APPLICATION FOR RESIDENTIAL NEW BUILDING COVER SHEET

Please check one: ___Single-family New Building ___Two-family New Building

Subdivision Name: __________________________________________ Lot Number: ______________

Address: ____________________________________________________________

Checklist for Residential New Building Permit (Please complete and submit the following items together):

____ Residential New Building permit application
____ Cautionary Statement (required if the property owner is listed as the general contractor)
____ Kenosha Water Utility Fees permit application
____ Occupancy Residential permit application
____ Park Impact Fee application
____ Erosion Control Residential permit application (signed by property owner). Note: Please contact Soil Erosion Specialist at 262.653.4247 with questions)
____ Exterior Sewer/Water Lateral permit application (signed by a Wisconsin-licensed Plumber/Utility Contractor)
____ Residential Plumbing permit application (signed by a Wisconsin-licensed Master Plumber)
____ Residential Electrical permit application (signed by a Wisconsin-licensed Master Electrician)
____ Residential HVAC permit application (signed by an individual that possesses a City of Kenosha HVAC license OR a State of Wisconsin HVAC Qualifier license)
____ Fireplace permit application (if applicable) – proper licensing required as listed on application
____ Porch/Deck permit application
  ➢ A porch/deck permit is required when constructing a deck on a new house. If the application is submitted with this permit packet, the Building Plan Review and Zoning Plan Review fees will only be assessed on the new building permit.
  ➢ A porch/deck permit is not required when constructing a porch (open or closed) on a new house, as long as its roof is in continuation of the roofline with the new house, and it shows on the building plans.
____ Signed Driveway/Sidewalk/Yard form
____ Exterior Building Variation Agreement
____ Two (2) complete sets of heat-loss calculations
____ Certificate of Compliance for zoning districts RS3, RG1, RG2
or: Certificate of Compliance for zoning districts RR1, RR2, RR3, RS1, RS2, RD
or: Community Development & Inspections, Rm 308, sign-off on survey for zoning districts TRD1 or TRD2
____ Copy of City-approved drainage plan for this lot (Please contact Public Works, Room 305, to request a copy of this information. Phone: 262.4050; email: publicworks@kenosha.org)
____ Proposed Lot Grading Plan Checklist
____ Building Construction Footing Certification

Checklist continued on next page.
Checklist for Residential New Building (continued):

_____ Three (3) certified surveys
_____ Two (2) certified surveys with erosion control measures shown and proposed elevations shown every twenty-five feet (25’) along each property line
_____ Three (3) sets of plans (full size), drawn at 1/4” scale
_____ One (1) set of plans (size 8 1/2” x 11” or 11” x 17”), drawn at 1/4” scale
_____ Copy of Approach and Sidewalk permits (obtained from Public Works, Room 305)
_____ Copy of Tree permit (required if lot is over 20,000 sq. ft. in area - obtained from Public Works, Room 305)

FOR INFILL LOTS:
Will construction take place on a vacant parcel located in a built-up area?  Yes_________  No_________
If YES, before submitting this application packet to Community Development and Inspections, Room 100:
_____ Engineering Division, Public Works Department, Room 305, must sign off on one survey regarding drainage.
_____ Engineering Division, Public Works Department must attach an address assignment form to this packet.
_____ Request a Sanitary Sewer and Water Laterals Agreement from CD&I, Room 100.

Please Note:
➢ Sidewalks and driveway approaches shall be installed prior to occupancy of premises.
➢ In winter months, a cash escrow shall be submitted to the Public Works Department prior to occupancy.

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information contained herein is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management, and the property owner shall sign the attached Cautionary Statement. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Applicant Signature________________________________________________________

Please Print Name________________________________________________________________________

Date: _____________________________________

Property Owner (Please Print Name) __________________________________________________________
APPLICATION FOR RESIDENTIAL NEW BUILDING PERMIT
Form #DCI131 (rev. 01/20)

You will be notified when your permits are ready; please do not submit payment with permit applications.

Project Address _________________________________ Lot #______ Subdivision___________________________

Parcel #:_______________________________________ Property Owner_________________________________

Mailing Address ________________________________ Contractor__________________________________________

City __________ State______ Zip______ City __________ State______ Zip______

Phone (______)_________________________________ Phone (______)_________________________________

Property Owner e-mail___________________________ Contractor e-mail__________________________________

➔ Estimated cost (excluding plumbing, electric, and HVAC)_________________________

Heat Loss: Conductive Losses______________________ Infiltration Losses______________________________

Lot ______  Block _____  Construction Type: Manufactured_____  Site Built_____

Setbacks:  Front__________  Rear__________  Left__________  Right__________  Height of Building_____________

Square Footage of:

Living Area_______________ + Finished Basement Area_______________ = Total Square Footage________________

Unfinished Basement Area:_______________ Garage Area_________________________

Elec:_____amp  Underground____  Overhead____  Type of Foundation_____________  Foundation Hgt.___________

HVAC: gfa_____  elec.______  A/C: Yes______ No_______  Water Heat:   gas_________  elec.__________

This Box for Office Use Only:  Zoning _______________  Zoning Review/Approval______________________

Municipality #: 30-241  State Seal #_______________  Certified Inspector # _______________________

General Contractors of One- or Two-family Dwellings*:
Any general contractor that performs work on a one- or two-family dwelling must possess the following two licenses:
1) Dwelling Contractor Certification number____________________
2) Dwelling Contractor Qualifier Certification number____________________

Licenses are available through the Department of Safety & Professional Services (DSPS) at dsps.wi.gov

*Note to Property Owners:
If the owner of the property is listed as the general contractor, a license is not required; however, the attached “Cautionary Statement” must be signed by the property owner.

