXPENSES |              |               |                |               |               |
| DEPRECIATION | 2,025,464 | 2,731,000 | 2,309,000 | 3,125,000 | 3,125,000 |
| DEBT SERVICE | 142,993 | 143,383 | 143,550 | 143,900 | 143,900 |
| TOTAL NON-DIVISION OPERATING EXPENSES | 2,168,457 | 2,874,383 | 2,452,550 | 3,268,900 | 3,268,900 |

| TOTAL SEWER SYSTEM OPERATING EXPENSES | 9,746,568 | 10,519,405 | 9,854,569 | 10,959,456 | 11,048,365 |

| OTHER EXPENSES: |              |               |                |               |               |
| CAPITAL IMPROVEMENTS | 10,056,108 | 6,857,000 | 2,442,371 | 4,647,700 | 4,647,700 |
| CONTINGENCY | 0 | 450,000 | 0 | 250,000 | 250,000 |
| TOTAL OTHER EXPENSES | 10,056,108 | 7,307,000 | 2,442,371 | 4,897,700 | 4,897,700 |

| TOTAL SEWER SYSTEM EXPENSES | 19,802,676 | 17,826,405 | 12,296,931 | 15,857,156 | 15,946,065 |

| SOURCE OF FUNDS |              |               |                |               |               |
| TOTAL OPERATING REVENUES | 13,551,341 | 14,238,028 | 14,562,628 | 15,176,611 | 15,176,611 |
| ADJUSTMENTS TO RENEWAL & REPLACEMENT FUND | 6,251,335 | 3,588,377 | (2,656,697) | 680,545 | 769,454 |
| TOTAL SEWER SYSTEM SOURCE OF FUNDS | 19,802,676 | 17,826,405 | 12,296,931 | 15,857,156 | 15,946,065 |

| HOUSEHOLD HAZARDOUS WASTE SYSTEM EXPENSES | 166,418 | 156,265 | 143,124 | 159,611 | 159,611 |

| TOTAL HOUSEHOLD HAZARDOUS WASTE EXPENSES | 166,418 | 156,265 | 143,124 | 159,611 | 159,611 |

| SOURCE OF FUNDS |              |               |                |               |               |
| TOTAL OPERATING REVENUES | 188,738 | 189,200 | 188,300 | 188,400 | 188,400 |
| ADJUSTMENTS TO FUND | (22,320) | (32,935) | (45,176) | (28,789) | (28,789) |
| TOTAL HHW SOURCE OF FUNDS | 166,418 | 156,265 | 143,124 | 159,611 | 159,611 |

| TOTAL WATER UTILITY | 36,449,177 | 36,405,755 | 28,672,548 | 36,085,340 | 36,337,291 |
# KENOSHA WATER UTILITY

## PERSONNEL PLAN

### ADMINISTRATION/ENGINEERING

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<td>Director - Operations</td>
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<td>Director - IT/GIS</td>
<td>Director - IT/GIS</td>
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<tr>
<td>Director - Infrastructure Services</td>
<td>Director - Infrastructure Services</td>
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<tr>
<td>Director - Personnel &amp; Administration</td>
<td>Director - Personnel &amp; Administration</td>
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<tr>
<td>Computer/Instrumentation System Specialist</td>
<td>Computer and Control Systems Supervisor</td>
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<td>Engineering Tech Field Supervisor</td>
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<tr>
<td>IT/GIS Specialist - KWU</td>
<td>IT/GIS Specialist - KWU</td>
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<tr>
<td>Programmer/Analyst - KWU</td>
<td>Programmer/Analyst - KWU</td>
</tr>
<tr>
<td>Engineering Technician - KWU</td>
<td>Engineering Technician - KWU</td>
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<tr>
<td>Office Associate II - KWU</td>
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<tr>
<td><strong>Total</strong></td>
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### BUSINESS SERVICES

<table>
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<tr>
<td>Director - Business Services</td>
<td>Director - Business Services</td>
</tr>
<tr>
<td>Customer Services Supervisor</td>
<td>Customer Services Supervisor</td>
</tr>
<tr>
<td>Meter Services Supervisor</td>
<td>Meter Services Supervisor</td>
</tr>
<tr>
<td>Finance &amp; Purchasing Supervisor</td>
<td>Finance &amp; Purchasing Supervisor</td>
</tr>
<tr>
<td>Accountant - KWU</td>
<td>Accountant - KWU</td>
</tr>
<tr>
<td>Account Clerk - KWU</td>
<td>Account Clerk - KWU</td>
</tr>
<tr>
<td>Water Meter Maintainer</td>
<td>Water Meter Maintainer</td>
</tr>
<tr>
<td>Water Meter Reader</td>
<td>Water Meter Reader</td>
</tr>
<tr>
<td>Office Associate II - KWU</td>
<td>Office Associate II - KWU</td>
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<td><strong>Total</strong></td>
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### WATER DISTRIBUTION & SEWER COLLECTION

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<tbody>
<tr>
<td>Director - Water Distribution &amp; Sewer Collection</td>
<td>Director - Water Distribution &amp; Sewer Collection</td>
</tr>
<tr>
<td>Water Dist &amp; Sewer Collection Supervisor</td>
<td>Water Dist &amp; Sewer Collection Supervisor</td>
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<tr>
<td>Water Dist &amp; Sewer Collection Equipment Operator</td>
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### WASTEWATER TREATMENT

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<tr>
<td>Director - Wastewater Treatment</td>
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<tr>
<td>Laboratory Supervisor</td>
<td>Laboratory Supervisor</td>
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<tr>
<td>Maintenance &amp; Operations Supervisor</td>
<td>Maintenance &amp; Operations Supervisor</td>
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<tr>
<td>Lead Chemist</td>
<td>Lead Chemist</td>
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<tr>
<td>Chemist</td>
<td>Chemist</td>
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<td>Electrical Repairer - KWU</td>
<td>Electrical Repairer - KWU</td>
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<td>Water Utility Mechanic</td>
<td>Water Utility Mechanic</td>
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<tr>
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<td>Wastewater Treatment Plant Operator</td>
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<tr>
<td>Utility Mechanic Assistant</td>
<td>Utility Mechanic Assistant</td>
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<td>Laboratory Aide</td>
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### WATER PRODUCTION

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<tr>
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<td>Chemist</td>
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<tr>
<td>Water Plant Operator</td>
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### Total Employees

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<tr>
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</thead>
<tbody>
<tr>
<td><strong>91</strong></td>
<td><strong>95</strong></td>
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</table>
INTERNAL SERVICE FUNDS

Internal Service Funds are established to account for activities of those City of Kenosha operations deriving their revenues on a cost reimbursement basis from departments that purchase the goods and services.

These funds are maintained and budgeted on an accrual basis of accounting.

Organization

- CITIZENS
  - COMMON COUNCIL
  - MAYOR
  - MUNICIPAL JUDGE
    - Elected Officials
  - CITY ADMINISTRATOR
    - HEALTH INSURANCE
    - CENTRAL STORES
    - ENGINEERING
    - CENTRAL GARAGE
    - CIVIC CENTER
The Internal Service funds derive revenues from the service that they provide to all operations of the City on a cost reimbursement basis.
The Health Insurance Fund is established to account for health and dental benefits for qualifying full time employees and retirees of the City. Expenditures recorded in this fund are allocated to benefiting departments.

The City of Kenosha maintains a self-funded high deductible ($2,600/$5,000) health insurance plan and a premium based dental plan for all qualifying full-time employees and retirees. The 2017 budget represents 768 active positions, plus 178 retirees. Active employees do not pay a premium contribution if they complete an annual Health Risk Assessment (HRA). Retirees pay a premium based on age and dependents per an annual ratings calculation.

The 2017 budget continues to offer an on-site clinic which is available to employees, retirees, and spouses participating in the annual Health Risk Assessment.

The City has offered various wellness programs for employees to participate in, such as Step by Step Walking, Bike & Walk to Work, Corporate Cup and Weight loss during 2016 and plans on continuing wellness programs in 2017.
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>49103</td>
<td>HEALTH INS REIMB-PRIOR YEAR</td>
<td>31,968-</td>
<td>168,324-</td>
<td>20,765-</td>
<td>67,313-</td>
<td>160,000-</td>
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<td>49135</td>
<td>RETIREE BILL OUTS</td>
<td>162,748-</td>
<td>127,011-</td>
<td>165,900-</td>
<td>10,900-</td>
<td>160,000-</td>
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<tr>
<td>49136</td>
<td>COBRA H.I. PREMIUMS</td>
<td>1,463-</td>
<td>905-</td>
<td>1,206-</td>
<td>**MISCELLANEOUS REVENUES</td>
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<td>49137</td>
<td>H.I. PREMIUM DEDUCTION</td>
<td>1,700-</td>
<td>49137</td>
<td>148,681-</td>
<td>245,319-</td>
<td>160,000-</td>
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<tr>
<td><strong>MISCELLANEOUS REVENUES</strong></td>
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<td>197,899-</td>
<td>168,324-</td>
<td>148,681-</td>
<td>245,319-</td>
<td>160,000-</td>
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**INTERNAL SERVICE FUND CHARGES**

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<tr>
<td>49201</td>
<td>INTER-FUND SERVICE CHARGES</td>
<td>16,297,275-</td>
<td>16,451,104-</td>
<td>7,663,740-</td>
<td>16,451,104-</td>
<td>16,944,500-</td>
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<tr>
<td><strong>INTERNAL SERVICE FUND CHARGES</strong></td>
<td></td>
<td>16,297,275-</td>
<td>16,451,104-</td>
<td>7,663,740-</td>
<td>16,451,104-</td>
<td>16,944,500-</td>
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<tr>
<td>**<strong>HEALTH INSURANCE FUND</strong></td>
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<td>16,495,174-</td>
<td>16,619,428-</td>
<td>7,812,421-</td>
<td>16,696,423-</td>
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<tr>
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<td>2016</td>
<td>6/16</td>
<td>2016</td>
<td>2017</td>
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<tr>
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<tr>
<td>50101 HEALTH INSURANCE EXP</td>
<td>14,789,103</td>
<td>16,619,428</td>
<td>6,409,805</td>
<td>16,602,028</td>
<td>17,104,500</td>
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<tr>
<td>HEALTH INSURANCE EXP</td>
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<tr>
<td>TOTAL PERSONAL SERVICES</td>
<td>14,789,103</td>
<td>16,619,428</td>
<td>6,409,805</td>
<td>16,602,028</td>
<td>17,104,500</td>
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<tr>
<td>OTHER PROFESSIONAL SERVICES</td>
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<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
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<td>7,000</td>
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<td>ACCOUNTS RECEIVABLE</td>
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<tr>
<td>TOTAL CLAIMS &amp; LOSSES</td>
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<td>DIVISION TOTAL</td>
<td>14,806,205</td>
<td>16,619,428</td>
<td>6,416,805</td>
<td>16,609,028</td>
<td>17,104,500</td>
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<thead>
<tr>
<th>Description</th>
<th>2015</th>
<th>2016</th>
<th>6/16</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
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<tr>
<td><strong>50102 WELLNESS PROGRAM EXPENSES</strong></td>
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<tr>
<td>259 OTHER</td>
<td>13,679</td>
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<td>3,377</td>
<td>10,000</td>
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<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
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<td>3,377</td>
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<td><strong>323 MEMBERSHIP DUES</strong></td>
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<td>TOTAL MATERIALS AND SUPPLIES</td>
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<td><strong>DIVISION TOTAL</strong></td>
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<td><strong>DEPARTMENT TOTAL</strong></td>
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<td>16,613,428</td>
<td>6,420,577</td>
<td>16,619,428</td>
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</table>
Central Stores stocks various items that are used by a majority of City departments. Items are picked up by the departments as needed.

