

# 2016

# Annual Action Plan

for the  
Community Development Block Grant  
and  
HOME Programs



## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The purpose of the City of Kenosha's 2016 Annual Action Plan is to develop a viable urban community by providing decent housing, a suitable living environment, expanded economic opportunities principally for low and moderate-income persons, and programs that will address the needs of homeless and near homeless persons. The plan sets forth how two HUD grants, the Community Development Block Grant and the HOME Investment Partnership Grant, will be used as investment priorities to achieve specific HUD objectives and outcomes performance measures.

#### 2. Summarize the objectives and outcomes identified in the Plan

The City's goals for 2016 focuses on continuing neighborhood revitalization efforts, providing affordable housing and assisting low-income, homeless, and special needs residents with supportive services. Specifically, the City will do the following:

##### **Provide Decent Affordable Housing:**

- Assist 20 low to moderate income rental households through rehabilitation
- Add 2 homeowner housing units for low to moderate income households
- Rehabilitate 10 homeowner housing units for low to moderate income households
- Provide direct financial assistance to 2 low to moderate income homebuyers
- Provide Tenant-based Rental Assistance to 45 low-income households

##### **Create Suitable Living Environments for low to moderate income persons:**

- Assist 4,000 persons through Public Facility or Infrastructure activities
- Assist 2,500 persons through Public Service activities

##### **Create Economic Opportunity:**

- Create and/or retain 5 low to moderate income jobs
- Assist 5 businesses (creation/expansion)

### **3. Evaluation of past performance**

According to the 2014 Year End Review letter, HUD's assessment has included reviews of the City's consolidated planning process, management of grant funds, progress in carrying out local policies and program activities, compliance with program requirements, the accuracy of performance reports, and accomplishments in meeting Departmental objectives. HUD has determined that the City's overall progress is satisfactory and that the City of Kenosha has the capacity to continue implementing and administering City's Consolidated Plan program activities in accordance with the applicable statutory requirements. The City met the CDBG Timeliness test and the Commitment and Disbursement requirements for the HOME Program.

### **4. Summary of Citizen Participation Process and consultation process**

During the development of the 2016 Annual Action Plan, the City of Kenosha undertook the following steps regarding citizen participation and consultation:

- Held a public hearing at the CDBG Committee to solicit comments from the public and local organizations when formulating the 2016 fund allocation plan
- Published notice and notified local organizations that applications were available for funding
- Held additional public hearings at the City Plan Commission, Finance Committee and Common Council meetings
- Published 2016 Annual Plan for public comment

### **5. Summary of public comments**

The following comments were received during the development of the Annual Action Plan:

- Support for Homeless shelter
- Funds should be used to provide assistance for persons discharged from jail

No additional comments were received.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All of the comments or views were accepted by the City of Kenosha.

### **7. Summary**

The City of Kenosha's 2016 Annual Action Plan has been prepared to develop a viable urban community by providing decent housing, a suitable living environment, expanded economic opportunities principally for low and moderate-income persons, and programs that will address the needs of homeless

and near homeless persons. An approved Citizen Participation Plan was used to gather public comments through public meetings.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Department of Community Development & Inspections
HOME Administrator		Department of Community Development & Inspections

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The Department of Community Development and Inspections serves as the lead agency for the CDBG and HOME Programs as well as the reuse of the funds allocated from the Neighborhood Stabilization Program (NSP).

During the preparation of the plan, the City solicited input from governmental agencies as well as various public and private agencies providing health and social services.

The City will continue to form new partnerships with non-profit organizations, the private sector and other local resources. Housing efforts are coordinated through the HOME Commission and the Kenosha Housing Authority. Economic Development activity has been focused on micro-enterprise business. The City's Continuum of care system is coordinated by the Emergency Shelter Network which provides a comprehensive response to the needs of homeless individuals and families.

Funds are provided to non-profits through a competitive application process. The City will take the lead to ensure appropriate coordination of the following:

- Providing technical assistance to potential subrecipients
- Carry out the statutory requirements of the CDBG and HOME Programs
- Manage planning studies for neighborhoods

### **City of Kenosha Departments/Programs**

In addition to the Department of Community Development and Inspections, several other City Departments are involved in the delivery of CDBG, HOME and NSP funded programs, both directly and indirectly. They include:

1. Community Development Division administers the Emergency Grant Program, the HOME Buyer Program and the NSP Program as well as processing of all payments through the CDBG, HOME, NSP Programs.
2. The Department of Public Works coordinates the street improvement activities.
3. The Finance Department issues payment request prepared by the Department of Community Development and Inspections

The Kenosha Housing Authority serves as the policy board for all housing related activities funded through the CDBG, HOME and NSP Programs.

### **Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Kenosha's consultation was achieved through several public hearings as identified in the City's Citizen Participation Plan to obtain views and comments for stakeholders and citizens alike.

#### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The Kenosha Housing Authority serves as the policy board for the City of Kenosha's Housing Programs administered by the Department of Community Development and Inspections. Programs include the Emergency Grant Program, HOME Buyer Program and homeowner rehabilitation loan program.

The main avenue of coordination between housing providers and health, mental health and service agencies is the Emergency Services Network (ESN). A list of member agencies is attached as well as the ESN mission statement in the Attachment Section. Also in the Attachment section are the Kenosha County Continuum of Care Coordinated Entry and Intake Assessments. Within these systems, once people move to permanent housing, they are already connected with mainstream resources.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Within the community there exists a collaborative body of organizations known as the ESN (Emergency Services Network). Established in 1986 as an outgrowth of the Local Board for the Emergency Food & Shelter National Board Program, the ESN's mission is to strengthen the impact of service delivery in meeting emergency needs (for food, shelter, etc.) in our community through coordinated planning and cooperative delivery of services. The ESN has worked diligently at building a continuum of care for the homeless that offers a path to self sufficiency. It reevaluates this continuum annually by conducting a point in time survey of housing and supportive service providers and their clients. The City Coordinates the Homeless Needs and priorities with the Continuum of Care administered by the Emergency Shelter Network.