Dwelling Contractor Qualifier Licensee signature_______________________________________________

Please Print name:__________________________________________________________________________

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<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
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<tbody>
<tr>
<td>PLAN REVIEW - Residential</td>
<td>$ 180.00 Ea.</td>
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<tr>
<td>NEW 1&amp;2 FAMILY STRUCTURAL</td>
<td>$ .50 Per Sq. Ft.</td>
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<tr>
<td>WISCONSIN BUILDING SEAL</td>
<td>$ 42.00 Per Seal</td>
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<tr>
<td>ZONING PLAN REVIEW</td>
<td>$ 60.00</td>
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</table>

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.
CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit, and the contractor is not bonded or insured as required under S.101.654(2)(a), the following consequences might occur:

a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two-family dwelling code or an ordinance enacted under Sub.(1)(a) because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDINGS BUILT BEFORE 1978

If this project is in a dwelling or child-occupied facility, built before 1978, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. For details of how to be in compliance, go to http://dhs.wisconsin.gov/lead/renovationrules.htm.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit (of a single-family or two-family dwelling) without a Dwelling Contractor Certification and have read this Cautionary Statement regarding contractor responsibility. (Note: This form is not required for general contractors of multi-family or commercial buildings).

Project Address:____________________________________________

Property Owner's Signature:___________________________________  Date:______________________

Print Name:________________________________________________

Department of City Inspections | 625 52 St Rm 100, Kenosha WI 53140 | Phone: 262.653.4263 | Fax: 262.653.4254 | Email: bldgpermits@kenosha.org | kenosha.org
APPLICATION FOR KENOSHA WATER UTILITY PERMIT*
Form #DCI134 (rev 01/20)

*The fees below are being collected on behalf of the Kenosha Water Utility. If you have any questions regarding these fees, please call the Kenosha Water Utility at 262.653.4300.

Project Address ___________________________________  Lot # _______________________
Property Owner ___________________________________  Contractor _______________________
Mailing Address ___________________________________  Mailing Address _______________________
City ______________________ State______ Zip_________  City ______________________ State______ Zip_________
Phone (_______)___________________________________  Phone (_______)________________________________
Contractor e-mail ________________________________
Zoning ____________________________________________  Number of Meters __________________________
____________________________  (office use only)
Use:  Single-family __________________________
       Two-family __________________________
       Multi-family __________________________
       Commercial __________________________
       Institutional __________________________
       Manufacturing _______________________

If multi-family, indicate number of units ____________  Project Name___________________________

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate.

Applicant Signature ____________________________      Date_______________________________

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<td>WATER METER FEE:</td>
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<tr>
<td>5/8”</td>
<td>$ 269.26</td>
<td>5/8” METER</td>
<td>$ 3,281.00</td>
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<tr>
<td>3/4”</td>
<td>$ 269.26</td>
<td>3/4” METER</td>
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<tr>
<td>1”</td>
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<td>1” METER</td>
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<tr>
<td>1 1/2”</td>
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<td>6”</td>
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<tr>
<td>12”</td>
<td>$2,967.73</td>
<td>12” METER</td>
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</table>
APPLICATION FOR RESIDENTIAL OCCUPANCY PERMIT
Form #DCI117 (rev 01/20)

Project Address ________________________________
Lot Number__________
Property Owner_________________________________
Contractor ___________________________________
Mailing Address ________________________________
Mailing Address ________________________________
City ____________________State______Zip__________
Phone (_______)________________________________
City ____________________State______Zip__________
Phone (_______)________________________________
Zoning_________________________
(office use only)

Intended Use_____________________________________________________________________________________

Additional Comments_______________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

DESCRIPTION FEE QUANTITY
One-family Occupancy $ 120.00 ________
Two-family Occupancy $ 120.00 ea. unit ________
Multi-family Occupancy plus $ 180.00 ________
multi-family per unit fee $ 48.00 per unit ________

If building is occupied prior to the issuance of this permit, a penalty fee will be charged in accordance with
Chapter 8.04F of the City of Kenosha Zoning Ordinance

If at any time during or after the approval process you determine that you will not proceed with this project,
please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review
fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed
as a special charge against the real estate upon which the service was performed.

Applicant Signature_________________________________________      Date______________________________
Please print name__________________________________________

FOR OFFICE USE ONLY
Date________________________
Permit #_____________________
Needs Approval____________________
IP ____________________________
Fee’d __________________________
APPLICATION FOR PARK IMPACT FEES
Form #DCI118 (rev 01/20)

NOTE: This Permit is not needed for Residential Permits for Strawberry Creek and Heritage Heights Subdivisions

Project Address ____________________________________     Lot # _______________________________
Property Owner____________________________________
Contractor _________________________________
Mailing Address ____________________________________
Mailing Address _______________________________
City _______________________ State_______ Zip________    City _____________________ State_____ Zip_______
Phone (______)_________________________________
Contractor e-mail ______________________________

Subdivision _______________________________________________
Number of Units _______________________________

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
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<th>QTY</th>
<th>DESCRIPTION</th>
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<td>MULTI-FAMILY</td>
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<td>ST. PETERS PARK DISTRICT</td>
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<td>NASH PARK DISTRICT</td>
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<td>WEST PARK DISTRICT</td>
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<td></td>
<td>WEST PARK DISTRICT</td>
<td>$1,205.00</td>
<td></td>
</tr>
</tbody>
</table>

Applicant’s Signature: ____________________________________      Date:_________________________________
APPLICATION FOR EROSION CONTROL PERMIT (RESIDENTIAL)
Form #DCI132 (rev 01/20)

IMPORTANT: After erosion control measures are installed according to the approved plan, you are required to call the Soil Erosion Specialist at 262.653.4247 to schedule an inspection.