Central Stores is responsible for dispensing gasoline and diesel fuel to City departments, except Kenosha Police Department and Kenosha Transit, and is responsible for maintaining the fuel islands. In addition, Kenosha Unified Schools, Kenosha Achievement Center and the Humane Society get fuel from Central Stores. Bids are requested from various vendors to obtain the best price. Bulk purchases allow for a better cost compared to retail.

Central Stores maintains a current list of all City-owned equipment and archives all related records.

Central Stores maintains the following inventory to assist the Street Division in snow and ice operations: road salt, calcium chloride, road brine making products, carbide cutting edges and carbide wing curb guards. Central Stores also maintains inventory of curb and manhole castings for Street Division and Stormwater repairs and maintains inventory of soap and sanitizer chemicals for the City owned vehicle washing facility.

### Responsibilities/Activities

Central Stores stocks over 1200 items such as: batteries, tires, work gloves, light bulbs, first aid supplies, paper, envelopes, various City forms, spray paint, small tools, janitorial supplies, safety equipment and contractor hand tools. Stores also maintains the listing of all items available through Central Stores for City department's use by utilizing an in-house computerized inventory program.

Stores Division orders all supplies/products from a variety of sources and maintains this inventory. With the City’s purchasing power, Central Stores is able to keep costs low by ordering in large quantities and take advantage of low or no-cost delivery options. It coordinates this process with Purchasing in Finance, as well as with other City departments. Central Stores requests quotes for delivery of diesel and unleaded gasoline, as needed, and awards delivery to the lowest bidder. Fuel tanks are stocked for dispensing diesel fuel and unleaded gasoline for City departments, except the Kenosha Police Department and Kenosha Transit.

Central Stores prepares monthly fuel billing reports and stores billing reports, with individual department reports provided to each City department.

### Authorized Full-time Positions

<table>
<thead>
<tr>
<th>Position Description</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
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<td>Supervisor – Fleet Maintenance &amp; Central Stores (1)</td>
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<td>Stockroom Clerk (1)</td>
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(1) Positions are budgeted 50% Central Stores, 50% Fleet Maintenance
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<th>2015 ACTUAL</th>
<th>2016 BUDGETED</th>
<th>2016 RECEIVED</th>
<th>06/30/16</th>
<th>2016 ESTIMATED</th>
<th>2017 BUDGETED</th>
<th>2017 ADOPTED</th>
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<td>Commercial Revenues</td>
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<td>47103 Sale of Property-Taxable</td>
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<tr>
<td><strong>Commercial Revenues</strong></td>
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<td>Miscellaneous Revenues</td>
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<tr>
<td>49111 Miscellaneous</td>
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<td>Internal Service Fund Charges</td>
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<tr>
<td><strong>Internal Service Fund Charges</strong></td>
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<td>1,047,647-</td>
<td>2,510,000-</td>
<td>2,510,000-</td>
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<td>49811 Operating Assistance-Gen Fund</td>
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<td>91,505-</td>
<td>45,750-</td>
<td>83,189-</td>
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<td>****Stores Fund</td>
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<td>2,593,229-</td>
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<th>6/16</th>
<th>2016</th>
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<td>ESTIMATED</td>
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<td>58,971</td>
<td>29,094</td>
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<tr>
<td>155 HEALTH INSURANCE EXPENSE</td>
<td>18,102</td>
<td>18,100</td>
<td>9,051</td>
<td>18,100</td>
<td>9,050</td>
<td></td>
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<tr>
<td>156 GROUP LIFE INSURANCE</td>
<td>351</td>
<td>400</td>
<td>197</td>
<td>300</td>
<td>450</td>
<td></td>
</tr>
<tr>
<td>158 MEDICARE CONTRIBUTION</td>
<td>775</td>
<td>863</td>
<td>415</td>
<td>780</td>
<td>486</td>
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<tr>
<td>TOTAL PERSONAL SERVICES</td>
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<td>86,311</td>
<td>42,453</td>
<td>79,535</td>
<td>47,156</td>
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<tr>
<td>219 OTHER PROFESSIONAL SERVICES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>235 EQUIPMENT REPAIRS/MAINT.</td>
<td>2,213</td>
<td>4,500</td>
<td>1,322</td>
<td>3,000</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>2,213</td>
<td>4,500</td>
<td>1,322</td>
<td>3,000</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>389 OTHER</td>
<td>601</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>391 GASOLINE</td>
<td>202,684</td>
<td>311,000</td>
<td>67,549</td>
<td>300,000</td>
<td>290,000</td>
<td></td>
</tr>
<tr>
<td>392 DIESEL FUEL</td>
<td>506,270</td>
<td>658,000</td>
<td>153,038</td>
<td>500,000</td>
<td>610,000</td>
<td></td>
</tr>
<tr>
<td>393 PARTS, SUPPLIES, ETC.</td>
<td>1,021,305</td>
<td>1,250,000</td>
<td>523,698</td>
<td>1,200,000</td>
<td>1,375,000</td>
<td></td>
</tr>
<tr>
<td>394 ROAD SALT PURCHASES</td>
<td>437,934</td>
<td>300,000</td>
<td>62,749</td>
<td>510,000</td>
<td>300,000</td>
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<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>2,168,794</td>
<td>2,511,000</td>
<td>807,034</td>
<td>2,510,000</td>
<td>2,575,000</td>
<td></td>
</tr>
<tr>
<td>919 DEPR OTHER EQUIPMENT</td>
<td>693</td>
<td>694</td>
<td>694</td>
<td>694</td>
<td>694</td>
<td></td>
</tr>
<tr>
<td>TOTAL OTHER</td>
<td>693</td>
<td>694</td>
<td>694</td>
<td>694</td>
<td>694</td>
<td></td>
</tr>
<tr>
<td>DEPARTMENT TOTAL</td>
<td>2,252,342</td>
<td>2,602,505</td>
<td>850,809</td>
<td>2,593,229</td>
<td>2,627,850</td>
<td></td>
</tr>
</tbody>
</table>
The Engineering Division coordinates and/or provides design and construction engineering services for public works and stormwater utility improvement projects and capital improvements for City facilities. City growth, compliance with mandates from state and federal agencies have expanded the workload for the Engineering Division in recent years. Responsibilities include preparation of plans and specifications for capital projects, contract administration and construction management of capital projects; technical analysis and reports, stormwater management implementation, and plan reviews and inspection services for new developments. The Engineering Division reports to the Director of Public Works.

As required for implementation of the Capital Improvement Plan, the Engineering Division is responsible for providing municipal engineering services including, but not limited to, design, bidding and management of construction for public works and capital improvement projects; conducting technical analysis and producing technical reports; reviewing plans for new development and subdivisions for compliance with City of Kenosha drainage standards and stormwater management criteria; implementing of stormwater management activities and stormwater discharge permit conditions; inspecting new subdivisions for compliance with approved drainage plans; traffic engineering including signals, signing and marking; and surveying services, including field surveys, construction staking, subdividing City parcels, property descriptions, right-of-way plats, and other work as needed.

**Responsibilities/Activities**

Some of the major activities undertaken by the Engineering Division are: composite streets resurfacing (including Concrete Street Repairs) streets, and crack sealing. They also function to maintain storm sewer and drainage (including Stormwater Management), as well as repair sidewalk curb and gutters.

**Authorized Full Time Positions**

<table>
<thead>
<tr>
<th>Position</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy Director of Public Works/City Engineer</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Director of Engineering (1)</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Senior Engineer</td>
<td>1</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Civil Engineer</td>
<td>4</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>GIS Specialist (3)</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Construction Project Manager</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Engineering Technician V (1)</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Engineering Technician IV (1)</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Engineering Technician III (1)</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Engineering Technician II (2) (1)</td>
<td>0</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Engineering Technician I (1)</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Soil Erosion Specialist (3)</td>
<td></td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td><strong>Total Authorized</strong></td>
<td><strong>17</strong></td>
<td><strong>18</strong></td>
<td><strong>18</strong></td>
</tr>
</tbody>
</table>

(1) Position is authorized in Engineering, a portion of position is funded in Engineering for allocation to Storm Water Utility.

(2) Position may be filled at a lower level.

(3) Position authorized in Engineering, 100% funded in Stormwater Utility.
### 2017 GENERAL FUND OPERATING BUDGET - REVENUES

#### MISCELLANEOUS REVENUES

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>2015 Actual</th>
<th>2016 Budgeted</th>
<th>2016 Received 06/30/16</th>
<th>2016 Estimated</th>
<th>2017 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>49111</td>
<td>MISCELLANEOUS</td>
<td>256-</td>
<td>256-</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### INTERNAL SERVICE FUND CHARGES

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>2016 Actual</th>
<th>2016 Budgeted</th>
<th>2016 Estimated</th>
<th>2017 Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>49201</td>
<td>INTERNAL SERVICE FUND CHARGES</td>
<td>1,416,094-</td>
<td>1,635,485-</td>
<td>1,497,108-</td>
<td>1,588,734-</td>
</tr>
<tr>
<td></td>
<td><strong>INTERNAL SERVICE FUND CHARGES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>ENGINEERING SERVICES FUND</strong></td>
<td>1,416,350-</td>
<td>1,635,485-</td>
<td>1,497,108-</td>
<td>1,588,734-</td>
</tr>
</tbody>
</table>

