Project Address _______________________________________

The following items must be completed and submitted as a packet:

1. _____ Residential Alteration permit application

2. _____ Residential Plumbing permit application (signed by a Wisconsin-licensed Master Plumber)

3. _____ Residential Electrical permit application (signed by a Wisconsin-licensed Master Electrician)

4. _____ Residential HVAC permit application (signed by an individual that possesses a City of Kenosha HVAC license OR a State of Wisconsin HVAC Qualifier license)

5. _____ One (1) set of floor plans (size 8 1/2" x 11" or 11" x 17", drawn at 1/4" scale), showing door and window sizes, and hallway and room dimensions of the altered area

6. _____ One (1) set of cross-section drawings (size 8 1/2" x 11" or 11" x 17", drawn at 1/4" scale), showing structural members, insulation, exterior siding, and interior wall finish

7. _____ If you are not submitting floor plans or cross section drawings (items 6 and 7 above), please explain why below:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

8. _____ Cautionary Statement (required if the property owner is listed as the contractor); OR State Licensing (required if a contractor is listed)

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.
APPLICATION FOR RESIDENTIAL ALTERATION
Form #DCI124 (rev. 02/20)

You will be notified when your permit is ready; please do not submit payment with permit application.

Project Address ________________________________
Property Owner________________________________
Contractor ____________________________________
Mailing Address ________________________________
Mailing Address________________________________
City ____________________ State______ Zip_______
City ____________________ State_______ Zip_______
Phone (_______)_______________________________
Phone (_______)_______________________________
Contractor e-mail_______________________________

➔ Estimated cost (excluding plumbing, electric, and HVAC) ___________________________

Type of alteration________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Property Type: Single-family_____ Two-family_____

Will the work include the addition of a kitchen? Yes_____ No_____  

For Office Use Only: Zoning: _________________ Zoning Review/Approval:________________________

Any general contractor* that performs work on a one- or two-family dwelling must possess the following two licenses:

1) Dwelling Contractor Certification number:______________________________________________

2) Dwelling Contractor Qualifier Certification number:________________________________________

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLAN REVIEW - RESIDENTIAL</td>
<td>$ 60.00 Ea.</td>
<td>________</td>
</tr>
<tr>
<td>ALTERATIONS</td>
<td>$ 60.00 Ea.</td>
<td>________</td>
</tr>
<tr>
<td>ZONING PLAN REVIEW</td>
<td>$ 60.00 Ea.</td>
<td>________</td>
</tr>
</tbody>
</table>

NOTE: If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.

Dwelling Contractor Qualifier Licensee Signature____________________________ Date:____________
Please Print Name______________________________

*Note to Property Owners:
If the owner of the property is listed as the general contractor, a license is not required; however, the attached “Cautionary Statement” must be signed by the property owner.
CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit, and the contractor is not bonded or insured as required under S.101.654(2)(a), the following consequences might occur:

a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two-family dwelling code or an ordinance enacted under Sub.(1)(a) because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

CAUTIONARY STATEMENT TO CONTRACTORS FOR PROJECTS INVOLVING BUILDINGS BUILT BEFORE 1978

If this project is in a dwelling or child-occupied facility, built before 1978, then the requirements of Ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. For details of how to be in compliance, go to http://dhs.wisconsin.gov/lead/renovationrules.htm.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. If I am the property owner applying for an erosion control or construction permit, I have read and signed the above cautionary statement. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit (of a single-family or two-family dwelling) without a Dwelling Contractor Certification and have read this Cautionary Statement regarding contractor responsibility. (Note: This form is not required for general contractors of multi-family or commercial buildings).