Project Address ___________________________________
Lot # (for new buildings)__________________________
Property Owner____________________________________
Contractor_____________________________________
Mailing Address ___________________________________
Mailing Address _________________________________
City ________________________ State_____ Zip________
City ____________________ State______ Zip________
Phone (______)____________________________________
Phone (______)_________________________________
Property Owner E-mail Address________________________
Contractor E-mail Address_________________________

Project Contact Person______________________________________________
Phone (_____)___________________  E-mail____________________________

Total Area to Be Disturbed (square feet)_______________________________________

Description of Land Disturbing Activity: Excavating: Cubic Yards___________ OR Filling: Cubic Yards____________
Trenching: Linear Feet ______________________    Grading or Site Stripping: Square Feet ________________________
Anticipated Completion Date:___________________________
____________________________________________________________________________________________

DESCRIPTION FEE QUANTITY
PLAN REVIEW - Residential $ 100.00 __________
BASE FEE $ 200.00 __________

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances

WETLANDS NOTICE TO PERMIT APPLICANTS

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRE(S) OF SOIL

I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

 Property Owner’s Signature__________________________________________ Date___________________
 Please Print Name_________________________________________________
APPLICATION FOR EXTERIOR SEWER & WATER PERMIT
Form #DCI109 (rev. 02/20)

Project Address ________________________________
Lot # (for new construction)______________________
Property Owner_________________________________
Contractor ___________________________________
Mailing Address ________________________________
Mailing Address________________________________
City _____________________ State_____ Zip________
City _____________________ State______ Zip______
Phone (_______)________________________________
Phone (______)________________________________

➔ Estimated Cost ________________________________
Contractor e-mail _______________________________

Project Name (if commercial property) ______________________________________________________________
Description of Work / Comments ___________________________________________________________________

CHECK ONE: Commercial _____ Residential _____ Multi-family _____
CHECK ONE: New Building _____ Existing _____

Will you be doing any excavation in the Public Right-of-Way (ROW)?
The ROW includes the area from the inside edge of the sidewalk to the street.
Yes________  No________

IF YES, A STREET OPENING PERMIT IS REQUIRED FROM PUBLIC WORKS, ROOM 305.
PRIOR TO SUBMISSION OF THIS APPLICATION

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

CONTRACTOR MUST CALL THE MAIN OFFICE AT 262.653.4263 TO SCHEDULE AN INSPECTION.

DESCRIPTION                                             FEE                          QUANTITY
EXT. SEWER LATERAL                                       $ 60.00 Ea.               _________
EXT. WATER LATERAL                                        $ 60.00 Ea.               _________
STORM SEWER LATERAL                                      $ 60.00 Ea.               _________
CATCH BASIN                                               $ 24.00 Ea.               _________
SAMPLING MANHOLE                                          $ 11.00 Ea.               _________

Private Interceptor Mains Commercial:
PRIVATE INTERCEPTOR WATER                                 $ .50 Per Lin. Ft. _________
PRIVATE INTERCEPTOR SEWER                                 $ .50 Per Lin. Ft. _________
PRIVATE INTERCEPTOR STORM                                 $ .50 Per Lin. Ft. _________

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances

1) Wisconsin License number: ____________________________

Licenses are available through the Department of Safety & Professional Services (DSPS) at: dsps.wi.gov

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all the above information is accurate. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Licensee’s Signature: __________________________________ Date____________________

Please Print Name_____________________________________________
APPLICATION FOR RESIDENTIAL PLUMBING PERMIT
Form #DCI127 (rev. 01/20)

Project Address _________________________________ Lot # (for new buildings) __________________________
Owner Name ___________________________________ Contractor ____________________________
Mailing Address _________________________________ Mailing Address _________________________________
City ____________________ State______ Zip_________ City ____________________ State______ Zip_________
Phone (________)________________________________ Phone (_______)_________________________________
Contractor e-mail_________________________________

➔ Estimated Cost: ________________________________

Description of Work / Comments _____________________________________________________________________

CHECK ONE: One-family _____ Two-family____ CHECK ONE: New Building____ Existing ____

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

IT IS THE PLUMBING CONTRACTOR’S RESPONSIBILITY TO CALL FOR ALL INSPECTIONS.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
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<tbody>
<tr>
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<td>$180.00 Per Dwelling</td>
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<tr>
<td>PER FIXTURE</td>
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<td>ROOF DRAIN</td>
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<td>CATCH BASIN/MANHOLES</td>
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<td>BACKFLOW PREVENTER</td>
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<td>SANITARY EJECTOR</td>
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<td>SUMP PUMP</td>
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<td>GAS OPENING</td>
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<td>INTERIOR SEWER</td>
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<td>WATER HEATER</td>
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<td>CIRCULATION PUMP</td>
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<td>MINI VENT</td>
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<td>MISCELLANEOUS</td>
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<td>MINIMUM RESIDENTIAL PLUMBING</td>
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If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances

Any contractor that performs plumbing work must possess the following license:

1) Wisconsin Master Plumber's License number: _______________________________

Licenses are available through the Department of Safety & Professional Services (DSPS) at: dsps.wi.gov

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the above permit information herein is accurate. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Master Plumber's Signature: _________________________________ Date __________________________

Please Print Name: ________________________________________________
APPLICATION FOR RESIDENTIAL ELECTRIC PERMIT

Form #DCI125 (rev. 01/20)

Project Address ________________________________
Lot # (for new buildings)___________________________
Property Owner________________________________
Contractor _____________________________________
Mailing Address _______________________________
Mailing Address _________________________________
City _____________________ State_____ Zip_______
City ______________________ State______ Zip_______
Phone (______)_______________________________
Phone (______)_________________________________

➔ Estimated Cost: ___________________________

Contractor e-mail ________________________________

Description of Work: _____________________________________________________________________________
If new service, indicate size ________________      CHECK ONE:   Overhead_______     Underground_______

City needs to notify WE Energies:  Yes___  No___   CHECK ONE:  New Building ______  Existing ____________
CHECK ONE:  One-family____ Two-family _____ Note: Service upgrades for two-family units require a Zoning
approval. You will be notified after approval; please do not submit payment with permit application.
Zoning____________Zoning Review/Approval___________

If at any time during or after the approval process you determine that you will not proceed with this project, please
contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be
charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special
charge against the real estate upon which the service was performed.