**Note:** The table above details the revenues for the Engineering Services Fund and Miscellaneous Revenues for the years 2015 to 2017.
<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>ACTUAL 2015</th>
<th>REVISED 2016</th>
<th>6 MO YTD 6/16</th>
<th>ESTIMATED 2016</th>
<th>ADOPTED BUDGET 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>50101 ENGINEERING SERVICES</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>111 SALARIES-PERMANENT REGULAR</td>
<td>878,763</td>
<td>1,117,859</td>
<td>459,943</td>
<td>901,500</td>
<td>1,130,550</td>
</tr>
<tr>
<td>116 INCENTIVE PROGRAM</td>
<td>30,000</td>
<td>10,000</td>
<td>20,000</td>
<td>18,900</td>
<td></td>
</tr>
<tr>
<td>131 OVERTIME</td>
<td>1,967</td>
<td>19,529</td>
<td>2,000</td>
<td>71,567</td>
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</tr>
<tr>
<td>132 WAGES TEMPORARY</td>
<td>57,309</td>
<td>70,268</td>
<td>20,453</td>
<td>356,900</td>
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</tr>
<tr>
<td>146 PRODUCTIVITY INCENTIVE</td>
<td>750</td>
<td>2,875</td>
<td>250</td>
<td>2,875</td>
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</tr>
<tr>
<td>151 W/B/RETIREMENT</td>
<td>59,524</td>
<td>79,866</td>
<td>30,402</td>
<td>81,080</td>
<td></td>
</tr>
<tr>
<td>152 F.I.C.A.</td>
<td>53,611</td>
<td>75,034</td>
<td>28,674</td>
<td>73,920</td>
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</tr>
<tr>
<td>155 HEALTH INSURANCE EXPENSE</td>
<td>310,333</td>
<td>358,980</td>
<td>144,631</td>
<td>358,980</td>
<td>358,980</td>
</tr>
<tr>
<td>156 GROUP LIFE INSURANCE</td>
<td>2133</td>
<td>2500</td>
<td>2300</td>
<td>2,520</td>
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</tr>
<tr>
<td>157 STATE UNEMPLOYMENT COMP</td>
<td>2150</td>
<td>2500</td>
<td></td>
<td>2,500</td>
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<tr>
<td>158 MEDICARE CONTRIBUTION</td>
<td>13,370</td>
<td>17,991</td>
<td>6,997</td>
<td>17,755</td>
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<tr>
<td>TOTAL PERSONAL SERVICES</td>
<td>1,379,910</td>
<td>1,777,422</td>
<td>702,591</td>
<td>1,760,647</td>
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<tr>
<td>215 DATA PROCESSING</td>
<td>26,599</td>
<td>33,458</td>
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<td>34,130</td>
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<td>219 OTHER PROFESSIONAL SERVICES</td>
<td>101,978</td>
<td>29,000</td>
<td>57,122</td>
<td>80,000</td>
<td>29,200</td>
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<tr>
<td>226 CELLULAR/WIRELESS SERVICE COST</td>
<td>3,609</td>
<td>5,500</td>
<td>1,151</td>
<td>11,400</td>
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<tr>
<td>232 OFFICE EQUIPMENT</td>
<td>2,848</td>
<td>3,260</td>
<td>1,212</td>
<td>4,000</td>
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</tr>
<tr>
<td>233 LICENSING/MAINT AGREEMENTS</td>
<td>5,418</td>
<td>5,800</td>
<td>5,680</td>
<td>7,260</td>
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</tr>
<tr>
<td>235 EQUIPMENT REPAIRS/MAINT.</td>
<td>450</td>
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<td>300</td>
<td>450</td>
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<tr>
<td>261 MILEAGE</td>
<td>2,936</td>
<td>2,400</td>
<td>248</td>
<td>2,400</td>
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</tr>
<tr>
<td>262 COMMERCIAL TRAVEL</td>
<td>328</td>
<td>200</td>
<td></td>
<td>500</td>
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<tr>
<td>263 MEALS &amp; LODGING</td>
<td>2,508</td>
<td>4,300</td>
<td>376</td>
<td>4,300</td>
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</tr>
<tr>
<td>264 REGISTRATION</td>
<td>7,662</td>
<td>6,100</td>
<td>625</td>
<td>6,100</td>
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<tr>
<td>273 CVMC LIABILITY</td>
<td>5,843</td>
<td>6,200</td>
<td>6,200</td>
<td>6,335</td>
<td></td>
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<tr>
<td>276 AUTO POLICY</td>
<td>66</td>
<td>550</td>
<td></td>
<td>640</td>
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<tr>
<td>278 EXCESS W.C./W.C. PREMIUM</td>
<td>1,319</td>
<td>1,620</td>
<td>1,620</td>
<td>1,705</td>
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<tr>
<td>TOTAL CONTRACTUAL SERVICES</td>
<td>161,134</td>
<td>98,838</td>
<td>66,914</td>
<td>108,860</td>
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</tr>
<tr>
<td>311 OFFICE SUPPLIES/PRINTING</td>
<td>674</td>
<td>2,300</td>
<td>423</td>
<td>2,300</td>
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</tr>
<tr>
<td>322 SUBSCRIPTIONS &amp; BOOKS</td>
<td>237</td>
<td>400</td>
<td>400</td>
<td>500</td>
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</tr>
<tr>
<td>341 VEHICLE FUEL CHARGE/OIL/ETC</td>
<td>3,611</td>
<td>7,200</td>
<td>1,601</td>
<td>7,200</td>
<td></td>
</tr>
<tr>
<td>342 CENTRAL GARAGE LABOR CHARGES</td>
<td>3,797</td>
<td>4,050</td>
<td>3,595</td>
<td>4,500</td>
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<tr>
<td>343 CENT.GARAGE-PARTS&amp;WAT. CHARGES</td>
<td>5,119</td>
<td>1,800</td>
<td>3,428</td>
<td>2,000</td>
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<tr>
<td>344 OUTSIDE MATERIAL &amp; LABOR</td>
<td>100</td>
<td></td>
<td></td>
<td>400</td>
<td></td>
</tr>
<tr>
<td>357 BUILDING MATERIALS</td>
<td>900</td>
<td></td>
<td></td>
<td>400</td>
<td></td>
</tr>
<tr>
<td>361 SMALL TOOLS</td>
<td>761</td>
<td>750</td>
<td>350</td>
<td>750</td>
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</tr>
<tr>
<td>362 OFFICE FURNITURE &amp; EQUIPMENT</td>
<td>212</td>
<td>500</td>
<td>400</td>
<td>500</td>
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</tr>
<tr>
<td>363 COMPUTER HARDWARE</td>
<td>4,181</td>
<td>3,850</td>
<td>3,850</td>
<td>4,000</td>
<td></td>
</tr>
<tr>
<td>367 CLOTHING &amp; UNIFORM REPLACEMENT</td>
<td>200</td>
<td></td>
<td></td>
<td>210</td>
<td></td>
</tr>
<tr>
<td>369 OTHER NON CAPITAL EQUIPMENT</td>
<td>6,000</td>
<td></td>
<td></td>
<td>4,000</td>
<td></td>
</tr>
<tr>
<td>DESCRIPTION</td>
<td>ACTUAL 2015</td>
<td>REVISED 2016</td>
<td>6 MO YTD 6/16</td>
<td>ESTIMATED 2016</td>
<td>ADOPTED BUDGET</td>
</tr>
<tr>
<td>------------------------------</td>
<td>-------------</td>
<td>--------------</td>
<td>---------------</td>
<td>----------------</td>
<td>----------------</td>
</tr>
<tr>
<td>385 BATTERIES</td>
<td></td>
<td>300</td>
<td>23</td>
<td>200</td>
<td>300</td>
</tr>
<tr>
<td>389 OTHER</td>
<td></td>
<td>350</td>
<td></td>
<td>350</td>
<td></td>
</tr>
<tr>
<td>TOTAL MATERIALS AND SUPPLIES</td>
<td>18,692</td>
<td>28,600</td>
<td>9,070</td>
<td>26,950</td>
<td>24,660</td>
</tr>
<tr>
<td>913 DEPR SERVICE VEHICLES</td>
<td>15,753</td>
<td>15,800</td>
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<td>15,800</td>
<td>15,800</td>
</tr>
<tr>
<td>914 DEPR OFFICE EQUIPMENT</td>
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<tr>
<td>919 DEPR OTHER EQUIPMENT</td>
<td>9,327</td>
<td>4,000</td>
<td></td>
<td>22,320</td>
<td>22,000</td>
</tr>
<tr>
<td>934 OTHER CHARGE BACKS</td>
<td>217,946-</td>
<td>289,975-</td>
<td>1,248-</td>
<td>200,000-</td>
<td>343,233-</td>
</tr>
<tr>
<td>TOTAL OTHER</td>
<td>192,866-</td>
<td>269,375-</td>
<td>1,248-</td>
<td>161,880-</td>
<td>305,433-</td>
</tr>
</tbody>
</table>

DEPARTMENT TOTAL            | 1,366,870   | 1,635,485    | 777,327       | 1,497,108      | 1,588,734       |
The Fleet Maintenance Division of the Public Works Department performs the majority of the preventative maintenance, diagnostic repair work, and fabrication for approximately 500 pieces of equipment for the Public Works Divisions of Engineering, Municipal Office Building, Park, Street, Waste and other City of Kenosha Departments, such as Administration, Airport, Election and Museum. This division also provides maintenance, recovery services, and support for the Transit, Police and Fire Departments, if requested.

**Responsibilities/Activities**

Fleet Maintenance maintains a high level of equipment availability, reliability and longevity through the utilization of our Fleet Maintenance program and support from a skilled and dedicated staff. Fleet Maintenance personnel are available 24 hours a day, seven days a week to assist and aid City departments with their fleet issues and during emergencies. Fleet Maintenance assists City departments/divisions with new equipment purchases by providing the informational resources for appropriate equipment purchase and utilization. Since technologies are constantly changing and evolving, fleet mechanics and staff are offered specialized training opportunities in their fields to enhance skills and knowledge about various types of City equipment.

Fleet Maintenance communicates and provides feedback to all departments regarding equipment status and provides solutions and suggestions for improving fleet efficiency. Fleet management staff may outsource specialized work if it is in the best interests of the customer with regard to budget and/or time. It also assists and advises in problem solving or finding solutions for fleet equipment or projects. Fleet Maintenance participates in the development and implementation of the Capital Improvement Project Budget equipment replacement, provides necessary information to help develop a satisfactory, cost effective and workable equipment replacement plan, and assists in creating specifications.

The major activities of Fleet Maintenance are to perform equipment repairs and preventative maintenance for all departments/divisions; coordinate Fleet activities with departments for the purpose of minimizing downtime by effective scheduling and prioritizing repairs/maintenance; offer low-cost towing/recovery services, which are available 24 hours a day, seven days a week through the use of city-owned light duty and heavy duty recovery equipment; provide City departments with bi-monthly maintenance reports for scheduling required equipment services; provide support to Parks, Waste, Airport, and Street Divisions during holidays, special events, spring and fall curbside yardwaste collections, snow and ice removal operations; and stock/maintain an inventory of parts/supplies for general/specific applications of light and heavy duty equipment.