Chronic Homeless: Projects for assistance in Transition from Homelessness (PATH) outreach worker and ongoing services are available as outlined in the PATH grant.

Families with Children: Family shelters in Kenosha coordinate with other service providers for access to rental assistance, HUD supportive housing, Kenosha County Workforce Development services, Prevention Services Network an mental and physical health services.

Veterans: Coordination with Lovell Federal Health Care Center to provide comprehensive services and resources for veterans, also with the Center for Veterans Issues and the Veterans Assistance Foundation who are Supportive Services for Veteran Families Program Providers (SSVH) in Kenosha County.

Unaccompanied Youth: Any unaccompanied youth under 18 years old is provided housing by the Kenosha County Division of Children and Families. Youth 18-24 are provided housing and supportive services through a HUD Supportive Housing Grant and a Federal Youth Services Bureau Project. Kenosha has provided scattered site independent living that includes aftercare for 17-18 year olds since 1985 and formal aftercare that extends to 21 years of age for all youth aging out of care. These are the youth at most risk for becoming homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Kenosha consulted with the Chairperson of the Emergency Services Network (ESN), the local Continuum of Care organization, in the development of the City's performance standards and evaluation of outcomes.

The Kenosha County mental health system contracts with Kenosha Human Development Services (KHDS) to monitor people who are institutionally placed for mental health. Placement upon discharge is a part of that process.

KHDS also works with the State of Wisconsin, Division of Community Corrections (DOC) to insure that people coming out of prisons are not homeless. DOC provides, through contract scattered site housing units and a 14 bed halfway house, as housing resources for offenders coming out of prison who might otherwise be homeless. DOC also works closely with KHDS to help offenders access mental health and housing resources.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**



**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Emergency Services Network
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The ESN was contacted through the Chairperson via email seeking input on the Homeless needs, Homeless strategy, and non-homeless special needs. The anticipated outcome is to solicit their opinion on the immediate actions needed to address the identified needs of the Consolidated Plan as they relate to needs of the Homeless.

2	<b>Agency/Group/Organization</b>	Kenosha Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Director of the Kenosha Housing Authority was contacted to seek input on the public housing needs relating to the Section 8 Voucher and Tenant-based Rental Assistance programs. The anticipated outcome is to solicit their opinion on the immediate actions needed to address the identified needs of the Consolidated Plan as they relate to the public housing needs.
3	<b>Agency/Group/Organization</b>	SHALOM CENTER OF THE INERFAITH NETWORK, INC
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Director was contacted via a letter to attend the Public hearing. The anticipated outcome is to solicit their opinion on the immediate actions needed to address the identified needs of the Consolidated Plan as they relate to the needs of the Homeless.

4	<b>Agency/Group/Organization</b>	WALKIN' IN MY SHOES, INC.
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Director was contacted via a letter to attend the Public hearing. The anticipated outcome is to solicit their opinion on the immediate actions needed to address the identified needs of the Consolidated Plan as they relate to the needs of the Homeless.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City of Kenosha invited a total of 65 organizations to provide comment during the public hearing to develop the 2016 fund allocation plan for the CDBG Program; however, only a few of these organizations provided public comments during the consultation process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Kenosha Human Development Services	The goals of the Annual Action Plan have been coordinated with those of the ESN to make sure that areas of need are addressed. The Kenosha ESN is a member of the Wisconsin Balance of State Continuum of Care (WIBOSCOC). Through that membership, the ESN is part of committees that evaluate HUD programs, set standards for the provision of services, implements the expectation of the Hearth Act for coordination of HUD supportive housing programs and providers of services through the Emergency Solutions Grant (ESG). ESN members are on WIBOSCOC committees, the WIBOSCOC Board of Directors, attend quarterly meetings of the group as a whole and monthly committee meetings. More information is available at wiboscoc.org for a better understanding of coordination of services in the continuum.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
City of Kenosha Comprehensive Plan	City of Kenosha	The goals of the Annual Action Plan have been developed in concert with those contained in the City of Kenosha Comprehensive Plan in order to address critical issues.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

Several public hearings were also held with the Community Development Block Grant Committee, the Home Program Commission, the City of Kenosha Finance Committee and the Common Council. Agencies, groups and organizations were informed of the public hearings through a secondary Press Release.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Community Development Block Grant Committee held the following public hearings:

#### **CDBG Fund Allocation Plan**

- August 11, 2015 to develop the fund allocation plan. (CDBG Committee)
- August 20, 2015 (City Plan Commissio)
- September 9 (Finance Committee and Common Council)

#### **HOME Program Description**

- October 28, 2015 (HOME Program Commision)

#### **2015 Annual Action Plan (including HOME Program Description)**

- November 19, 2015 (City Plan Commission)
- December 3, 2015 (Finance Committee and Common Council)

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Press Release	Non-targeted/broad community	No member of the broad community attended any of the meetings.	No comments were received from the broad community.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Community Organizations/ Applicant List	Six persons attended	Need for Homeless shelter Need for funding assistance for persons discharged from jail Thanked Committee for support of Boy's and Girl's Club Thanked Committee for economic development impact on small business Introduced Homebuyer Education Classes and down payment assistance Oasis Youth Center stated they have 24 kids in Youth programs	All comments were accepted.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City of Kenosha will receive Community Development Block Grant and HOME Investment Partnership funds and expects to receive a moderate amount of Program Income in the 2016 Program year.

#### Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	942,787	50,000	624,304	1,617,091	2,978,361	Agencies will use Private, State and Local funds to help leverage the CDBG funds.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	378,548	143,000	893,990	1,415,538	1,345,644	City and CHDO will use Private, State and Local funds to help leverage the HOME funds.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

While the CDBG and HOME Programs do not require leveraging, the CDBG program does leverage other resources with the CDBG funds. The City budgets \$100,000 in the Capital improvement Program for the required HOME match. At this time the City has excess match that has carried over from the previous fiscal years.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The City of Kenosha may provide vacant/undeveloped lots to Habitat for Humanity for new construction of affordable housing units.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Suitable Living Environ-Facilities/Infrastructure	2015	2019	Non-Housing Community Development	City-wide tareted toward Reinvestment Neighborhood	Community Dev - Public Facilities & Improvements	CDBG: \$491,117	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1725 Persons Assisted Buildings Demolished: 3 Buildings
2	Suitable Living Environ through Public Services	2015	2019	Homeless Non-Homeless Special Needs	City-wide tareted toward Reinvestment Neighborhood	Community Development - Public Services	CDBG: \$182,643	Public service activities other than Low/Moderate Income Housing Benefit: 3855 Persons Assisted
3	Create Economic Opportunities	2015	2019	Non-Housing Community Development	City-wide tareted toward Reinvestment Neighborhood	Community Development - Economic Development	CDBG: \$270,000	Jobs created/retained: 5 Jobs Businesses assisted: 5 Businesses Assisted Other: 150 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Provide safe, decent affordable housing	2015	2019	Affordable Housing Tenant-based rental assistance	City-wide tareted toward Reinvestment Neighborhood	Housing	CDBG: \$75,000 HOME: \$1,256,767	Rental units rehabilitated: 20 Household Housing Unit Homeowner Housing Added: 2 Household Housing Unit Homeowner Housing Rehabilitated: 20 Household Housing Unit Direct Financial Assistance to Homebuyers: 2 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 45 Households Assisted
5	Administration and Planning	2015	2019	Administration & Planning	City-wide tareted toward Reinvestment Neighborhood	Planning and Administration	CDBG: \$243,524 HOME: \$76,782	Other: 1 Other

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Suitable Living Environ-Facilities/Infrastructure
	<b>Goal Description</b>	
2	<b>Goal Name</b>	Suitable Living Environ through Public Services
	<b>Goal Description</b>	
3	<b>Goal Name</b>	Create Economic Opportunities
	<b>Goal Description</b>	WWBIC may utilize up to \$200,000 for micro-enterprise loan assistance.
4	<b>Goal Name</b>	Provide safe, decent affordable housing
	<b>Goal Description</b>	Up to 15 homes will be assisted with CDBG Revolving loan funds, approximately totaling \$75,000.
5	<b>Goal Name</b>	Administration and Planning
	<b>Goal Description</b>	

Table 7 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

It is estimated that the City of Kenosha will provide affordable housing as follows:

- 16 extremely low-income households
- 41 low-income households

## AP-35 Projects – 91.220(d)

### Introduction

The City of Kenosha Annual Action Plan outlines proposed strategies for the expenditure of the City's CDBG and HOME Program funds.

#	Project Name
1	Big Brothers Big Sisters - Mentoring
2	Kenosha Area Family and Aging Services - Volunteer Transportation Service
3	Salvation Army - Transportation
4	Urban League - Hispanic Center
5	Kenosha Literacy Council - Literacy Program
6	Walkin in My Shoes - Street Outreach
7	Salvation Army - Housing Stabilization
8	Oasis Youth Center - After School Program
9	ELCA Urban Outreach - Life Sustaning Employment
10	Women & Children's Horizons - Legal Advocacy Coordinator
11	Kenosha YMCA - Frank Neighborhood Project
12	Kenosha County Interfaith Network - MentalHealth /AODA
13	Boys and Girls Club of Kenosha - Lincoln Park Outpost
14	Kenosha Human Development Services - Roof
15	Women and Childer's Horizons - Shelter AC
16	ELCA Urban Outreach Center - Roof
17	Wisconsin Women's Business Initiative Corp - Tecnnical Assistance/Loans
18	City of Kenosha - Elimination of Blighted Structures
19	Kenosha County Interfaith Network - Homeless Shelter Improvements
20	City of Kenosha - Street Improvements
21	City of Kenosha - Program Administration/Comprehensive Planning
22	City of Kenosha - Emergency Repair Grant Program
23	Kenosha County Lead Grant Program - Temporary Relocation Assistance
24	City of Kenosha - Homeowner Rehabilitation Program
25	City of Kenosha HOME Program - Direct Financial Assistance to Homebuyers
26	City of Kenosha - Rental Rehabilitation Loan Program
27	City of Kenosha - Tenant-based Rental Assistance Program
28	City of Kenosha - Tenant-based Rental Assistance Program Administration
29	City of Kenosha - CHDO Activities
30	City of Kenosha - CHDO Operating Funds
31	City of Kenosha HOME Program - Administration

**Table 8 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

CDBG allocation priorities were recommended by organizations that participated in public hearings. HOME allocations were recommended by a public hearing at the HOME Program Commission. Both CDBG and HOME allocations were recommended by the City of Kenosha Common Council.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

Table 9 – Project Summary

<b>1</b>	<b>Project Name</b>	Big Brothers Big Sisters - Mentoring
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	Provide children facing adversity with professionally supported, outcome based, one-on-one mentoring relationships.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 youth
	<b>Location Description</b>	City-wide targeted towards reinvestment neighborhood.
	<b>Planned Activities</b>	One-on one mentoring services that include creating a support system using volunteer mentors to keep youth in school.