ALL ELECTRICAL INSPECTIONS MUST BE CALLED IN BY THE ELECTRICAL CONTRACTOR.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW 1&amp;2 FAMILY - 100 Amp Service</td>
<td>$ 180.00 Per Dwelling</td>
<td></td>
</tr>
<tr>
<td>NEW 1&amp;2 FAMILY - 200 Amp Service</td>
<td>$ 210.00 Per Dwelling</td>
<td></td>
</tr>
<tr>
<td>REHAB/REMODEL – ENTIRE HOME</td>
<td>$ 180.00</td>
<td></td>
</tr>
<tr>
<td>WIRING EXTENSION – (Additions, Basements, Garages)</td>
<td>$ 60.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>SERVICE UPGRADE or PANEL CHANGE</td>
<td>$ 90.00 Ea. Unit</td>
<td></td>
</tr>
<tr>
<td>SERVICE RE-CONNECT</td>
<td>$ 60.00</td>
<td></td>
</tr>
<tr>
<td>INSTALL SOLAR SYSTEM</td>
<td>$ 90.00</td>
<td></td>
</tr>
<tr>
<td>MISCELLANEOUS - (Furnaces, A/C, Garbage Disposals, Appliances, etc.)</td>
<td>$ 6.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MINIMUM RESIDENTIAL FEE</td>
<td>$ 60.00</td>
<td></td>
</tr>
<tr>
<td>ZONING PLAN REVIEW (for two-family upgrades)</td>
<td>$ 60.00</td>
<td></td>
</tr>
</tbody>
</table>

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C
of the Code of General Ordinances

Any contractor that performs electrical work must possess the following two licenses:
1) Wisconsin Master Electrician's License number____________________________
2) Wisconsin Electrical Contractor License number____________________________

Licenses are available through the Department of Safety & Professional Services (DSPS) at: dsps.wi.gov

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the
issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit
information herein is accurate. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the
premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Master Electrician's Signature_________________________________ Date___________________________

Please Print Name___________________________________________
APPLICATION FOR RESIDENTIAL HVAC PERMIT*
Form #DC1126 (rev 02/20)

*For One- and Two-family

Project Address ____________________________________    Lot # (for new construction) _____________________
Property Owner____________________________________    Contractor ___________________________________
Mailing Address ____________________________________    Mailing Address _______________________________
City ______________________ State_______ Zip________    City ____________________ State_______ Zip______
Phone (________)__________________________________    Phone (________)_____________________________

➔ Estimated Cost __________________________         Contractor e-mail:_______________________________

Description of Work ________________________________________________________________________________

CHECK ONE:  One-family_____  Two-family_____
CHECK ONE:  New Building_____  Existing

Note:  No air conditioning units shall be installed in front of the building.

If at any time during or after the approval process, you do not intend to proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

IT IS THE HVAC CONTRACTOR’S RESPONSIBILITY TO CALL FOR ALL INSPECTIONS

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW 1&amp;2 FAMILY HVAC</td>
<td>$ 180.00 Per Dwelling</td>
<td></td>
</tr>
<tr>
<td>FURNACE UP TO 200,000 BTU</td>
<td>$ 30.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>FURNACE WITH A/C</td>
<td>$ 42.00 Per Unit</td>
<td></td>
</tr>
<tr>
<td>VENTILATION FAN</td>
<td>$ 14.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>AIR COND./UP TO 5 TONS</td>
<td>$ 4.80 Per Ton</td>
<td></td>
</tr>
<tr>
<td>FIREPLACE</td>
<td>$ 36.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>$ 14.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MINIMUM RESIDENTIAL</td>
<td>$ 60.00 Ea.</td>
<td></td>
</tr>
</tbody>
</table>

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances

Contractors of HVAC Projects must possess the following two licenses:
1) Wisconsin HVAC Qualifier Certification number____________________________________________________
   OR City of Kenosha HVAC License number*___________________________________________________________
2) Wisconsin HVAC Contractor Registration number:_____________________________________________________

Licenses are available through the Department of Safety & Professional Services (DSPS) at dsps.wi.gov

*New City of Kenosha Licenses are no longer issued – if you do not currently possess a City License, you will need a State Qualifier Certification.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Licensee’s Signature_______________________________________ Date________________________
Please Print Name__________________________________________
APPLICATION FOR FIREPLACE PERMIT
Form #DCI111 (rev. 01/20)

You will be notified when your permit is ready; please do not submit payment with permit application.

Please Note: A copy of the Manufacturer's Installation Specifications of the fireplace must be on site.

Project Address ______________________________________ Lot # (for new construction)_______ Unit #_______
Property Owner_______________________________________ Contractor __________________________________
Mailing Address ______________________________________ Mailing Address ________________________________
City ____________________________ State_____ Zip_______ City ______________________ State_____ Zip_______
Phone (_______)______________________________________Phone (_______)_______________________________
Contractor e-mail ______________________________

➔ Estimated Cost______________________________

License Number: ____________________________________________________
Fireplace Installer, Plumber, Pipe Fitter, or HVAC Contractor (for gas piping)

Description of Work/Comments: ____________________________________________

WARNING! Proper bonding of gas piping and all other metallic systems is essential in reducing the risk of damage caused by lightning strikes. To decrease the possibility of lightning-related damage, all CSST systems must be bonded in accordance with NFPA 70 National Electrical Code (NEC) NFPA 54 National Fuel Gas Code (NFGC).

CHECK ONE:    Single-family_________        Two-family_________     Multi-family__________

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>MINIMUM RESIDENTIAL</td>
<td>$ 60.00 Ea.</td>
<td>________</td>
</tr>
<tr>
<td>MINIMUM COMMERCIAL (Multi-family)</td>
<td>$ 75.00 Ea.</td>
<td>________</td>
</tr>
</tbody>
</table>

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Contractor’s Signature _______________________________________ Date______________________________

Please Print Name___________________________________________
The following items must be completed and submitted as a packet:

1. _____ Porch/Deck permit application

2. _____ One (1) set of plans (for new construction), size 8 1/2” x 11” or 11” x 17”, drawn at 1/4” scale. Plans must include a framing plan showing deck layout, post size and spacing, beam size and thickness, joist size and spacing, railing height, spindle spacing, and decking materials. Porch roofs must show header size and spacing, rafter size and spacing, and post size and spacing.