**Authorized Full-Time Positions**

<table>
<thead>
<tr>
<th>Position</th>
<th>Adopted 2015</th>
<th>Adopted 2016</th>
<th>Adopted 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superintendent of Fleet Maintenance</td>
<td>1.0</td>
<td>1.0</td>
<td>1.0</td>
</tr>
<tr>
<td>Supervisor – Fleet Maintenance &amp; Central Stores (1)</td>
<td>0.5</td>
<td>0.5</td>
<td>0.5</td>
</tr>
<tr>
<td>Mechanic II</td>
<td>8.0</td>
<td>8.0</td>
<td>8.0</td>
</tr>
<tr>
<td>Stock room Clerk (1)</td>
<td>0.5</td>
<td>0.5</td>
<td>0.0</td>
</tr>
<tr>
<td>Total Authorized</td>
<td>10.0</td>
<td>10.0</td>
<td>9.5</td>
</tr>
</tbody>
</table>

(1) Positions are budgeted 50% Fleet Maintenance, 50% Central Stores.
## Central Garage Fund

**2017 General Fund Operating Budget - Revenues**

### Miscellaneous Revenues

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
<th>2016</th>
<th>2016</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Actual</td>
<td>Budgeted</td>
<td>Actual</td>
<td>Received</td>
<td>Estimated</td>
</tr>
<tr>
<td><strong>Internal Service Fund CHA</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>49201 Inter-Fund Service Charges</td>
<td>956,233-</td>
<td>1,045,479-</td>
<td>570,775-</td>
<td>1,013,753-</td>
<td>1,018,264-</td>
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<tr>
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*Note: The table above outlines the budgeted and actual revenues for the Central Garage Fund for the year 2017, with specific focus on the internal service fund charges.*
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8-18
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CIVIC CENTER BUILDING FUND

In 1997, the City of Kenosha purchased from the Kenosha Water Utility, the Water Center facility, currently known as the Civic Center Building. In 2011, the City and the Kenosha Public Library reviewed and extended the Library's lease for space in this building.

The City leases space to the Kenosha Public Library for administrative offices, support service functions, and miscellaneous library storage.

The City also leases to the Kenosha Area Tourism Corporation for commercial office space. In 2016, Downtown Kenosha, Inc. and TRIAD were also leased commercial office space.

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## 2017 General Fund Operating Budget - Revenues

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<th>2016 Actual Received 06/30/16</th>
<th>2016 Estimated Revenues</th>
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## 2017 CAPITAL OUTLAY SUMMARY

### INFORMATION TECHNOLOGY

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<td>Replacement Mail Server &amp; Storage</td>
<td>20,000</td>
</tr>
<tr>
<td>110-01-51102-539</td>
<td>Plotter – CDI</td>
<td>6,500</td>
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<tr>
<td>110-01-51102-539</td>
<td>Laptop/Thin PC’s – Fleet Mechanics – 5</td>
<td>3,000</td>
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</table>

**TOTAL IT**                                                   | **150,225**

### POLICE

<table>
<thead>
<tr>
<th>Code</th>
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</tr>
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<tbody>
<tr>
<td>110-02-52101-584</td>
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**TOTAL GENERAL FUND**                                         | **160,225**

### STORM WATER UTILITY

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
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<tbody>
<tr>
<td>501-09-50105-553</td>
<td>Front End Loader</td>
<td>265,000</td>
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**TOTAL OTHER FUNDS**                                          | **265,000**
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## SUMMARY OF OBJECT CODE 362 – 2017 ADOPTED BUDGET

<table>
<thead>
<tr>
<th>Object Code</th>
<th>STORM WATER UTILITY</th>
<th>TRANSIT</th>
<th>ENGINEERING</th>
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<th>TOTAL OTHER FUNDS</th>
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</thead>
<tbody>
<tr>
<td>362</td>
<td></td>
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<tr>
<td></td>
<td>Chair Mats</td>
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<tr>
<td></td>
<td>Chair</td>
<td></td>
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<td>225</td>
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<tr>
<td></td>
<td>Mobile Plan Holder</td>
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<td></td>
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<td></td>
<td>1,175</td>
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<tr>
<td></td>
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<td>Mobile Plan Holder</td>
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<td>2,175</td>
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## SUMMARY OF OBJECT CODE 369 – 2017 ADOPTED BUDGET

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>369</td>
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### POLICE

<table>
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<th>Description</th>
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</tr>
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<tbody>
<tr>
<td>110-02-52103</td>
<td>Cages, light bars &amp; sirens</td>
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### FIRE

<table>
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<tr>
<th>Object Code</th>
<th>Description</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>110-02-52203</td>
<td>Miscellaneous Radio Parts</td>
<td>1,000</td>
</tr>
<tr>
<td>110-02-52203</td>
<td>Mobile Antenna Mast – 6</td>
<td>420</td>
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<tr>
<td>110-02-52203</td>
<td>Headset Parts</td>
<td>500</td>
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<tr>
<td>110-02-52203</td>
<td>Miscellaneous Radio Tools</td>
<td>500</td>
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<tr>
<td>110-02-52203</td>
<td>Radio Programming Cables &amp; Software</td>
<td>500</td>
</tr>
<tr>
<td>110-02-52203</td>
<td>Facepiece Pouch – 16</td>
<td>425</td>
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<tr>
<td>110-02-52203</td>
<td>SCBA Facepiece – 8</td>
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<tr>
<td>110-02-52203</td>
<td>Miscellaneous Air Tools</td>
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<tr>
<td>110-02-52203</td>
<td>Hose/Appliances</td>
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<tr>
<td>110-02-52203</td>
<td>Station Mattress/Box Spring – 12</td>
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<tr>
<td>110-02-52203</td>
<td>SCBA Totes</td>
<td>150</td>
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<tr>
<td>110-02-52203</td>
<td>N95 Masks</td>
<td>700</td>
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<tr>
<td>110-02-52203</td>
<td>Dual Head Mobile Radio</td>
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<tr>
<td>110-02-52203</td>
<td>Dash Mount Mobile Radio – 2</td>
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<tr>
<td>110-02-52203</td>
<td>Speaker Microphones – 3</td>
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<tr>
<td>110-02-52206</td>
<td>Safety &amp; Training Equipment</td>
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**TOTAL FIRE**

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<td></td>
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<td>38,695</td>
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### PUBLIC WORKS

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<tr>
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<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>110-03-53110</td>
<td>Hydraulic Post Puller</td>
<td>1,495</td>
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<tr>
<td>110-03-53110</td>
<td>Barricade Trailer</td>
<td>1,660</td>
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<tr>
<td>110-03-53116</td>
<td>Battery Charger</td>
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**TOTAL PUBLIC WORKS**

<table>
<thead>
<tr>
<th>Object Code</th>
<th>Description</th>
<th>Amount</th>
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<tbody>
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<td></td>
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**TOTAL GENERAL FUND**

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<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td>43,250</td>
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## SUMMARY OF OBJECT CODE 369 – 2017 ADOPTED BUDGET

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<th>Object Code</th>
<th>Description</th>
<th>Quantity</th>
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<tbody>
<tr>
<td>369</td>
<td>EMERGENCY MEDICAL SERVICES</td>
<td></td>
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<tr>
<td></td>
<td>206-02-52205 EKG Patient Monitor Cables</td>
<td>750</td>
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<tr>
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<td>206-02-52205 Prosplint Kits</td>
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<tr>
<td></td>
<td>206-02-52205 AED and X Series Monitor Cables</td>
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<tr>
<td></td>
<td>206-02-52205 Miscellaneous Replacement Equipment</td>
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<tr>
<td></td>
<td>206-02-52205 Replacement O2, Med and Trauma Bags</td>
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<tr>
<td></td>
<td>TOTAL EMS</td>
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<tr>
<td></td>
<td>STORM WATER UTILITY</td>
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<tr>
<td></td>
<td>501-09-50105 Cutoff Saw – 2</td>
<td>3,400</td>
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<td></td>
<td>501-09-50106 Chain Saw – 20” Bar - 2</td>
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<tr>
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<td>501-09-50106 Chain Saw – 20” Bar</td>
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<tr>
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<td>501-09-50106 Chain Saw – 16” Bar</td>
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<td>TOTAL STORM WATER UTILITY</td>
<td>5,900</td>
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<tr>
<td></td>
<td>TRANSIT</td>
<td></td>
</tr>
<tr>
<td></td>
<td>520-09-50106 IP Camera – 2</td>
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<tr>
<td></td>
<td>520-09-50106 Analog Camera – 4</td>
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<tr>
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<td>TOTAL TRANSIT</td>
<td>2,400</td>
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<tr>
<td></td>
<td>AIRPORT</td>
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<tr>
<td></td>
<td>521-09-50101 Edger</td>
<td>600</td>
</tr>
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<td></td>
<td>GOLF COURSE</td>
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<tr>
<td></td>
<td>524-05-50101 Tooth Rake, Stationary Shoe Brush</td>
<td>2,000</td>
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<td></td>
<td>ENGINEERING</td>
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<tr>
<td></td>
<td>631-09-50101 Vehicle Tablet Holders</td>
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<td>TOTAL OTHER FUNDS</td>
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## 2017 PERSONAL SERVICES - OVERTIME SUMMARY

<table>
<thead>
<tr>
<th></th>
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<th>2017 Adopted Budget</th>
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<tbody>
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<td>Budget/Financial Services</td>
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<tr>
<td>Community Development</td>
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<tr>
<td><strong>Fire Department</strong></td>
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<td></td>
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<tr>
<td>Administration</td>
<td>3,000</td>
<td>3,045</td>
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<tr>
<td>Suppression</td>
<td>170,000</td>
<td>170,000</td>
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<tr>
<td>Prevention</td>
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<td>17,255</td>
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<tr>
<td>Training &amp; Education</td>
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<td><strong>Total Fire</strong></td>
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<td>251,200</td>
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<td>Information Technology</td>
<td>-</td>
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<td>Legal</td>
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<td>4,000</td>
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<tr>
<td>Parks</td>
<td>27,500</td>
<td>31,024</td>
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<tr>
<td><strong>Police Department</strong></td>
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<td>741,010</td>
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<tr>
<td>Investigations</td>
<td>150,000</td>
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<tr>
<td>Support Services</td>
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<tr>
<td>Planning &amp; Training</td>
<td>60,000</td>
<td>60,000</td>
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<tr>
<td>Street Crimes Unit</td>
<td>50,000</td>
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<tr>
<td>Community Services</td>
<td>30,000</td>
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<tr>
<td><strong>Total Police</strong></td>
<td>741,010</td>
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### 2017 PERSONAL SERVICES - OVERTIME SUMMARY

<table>
<thead>
<tr>
<th>Department</th>
<th>2016 Adopted Budget</th>
<th>2017 Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Public Works Department</strong></td>
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<td></td>
</tr>
<tr>
<td>Municipal Building</td>
<td>6,560</td>
<td>6,815</td>
</tr>
<tr>
<td>Administration</td>
<td>400</td>
<td>400</td>
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<tr>
<td>Street Division</td>
<td>172,909</td>
<td>189,000</td>
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<tr>
<td>Waste Collections</td>
<td>69,935</td>
<td>69,773</td>
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<td>1,314,266</td>
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<td>Emergency Medical Services</td>
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<td>Storm Water Utility</td>
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<td>Transit</td>
<td>131,674</td>
<td>130,764</td>
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<td>28,480</td>
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<td>18,900</td>
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<td>Central Garage</td>
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<td><strong>TOTAL OTHER FUNDS</strong></td>
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## 2017 PERSONAL SERVICES - TEMPORARY SUMMARY

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<td>25,490</td>
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<td><strong>Police Department</strong></td>
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<tr>
<td>Auxiliary Services (Crossing Guards)</td>
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<td>Community Services</td>
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<td>18,630</td>
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<td><strong>Public Works Department</strong></td>
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<td>Street Division</td>
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## BUDGET HISTORY – BY MAJOR FUNCTION

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<th>Police Protection</th>
<th>Fire Protection</th>
<th>Other Public Safety</th>
<th>Public Works &amp; Sanitation</th>
<th>Health</th>
<th>Parks &amp; Culture</th>
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<td>11,156,454</td>
<td>1,566,459</td>
<td>8,038,425</td>
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<td>4,245,084</td>
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<td>74,483,208</td>
<td>6,483,419</td>
<td>25,341,595</td>
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<td>1,337,234</td>
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<td>6,332,581</td>
<td>29,966,495</td>
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<td>7,278,316</td>
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<td>73,352,498</td>
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<td>27,264,264</td>
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<td>-</td>
<td>9,311,994</td>
<td>1,109,939</td>
<td>3,492,207</td>
<td>11,391,238</td>
<td>3,955,224</td>
</tr>
</tbody>
</table>

Note: Health function includes animal control costs and a contribution to the County for health services.

