Please complete and submit the following:

1. _____ Erosion Control and Site Grading permit application (signed by property owner)
2. _____ Water Resources Application for Project Permits (WRAPP) from the Department of Natural Resources (one or more acre)
3. _____ Erosion control plans (civil drawings):
   ______ One (1) full size set of plans, AND
   ______ One (1) 8 1/2” x 11” or 11” x 17” size set of plans

(Please contact the Soil Erosion Specialist at 262.653.4247 with questions)

If at any time during or after the approval process, you determine that you will not proceed with this project, please contact our office at 262.653.4263 to avoid paying the entire cost of the permit. Administrative and/or plan review fees will be charged. Any/all unpaid permit fees, along with an additional $100.00 Administrative Fee, will be processed as a special charge against the real estate upon which the service was performed.
APPLICATION FOR EROSION CONTROL AND SITE GRADING PERMIT
Form #DCI143 (rev. 01/20)

You will be notified when your permit is ready; please do not submit payment with permit application.

IMPORTANT: After erosion control measures are installed according to the approved plan, you are required to call the Soil Erosion Specialist at 262.653.4247 to schedule an inspection.

Project Address __________________________________ Project Name____________________________________

Property Owner___________________________________ Contractor _______________________________________

Mailing Address ___________________________________ Mailing Address __________________________________

City _______________________ State_____ Zip________ City ________________________ State______ Zip________

Phone (______)__________________________________ Phone(______)_____________________________________

Owner email____________________________________ Contractor email____________________________________

Project Contact Person____________________________________________________________________

Phone______________________________  E-mail Address____________________________________

Total Area to Be Disturbed (square feet)_______________________________________

Description of Land Disturbing Activity:

Excavating: Cubic Yards____________

OR

Filling: Cubic Yards___________

Trenching: Linear Feet ______________________    Grading or Site Stripping: Square Feet _______________________

Shoreland/Wetland Affected__________________    Anticipated Completion Date:_______________________________

________________________________________________________________________________________________________________________________

DESCRIPTION                                                    FEE

PLAN REVIEW - SITE/MASS GRADING  $350.00

BASE FEE  $200.00

SQUARE FOOT CHARGE  $5.00 per 1,000 Sq. Ft. ($2,000.00 max.)

ESCROW [More than one (1) acre]  $5,000.00

If work is started without first obtaining a permit, a penalty fee will be charged in accordance with Chapter 9.07C of the Code of General Ordinances

WETLANDS NOTICE TO PERMIT APPLICANTS

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

ADDITIONAL RESPONSIBILITIES FOR OWNERS OF PROJECTS DISTURBING ONE OR MORE ACRE(S) OF SOIL

I understand that this project is subject to Ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

I agree to comply with all applicable codes, statutes, and ordinances, and with the conditions of this permit: understand that the issuance of the permit creates no legal liability, express or implied, on the state or municipality; and, certify that all of the permit information herein is accurate. I expressly grant the building inspector, or the inspector’s authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

➔ Property Owner’s Signature_________________________ Date_____________________

Please Print Name________________________________________

Department of City Inspections | 625 52 St Rm 100, Kenosha WI 53140 | Phone: 262.653.4263 | Fax: 262.653.4254 | Email: bldgpermits@kenosha.org | kenosha.org