   **Note:** For commercial projects, plans must be designed and stamped by an architect or designer.

3. _____ Cautionary Statement (required if the property owner is listed as the contractor); OR State Licensing (required if a contractor is listed). State licensing is not required for commercial projects.

Comments:
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

For Information regarding current porch/deck/handrail requirements, go to the DSPS (Department of Safety and Professional Services) website’s home page, then search for “Appendix B Commentary”

**Inspections Required:** ☎ Call 262.653.4263 for:
- Post-hole inspection prior to installing posts.
- Rough framing inspection.
- Final inspection when project is complete.

*If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.*
APPLICATION FOR PORCH/DECK PERMIT
Form #DCI120 (rev. 01/20)

Permit Fees:
➢ New Construction of an Open Porch, Deck, Jump Platform, or Stairs: $180.00
   ($60.00 Building Permit Fee, $60.00 Plan Review Fee, and $60.00 Zoning Review Fee)
➢ Repair to Existing or installation of handrail(s) or guardrail(s): $60.00

If work has started without first obtaining a permit, a penalty fee will be charged in accordance with
Chapter 9.07C of the Code of General Ordinances

You will be notified when your permit is ready; please do not submit payment with permit application.

Project Address____________________________________________________

Property Owner____________________________________________________ Contractor________________________________________

Mailing Address ____________________________________________________ Mailing Address _________________________________

City____________ State______ Zip________ City____________ State______ Zip________

Phone (______)____________ Phone (______)____________

➢ Estimated Cost_______________________ Contractor e-mail______________________________

CHECK ONE: One-family_____ Two-family____ Multi-family_____ Commercial_____ 

Corner Lot: Yes ______ No ______ Comments____________________________

Indicate Type of Work: Open Porch (consists of roof & floor)______ Deck*_______ Jump Platform_________ New

Stairs_______ Handrail_______ Guardrail_______ Repair only (no new construction)________

Location: Front Yard_________ Side Yard_______ Rear Yard_________

Size of porch _______ by _________ Height________________________

Setbacks in feet from property lines: Front_________ Rear _________ Left _______ Right_________

*NOTE: A 15’ rear yard setback and a 5’ side yard setback is required for all rear yard decks.

This Box for Office Use Only: Zoning____________________ Zoning Review/Approval________________

Any contractor* that performs work on a one- or two-family dwelling must possess the following 2 licenses:

1) Dwelling Contractor Certification number __________________________

2) Dwelling Contractor Qualifier Certification number ______________________

Licenses are available through the Department of Safety and Professional Services (DSPS) at: http://dsps.wi.gov

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. If I am the property owner applying for an erosion control or construction permit, I have read and signed the attached cautionary statement. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Dwelling Contractor Qualifier Licensee Signature_________________________________ Date________

Please Print Name______________________________________________________________

*Note to Property Owners: If the owner of the property is listed as the contractor, a license is not required; however, the attached “Cautionary Statement” must be signed by the property owner.
101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit, and the contractor is not bonded or insured as required under S.101.654(2)(a), the following consequences might occur:

a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two-family dwelling code or an ordinance enacted under Sub.(1)(a) because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDINGS BUILT BEFORE 1978

If this project is in a dwelling or child-occupied facility, built before 1978, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. For details of how to be in compliance, go to http://dhs.wisconsin.gov/lead/renovationrules.htm.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. If I am the property owner applying for an erosion control or construction permit, I have read and signed the above cautionary statement. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit (of a single-family or two-family dwelling) without a Dwelling Contractor Certification and have read this Cautionary Statement regarding contractor responsibility. (Note: This form is not required for general contractors of multi-family or commercial buildings).

Project Address ____________________________________________

Property Owner’s Signature ________________________________ Date ____________________

Print Name ________________________________
SITE PLAN

Please indicate on the following site plan:
1. Indicate size, location, and distance from property lines of proposed porch/deck/platform/stairs.
2. Show existing structures (sheds, garages, detached decks, fences).
3. Indicate location of all driveways (yours and your neighbors).

CHECK ONE:  
Alley □
Neighbor □

CHECK ONE:  
Street □
Neighbor □

CHECK ONE:  
Street □
Neighbor □

BUILDING

Street Name ____________________________

IMPORTANT: The narrowest width of the property which abuts the street is considered the front yard.
SAMPLE SITE PLAN (Please draw site plan of your property on previous page.)

Street Name _____________________________
Driveway/Sidewalk/Yard Agreement
Form #DCI136 (rev. 01/20)

Future One- and Two-family Property Owners and City of Kenosha Contractors:

Property owners intending to occupy a newly constructed one- or two-family dwelling prior to having the private driveway, landscaping, and/or public sidewalks and driveway approach installed, shall agree to perform said installations in accordance with the following standards. Please read carefully and sign below.

**DRIVEWAY APRON INSTALLATION**
(Code of General Ordinances - Section 9.24 C)
All residential properties developed after June 1, 1994, require a paved driveway apron (the portion of the driveway on private property) installed within six (6) months of occupancy. Driveway aprons shall consist of a minimum of four-inch (4") bituminous concrete or asphalt.

**SIDEWALK/DRIVEWAY APPROACH INSTALLATION**
(Code of General Ordinances - Section 5.05 C and 5.085)
All residential properties occupied between May 1, and September 15, require installation of public sidewalks and a driveway approach (the portion of the driveway between the sidewalk and street) prior to occupancy. This requirement shall apply only to properties adjacent to right-of-way's improved with curb and gutter.

For properties to be occupied between September 16, and April 30, with improvements yet to be completed, the property owner shall furnish a performance bond, irrevocable letter of credit, or escrow of money to the Public Works Department prior to receiving an occupancy permit.