As of the 2012 budget, animal control was shifted to the Police Department. Also the department of Neighborhood Services & Inspections under Public Safety was combined with the department of City Development to form the new department of Community Development under General Government.
### FUND BALANCE

<table>
<thead>
<tr>
<th>12/31</th>
<th>Total</th>
<th>Fund Balance</th>
<th>Subsequent Year's Budget</th>
<th>Unassigned Fund Balance as a Percent of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Reserved</td>
<td>Unassigned</td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>10,585,159</td>
<td>4,470,871</td>
<td>6,114,288</td>
<td>70,403,592</td>
</tr>
<tr>
<td>2008</td>
<td>7,327,947</td>
<td>2,142,084</td>
<td>5,185,863</td>
<td>71,561,315</td>
</tr>
<tr>
<td>2009</td>
<td>10,070,022</td>
<td>1,431,526</td>
<td>8,638,496</td>
<td>70,987,333</td>
</tr>
<tr>
<td>2010</td>
<td>10,959,305</td>
<td>1,502,410</td>
<td>9,456,895</td>
<td>72,340,778</td>
</tr>
<tr>
<td>2011</td>
<td>11,456,814</td>
<td>1,727,646</td>
<td>9,729,168</td>
<td>70,857,318</td>
</tr>
<tr>
<td>2012</td>
<td>11,740,579</td>
<td>1,563,497</td>
<td>10,177,082</td>
<td>72,000,543</td>
</tr>
<tr>
<td>2013</td>
<td>12,259,373</td>
<td>1,416,882</td>
<td>10,842,491</td>
<td>73,923,249</td>
</tr>
<tr>
<td>2014</td>
<td>13,700,824</td>
<td>1,672,354</td>
<td>12,028,470</td>
<td>75,375,137</td>
</tr>
<tr>
<td>2015</td>
<td>15,334,631</td>
<td>1,941,969</td>
<td>13,392,662</td>
<td>76,653,303</td>
</tr>
<tr>
<td>2016*</td>
<td>16,608,320</td>
<td>1,941,969</td>
<td>14,666,351</td>
<td>78,348,212</td>
</tr>
</tbody>
</table>

*Estimated Fund Balance

Unassigned Fund Balance**

** Unassigned Fund Balance shown as a percent of Subsequent Year's Budget on Graph

Note: Prior to 2009, the schedule was presented on a cash basis, after 2009 the schedule has been presented on an accrual basis.
## Outstanding Debt and Debt Ratios

<table>
<thead>
<tr>
<th>Year</th>
<th>Outstanding Debt 12/31 (000)</th>
<th>Equalized Values, 1/1 (000)</th>
<th>Debt as a Percent of Equalized Values</th>
<th>Population</th>
<th>Debt Per Capita</th>
<th>Legal Debt Capacity</th>
<th>Percent of Legal Debt Capacity Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007</td>
<td>150,762.3</td>
<td>6,593,677</td>
<td>2.29%</td>
<td>95,530</td>
<td>1,578.17</td>
<td>329,683.9</td>
<td>45.7%</td>
</tr>
<tr>
<td>2008</td>
<td>151,225.1</td>
<td>6,770,637</td>
<td>2.23%</td>
<td>95,910</td>
<td>1,576.74</td>
<td>338,531.9</td>
<td>44.7%</td>
</tr>
<tr>
<td>2009</td>
<td>152,367.6</td>
<td>6,799,689</td>
<td>2.24%</td>
<td>96,000</td>
<td>1,587.16</td>
<td>339,984.5</td>
<td>44.8%</td>
</tr>
<tr>
<td>2010</td>
<td>152,584.9</td>
<td>6,405,483</td>
<td>2.38%</td>
<td>96,400</td>
<td>1,582.83</td>
<td>320,274.2</td>
<td>47.6%</td>
</tr>
<tr>
<td>2011</td>
<td>153,170.2</td>
<td>6,011,116</td>
<td>2.55%</td>
<td>99,450</td>
<td>1,540.17</td>
<td>300,555.8</td>
<td>51.0%</td>
</tr>
<tr>
<td>2012</td>
<td>183,830.1</td>
<td>5,618,843</td>
<td>3.27%</td>
<td>99,660</td>
<td>1,844.57</td>
<td>280,942.2</td>
<td>65.4%</td>
</tr>
<tr>
<td>2013</td>
<td>177,633.7</td>
<td>5,358,065</td>
<td>3.32%</td>
<td>99,700</td>
<td>1,781.68</td>
<td>267,903.2</td>
<td>66.3%</td>
</tr>
<tr>
<td>2014</td>
<td>186,574.7</td>
<td>5,524,779</td>
<td>3.38%</td>
<td>99,680</td>
<td>1,871.74</td>
<td>276,239.0</td>
<td>67.5%</td>
</tr>
<tr>
<td>2015</td>
<td>189,430.3</td>
<td>5,814,762</td>
<td>3.26%</td>
<td>99,623</td>
<td>1,901.47</td>
<td>290,738.1</td>
<td>65.2%</td>
</tr>
<tr>
<td>2016*</td>
<td>176,029.8</td>
<td>6,072,614</td>
<td>2.90%</td>
<td>99,488</td>
<td>1,769.36</td>
<td>303,630.7</td>
<td>58.0%</td>
</tr>
</tbody>
</table>

*Outstanding as of date of budget publication, population is estimated for 2016

### Percent of Debt Capacity Used

![Percent of Debt Capacity Used Chart](chart.png)
## COMPARATIVE TAX LEVIES*

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenosha Unified Schools</td>
<td>63,755,296</td>
<td>63,671,265</td>
<td>60,679,062</td>
<td>61,864,577</td>
<td>60,102,559</td>
</tr>
<tr>
<td>County of Kenosha</td>
<td>27,536,359</td>
<td>27,672,841</td>
<td>28,505,846</td>
<td>29,792,094</td>
<td>30,669,568</td>
</tr>
<tr>
<td>State of Wisconsin</td>
<td>953,553</td>
<td>909,296</td>
<td>937,588</td>
<td>966,800</td>
<td>1,030,559</td>
</tr>
<tr>
<td>Gateway Technical College</td>
<td>8,746,977</td>
<td>8,758,855</td>
<td>4,255,806</td>
<td>4,622,086</td>
<td>4,875,133</td>
</tr>
<tr>
<td>Library</td>
<td>6,054,981</td>
<td>5,293,977</td>
<td>5,329,743</td>
<td>5,744,864</td>
<td>5,298,152</td>
</tr>
<tr>
<td>Museum</td>
<td>1,644,468</td>
<td>1,741,583</td>
<td>1,808,822</td>
<td>1,932,524</td>
<td>1,962,441</td>
</tr>
<tr>
<td>City of Kenosha</td>
<td>55,566,308</td>
<td>57,434,426</td>
<td>58,397,571</td>
<td>61,305,831</td>
<td>64,194,216</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gross Tax Levy (KUSD)</td>
<td>164,257,942</td>
<td>165,482,243</td>
<td>159,914,438</td>
<td>166,248,776</td>
<td>168,132,628</td>
</tr>
<tr>
<td>Bristol School District #1</td>
<td>799,545</td>
<td>648,185</td>
<td>735,704</td>
<td>734,330</td>
<td>802,506</td>
</tr>
<tr>
<td>Paris School District</td>
<td>56,022</td>
<td>57,665</td>
<td>49,324</td>
<td>50,427</td>
<td>158,354</td>
</tr>
<tr>
<td>Westosha-Bristol</td>
<td>485,084</td>
<td>491,083</td>
<td>488,999</td>
<td>525,405</td>
<td>623,395</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Tax Levy</td>
<td>165,598,593</td>
<td>166,679,176</td>
<td>161,188,465</td>
<td>167,558,938</td>
<td>169,716,883</td>
</tr>
</tbody>
</table>

Less:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>School Tax Credit</td>
<td>(9,754,774)</td>
<td>(9,773,797)</td>
<td>(9,603,959)</td>
<td>(10,624,207)</td>
<td>(10,270,500)</td>
</tr>
<tr>
<td>General Property Tax Credit</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Net Tax Levy 155,843,819 | 156,905,379 | 151,584,506 | 156,934,731 | 159,446,383

### Distribution of City of Kenosha 2016 Tax Bill

![Pie chart showing distribution of tax levy]

*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts
## COMPARATIVE TAX LEVIES* (Continued)