<b>2</b>	<b>Project Name</b>	Kenosha Area Family and Aging Services - Volunteer Transportation Service
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	The Volunteer Transportation provides rides to medical appointments and other essential activities for frail elderly and disabled persons who do not drive and are unable to use City buses or wheel chair accessible van service.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	225 frail elderly
	<b>Location Description</b>	This servie will be provided city-wide.
	<b>Planned Activities</b>	Provide rides to medical appointments and other essential activities for frail elberly and disabled persons who do not drive and are unable to use City buses or wheel chair accessible van services. These rides are provided by volunteer drivers that use their own vehicle and are reimbursed for mileage.

<b>3</b>	<b>Project Name</b>	Salvation Army - Transportation
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$7,300
	<b>Description</b>	Provide emergency transportation assistance.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 individuals
	<b>Location Description</b>	Services to be provided City-wide Salavation Army is located at 3116-75th Street
	<b>Planned Activities</b>	Provide gas cards and bus tokens to individuals to help with their transportation needs.

<b>4</b>	<b>Project Name</b>	Urban League - Hispanic Center
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Provide monolingual Spanish Speakers with translation and interpretation services needed to understand written correspondence, as well as English Second Language classes.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 persons
	<b>Location Description</b>	Services provided city-wide. Facility located 1418 68th Street
	<b>Planned Activities</b>	Assist eligible participants who are English language deficient with translation and interpretation services needed to understand written correspondence, school policies, creditor letters, legal notices, etc. Provide computer access to low-income participants who could benefit from applying for jobs on-line in their efforts to gain meaningful employment. Provide English Second language classes.

<b>5</b>	<b>Project Name</b>	Kenosha Literacy Council - Literacy Program
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Literacy services designed to meet the needs of adults who want to learn English as a second language or improve their basic English literacy skills.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 persons
	<b>Location Description</b>	Services are provided city-wide. Facility located inside Kenosha Uptown Public Library, located at 2419 63rd Street
	<b>Planned Activities</b>	Provide adult literacy services, which includes standardized testing. 400 hours of staff time to process student intakes, administer pre and post tests, evaluate test results, and create documented goals. Additional staff time to recruit and train volunteer tutors.

<b>6</b>	<b>Project Name</b>	Walkin in My Shoes - Street Outreach
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$11,000
	<b>Description</b>	The Survival Backpack Street Outreach Program assists homeless individuals and families who are in critica1 need of food and shelter. The primary goal is to provide individuals with community resources, which includes a backpack that provides information to support services
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 persons
	<b>Location Description</b>	Services are provided city-wide
	<b>Planned Activities</b>	Each backpack includes a sleeping bag and the following list of items: 1. Directory Book of Social Service Providers 2. Homeless ID Card 3. Meals Ready to Eat 4. Client Feedback Card 5. Children pack: coloring book, crayon, activities books, and food snacks. 6. Personal Shower Hygiene Kit 7. Winter wrap: Each pack includes: thermal wear, wool hats, wool socks, hat and feet warmers, and lip balm. 8. Summer wrap: Each pak includes: Bottled water, Gatorade, sunscreen, bug spray, rain pouch, and lip balm ointment

<b>7</b>	<b>Project Name</b>	Salvation Army - Housing Stabilization
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$11,343
	<b>Description</b>	Provide emergency rental assistance.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 households
	<b>Location Description</b>	Services are provided city-wide
	<b>Planned Activities</b>	Provide emergency rental assistance.

<b>8</b>	<b>Project Name</b>	Oasis Youth Center - After School Program
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$13,000
	<b>Description</b>	After school programming and recreational activities for youth.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 youth
	<b>Location Description</b>	Neighborhood your surrounding 67700-30th Avenue
	<b>Planned Activities</b>	Recreation and academic assistance along with community involvement activities.

<b>9</b>	<b>Project Name</b>	ELCA Urban Outreach - Life Sustaning Employment
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$19,000
	<b>Description</b>	Provide education for job search; prepare individuals for the GED individual academic area test as well as providing professional/business clothing
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1500 persons
	<b>Location Description</b>	Services are provided City-wide. Facility is located at 6218 26th Avenue.
	<b>Planned Activities</b>	<p>Provide education for clients searching for jobs.</p> <p>Provide business clothing for those seeking employment.</p> <p>Provide classes, computer training and scholarships to those seeking a GED.</p>



<b>10</b>	<b>Project Name</b>	Women & Children's Horizons - Legal Advocacy Coordinator
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Provide services to domestic violence victims going through the judicial system
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	400 persons
	<b>Location Description</b>	Services are provided city-wide. The position is based in the Kenosha County District Attorney's office
	<b>Planned Activities</b>	The legal advocacy coordinator provides advocacy services for victims of domestic and sexual violence/abuse, harassmnet and stalking.

<b>11</b>	<b>Project Name</b>	Kenosha YMCA - Frank Neighborhood Project
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$21,000
	<b>Description</b>	The project will connect families with critical resources and community agencies that can help them meet their families' basic needs and enhance quality of life and by fostering community involvement through empowerment education and volunteerism in projects that enhance the appearance and liveability of the neighborhood for the common good.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	400 persons
	<b>Location Description</b>	Serves residents of the Frank Neighborhood, which is housed in the community center addition of Frank Elementary School, located at 1816 57th Street
	<b>Planned Activities</b>	<p>Activities include:</p> <ol style="list-style-type: none"> <li>1) The completion of the Parent Resource Center's Family Needs Assessment and the connection with community agencies or resources to address their identified needs.</li> <li>2) Organize, lead, and implement 11 monthly neighborhood clean-up projects, two general improvement projects, and one major neighborhood beautification project.</li> </ol>