**YARD AREAS**
(Code of General Ordinances - Section 33.10)
All properties occupied between May 2 and September 14, shall require the following at the time of the request for final erosion control approval prior to occupancy:
- Soil or dirt piles shall be removed from the site
- Yard installation shall be completed as outlined under Section 33.10 (D) (6)
- Submittal of an “Erosion Control Final Inspection Checklist”
- Submittal of a “Final Grading As-built Checklist”
- Submittal of a final “as-built” survey of the property

All properties occupied between September 15 and May 1, shall require the following:
- Soil or dirt stockpiles shall be removed from the site
- Yard area shall be stabilized with non-channel erosion control matting or other approved Best Management Practice (BMP)
- Final yard installation shall occur no later than June 1, of the following year
- A final “as-built” survey of the property shall be submitted upon yard completion
- A “Final Grading As-built Checklist” shall be submitted upon yard completion

Note: If final as-built elevations do not match the elevations on the approved building permit survey, the inspection shall fail and occupancy approval shall be withheld until the lot is graded to meet the City-approved grading and drainage plan.

Endorsement of this document validates a commitment from the property owner that installation of the above-noted improvements will be completed within the timeframe allowed and in the manner provided by ordinance standards.

(Signature of Owner/Agent) ________________________________
(Subdivision) _______________________________________
(Date) ______________________ (Lot#/Address) __________

FOR OFFICE USE ONLY
Date received ____________________
Corresponding Permit #: ____________________________
Exterior Building Variation Agreement*
Form #DCI137 (rev. 01/20)

*In accordance with Section 9.10 of the Code of General Ordinances, Kenosha, Wisconsin

The exterior construction of the proposed one- or two-family residential dwelling to be located at
__________________________________ in the City of Kenosha is required to be varied from the
residential units presently located on:

1. Lots which share a common side lot line and front upon the same street, including
cul-de-sacs.
2. Corner lots and the adjacent lots facing the intersecting street.
3. Lots along the same street and facing each other where at least ten feet (10') of
frontage is directly opposite the other lot(s), including cul-de-sacs.

The exterior building variation shall be deemed varied when the street-side view(s) is different with regard
to one or more of the following

Please circle at least one:

1. Facade width and symmetry.
2. Roof-wall proportions.
3. The total number, type, or symmetrical location of doors, windows, or architectural
   properties; i.e., fixed window boxes, porches, dormers and the exterior building finish;
   i.e., horizontal banding, vertical banding, diagonal banding, brick, stone, and stucco.

The undersigned hereby agrees to fully comply with the requirements of Section 9.10 of the Code
of General Ordinances and executes this Certificate of Compliance for the purpose of securing a
building permit. The undersigned further understands that an occupancy permit will not be
approved and issued for subject buildings found not to be in compliance with said ordinance
upon final inspection.

Applicant _____________________________________________ Date _______________
Project Address ________________________________________ Phone _______________
1. Zoning (circle one)  RR-1   RR-2   RR-3   Rs-1   Rs-2   RD

2. If your project is in one of the following developments, please proceed to Page 3 of this checklist:
   - Tyler's Ridge
   - Neuvillage
   - Kilbourn Woods
   - Cavanaugh Court
   - 45th Street Station Estates
   - Peterson's Golden Meadows
   - Leona's Rolling Meadows
   - Stone Creek
   - North Pointe

   **Note:** Please check Yes or No for the following questions.

3. Does the primary entrance (Front Door) face a public street  
   **Note:** If the box in Question 3 has been checked yes, project has met design standards

4. Does your project have an attached garage?  Continue onto question 5 if you answered 'yes' or question 12 if you answered 'no'.

5. Does your project have a front-facing garage (a garage where the garage door(s) face toward a public street)?  Continue onto question 6 if you answered 'yes' or to question 11 if you answered 'no'.

6. Is the width of front-facing garage no greater than 60% of the total overall width of the home? Go to question 9 if your project is located on a property with HPO zoning.

7. If the garage does extend in front of the longest line of the front facade's living area, is it less than or equal to ten feet?

8. If the front-facing garage extends in front of the living area, a covered porch that has a minimum width of at least one-half the width of the garage and a minimum area of 25 square feet is required. Does your project include the required porch? Mark 'N/A' if the garage does not extend in front of the living area. Continue on to question 11.

   **Note:** If all boxes in Questions 6-8 have been checked yes or N/A, project has met design standards

9. Is the front-facing garage on a property zoned HPO located at least ten (10) feet behind the front-facade's living area and does not have a width greater than 50% of the total overall width of the home?

10. Does the project include a covered porch that is at least 6 feet in depth, 25 square feet in area and includes columns, railings, balustrades, trellises and/or decorative posts that define the perimeter?  Continue on to question 12.

   **Note:** If both boxes in Questions 9 & 10 have been checked yes, project has met design standards

11. Does your side-loaded garage have at least one (1) window on the wall that faces the public street, and if so, the window matches the same windows used on the balance of the front facade?

   **Note:** If the box in Question 11 has been checked yes, project has met design standards

12. Is the roof height measured from the bottom of the soffit to the top of the ridge line less than the height of the building from the ground to the bottom of the soffit?
13 Is there a minimum of one (1) window or other opening per story, per side, having a minimum area of nine (9) square feet? (Garage doors and/or windows in the garage door do not count toward this requirement.)

14 Does each side of the home that faces a public street have a minimum of fifteen (15%) percent of the wall area composed of windows, doors, or other opening (garage doors excluded)?

Note: If all boxes in Questions 12-14 have been checked yes, project has met design standards

15 Compatibility

Interior Lot Illustration. The surrounding area (gray shaded areas) is considered to be all of the structures (constructed before 11/05/84) on the same side of the street as your project, to the next intersecting streets, and across the street from your project, to the next intersecting streets.

Corner Lot Illustration. The surrounding area (gray shaded areas) is considered to be all of the structures (constructed before 11/05/84) on the same sides of the street (both directions), to the next intersecting streets, and across the street from your project, to the next intersecting streets.

a. Height. Indicate the number of stories for both your project and the predominant (more than 50%) number of stories in the surrounding area (your project cannot vary by more than 1 story lower or higher)

b. Additional Elements of Compatibility (Mark the Compliance box with a check mark, if this element is one of the three required elements you chose to comply with.) A minimum of three (3) elements must be compatible.