<table>
<thead>
<tr>
<th></th>
<th>Comparative Tax Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2013</td>
</tr>
<tr>
<td><strong>Kenosha Unified Schools</strong></td>
<td>12.1606</td>
</tr>
<tr>
<td><strong>County of Kenosha</strong></td>
<td>5.1474</td>
</tr>
<tr>
<td><strong>State of Wisconsin</strong></td>
<td>0.1782</td>
</tr>
<tr>
<td><strong>Gateway Technical College</strong></td>
<td>1.6351</td>
</tr>
<tr>
<td><strong>Library</strong></td>
<td>1.1319</td>
</tr>
<tr>
<td><strong>Museum</strong></td>
<td>0.3074</td>
</tr>
<tr>
<td><strong>City of Kenosha</strong></td>
<td>10.3870</td>
</tr>
<tr>
<td><strong>Gross Tax Rate (KUSD)</strong></td>
<td>30.9476</td>
</tr>
<tr>
<td><strong>Bristol School District #1</strong></td>
<td>8.0046</td>
</tr>
<tr>
<td><strong>Paris School District</strong></td>
<td>8.0807</td>
</tr>
<tr>
<td><strong>Westosha - Bristol</strong></td>
<td>4.5412</td>
</tr>
<tr>
<td><strong>Gross Tax Rate (Bristol)</strong></td>
<td>31.3328</td>
</tr>
<tr>
<td>Less:</td>
<td></td>
</tr>
<tr>
<td><strong>School Tax Credit</strong></td>
<td>(1.6227)</td>
</tr>
<tr>
<td><strong>General Property Tax Credit</strong></td>
<td>-</td>
</tr>
<tr>
<td><strong>Net Tax Rate (KUSD)</strong></td>
<td>29.3248</td>
</tr>
<tr>
<td><strong>Net Tax Rate (Bristol)</strong></td>
<td>29.7101</td>
</tr>
<tr>
<td><strong>Net Tax Rate (Paris)</strong></td>
<td>29.7862</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Assessed Values:</th>
<th>01/01/12</th>
<th>01/01/13</th>
<th>01/01/14</th>
<th>01/01/15</th>
<th>01/01/15</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Real Estate</strong></td>
<td>5,187,710,000</td>
<td>5,187,556,100</td>
<td>5,266,932,800</td>
<td>5,442,023,300</td>
<td>5,647,189,200</td>
</tr>
<tr>
<td><strong>Personal Property</strong></td>
<td>161,871,700</td>
<td>159,677,300</td>
<td>156,908,600</td>
<td>152,662,400</td>
<td>250,848,100</td>
</tr>
<tr>
<td><strong>Assessed Values - Total</strong></td>
<td>5,349,581,700</td>
<td>5,347,233,400</td>
<td>5,423,841,400</td>
<td>5,594,685,700</td>
<td>5,898,037,300</td>
</tr>
<tr>
<td><strong>Assessed Values - KUSD</strong></td>
<td>5,242,763,700</td>
<td>5,238,605,900</td>
<td>5,307,075,800</td>
<td>5,470,274,500</td>
<td>5,740,165,600</td>
</tr>
<tr>
<td><strong>Assessed Values - Bristol</strong></td>
<td>99,885,200</td>
<td>101,692,100</td>
<td>111,191,700</td>
<td>117,973,500</td>
<td>133,590,000</td>
</tr>
<tr>
<td><strong>Assessed Values - Paris</strong></td>
<td>6,932,200</td>
<td>6,935,400</td>
<td>6,573,000</td>
<td>6,437,700</td>
<td>24,278,900</td>
</tr>
<tr>
<td><strong>Equalized Values - Total</strong></td>
<td>5,618,843,000</td>
<td>5,358,064,600</td>
<td>5,524,779,300</td>
<td>5,814,762,300</td>
<td>6,072,614,200</td>
</tr>
<tr>
<td><strong>Equalized Values - KUSD</strong></td>
<td>5,506,654,400</td>
<td>5,249,218,881</td>
<td>5,405,838,196</td>
<td>5,685,456,592</td>
<td>5,910,069,285</td>
</tr>
<tr>
<td><strong>Equalized Values - Bristol</strong></td>
<td>104,907,224</td>
<td>101,692,100</td>
<td>111,191,700</td>
<td>117,973,500</td>
<td>133,590,000</td>
</tr>
<tr>
<td><strong>Equalized Values - Paris</strong></td>
<td>7,721,367</td>
<td>6,949,332</td>
<td>5,677,749</td>
<td>6,690,968</td>
<td>24,997,588</td>
</tr>
<tr>
<td><strong>Assessment Ratio</strong></td>
<td>95.21%</td>
<td>99.80%</td>
<td>98.17%</td>
<td>96.22%</td>
<td>97.13%</td>
</tr>
</tbody>
</table>

*Represents year of collection

Note: This table includes amounts collected for City of Kenosha Tax Incremental Districts
## SERVICE LEVELS

<table>
<thead>
<tr>
<th>Year</th>
<th>Population</th>
<th>Square Miles</th>
<th>Total</th>
<th>Police</th>
<th>Fire</th>
<th>Public Works</th>
<th>Parks</th>
<th>Water Utility</th>
<th>Transit</th>
<th>Library</th>
<th>All Others</th>
</tr>
</thead>
<tbody>
<tr>
<td>2008</td>
<td>95,910</td>
<td>25.56</td>
<td>761.00</td>
<td>205.00</td>
<td>157.00</td>
<td>100.00</td>
<td>31.20</td>
<td>84.00</td>
<td>58.60</td>
<td>43.00</td>
<td>102.20</td>
</tr>
<tr>
<td>2009</td>
<td>96,000</td>
<td>26.56</td>
<td>777.00</td>
<td>210.00</td>
<td>156.00</td>
<td>99.00</td>
<td>25.00</td>
<td>84.00</td>
<td>58.60</td>
<td>42.00</td>
<td>102.40</td>
</tr>
<tr>
<td>2010</td>
<td>98,400</td>
<td>26.58</td>
<td>772.00</td>
<td>209.00</td>
<td>156.00</td>
<td>96.00</td>
<td>25.00</td>
<td>84.00</td>
<td>58.60</td>
<td>42.00</td>
<td>101.40</td>
</tr>
<tr>
<td>2011*</td>
<td>99,450</td>
<td>26.61</td>
<td>762.00</td>
<td>209.00</td>
<td>156.00</td>
<td>95.00</td>
<td>24.00</td>
<td>82.00</td>
<td>57.00</td>
<td>41.00</td>
<td>98.40</td>
</tr>
<tr>
<td>2012*</td>
<td>99,660</td>
<td>26.62</td>
<td>733.00</td>
<td>211.00</td>
<td>155.00</td>
<td>93.00</td>
<td>23.00</td>
<td>80.00</td>
<td>50.60</td>
<td>37.00</td>
<td>83.40</td>
</tr>
<tr>
<td>2013*</td>
<td>99,700</td>
<td>26.69</td>
<td>731.00</td>
<td>211.00</td>
<td>155.00</td>
<td>93.00</td>
<td>23.00</td>
<td>83.00</td>
<td>46.60</td>
<td>37.00</td>
<td>92.40</td>
</tr>
<tr>
<td>2014*</td>
<td>99,680</td>
<td>26.75</td>
<td>740.00</td>
<td>211.00</td>
<td>154.00</td>
<td>94.65</td>
<td>24.35</td>
<td>86.00</td>
<td>46.60</td>
<td>37.00</td>
<td>88.40</td>
</tr>
<tr>
<td>2015*</td>
<td>99,823</td>
<td>27.31</td>
<td>754.00</td>
<td>215.00</td>
<td>154.00</td>
<td>95.00</td>
<td>25.00</td>
<td>88.00</td>
<td>46.00</td>
<td>37.00</td>
<td>93.40</td>
</tr>
<tr>
<td>2016*</td>
<td>99,488</td>
<td>27.86</td>
<td>767.00</td>
<td>217.00</td>
<td>157.00</td>
<td>96.00</td>
<td>25.00</td>
<td>91.00</td>
<td>46.60</td>
<td>39.00</td>
<td>95.40</td>
</tr>
<tr>
<td>2017*</td>
<td>NA</td>
<td>NA</td>
<td>766.00</td>
<td>216.00</td>
<td>154.00</td>
<td>90.00</td>
<td>24.00</td>
<td>91.00</td>
<td>50.60</td>
<td>39.00</td>
<td>95.40</td>
</tr>
</tbody>
</table>

*Funded Full-Time Positions
*Population is estimated

### Full Time Employees Per 1,000 Population

![Graph showing Full Time Employees Per 1,000 Population from 2008 to 2016](image)
## PROPERTY VALUATIONS

(In Thousands)

<table>
<thead>
<tr>
<th>Jan 1</th>
<th>Residential</th>
<th>Agricultural*</th>
<th>Other**</th>
<th>Commercial</th>
<th>Manufacturing</th>
<th>Total</th>
<th>Personal</th>
<th>Property</th>
<th>Total</th>
<th>Percent Change</th>
<th>Total Assessed</th>
<th>Assessment Ratio</th>
</tr>
</thead>
<tbody>
<tr>
<td>2007</td>
<td>4,796,602</td>
<td>1,490,601</td>
<td>164,663</td>
<td>6,451,866</td>
<td></td>
<td></td>
<td>141,811</td>
<td>6,593,677</td>
<td>6.0%</td>
<td>6,341,813</td>
<td>96.18%</td>
<td></td>
</tr>
<tr>
<td>2008</td>
<td>4,845,106</td>
<td>1,608,640</td>
<td>167,756</td>
<td>6,621,502</td>
<td></td>
<td></td>
<td>149,136</td>
<td>6,770,638</td>
<td>2.7%</td>
<td>6,633,650</td>
<td>97.98%</td>
<td></td>
</tr>
<tr>
<td>2009</td>
<td>4,691,102</td>
<td>1,794,478</td>
<td>191,785</td>
<td>6,487,435</td>
<td></td>
<td></td>
<td>152,344</td>
<td>6,799,899</td>
<td>0.4%</td>
<td>6,781,834</td>
<td>99.74%</td>
<td></td>
</tr>
<tr>
<td>2010</td>
<td>4,386,070</td>
<td>1,692,757</td>
<td>154,363</td>
<td>6,233,190</td>
<td></td>
<td></td>
<td>172,293</td>
<td>6,405,483</td>
<td>-5.8%</td>
<td>6,028,282</td>
<td>94.11%</td>
<td></td>
</tr>
<tr>
<td>2011</td>
<td>4,092,476</td>
<td>1,599,802</td>
<td>145,169</td>
<td>5,837,449</td>
<td></td>
<td></td>
<td>173,667</td>
<td>6,011,116</td>
<td>-6.2%</td>
<td>6,015,739</td>
<td>100.08%</td>
<td></td>
</tr>
<tr>
<td>2012</td>
<td>3,733,687</td>
<td>1,588,646</td>
<td>130,534</td>
<td>5,452,877</td>
<td></td>
<td></td>
<td>185,966</td>
<td>5,618,843</td>
<td>-6.5%</td>
<td>5,349,582</td>
<td>95.21%</td>
<td></td>
</tr>
<tr>
<td>2013</td>
<td>3,516,453</td>
<td>1,557,232</td>
<td>127,998</td>
<td>5,201,683</td>
<td></td>
<td></td>
<td>156,382</td>
<td>5,359,065</td>
<td>-4.6%</td>
<td>5,347,233</td>
<td>99.80%</td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td>3,617,026</td>
<td>1,627,835</td>
<td>122,855</td>
<td>5,367,716</td>
<td></td>
<td></td>
<td>157,063</td>
<td>5,524,779</td>
<td>3.1%</td>
<td>5,423,841</td>
<td>98.17%</td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td>3,711,821</td>
<td>1,797,084</td>
<td>148,403</td>
<td>5,657,308</td>
<td></td>
<td></td>
<td>157,454</td>
<td>5,814,762</td>
<td>5.2%</td>
<td>5,944,686</td>
<td>96.22%</td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td>3,819,719</td>
<td>1,856,022</td>
<td>145,566</td>
<td>5,821,327</td>
<td></td>
<td></td>
<td>251,287</td>
<td>6,072,614</td>
<td>4.4%</td>
<td>5,898,037</td>
<td>97.13%</td>
<td></td>
</tr>
</tbody>
</table>

Source: Wisconsin Department of Revenue

*2008 was the first year to include Agricultural, Other Property, and Undeveloped.