Project Address_______________________________________________

Property Owner's Signature________________________________   Date__________________________

Please Print Name_____________________________________________
APPLICATION FOR RESIDENTIAL PLUMBING PERMIT
Form #DCI127 (rev. 01/20)

Project Address _________________________________
Lot # (for new buildings) __________________________
Owner Name ___________________________________
Contractor _____________________________________
Mailing Address _________________________________
Mailing Address _________________________________
City ____________________ State______ Zip_________
City ____________________ State______ Zip_________
Phone (________)________________________________
Phone (_______)_________________________________
Contractor e-mail_________________________________  

→ Estimated Cost: ________________________________

Description of Work / Comments _____________________________________________________________________

CHECK ONE:  One-family  ____   Two-family____
CHECK ONE:  New Building____   Existing ___

If at any time during or after the approval process you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

IT IS THE PLUMBING CONTRACTOR'S RESPONSIBILITY TO CALL FOR ALL INSPECTIONS.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW 1&amp;2 FAMILY PLUMBING</td>
<td>$ 180.00 Per Dwelling</td>
<td></td>
</tr>
<tr>
<td>PER FIXTURE</td>
<td>$ 11.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>ROOF DRAIN</td>
<td>$ 11.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>CATCH BASIN/MANHOLES</td>
<td>$ 24.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>BACKFLOW PREVENTER</td>
<td>$ 11.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>SANITARY EJECTOR</td>
<td>$ 11.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>SUMP PUMP</td>
<td>$ 11.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>GAS OPENING</td>
<td>$ 11.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>INTERIOR SEWER</td>
<td>$ 30.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>WATER HEATER</td>
<td>$ 18.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>CIRCULATION PUMP</td>
<td>$ 11.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MINI VENT</td>
<td>$ 36.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>$ 12.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MINIMUM RESIDENTIAL PLUMBING</td>
<td>$ 60.00 Ea.</td>
<td></td>
</tr>
</tbody>
</table>

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.

Any contractor that performs plumbing work must possess the following license:
1) Wisconsin Master Plumber's License number:____________________________

Licenses are available through the Department of Safety & Professional Services (DSPS) at: dsps.wi.gov

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the above permit information herein is accurate. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Master Plumber's Signature: _________________________________ Date ___________________

Please Print Name:______________________________________________
APPLICATION FOR RESIDENTIAL ELECTRIC PERMIT
Form #DCI125 (rev. 01/20)

Project Address ________________________________
Lot # (for new buildings)___________________________
Property Owner________________________________
Contractor _____________________________________
Mailing Address _______________________________
Mailing Address _________________________________
City _____________________ State_____ Zip_______
City ______________________ State______ Zip_______
Phone (______)_______________________________
Phone (______)_________________________________

➔ Estimated Cost: ___________________________
Contractor e-mail ________________________________

Description of Work: _____________________________________________________________________________

If new service, indicate size ________________      CHECK ONE:   Overhead_______     Underground_______
City needs to notify WE Energies:  Yes___  No___   CHECK ONE:  New Building ______  Existing ____________
CHECK ONE:  One-family____Two-family ____________ Note: Service upgrades for two-family units require a Zoning
	 approval. You will be notified after approval; please do not submit payment with permit application.
Zoning____________Zoning Review/Approval___________

If at any time during or after the approval process you determine that you will not proceed with this project, please
contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be
charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special
charge against the real estate upon which the service was performed.

ALL ELECTRICAL INSPECTIONS MUST BE CALLED IN BY THE ELECTRICAL CONTRACTOR.