<b>12</b>	<b>Project Name</b>	Kenosha County Interfaith Network - MentalHealth /AODA
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Provide Mental Health and Drug/Alcohol use/abuse assessment for every person that participates as a resident of the Shelter or INNS Program.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 persons
	<b>Location Description</b>	Services are provided city-wide. The facility is located at 1713 62nd Street.
	<b>Planned Activities</b>	Provide an initial assessment Encourage counseling and treatment

<b>13</b>	<b>Project Name</b>	Boys and Girls Club of Kenosha - Lincoln Park Outpost
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ through Public Services
	<b>Needs Addressed</b>	Community Development - Public Services
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Provide a weekday mentoring/prevention summer program utilizing the Oribiletti Center at Lincoln Park.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 youth
	<b>Location Description</b>	Lincoln Park Oribiliti Center - Lincoln Neighborhood
	<b>Planned Activities</b>	Character and Leadership Development Education and Career Development Programs Health and Life Skills Development Are Programming Sports, Fitness and Recreational Programs

<b>14</b>	<b>Project Name</b>	Kenosha Human Development Services - Roof
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ-Facilities/Infrastructure
	<b>Needs Addressed</b>	Community Dev - Public Facilities & Improvements
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Replace the roof of the Adult Family Home
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 adult men with developmental disabilities.
	<b>Location Description</b>	4004-29th Avenue
	<b>Planned Activities</b>	Replace Roof

<b>15</b>	<b>Project Name</b>	Women and Childer's Horizons - Shelter AC
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ-Facilities/Infrastructure
	<b>Needs Addressed</b>	Community Dev - Public Facilities & Improvements
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Installation of Air conditioning system(s) at the Domestic Violence Shelter which will eliminate the use of window air conditioning units making the facility more secure.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 women and children that utilize the shelter.
	<b>Location Description</b>	Women and Children's Horizon's Shelter
	<b>Planned Activities</b>	Installation of air conditioning units.

<b>16</b>	<b>Project Name</b>	ELCA Urban Outreach Center - Roof
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ-Facilities/Infrastructure
	<b>Needs Addressed</b>	Community Dev - Public Facilities & Improvements
	<b>Funding</b>	CDBG: \$40,000
	<b>Description</b>	Replacement of the Roof at the Urban Outreach Center
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1914 persons that utilize the services of the Urban Outreach Center
	<b>Location Description</b>	6218-26th Avenue
	<b>Planned Activities</b>	Replacement of the roof

<b>17</b>	<b>Project Name</b>	Wisconsin Women's Business Initiative Corp - Technical Assistance/Loans
	<b>Target Area</b>	City-wide targeted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Create Economic Opportunities
	<b>Needs Addressed</b>	Community Development - Economic Development
	<b>Funding</b>	CDBG: \$270,000
	<b>Description</b>	Provide business education and loan capital to current and potential micro-enterprises.\$70,000 Entitlement Funds for Technical Assistance\$200,00 Revolving Loan Funds for Loan Capital
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	150 individuals
	<b>Location Description</b>	City-Wide
	<b>Planned Activities</b>	150 individuals to be provided technical assistance 5 businesses to be provided loan capital 5 jobs to be created/retained



<b>18</b>	<b>Project Name</b>	City of Kenosha - Elimination of Blighted Structures
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ-Facilities/Infrastructure
	<b>Needs Addressed</b>	Community Dev - Public Facilities & Improvements
	<b>Funding</b>	CDBG: \$90,000
	<b>Description</b>	Acquisition (if necessary) and demolition of blighted structures.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The residents surrounding the blighted property will benefit once the structures are removed. It is anticipated that 3 properties will be demolished
	<b>Location Description</b>	City -wide. Actual location of properties has not been determined
	<b>Planned Activities</b>	Acquisition (if necessary) and demolition of blighted structures

<b>19</b>	<b>Project Name</b>	Kenosha County Interfaith Network - Homeless Shelter Improvements
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ-Facilities/Infrastructure
	<b>Needs Addressed</b>	Community Dev - Public Facilities & Improvements
	<b>Funding</b>	CDBG: \$135,337
	<b>Description</b>	Purchase equipment for kitchen and playgrounds and pave parking lot of the newly acquired and renovated homeless shelter
	<b>Target Date</b>	7/31/2017
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	720 homeless individuals
	<b>Location Description</b>	4313-39th Avenue
	<b>Planned Activities</b>	Purchase of kitchen equipment, exteriior playground and interior playroom equipment, parking lot paving

<b>20</b>	<b>Project Name</b>	City of Kenosha - Street Improvements
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Suitable Living Environ-Facilities/Infrastructure
	<b>Needs Addressed</b>	Community Dev - Public Facilities & Improvements
	<b>Funding</b>	CDBG: \$401,117
	<b>Description</b>	Resurfacing of roads located within the City's Reinvestment Neighbourhood. Resurfacing to include curb, gutter, sewer, side walk and approach where necessary
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1725 persons to benefit from the road resurfacing of which 1,035 persons are low-to moderate income (60.00%)
	<b>Location Description</b>	26th Avenue - 69th Street to Roosevelt Road 13th Avenue - 68th Street to 71st Street
	<b>Planned Activities</b>	Road resurfacing to include curb, gutter, sewer, side walk and approach

<b>21</b>	<b>Project Name</b>	City of Kenosha - Program Administration/Comprehensive Planning
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Administration and Planning
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	CDBG: \$188,557
	<b>Description</b>	Oversight, management, monitoring and coordination of the CDBG Program and comprehensive planning.
	<b>Target Date</b>	12/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Oversight, management, monitoring and coordination of the CDBG Program and comprehensive planning.

<b>22</b>	<b>Project Name</b>	City of Kenosha - Emergency Repair Grant Program
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Provide safe, decent affordable housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Repair grants for low-moderate income households.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7 very low-income 6 low-income 2 moderate
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	15 grants to repair/replace emergency conditions such as deteriorated roofs, asbestos abatement, heating, sewer adn water repairs/replacement and electrical repair/replacement.