*2009 was the first year to include Agricultural, Other Property, Undeveloped, and AG Forest.

** Equalized Values include all TIF Districts

---

### Percent Change in Equalized Values

![Percent Change in Equalized Values](image-url)
## BUILDING PERMITS ISSUED

<table>
<thead>
<tr>
<th></th>
<th>Total # &amp; Value (000)</th>
<th>Single Family # &amp; Value (000)</th>
<th>Multifamily # &amp; Value (000)</th>
<th>Commercial &amp; Industrial ($000) Value</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>New Additions &amp; Alterations</td>
</tr>
<tr>
<td></td>
<td># Permits</td>
<td>$ Value</td>
<td># Units</td>
<td>$ Value</td>
</tr>
<tr>
<td>2006</td>
<td>6,080</td>
<td>163,216</td>
<td>331</td>
<td>58,960</td>
</tr>
<tr>
<td>2007</td>
<td>5,587</td>
<td>165,023</td>
<td>273</td>
<td>52,074</td>
</tr>
<tr>
<td>2008</td>
<td>4,129</td>
<td>141,587</td>
<td>136</td>
<td>26,433</td>
</tr>
<tr>
<td>2009</td>
<td>3,727</td>
<td>91,935</td>
<td>94</td>
<td>15,712</td>
</tr>
<tr>
<td>2010</td>
<td>3,691</td>
<td>74,623</td>
<td>63</td>
<td>10,125</td>
</tr>
<tr>
<td>2011</td>
<td>3,305</td>
<td>55,554</td>
<td>36</td>
<td>6,628</td>
</tr>
<tr>
<td>2012</td>
<td>2,979</td>
<td>31,967</td>
<td>26</td>
<td>4,643</td>
</tr>
<tr>
<td>2013</td>
<td>3,273</td>
<td>82,142</td>
<td>33</td>
<td>6,304</td>
</tr>
<tr>
<td>2014</td>
<td>3,257</td>
<td>233,307</td>
<td>19</td>
<td>4,322</td>
</tr>
<tr>
<td>2015</td>
<td>3,150</td>
<td>73,537</td>
<td>26</td>
<td>5,549</td>
</tr>
</tbody>
</table>

Source: City of Kenosha Department of Community Development & Inspections

### Value of Building Permits

![Value of Building Permits](chart.png)
### New Residential Units and Existing Home Sales

**City of Kenosha and Kenosha County**

<table>
<thead>
<tr>
<th>Year</th>
<th>Total</th>
<th>Single Family</th>
<th>Multi-Family</th>
<th>Total</th>
<th>Single Family</th>
<th>Multi-Family</th>
<th>Average Sales Price ($)</th>
<th>Percent Change</th>
<th>Average Days on Market</th>
</tr>
</thead>
<tbody>
<tr>
<td>2006</td>
<td>449</td>
<td>331</td>
<td>118</td>
<td>882</td>
<td>646</td>
<td>236</td>
<td>3,704</td>
<td>200,349</td>
<td>2.24%</td>
</tr>
<tr>
<td>2007</td>
<td>296</td>
<td>273</td>
<td>23</td>
<td>515</td>
<td>495</td>
<td>20</td>
<td>2,798</td>
<td>193,649</td>
<td>-3.34%</td>
</tr>
<tr>
<td>2008</td>
<td>141</td>
<td>136</td>
<td>5</td>
<td>289</td>
<td>277</td>
<td>12</td>
<td>1,767</td>
<td>197,701</td>
<td>2.09%</td>
</tr>
<tr>
<td>2009</td>
<td>98</td>
<td>94</td>
<td>4</td>
<td>175</td>
<td>165</td>
<td>10</td>
<td>624</td>
<td>142,656</td>
<td>-27.64%</td>
</tr>
<tr>
<td>2010</td>
<td>65</td>
<td>63</td>
<td>2</td>
<td>247</td>
<td>158</td>
<td>89</td>
<td>656</td>
<td>149,900</td>
<td>5.08%</td>
</tr>
<tr>
<td>2011</td>
<td>38</td>
<td>36</td>
<td>2</td>
<td>222</td>
<td>115</td>
<td>107</td>
<td>851</td>
<td>110,438</td>
<td>-26.33%</td>
</tr>
<tr>
<td>2012</td>
<td>27</td>
<td>26</td>
<td>1</td>
<td>226</td>
<td>145</td>
<td>81</td>
<td>973</td>
<td>89,588</td>
<td>-18.88%</td>
</tr>
<tr>
<td>2013</td>
<td>33</td>
<td>33</td>
<td>0</td>
<td>200</td>
<td>150</td>
<td>50</td>
<td>1,153</td>
<td>118,937</td>
<td>32.76%</td>
</tr>
<tr>
<td>2014</td>
<td>22</td>
<td>19</td>
<td>3</td>
<td>267</td>
<td>151</td>
<td>116</td>
<td>1,084</td>
<td>124,562</td>
<td>4.73%</td>
</tr>
<tr>
<td>2015</td>
<td>30</td>
<td>26</td>
<td>4</td>
<td>286</td>
<td>176</td>
<td>110</td>
<td>1,191</td>
<td>117,512</td>
<td>-5.66%</td>
</tr>
</tbody>
</table>

**Source:** City of Kenosha Department of Community Development & Inspections

U.S. Bureau of Census, Construction Statistics
## EMPLOYMENT AND UNEMPLOYMENT

City of Kenosha and Kenosha County

Household Data

<table>
<thead>
<tr>
<th>Year</th>
<th>Labor Force (000)</th>
<th>Employed (000)</th>
<th>Unemployment Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>City</td>
<td>County</td>
<td>City</td>
</tr>
<tr>
<td>2006</td>
<td>48.4</td>
<td>83.4</td>
<td>45.7</td>
</tr>
<tr>
<td>2007</td>
<td>48.1</td>
<td>82.9</td>
<td>45.5</td>
</tr>
<tr>
<td>2008</td>
<td>49.2</td>
<td>85.2</td>
<td>45.7</td>
</tr>
<tr>
<td>2009</td>
<td>48.4</td>
<td>83.6</td>
<td>42.9</td>
</tr>
<tr>
<td>2010</td>
<td>48.6</td>
<td>83.3</td>
<td>43.7</td>
</tr>
<tr>
<td>2011</td>
<td>49.3</td>
<td>84.1</td>
<td>45.0</td>
</tr>
<tr>
<td>2012</td>
<td>50.3</td>
<td>85.6</td>
<td>45.8</td>
</tr>
<tr>
<td>2013</td>
<td>51.8</td>
<td>88.6</td>
<td>47.9</td>
</tr>
<tr>
<td>2014</td>
<td>49.8</td>
<td>87.4</td>
<td>46.9</td>
</tr>
<tr>
<td>2015</td>
<td>49.7</td>
<td>87.4</td>
<td>47.1</td>
</tr>
</tbody>
</table>

---

**Unemployment Rates - City & County**

![Unemployment Rates Chart](chart.png)

Source: Wisconsin Department of Workforce Development
U.S. Bureau of Labor Statistics
## NON-AGRICULTURE EMPLOYMENT IN KENOSHA COUNTY

Establishment Data  
(In Thousands)

<table>
<thead>
<tr>
<th>Year</th>
<th>Total</th>
<th>Construction</th>
<th>Total Less</th>
<th>Transportation Equipment</th>
<th>Wholesale/ Retail Trade</th>
<th>Finance Insurance &amp; Real Estate</th>
<th>Services</th>
<th>Government</th>
<th>Total Less Transportation Equipment</th>
</tr>
</thead>
<tbody>
<tr>
<td>2006</td>
<td>63.1</td>
<td>2.3</td>
<td>10.0</td>
<td>2.1</td>
<td>8.6</td>
<td>1.8</td>
<td>28.5</td>
<td>9.8</td>
<td>61.0</td>
</tr>
<tr>
<td>2007</td>
<td>63.0</td>
<td>3.1</td>
<td>9.3</td>
<td>2.3</td>
<td>9.5</td>
<td>2.0</td>
<td>27.3</td>
<td>9.5</td>
<td>60.7</td>
</tr>
<tr>
<td>2008</td>
<td>77.5</td>
<td>4.2</td>
<td>9.0</td>
<td>2.9</td>
<td>11.7</td>
<td>2.1</td>
<td>37.3</td>
<td>10.3</td>
<td>74.6</td>
</tr>
<tr>
<td>2009</td>
<td>73.2</td>
<td>3.7</td>
<td>7.3</td>
<td>3.0</td>
<td>11.1</td>
<td>2.2</td>
<td>35.6</td>
<td>10.3</td>
<td>70.2</td>
</tr>
<tr>
<td>2010</td>
<td>75.4</td>
<td>3.7</td>
<td>7.3</td>
<td>2.7</td>
<td>11.9</td>
<td>2.4</td>
<td>36.8</td>
<td>10.6</td>
<td>72.7</td>
</tr>
<tr>
<td>2011</td>
<td>74.7</td>
<td>3.3</td>
<td>6.9</td>
<td>2.9</td>
<td>12.0</td>
<td>2.2</td>
<td>37.2</td>
<td>10.2</td>
<td>71.8</td>
</tr>
<tr>
<td>2012</td>
<td>74.3</td>
<td>3.1</td>
<td>6.9</td>
<td>3.2</td>
<td>12.3</td>
<td>2.2</td>
<td>36.7</td>
<td>9.9</td>
<td>71.1</td>
</tr>
<tr>
<td>2013</td>
<td>75.4</td>
<td>3.2</td>
<td>7.1</td>
<td>3.4</td>
<td>12.9</td>
<td>2.1</td>
<td>36.6</td>
<td>9.9</td>
<td>72.0</td>
</tr>
<tr>
<td>2014</td>
<td>77.5</td>
<td>3.4</td>
<td>7.6</td>
<td>3.7</td>
<td>13.3</td>
<td>2.0</td>
<td>37.3</td>
<td>10.1</td>
<td>73.8</td>
</tr>
<tr>
<td>2015</td>
<td>76.9</td>
<td>3.0</td>
<td>7.8</td>
<td>5.0</td>
<td>7.8</td>
<td>1.6</td>
<td>35.8</td>
<td>10.2</td>
<td>71.9</td>
</tr>
</tbody>
</table>