(1) Orientation of principal structure matches surrounding area (is longest side parallel or perpendicular to front lot line?)

(2) Visual size (Measure the area of the front facade of your proposed house and compare it with the area of the adjacent principal structures to the left and right of your project site.) Your project cannot vary by more than 125% larger or smaller than the adjacent structures.

(3) Raised porches (If the surrounding area predominantly has raised porches, your project also has a raised porch)

(4) Building materials match the prevailing building materials used in the surrounding area (i.e. Brick, stucco, vinyl or steel siding, etc.)

(5) Roof slope & orientation match the prevailing style on surrounding structures (Roof style and pitch is similar to surrounding structures)

Note: Project has met design standards if a minimum of three (3) boxes in Questions b. (1) thru (5) have been checked.

The undersigned hereby agrees to fully comply with the requirements of Chapter 3.0 of the City of Kenosha Zoning Ordinance and executes this Certificate of Compliance for the purpose of securing a building permit. The undersigned further understands that an occupancy permit will not be approved and issued for subject buildings found not to be in compliance with said ordinance upon final inspection.

Applicant: Date:

Address: Phone:
<table>
<thead>
<tr>
<th>If your site is located in:</th>
<th>You must comply with:</th>
</tr>
</thead>
</table>
| Tyler’s Ridge              | 1) The garage wall cannot exceed fifty (50%) percent of the overall building width.  
|                            | 2) The front of the garage wall cannot protrude forward of the first floor living area  
|                            | 3) If the garage wall protrudes forward of the living area, a porch shall be included that is minimum of fifty (50%) percent of the width of the garage and a minimum of 25 square feet.  
| Neuvillage or Kilbourn Woods | 1) The garage wall cannot exceed fifty (50%) percent of the overall building width.  
|                            | 2) The front of the garage wall cannot protrude forward of the first floor living area  
|                            | 3) If the garage wall protrudes forward of the living area, a porch shall be included that is minimum of fifty (50%) percent of the width of the garage and a minimum of 25 square feet.  
|                            | The garage may protrude up to the end of the unenclosed porch. Side-loaded garages are exempt from the requirements of 1, 2 and 3 of this section.  
|                            | 4) The roof height measured from the bottom of the soffit to the top of ridge line shall be less than the height of the building from the ground to the bottom of the soffit.  
|                            | 5) The primary entrance shall face the public street.  
|                            | 6) Windows and/or entrances (excluding front-facing garage doors) shall comprise at least 10% of the total wall area of each facade, provided that at least 5% of the total wall area of each floor is comprised of windows and/or entrances. |
| 45th Street Station Estates | 1) Windows and/or entrances (excluding front-facing garage doors) shall comprise at least 10% of the total wall area of each facade, provided that at least 5% of the total wall area of each floor is comprised of windows and/or entrances. |
| Cavanaugh Court            | 1) Compliance with Architectural Design Standards as designated in the recorded Developer’s Agreement. |
| Stone Creek                | 1) Design standards do not apply.  
| -or-                       | North Pointe  
|                            | -or- Peterson’s Golden Meadows  
|                            | -or- Leona’s Rolling Meadows  

CERTIFICATE OF COMPLIANCE*  
Form #DCI139 (rev. 02/20)

*In accordance with Section 3.0 of the City of Kenosha, Wisconsin Zoning Ordinance

<table>
<thead>
<tr>
<th></th>
<th>Zoning (circle one)</th>
<th>RS-3</th>
<th>RG-1</th>
<th>RG-2</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Note: Please check Yes or No for the following questions.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Is 50% of the building front located at the required build-to line?</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Does the primary Entrance (Front Door) face the public street?</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 4 | Does the primary Entrance (Front Door) include a covered porch or stoop that is a minimum of 6 feet in depth & 25 square feet in area?  
(May encroach into front yard by up to six (6') feet, or in rear or side yard up to six (6') feet, or not more than 20% of the required rear or side yard.) | |
| 5 | Does the covered porch or stoop include columns, railings, balustrades, trellises and/or decorative posts to define the perimeter? | |
| 6 | Is the porch/stoop covering (ceiling above porch) no higher than 12 feet above the porch, and a minimum of 30% solid? | |
| 7 | Is the footprint of the attached or detached garage less than the footprint of the living area of the home? | |
| 8 | Is there a minimum of one (1) window or other opening per story, per side, having a minimum area of nine (9) square feet? | |
| 9 | Does each side of the home that faces a public street have a minimum of fifteen (15%) percent of the wall area composed of windows, doors, or other opening (garage doors excluded)? | |

Note: If all boxes in Questions 2-9 have been checked yes, project has met design standards

10 Compatibility

<table>
<thead>
<tr>
<th></th>
<th>Compatibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Interior Lot Illustration. The surrounding area (gray shaded areas) is considered to be all of the structures (constructed before 11/05/84) on the same side of the street as your project, to the next intersecting streets, and across the street from your project, to the next intersecting streets.</td>
</tr>
<tr>
<td></td>
<td>Corner Lot Illustration. The surrounding area (gray shaded areas) is considered to be all of the structures (constructed before 11/05/84) on the same sides of the street (both directions), to the next intersecting streets, and across the street from your project, to the next intersecting streets.</td>
</tr>
</tbody>
</table>

a. **Height.** Indicate the number of stories for both your project and the predominant (more than 50%) number of stories in the surrounding area (your project cannot vary by more than 1 story lower or higher)
b. Garage.
   (1) Does your project have an attached garage? (Continue to next question if you answered 'Yes', or to Section "c" if you answered 'No').

   (2) Does your project have a front-facing garage (a garage where the garage door(s) face toward a public street)? (Continue to question (3) if you marked 'Yes', or to question (4) if you answered 'No').

   (3) Is the front-facing garage located at least ten (10’) feet behind the livable space of the home and equal to or less than 50% the total width of the home? (Continue to Section "c" if you answered 'Yes').

   (4) If your project has a side-loaded garage, does it extend in front of the livable space of the home? Continue to next question if you answered 'No'. If you answered 'Yes', continue on to question (6) to see if you qualify for an alternative design for steeply sloped lots.

   (5) Does the side-loaded garage have at least one (1) window on the side wall that faces the public street? Continue to Section "c" if you answered 'Yes'.

   **Note:** If the box in Question (3) or Question (5) has been checked 'Yes', project has met design standards.

   (6) If you marked 'Yes' for question (4), is your project located on a lot that has a slope steeper than twelve (12%) percent? Continue to next question if you answered 'Yes'.

   (7) Is there livable space above the garage that has a side wall adjacent to the build-to line of the garage? Continue to next question if you answered 'Yes'.

   (8) Does the livable space located above the garage and the garage sidewall have windows that match the windows used on the rest of the front facade of the home (all windows that face the public street must appear similar? Continue to next question if you answered 'Yes'.

   (9) Are there at least two (2) windows located on the garage sidewall? Continue to next question if you answered 'Yes'.

   (10) Is the sidewalk of the garage equal to or less than sixty (60) percent of the width of the home? Continue to Section "c" if you answered 'Yes'.

   **Note:** If all boxes in Questions (6) through (9) have been checked 'Yes', project has met design standards.

c. Additional Elements of Compatibility (Mark the Compliance box with a check mark, if this element is one of the three required elements you chose to comply with.) A minimum of three (3) elements must be compatible:

   (1) Orientation of principal structure matches surrounding area (is longest side parallel or perpendicular to front lot line?)

   (2) Visual size (Measure the area of the front facade of your proposed house and compare it with the area of the adjacent principal structures to the left and right of your project site.) Your project cannot vary by more than 125% larger or smaller than the adjacent structures.

   (3) Raised porches (If the surrounding area predominantly has raised porches, your project also has a raised porch)

   (4) Building materials match the prevailing building materials used in the surrounding area (i.e. Brick, stucco, vinyl or steel siding, etc.)

   (5) Roof slope & orientation match the prevailing style on surrounding structures (Roof style and pitch is similar to surrounding structures)

   **Note:** Project has met design standards if a minimum of three (3) boxes in Questions c. (1) thru (5) have been checked.

The undersigned hereby agrees to fully comply with the requirements of Chapter 3.0 of the City of Kenosha Zoning Ordinance and executes this Certificate of Compliance for the purpose of securing a building permit. The undersigned further understands than an occupancy permit will not be approved and issued for subject buildings found not to be in compliance with said ordinance upon final inspection.

Applicant: Date:

Address: Phone:
Proposed Lot Grading Plan Checklist for Residential New Buildings
Form #DCI140 (rev. 02/20)

This form must be completed, signed, and submitted together with the property survey at the time of the building permit application packet submittal.

Address_______________________________________ Subdivision_______________________ Lot#_______

Property Owner_____________________________________________________________________________

<table>
<thead>
<tr>
<th>Property Lines</th>
<th>City-approved Elevation</th>
<th>Proposed Elevation</th>
<th>Difference (+/-)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Left</td>
<td>Right</td>
<td>Left</td>
</tr>
<tr>
<td>Front</td>
<td>Left</td>
<td>Right</td>
<td>Left</td>
</tr>
<tr>
<td>Left Side</td>
<td>Left</td>
<td>Right</td>
<td>Left</td>
</tr>
<tr>
<td>Right Side</td>
<td>Left</td>
<td>Right</td>
<td>Left</td>
</tr>
<tr>
<td>Rear</td>
<td>Left</td>
<td>Right</td>
<td>Left</td>
</tr>
<tr>
<td>Top of Foundation</td>
<td>Right</td>
<td>Left</td>
<td>Right</td>
</tr>
<tr>
<td>Yard Grade</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Inspected and Approved by_________________________________________ Date________________

Department of City Inspections | 625 52 St Rm 100, Kenosha WI 53140 | Phone: 262.653.4263 | Fax: 262.653.4254 | Email: bldgpermits@kenosha.org | kenosha.org
**BUILDING CONSTRUCTION FOOTING CERTIFICATION**

*For Single-family and Two-family New Buildings*

This form must be completed and submitted to the Building Inspector at the time of the footing inspection in order to pass the inspection.

Project Address_______________________________________________     Lot #_______________________

Single-family New Building Permit #___________________    Erosion Control Permit #____________________

All measurements shown in the “Verified” columns must reflect certified measurements taken on-site by a registered land surveyor. A surveyor’s signature/date attesting to the actual setbacks/offsets and footing elevation must appear on this construction certification prior to receiving approval for a footing inspection.

**Zoning District:**___________

Note: For corner lots, the front of the property is the narrowest width of the property that abuts a street.

<table>
<thead>
<tr>
<th>SETBACKS / OFFSETS:</th>
<th>Required Setback (City to complete)</th>
<th>Verified Distances (Surveyor to complete)</th>
<th>Difference (+/-)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Front Setback</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Left Setback</td>
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<tr>
<td>Right Setback</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Rear Setback</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ELEVATIONS:</th>
<th>Approved Elevation (City to complete)</th>
<th>Verified Elevation (Surveyor to complete)</th>
<th>Difference (+/-)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Top of Foundation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Basement Wall Height</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Top of Footing Grade</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proposed Yard Grade</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proposed Garage Floor Grade</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Walk-out or look-out basement? Yes_____ No_____ If yes: Top of Foundation/Proposed Yard Grade:__________</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**SURVEYOR SIGNOFF:**

I hereby certify that the measurements indicated in the “Verified” columns above reflect the certified measurements I have taken at the construction site.

Signature______________________________________         Please Print Name_________________________________

__________________________________
Surveyor Registration Number

__________________________________
Phone Number

__________________________________
Date

**IMPORTANT:** POST FOUNDATION SURVEY REQUIRED PRIOR TO PROCEEDING WITH FRAMING.