<b>23</b>	<b>Project Name</b>	Kenosha County Lead Grant Program - Temporary Relocation Assistance
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Provide safe, decent affordable housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$23,428
	<b>Description</b>	Reimbursement of temporary relocation assistance for City of Kenosha households assisted through Kenosha County Lead Grant Program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 extremely low-income 4 low-income 1 moderate
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	Reimbursement of Kenosha County Health Department expenses for temporary relocation assistance for renter and owner-occupied households assisted through Lead Grant Program.

<b>24</b>	<b>Project Name</b>	City of Kenosha - Homeowner Rehabilitation Program
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Provide safe, decent affordable housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	CDBG: \$100,000 HOME: \$201,767
	<b>Description</b>	Rehabilitation loan program for low to moderate-income households to make code-compliant repairs to home.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 extremely low-income 2 low-income 1 moderate-income
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	Rehabilitation of owner-occupied homes.

<b>25</b>	<b>Project Name</b>	City of Kenosha HOME Program - Direct Financial Assistance to Homebuyers
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Provide safe, decent affordable housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$140,000
	<b>Description</b>	Second Mortgage loan program to assist homebuyers to purchase single family homes, as well as closing cost and down payment assistance.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 low-income 1 moderate-income
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	Second Mortgage assistance Down payment assistance Closing cost assistance



<b>26</b>	<b>Project Name</b>	City of Kenosha - Rental Rehabilitation Loan Program
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Provide safe, decent affordable housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$669,125
	<b>Description</b>	Rehabilitation loan program for owners of rental units to make code compliant repairs to rental units.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 extremely low-income 6 low-income
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	

<b>27</b>	<b>Project Name</b>	City of Kenosha - Tenant-based Rental Assistance Program
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Provide safe, decent affordable housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$200,000
	<b>Description</b>	Tenant-based rental assistance program for households on Housing Authority Section 8 and TBRA waiting list.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 extremely low-income elderly 25 low-income elderly
	<b>Location Description</b>	city-wide with up to 25% in Kenosha County
	<b>Planned Activities</b>	Rental assistance Security deposit assistance

<b>28</b>	<b>Project Name</b>	City of Kenosha - Tenant-based Rental Assistance Program Administration
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Administration and Planning
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	HOME: \$20,000
	<b>Description</b>	Administrative funds for TBRA program.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Program administration

<b>29</b>	<b>Project Name</b>	City of Kenosha - CHDO Activities
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Provide safe, decent affordable housing
	<b>Needs Addressed</b>	Housing
	<b>Funding</b>	HOME: \$113,564
	<b>Description</b>	New construction or rehabilitation of CHDO homebuyer units.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2 low-income
	<b>Location Description</b>	city-wide
	<b>Planned Activities</b>	New construction or rehabilitation of single family unit.

<b>30</b>	<b>Project Name</b>	City of Kenosha - CHDO Operating Funds
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Administration and Planning
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	HOME: \$18,927
	<b>Description</b>	Partial funding of general operating expenses.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Administration of CHDO activities.

<b>31</b>	<b>Project Name</b>	City of Kenosha HOME Program - Administration
	<b>Target Area</b>	City-wide tareted toward Reinvestment Neighborhood
	<b>Goals Supported</b>	Administration and Planning
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	HOME: \$52,155
	<b>Description</b>	Administration of HOME Program
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	General administration of program.

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Activities undertaken are located predominately within the City’s Reinvestment Neighborhood or the low-moderate income block groups. The City targets funding to these areas due to the age of the housing, condition of the housing, condition of the infrastructure, and the high concentration of minority households residing within the area.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City-wide tareted toward Reinvestment Neighborhood	60

**Table 10 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The activities to be undertaken in 2016 generally fall within the City's Reinvestment Neighborhood or low-moderate income block groups, areas that are at least 51% low-to moderate income.

Funds will be used to address high priority needs and not necessarily targeted geographically. The City of Kenosha does not have formally designated Neighborhood Revitalization Strategy Areas; however, the primary goal of the CDBG and HOME Program funds has historically been to promote the revitalization of Kenosha's Reinvestment Neighborhood, resulting in vibrant and healthy residential areas with affordable housing options and expanded economic opportunities.

Most of the programs are operated on a citywide basis. These programs may include client- based public services activities, as well as facility improvements for organization providing services within the Reinvestment Neighborhood.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Kenosha is proposing to provide affordable housing to forty-five households with Tenant-based rental assistance, rehabilitation of two owner-occupied units, construction of one homebuyer unit and grant assistance of fifteen owner-occupied units.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	63
Special-Needs	0
Total	63

**Table 11 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	45
The Production of New Units	1
Rehab of Existing Units	17
Acquisition of Existing Units	0
Total	63

**Table 12 - One Year Goals for Affordable Housing by Support Type**

#### Discussion



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

#### **Actions planned during the next year to address the needs to public housing**

The City of Kenosha does not have public housing, however the Kenosha Housing Authority does administer a voucher and certificate program as well as a self-sufficiency program.

#### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Housing Authority will provide home buyer education classes as a HUD certified counseling agency. As a result, the Housing Authority may have clients that could purchase homes through the City's New Construction Program and NSP Program. The Housing Authority also provides down payment and closing cost assistance through the Housing Cost Reduction Initiative (HCRI).

#### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Kenosha Housing Authority is not a troubled PHA.