Non-Agricultural Employment (Total/Total Less Transp Equip)

*Total Less Transportation Equipment

Source: Wisconsin Department of Workforce Development  
U.S. Bureau of Economic Analysis
## City of Kenosha Major Employers – 2015

<table>
<thead>
<tr>
<th>Employer</th>
<th>Nature of Business</th>
<th>Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kenosha Unified School District</td>
<td>Education</td>
<td>Over 1,000</td>
</tr>
<tr>
<td>United Hospital System</td>
<td>Medical Facility</td>
<td>Over 1,000</td>
</tr>
<tr>
<td>County of Kenosha</td>
<td>County Government</td>
<td>500 – 999</td>
</tr>
<tr>
<td>City of Kenosha</td>
<td>City Government</td>
<td>500 – 999</td>
</tr>
<tr>
<td>Aurora Health Care</td>
<td>Medical Facility</td>
<td>500 – 999</td>
</tr>
<tr>
<td>University of Wisconsin-Parkside</td>
<td>Education</td>
<td>500 – 999</td>
</tr>
<tr>
<td>Gateway Technical College</td>
<td>Education</td>
<td>500 – 999</td>
</tr>
<tr>
<td>Carthage College</td>
<td>Education</td>
<td>500 – 999</td>
</tr>
<tr>
<td>Jockey International Inc</td>
<td>Clothing Manufacturer</td>
<td>250 – 499</td>
</tr>
<tr>
<td>Gordon Food Service</td>
<td>Food Distribution</td>
<td>250 – 499</td>
</tr>
</tbody>
</table>

Source: Wisconsin Department of Workforce Development
Kenosha Area Business Alliance
# City of Kenosha Largest Taxpayers – 2015*

<table>
<thead>
<tr>
<th>Name</th>
<th>2015 Assessed Valuation</th>
<th>2015 Taxes Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>KTR/Amazon (Product Distribution)</td>
<td>$135,782,800</td>
<td>$3,811,150</td>
</tr>
<tr>
<td>Affiliated Foods Midwest (Food Distribution)</td>
<td>48,982,500</td>
<td>1,374,840</td>
</tr>
<tr>
<td>Chicagoland DC 2008 LLC (Food Distribution)</td>
<td>44,383,800</td>
<td>1,245,764</td>
</tr>
<tr>
<td>Southport Plaza Ltd, Partners (Commercial Retail Development)</td>
<td>37,450,300</td>
<td>1,051,157</td>
</tr>
<tr>
<td>Edward Rose Associates (Multi-Family Housing)</td>
<td>30,839,400</td>
<td>865,600</td>
</tr>
<tr>
<td>FR – Kenosha LLC (Developer)</td>
<td>28,775,000</td>
<td>807,656</td>
</tr>
<tr>
<td>Petretti Properties LLC (Multi-Family Housing)</td>
<td>23,344,300</td>
<td>655,227</td>
</tr>
<tr>
<td>Aurora Cancer Center (Medical)</td>
<td>22,337,900</td>
<td>626,980</td>
</tr>
<tr>
<td>LPF 10100 Kenosha LLC Industrial</td>
<td>21,204,300</td>
<td>595,162</td>
</tr>
<tr>
<td>Kenall Manufacturing (Lighting Manufacturer)</td>
<td>20,396,500</td>
<td>572,489</td>
</tr>
</tbody>
</table>

Total of Top Ten Taxpayers

$413,496,800

Total City of Kenosha Assessed Values, 1/1/15

$5,594,685,700

Top Ten As a Percent of Total

7.39%

* - Taxes levied in 2015 for 2016 Collection

Source: City of Kenosha Assessor's Office

Wisconsin Department of Revenue
GLOSSARY

ACCRETED VALUE
An amount of interest on Capital Appreciation Notes, that when added to the original amount of principal, produces a yield on a date in time approximately equal to the yield to maturity as set forth on the original date of issue. This full accreted amount is considered general obligation debt of the City.

ACCRUAL BASIS OF ACCOUNTING AND BUDGETING
Whereby revenues are recognized when earned and expenses are recorded as liabilities are incurred. Earned but unbilled revenues are recorded as receivables at year end.

APPROPRIATION
An authorization made by the City Council which permits officials to incur obligations and to expend governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period in operating funds.

ASSESSED VALUATION
The estimated value placed upon real and personal property by the City assessors as the basis for levying property taxes.

BALANCED BUDGET
A budget in which budgeted revenues equal budgeted expenditures.

BONDS AND NOTES
A written promise to pay a specified sum of money at a future date along with periodic interest. Proceeds from bonds and notes are typically used for long-term debt to pay for construction of capital projects.

BUDGET (OPERATING)
A plan of financial operation embodying proposed expenditures for a given period, typically a fiscal year, and the proposed means of financing them (revenue estimates). The term is also used to denote the officially approved expenditure ceilings under which the City and its departments operate.

CAPITAL IMPROVEMENT PROGRAM (CIP)
A list of capital projects for a period of time, usually five years, by department. The CIP may list anticipated revenues to pay for the projects.

CAPITAL OUTLAY
The purchase, acquisition, or construction of any item having a unit cost of $5,000 or more and a useful life of more than three years. Typical capital outlay items include vehicles, construction equipment, and certain office equipment.
GLOSSARY

CAPITAL PROJECT (CAPITAL IMPROVEMENT)
Major construction, acquisition, or renovation activities which add value to the City's physical assets or significantly increase their useful life. Projects normally have a cost in excess of $25,000 and a useful life of at least five years.

CONTINGENCY
Funds set aside, but not appropriated or approved for use. These funds could be used for unanticipated expenditure requirements, new programs, or to absorb unexpected revenue losses only with specific Council authorization.

CONTRACTUAL SERVICE
Expenditures related to daily routine operation such as utilities, printing, employee travel, repairs etc., and services which are purchased from private contractors.

DEBT SERVICE
Annual principal and interest that the local government owes on money that it has borrowed.

DEFICIT
Excess of an entity's liabilities over its assets (a negative fund balance). The term may also be used to describe a situation where expenditures exceed revenues.

DEPARTMENT
A major organizational unit in the City comprised of related work activities aimed at accomplishing a major service or regulatory program.

DIVISION
An organizational subdivision of a department.

EMPLOYEE BENEFITS
Contributions made by the City to designated funds to meet commitments or obligations for employee fringe benefits. Included are the City's share or costs for Social Security, Wisconsin Retirement System, and the other pension, medical, and life insurance plans.

ENCUMBRANCES
Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation. Encumbrances are used for budget-control during the year and are only carried on the balance sheet at year-end.

ENTERPRISE FUND (proprietary fund)
Separate financial entity used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.
GLOSSARY

EQUALIZED VALUES
The estimated full market value placed on real and personal property by the State Department of Revenue to insure that property is equitably appraised across jurisdictions. These values are used in formulas to distribute state aid and to properly apportion tax levies of units of governments across jurisdictions.

EQUITY TRANSFERS
Nonrecurring or non-routine transfers of equity between funds.

EXECUTIVE BUDGET
A proposed budget put together by the chief executive or his or her designees for review and approval or modification by the legislative branch.

EXPENDITURES (EXPENSES)
For funds using the modified accrual basis of accounting, the cost of goods received and services rendered are recognized when measurable, except unmatured interest on debt, which is recognized when due. Funds using full accrual accounting (Proprietary funds) measure cost for operations, capital outlay and debt service as resources expire or are consumed.

FISCAL YEAR
A designated twelve month period for budgeting and record keeping purposes. The fiscal year is also the calendar year for all City funds.

FULL-TIME EQUIVALENT POSITIONS
A part-time position converted to the decimal equivalent position based on total hours per year. Full-time positions charged to more than one program are shown as an appropriate fraction in each program.

FUND
An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

FUND BALANCE
A fund will have balance sheet accounts consisting of assets, liabilities, and fund balance, and a series of revenue and expenditure accounts. A fund balance is created or increased when fund revenues exceed fund expenditures for a fiscal period. Correspondingly, a fund’s balance is decreased when fund expenditures exceed fund revenues. The balance sheet accounts identify the assets that belong to a fund, such as cash or a grant payment receivable; and what liabilities it owes, such as an accounts payable to a supplier. The difference between a fund’s assets and liabilities equals fund balance. A positive fund balance represents a financial resource available to finance expenditures of a following fiscal period. A deficit balance can only be recovered by having revenues exceed expenditures in a following fiscal period. This term is also known as
GLOSSARY

working capital.

GENERAL FUND
The fund supported by taxes, fees, and other revenues that may be used for any lawful purpose.

GENERAL OBLIGATION DEBT
When the city pledges its full faith and credit to the repayment of the debt it issues, then this debt is a general obligation.

GRANTS
Contributions or gifts of cash or other assets from another governmental or private entity to be used or expended for a specified purpose, activity, or facility.

INTERGOVERNMENTAL REVENUE
A contribution of assets (usually cash) by one governmental unit to another. Typically, these contributions are made to local governments from the State and Federal governments. Grants are usually made for specified purposes.

INTERNAL SERVICE FUND
Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, on a cost reimbursement basis.

MILL RATE
Property tax levy stated in terms of dollars and cents for every thousand dollars of assessed property value.

MODIFIED ACCRUAL BASIS OF ACCOUNTING AND BUDGETING
Whereby revenues are recorded when received in cash, except for revenues considered susceptible to accrual, which are those revenues that are both measurable and available. Revenues considered susceptible to accrual consist primarily of reimbursements for expenditures under federal and state grants. Expenditures are recognized when a liability is incurred, except for sick pay, pension expenditures and interest on long-term debt are recognized when paid.

NON-DEPARTMENTAL
Program costs that do not relate to any one department, but represent costs of a general City-wide nature.

OPERATING TRANSFER
Routine and/or recurring transfers of assets between funds.

PAYMENT IN LIEU OF TAXES
Charges to an enterprise Fund which the City would receive in property taxes if the Enterprise were a private sector operation. Enterprise Funds are assessed a Payment in Lieu of Property
GLOSSARY

Tax based on the value of the real property assets of the fund.

PERSONAL SERVICES
Services rendered by full-time and part-time employees to support the functions of City departments. Costs include salaries, fringes, and other related benefits.

PROGRAM
A distinct function of City government provided to the public or a function providing support to the direct services of other City departments.

REVENUE BONDS
A bond that is payable from a specific source of revenue and to which the full faith and credit of the City is not pledged.

REVENUE
Income derived from taxes, fees, and charges. In the broader sense, "revenue" refers to all government income, regardless of source, used to fund services.

SPECIAL ASSESSMENT
A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement of service deemed to primarily benefit those properties.

TAX INCREMENTAL FINANCING DISTRICT (T.I.F.)
A geographical area designated for public and private development. Public improvements are funded by debt which is repaid through segregating the increased property taxes resulting from private development.
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