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW 1&amp;2 FAMILY - 100 Amp Service</td>
<td>$ 180.00 Per Dwelling</td>
<td></td>
</tr>
<tr>
<td>NEW 1&amp;2 FAMILY - 200 Amp Service</td>
<td>$ 210.00 Per Dwelling</td>
<td></td>
</tr>
<tr>
<td>REHAB/REMODEL – ENTIRE HOME</td>
<td>$ 180.00</td>
<td></td>
</tr>
<tr>
<td>WIRING EXTENSION – (Additions, Basements, Garages)</td>
<td>$ 60.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>SERVICE UPGRADE or PANEL CHANGE</td>
<td>$ 90.00 Ea. Unit</td>
<td></td>
</tr>
<tr>
<td>SERVICE RE-CONNECT</td>
<td>$ 60.00</td>
<td></td>
</tr>
<tr>
<td>INSTALL SOLAR SYSTEM</td>
<td>$ 90.00</td>
<td></td>
</tr>
<tr>
<td>MISCELLANEOUS - (Furnaces, A/C, Garbage Disposals, Appliances, etc.)</td>
<td>$ 6.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MINIMUM RESIDENTIAL FEE</td>
<td>$ 60.00</td>
<td></td>
</tr>
<tr>
<td>ZONING PLAN REVIEW (for two-family upgrades)</td>
<td>$ 60.00</td>
<td></td>
</tr>
</tbody>
</table>

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C
of the Code of General Ordinances

Any contractor that performs electrical work must possess the following two licenses:
1) Wisconsin Master Electrician's License number____________________________
2) Wisconsin Electrical Contractor License number___________________________

Licenses are available through the Department of Safety & Professional Services (DSPS) at: dsps.wi.gov

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the
issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit
information herein is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter
the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Master Electrician's Signature_________________________________  Date___________________________
Please Print Name___________________________________________
APPLICATION FOR RESIDENTIAL HVAC PERMIT*
Form #DCI126 (rev 02/20)
*For One- and Two-family

Project Address ____________________________________    Lot # (for new construction) _____________________
Property Owner____________________________________
Contractor ___________________________________
Mailing Address ____________________________________    Mailing Address _______________________________
City ______________________ State_______ Zip________
Phone (________)__________________________________
City ____________________ State_______ Zip______
Phone (________)_____________________________

➔ Estimated Cost ____________________________________    Contractor e-mail:_____________________________

Description of Work ________________________________________________________________________________

CHECK ONE:  One-family_____  Two-family_____
CHECK ONE:  New Building_____  Existing

Note:  No air conditioning units shall be installed in front of the building.

If at any time during or after the approval process, you do not intend to proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.

IT IS THE HVAC CONTRACTOR'S RESPONSIBILITY TO CALL FOR ALL INSPECTIONS

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>FEE</th>
<th>QUANTITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW 1&amp;2 FAMILY HVAC</td>
<td>$ 180.00 Per Dwelling</td>
<td></td>
</tr>
<tr>
<td>FURNACE UP TO 200,000 BTU</td>
<td>$ 30.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>FURNACE WITH A/C</td>
<td>$ 42.00 Per Unit</td>
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<tr>
<td>VENTILATION FAN</td>
<td>$ 14.00 Ea.</td>
<td></td>
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<tr>
<td>AIR COND./UP TO 5 TONS</td>
<td>$ 4.80 Per Ton</td>
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</tr>
<tr>
<td>FIREPLACE</td>
<td>$ 36.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MISCELLANEOUS</td>
<td>$ 14.00 Ea.</td>
<td></td>
</tr>
<tr>
<td>MINIMUM RESIDENTIAL</td>
<td>$ 60.00 Ea.</td>
<td></td>
</tr>
</tbody>
</table>

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances.

Contractors of HVAC Projects must possess the following two licenses:

1) Wisconsin HVAC Qualifier Certification number____________________________________________________
   OR  City of Kenosha HVAC License number*__________________________________________________________

2) Wisconsin HVAC Contractor Registration number:____________________________________________________
Licenses are available through the Department of Safety & Professional Services (DSPS) at dsps.wi.gov

*New City of Kenosha Licenses are no longer issued – if you do not currently possess a City License, you will need a State Qualifier Certification.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit; understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Licensee's Signature__________________________________________ Date______________________________
Please Print Name____________________________________________

Department of City Inspections | 625 52 St Rm 100, Kenosha WI 53140 | Phone: 262.653.4263 | Fax: 262.653.4254 | Email: bldgpermits@kenosha.org | kenosha.org