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Emergency Services Network provides an outreach worker to go to places where people experiencing homelessness live and congregate to help connect them to community based resources including mainstream resources. Resources include centers for aging, disability and mental health services where people may access information and referral services on a walk-in or appointment basis.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

Emergency Services Network and the Shalom Center will rehabilitate a building they acquired for a permanent homeless shelter. The INNS Program will continue to operate and provide overnight shelter for individuals, until the permanent homeless shelter is operational whereby overnight shelter accommodations will be consolidated at the new site.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Families utilizing the Emergency Family Shelter will receive daily support and planning along with classes and training to move them towards independence and self-sufficiency. Kenosha County Human Services will continue to serve unaccompanied youth who are homeless under the age of 18.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Kenosha County will continue to provide rental assistance targeted for homeless prevention to help keep people in housing. The Prevention Service Network will work with families with multiple issues that interfere with successful family functioning. The *Information Please* Resource Guide will be provided to individuals as a resource tool. All persons discharged from public funded institutions are placed in transitional housing so that they are not discharged to homelessness.

In the coming year, the Kenosha County Department of Human Services, ESN members and the City of Kenosha will continue their long collaborative efforts to expand supportive services to populations in need by assessing gaps in services and searching for avenues to fund services for those that have special needs. Persons with special needs may include the elderly, frail elderly, persons with disabilities, persons with alcohol or other drug addictions, persons with HIV/AIDS and public housing residents.

In particular, ESN members and Kenosha County are trying to make services more accessible for victims of domestic violence and people with mental health and substance abuse issues who lived west of I-94 in Kenosha County by partnering with and strengthening the Sharing Center, a grass roots social service agency located in that area.

**Discussion**

<b>One year goals for the number of households to be provided housing through the use of HOPWA for:</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City will continue to monitor relevant policies to ensure they do not change in such a manner as to constitute a barrier to affordable housing. The City will also continue its pro-active position, regarding affordable housing, by continuing to provide both financial and technical assistance to affordable housing activities and projects. The ability to obtain first mortgage assistance continues to be a barrier for first-time home buyers. The City will provide up to a 40% deferred second mortgage to potential buyers of City-built homes as well as providing forgivable down payment and closing cost assistance. The City will also provide deferred second mortgages up to 17% for purchasers of all other single family homes within the City of Kenosha, as well as forgivable down payment and closing cost assistance. The City will also continue to partner with Habitat for Humanity to provide funding to rehabilitate or construct new affordable single family homes within the City.

### **Discussion**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

#### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle in meeting underserved needs is the lack of sufficient private and public funding. Other obstacles include the cost of rehabilitation of some units which make the project infeasible, the inability of home buyers to obtain first mortgage assistance and the cost burden of many households. The City will continue to market City-constructed houses through the HOME buyer program which provides homeownership opportunities to families that normally could not afford to purchase their first home without some financial assistance. The City will provide second mortgage assistance up to 40% of the purchase price as well as down payment and closing cost assistance.

The City will also continue to partner with Habitat for Humanity to provide CHDO funds to construct new affordable housing. Typical Habitat for Humanity clients include households who are unable to be approved for conventional financing.

#### **Actions planned to foster and maintain affordable housing**

The City will operate an Emergency Grant Program designed to provide up to \$5,000 to very-low and low-income homeowner occupants who have a housing emergency. The City will also operate a housing rehabilitation loan program through the HOME and CDBG Programs that will provide homeowners with resources to make necessary repairs to their homes and address lead paint hazards. The City will also foster or maintain affordable housing through a new rental rehabilitation loan program.

#### **Actions planned to reduce lead-based paint hazards**

The City will continue to work with Kenosha County through the Lead Program they administer with funding through HUD's Lead Hazard Control Grant Program. The City assists Kenosha County through referrals from its Property Maintenance Code Enforcement Program, CDBG Emergency Repair Grant Program and other homeowner loan programs.

Under the current program, Kenosha County is expected to perform lead hazard control activities for up to 133 housing units located in the City of Kenosha in the next two years, with an anticipated cost of \$1,729,000. The City will provide up to \$50,000 through CDBG funds to Kenosha County for temporary relocation costs for up to 133 households. Kenosha County's Lead program addresses lead hazard control activities primarily for households with children under the age of 6 in owner-occupied homes, as well as renter-occupied homes with or without children under the age of 6. Lead hazard control activities primarily include window replacement in homes funded through the Lead Hazard Control Grant Program.

The City now has four trained and certified Lead Based Paint Risk Assessors in the Department of Community Development and Inspections. Certified employees will perform Housing Code Enforcement inspections, work write ups and cost estimates for the City's Housing Emergency Repair Grant Program as well as a Homeowner's Rehabilitation Loan Program. Inspectors also complete progress and financial inspections, as well as visual clearance inspections for all Repair Grant and Homeowner Rehabilitation loan projects.

The City will expand its efforts to identify lead-based paint hazards through implementation of a Homeowner's Rehabilitation Loan Program, which will be funded through HOME Program funds. The City will complete a Lead Risk Assessment for all homes funded with greater than \$5,000 of HOME Program funds, identify hazards, and implement interim controls or abatement of lead-based paint hazards consistent with program requirements.

### **Actions planned to reduce the number of poverty-level families**

A segment of the Kenosha Housing Authority's Section 8 Housing Choice Voucher Program is the Family Self Sufficiency Program which has the goal of promoting economic independence (for its clients on rental assistance). Existing opportunities for education, occupational training and job seeking assistance are coordinated to assist families in overcoming the barriers which prohibited them from achieving self sufficiency. Participants in the Family Self Sufficiency work towards setting and obtaining future life and career goals by accomplishing specific activities and objectives. Homeownership is also the goal of many participants. The Kenosha Housing Authority also has received funding from HUD to assist up to 200 families through HUD's Welfare-to-Work Section 8 Housing Choice Voucher Program. This funding is renewable by HUD on an annual basis. The purpose of the Welfare-to-Work Program is to help stabilize families' housing situations and then work closely with them to establish goals to improve and increase their employment. The program will begin to assist families from the waiting list who are eligible for Temporary Assistance for Needy Families (TANF) or were TANF recipients within the last two years. Services to the Welfare-to-Work Program participants will be provided in cooperation with the Kenosha County Jobs Center, including the Kenosha County Department of Human Services. In addition, the Kenosha Housing Authority administers a Family Unification Program for youth and families who are lacking adequate housing. Families who are in jeopardy of losing their children through the court system due to a lack of adequate housing are identified through the Department of Children and Family Services and issued a Section 8 Housing Choice Voucher to assist them in the reunification process. Youth who have aged out of the foster care system are also targeted for this program to stabilize their lack of adequate housing. Funding is renewed each year for 70 youth and families. The Kenosha Housing Authority is also planning to utilize the Section 8 Homeownership option of the Housing Choice Voucher Program.

The Shalom Center Emergency Family Center provides child care which allows parents living in the shelter to attend Gateway Technical College's basic skill training held at the shelter, to conduct job and housing searches, and to meet with social services agency staff. The Homeless Youth Program, operated by KHDS provides an array of scattered-site, independent living arrangements for up to 20 youth (16-21

years of age) at a time. The long-term goal is to teach the skills necessary to maintain housing and lead a responsible adult lifestyle. The program offers independent living skills training, education planning, individualized treatment planning and assessment, as well as weekly in-house group meetings for support and AODA information.

### **Actions planned to develop institutional structure**

The Emergency Services Network (ESN), a consortium of nearly all the homeless shelter providers and local government housing assistance agencies in the community (Kenosha's Continuum of Care System equivalent), has met on a regular basis since 1988. These forums have allowed network members and other community agencies to coordinate planning efforts, address problems, cooperate in the delivery of services, collaborate on funding opportunities, and develop a service delivery system for the homeless population which incorporates the entire continuum of care components in most of the community's homeless programs. The City anticipates re-certification of the local Habitat for Humanity to utilize HOME CHDO funds.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Every year the CDBG Committee solicits comments during the development of the CDBG Fund Allocation Plan. The Committee continues to explore opportunities to better serve the beneficiaries of the funds that are allocated.

The City will continue to utilize the HOME Program Commission and Common Council to allocated funding for HOME-eligible activities based on input from the Kenosha Housing Authority (public) and the Habitat for Humanity organization (private). The City will also continue to seek input from other private housing agencies as funding is allocated by the City at public hearings held at the HOME Program Commission meetings. The Housing Authority will also continue to be used as the policy board for the City's housing program.

### **Discussion**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%



**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

None.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**Recapture Option**

The City will recapture all or a portion of HOME funds if the HOME recipient sells the house (voluntary transfer) or if there is involuntary transfer of the property within the required affordability period, subject to net proceeds. The homeowner is able to sell the property at whatever price the market will bear. Recaptured funds are considered HOME Program Income to be reused for any HOME-eligible activity. HOME funds provided to the homeowner may consist of a deferred mortgage and a forgivable mortgage for the required down payment and closing costs. In the event of a voluntary or involuntary transfer of the property during the Affordability Period, the City will recapture all or a portion of the HOME subsidy provided to the homebuyer through a deferred mortgage. Closing cost and down payment assistance provided through a forgivable mortgage shall be recaptured by the City if the homebuyer terminates occupancy or ownership of the property within five (5) years. Recapture of forgivable mortgages shall be equal to the forgivable mortgage amount, less a deduction equal to twenty (20) percent for each full year the homebuyer has owned and resided at the property, commencing on the date of execution of the forgivable mortgage. If net proceeds from a voluntary or involuntary sale of the property are insufficient to repay the HOME funds, the City shall recapture the balances due on the deferred and forgivable mortgages, subject to net proceeds. If there are no net proceeds from the sale, no repayment is required. Net proceeds is defined as the sales price minus superior loan repayment and any closing costs incurred by the homebuyer.

**Resale Option**

The resale option will only be used by the City in those cases where the homebuyer declines to accept a HOME funded second mortgage to purchase a HOME Buyer Program property or when there is not a direct subsidy to the homebuyer. This option ensures that the HOME-assisted unit remains affordable over the entire affordability term. Resale requirements under the "resale option" include the following:

- A. The new purchaser must meet HOME Program income eligibility requirements (annual adjusted income below 80% of Kenosha County median income for family size).
- B. The new purchaser must occupy the property as their principal place of residence.
- C. The sales price must be affordable to the new buyer.
- D. Affordability is defined as: Monthly payment for principal, interest, taxes and insurance (PITI) cannot exceed 40% of the purchasers gross annual income.
- E. The seller is entitled to a "fair return" on their investment upon sale of the property. "Fair

Return” on investment for purposes of the City’s HOME Program includes the homeowner’s initial investment (first mortgage, down payment and closing costs) and any documented capital improvements to the property completed after the initial sale. The Affordability Period for Recapture or Resale shall be 5 years for less than \$15,000 of HOME funds; 10 years for \$15,000 to \$40,000 of HOME funds; and 15 years for greater than \$40,000 of HOME funds.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

**Enforcement of the Recapture or Resale Options**

*The City will use the following legal instruments to meet and enforce the requirements of the recapture or resale restrictions:*

**Recapture Option**

*The City will utilize a Deed Restriction and the HOME Lien to enforce the Principal Residence requirement. The Promissory Note and the HOME Lien will be used to enforce the Affordability Period and the Repayment of the HOME subsidy.*

**Resale Option**

*The City will utilize a Deed Restriction and HOME Lien to enforce the Principal Residence, Affordability Period, Repayment of the HOME subsidy, defining a Fair Return to the Owner, the Affordable Resale Price, and the Subsequent Buyer's income.*

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Kenosha does not use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds.