Agenda
Board of Parks Commission Meeting
625-52nd St, Room 204
Monday, March 9, 2020
5pm

Chairperson: Eric Haugaard
Vice Chairperson: Jan Michalski
Commissioner: Keith W. Rosenberg
Commissioner: Rocco J. LaMacchia, Sr.
Commissioner: Stephanie L. Kemp

Call to Order
Roll Call
Citizens Comments

Approval of the minutes of the meetings held on February 24, 2020 and March 2, 2020.

1. Request from Marcin Kolbiarz to place a Memorial Stone next to a Memorial Tree in Eichelman Park in Memory of Marek J. Kolbiarz. (District 2) (deferred at 2/24/20 meeting)

2. Request from Ragnar Events, LLC for use of Anderson Park and Pennoyer Park on May 15, 2020 to:
   a. Hold the Ragnar Great Midwest 2020 event
   b. Use of both parks for Setup at 6am (Districts 1 & 9)

3. Request from Three Harbors Council BSA for use of Anderson Park on Saturday, June 6, 2020 to:
   a. Hold the Cub Scout Fishing Derby
   b. Use of Park for Setup at 6am
   c. Have Food Vendors (District 9)

4. Request from Lemon Street Gallery (Union Park Art District) for use of Union Park on Sundays, June 21, July 19 and August 16, 2020 to:
   a. Hold the Kenosha Art Market
   b. Use of Park for Setup at 8am (District 2)

5. Request from the City of Kenosha for use of Pennoyer Park on Saturday, July 4, 2020 to:
   a. Hold the Let Freedom Sing event
   b. Use of Amplified Sound
   c. Have Food Vendors (District 1)
6. Request form Holy Assembly Church for use of Lincoln Park Shelter & Concession Building on Saturday, August 8, 2020 to:
   a. Hold the Back to School Bash event
   b. Use of Park for Setup at 6am
   c. Use of Amplified Sound
   d. Have Food Vendors (District 12)

7. Distribution Easement Agreement with We Energies for Parcel 10-223-18-276-001 (Poerio Park). (District 1)

   a. Bradford Senior High School (12th Annual Talent Show; March 26, 2020)
   b. Burlington Area Chamber of Commerce (24th Greater Chocolate City Golf Outing (September 15, 2020)
   c. The Kenosha YMCA (32nd Annual Kenosha YMCA Golf Outing July 13, 2020)

COMMISSIONERS' COMMENTS

IF YOU ARE DISABLED AND NEED ASSISTANCE, PLEASE CALL 653-4050 BY NOON BEFORE THIS MEETING TO MAKE ARRANGEMENTS FOR REASONABLE ON-SITE ACCOMMODATIONS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE MEMBERS OF THE COMMON COUNCIL MAY BE PRESENT AT THE MEETING, AND ALTHOUGH THIS MAY CONSTITUTE A QUORUM OF THE COMMON COUNCIL, THE COUNCIL WILL NOT TAKE ANY ACTION AT THIS MEETING.
Application for Memorial Bench or Tree
Form #PWP001 (rev. 04/16)

Select One:  Memorial Bench [ ]  Memorial Tree [ ]

In Memory Of:  Marek J. Kolbiarz

Name of Donor or Representative:  Marcin Kolbiarz

Address:  4927 Michigan Ave  City:  Schiller Park  State:  IL  Zip:  60176

Phone:  773-600-1971

Requested Park Location:  Wolf Point East Park  or  Eichelmann Park  or  Simmons Island Park

Requested Bench Style or Tree Species:  Maple

[Please see our website for a list of approved bench styles and tree species.]

Note: The park location and/or species requested is not guaranteed. The Park Division will work with the donor to best accommodate the request.

Memorial Bench Only

Bench prices vary by style; please see our website for pricing information. A permanent 6"x2" plaque will be ordered & installed in the concrete near the bench by the Park Division for $30. Park staff will contact donor to notify them of installation date.

Plaque Inscription Information [No more than 35 characters in Line 1]

Example:

Line 1:  In loving Memory of Marek J. Kolbiarz  

Line 2:  Month  January  Year  2019  

In Memory of John William Smith  

June 2005

Memorial Tree Only

After the request is received, the City Forester will review for placement and tree selections. The donor will be contacted to discuss the location and tree species options. The tree can then be purchased by the donor from Swartz Nursery at 1743 30th Avenue in Kenosha. Their telephone number is 262-552-8210. The nursery will contact our office when the tree is ready for pick-up and staff will plant the tree in the proper location.

Costs vary based on the size and species of the tree. No memorial plaques may be placed at the site or on the tree without written permission from the Board of Park Commissioners.

Return this form to:
City of Kenosha,
Public Works – Park Division
625 52nd St – Room 305
Kenosha, WI  53140
CITY OF KENOSHA
GENERAL RECEIPT

RECEIPT NO.: 182046
RECEIPT DATE: 02/10/20
RECEIPT NAME: MARCIN M KOLBIARZ
ADDRESS: 138 E BONNIE BRAE AV

MOUNT PROSPECT, IL 60056

MEMORIAL BENCH PLAQUE IN LOVING MEMORY OF
MAREK J
KOLBIARZ JANUARY 2019

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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</thead>
<tbody>
<tr>
<td>MEMORIAL BENCH 713-00-21997-000-000</td>
<td>30.00</td>
</tr>
</tbody>
</table>

DUE: 30.00
CHECK: 30.00
CHANGE: 30.00

CHECK NO: 1006
RECEIVED BY: PWCOUNT3
Application for a Special Event Permit
Form #ADM400 (rev. 01/19)
Subject to Change

Nonrefundable Fee: $100.00 if submitted 45 days or more
Nonrefundable Fee: $500.00 if submitted 30-45 days before an event

INSTRUCTIONS: Before completing this application, please carefully read the Special Event Planning Guide (the guide can also be Special Event Planning Guide reviewed at www.kenosha.org: Events → Special Event Guidelines).

Applications for an event less than 30 days will not be considered.

Event Name: Ragnar Great Midwest 2020
Event Date(s) Requested: Friday May 15, 2020 Rain Date(s): NA

A. Event Organization

1. Organization's Name: Ragnar Events, LLC

2. Does this organization hold not-for-profit status? ☑ Yes (Please provide verification of 501(c) 3 status by submitting a copy of your organization's IRS determination letter which outlined your tax-exemption or call IRS Customer Service at 1-877-829-5500 to request a copy).


4. Contact Person: Katie Seely

5. Contact Phone: 801-834-9531 Contact Email: katie@ragnarrelay.com

B. Event Location

1. Location (check all that apply):
   - ☑ City Street
   - ☑ City Sidewalk
   - ☑ City Park
   - ☑ City-Owned Building
   - ☑ Water Utility Property
   - ☑ Airport Property
   - ☑ Transit Property

   Name & Address of the park, museum, building, etc. (street & zip):
   Anderson Park, Pennoyer Park

2. Does the event require any streets to be closed? ☑ Yes No

   If yes, what street or avenue will be closed:
   From: ______________________ To: ______________________

3. Type of street use requiring closure: ☑ Parade ☑ Run or Walk ☑ Other: ______________________

4. Attach a scaled site plan of the event location and include the following if applicable: ☑ Site Plan Attached
   - ☑ Fences
   - ☑ Beer Garden
   - ☑ Trash Containers
   - ☑ Parking (including handicapped spaces)
   - ☑ Entrances/Exits
   - ☑ Staging Areas
   - ☑ Portable Toilets
   - ☑ Volunteer Check-in
   - ☑ Stages
   - ☑ Routes & Traffic Lanes (including barricades)
   - ☑ Temporary Structures (tents, trailers, etc.)
C. Event Operation Plan & Details (C.1. for one day events or C.2. for multiple day events)

1. One day events:

<table>
<thead>
<tr>
<th>Event Date</th>
<th>Set-up Date</th>
<th>Set-up Time</th>
<th>Event Start Date</th>
<th>Event Start Time</th>
<th>Event End Date</th>
<th>Event End Time</th>
<th>Tear-down Date</th>
<th>Tear-down Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday May 15, 2020</td>
<td>Friday May 15, 2020</td>
<td>6:00 AM (please indicate a.m. or p.m.)</td>
<td>7:30 AM</td>
<td>5:30 PM</td>
<td>7:00 PM</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

2. Multiple day events: (please attach additional pages for events more than 3 days)

<table>
<thead>
<tr>
<th>SET-UP DATE</th>
<th>DAY 1 EVENT DATE</th>
<th>DAY 2 EVENT DATE</th>
<th>DAY 3 EVENT DATE</th>
<th>TEAR-DOWN DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SET-UP TIME</td>
<td>DAY 1 START &amp; END TIMES</td>
<td>DAY 2 START &amp; END TIMES</td>
<td>DAY 3 START &amp; END TIMES</td>
<td>TEAR-DOWN TIME</td>
</tr>
</tbody>
</table>

3. Estimated Number of Attendees Per Day: 2300

4. Event Description (provide a brief description of your event; attach additional pages if needed):

200 mile overnight running relay

5. Indicate if the event will have any of the following (check all that apply):

- Food Vendors
- Merchandise Vendors
- Artwork Displays/Sales
- Campers
- Rides
- Announcements/Speeches
- Petting Zoo
- Pyrotechnic Devices*
- Horse Drawn Vehicles**
- Carnival
- Games
- Public Entertainment
- Circus
- Other, Portable Washroom

*You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 to obtain the Open Burning/Fireworks Permit a minimum of fourteen (14) business days before the event.

**You must be in compliance with Chapter 14.025 C & D of the Code of General Ordinances.

D. Beer/Wine

1. Will your event have beer and/or wine? ☐ Yes ☑ No (If no, skip to section E.)

2. Beer/Wine Sales: Please specify, for each day of sale, the start times and the end times when beer/wine will be sold. Please attach additional sheet(s) if needed. Please Note: If your event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Park Commission.

3. Name of organization applying for the Temporary Class “B” Retailer’s License: ____________________________

   (If multiple days, complete the each section as needed. Please indicate if more than 3 days.)

   Day 1 of Sale: ____________________________

   Sales Start Time: __________ (indicate AM or PM)  Sales End Time: __________ (indicate AM or PM)
Day 2 of Sale: ________________________________

Sales Start Time: ________ (indicate AM or PM)  Sales End Time: ________ (indicate AM or PM)

Day 3 of Sale: ________________________________

Sales Start Time: ________ (indicate AM or PM)  Sales End Time: ________ (indicate AM or PM)

You must contact the City Clerk-Treasurer's office at 262-653-4020 or by emailing cityclerk@kenoshacounty.org at a minimum of thirty (30) days prior to your event to obtain a Temporary Class "B"/"Class B" Retailer's License.

E.  Food/Merchandise

1. Do you plan to provide food at your event?  □ Yes  □ No

You must contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Melotik at mark.melotik@kenoshacounty.org or Brad Wozniak at brad.wozniak@kenoshacounty.org for information on the safe handling of food and beverages.

You must also contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Do you plan to have vendors selling merchandise at your event?  □ Yes  □ No

   You must complete the Vendor List found in the Special Event Guideline if you have vendors and turn in fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F.  Equipment Rental

1. Will the event need:  Electricity □ Yes □ No  Water □ Yes □ No

Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

To assist you with your event, the Parks Division has some equipment available for rent to your organization. If you plan to rent equipment from the Parks Division, please fill out this section (supplies are limited and granted upon availability).

2. Will the event require any of the following City-provided rental equipment (check all that apply)?

   Bleachers □ # requested ______  Benches □ # requested ______
   Barricades □ # requested ______  Picnic Tables □ # requested ______
   Trash Containers □ # requested ______  Traffic Cones □ # requested ______
   Recycling Containers □ # requested ______  Traffic Signs □ # requested ______
   Reviewing Stands □ # requested ______  Podium
   New Showmobile □  Old Showmobile
   Generator (only with new Showmobile) □  Fencing

How many 50 foot sections of snow fencing? ______ How many 6 foot sections of white plastic portable fencing? ______

G.  Temporary Structures

1. Will the event have any temporary structures?  □ Yes  □ No (If no, skip to section G.)

Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.
2. What type of temporary structures will be at the event (check all that apply)?
   - [ ] Tents (larger than 10x10 pop up)
   - [ ] Inflatables
   - [ ] Staging
   - [ ] Trailers
   - [ ] Dunk Tank
   - [ ] Other (Please Explain): ________________________________

   You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 for information on necessary permits for the event. This must be done a minimum of fourteen (14) business days prior to the event in order to coordinate inspections the day(s) of the event.

4. I understand that if I have any temporary structures, I must call Digger's Hotline no later than three (3) business days prior to the event. [ ] Yes ___________ Initial

***VERY IMPORTANT***

WI State Statute 182.0175 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger's Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. There are no exceptions.

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments, depending on facts and circumstances specific to each event, shall have the discretion to modify the required security plan as they deem necessary. The Kenosha Police and Fire Departments may also recommend denial of the Special Event Permit if the security plan is inadequate.

1. Briefly describe security measures: we will staff each location with an Exchange Manager and 3-4 volunteers to track runners, answer questions, sweep for trash

2. Do you plan to have private security? [ ] Yes [ ] No

   Private Security Company Name: _____________________________ Phone #: _______________________

3. Will you be using City of Kenosha Police personnel? (if yes, contact Kenosha Police: 262-605-5212)
   - [ ] Yes [ ] No

4. One member of the organization’s security personnel or the organization’s contact person must be designated “Head of Security” who can be reached at any time.

   Name of Designated Head of Security: ____________________________
   First: Troy M.I.: Wheeler Last: ____________________________
   Head of Security’s Phone Number: 716-948-7357

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

a. Commercial General Liability:
   - General Aggregate - Two Million Dollars ($2,000,000.00)
   - Each Occurrence - One Million Dollars ($1,000,000.00)

b. Automobile Liability: (When required as a permit condition)
   - Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars ($1,000,000.00).

c. Liquor Liability Coverage (When alcohol is approved for the Special Event)
   - General Aggregate - One Million Dollars ($1,000,000.00)
   - Each Occurrence - One Million Dollars ($1,000,000.00)

d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)
   - Two Million Dollars ($2,000,000.00) per person
   - Two Million Dollars ($2,000,000.00) aggregate

e. Endorsements: The policy must be endorsed to name "The City of Kenosha, its elected officials,}
representatives, employees and agents" as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed $5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

☐ Attached ☑ To Be Submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

J. Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed and filed as a condition of approval.

- I understand the filing of this application does not ensure the issuance of this licenses.
- I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
- I further understand that an incomplete application may cause a delay in processing or a denial of the event.
- I have reviewed the Code of General Ordinance Chapter 12.06 "Special Event Permit"

Print Name: Katie Seely
Signature: __________________________ Date: 11/7/2019

INDEMNITY AND HOLD HARMLESS AGREEMENT

SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06

Katie Seely in behalf of Ragnar Events, LLC

Event Organizer

Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Commissioners and their respective officers, agents and employees (collectively "Indemnitees") against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney's fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, invitees or permitted users, or resulting from the Special Event Organizers failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements thereon by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Commissioners of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnitees harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its Insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnitees for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this agreement to the extent necessary to effectuate its purpose.

Applicant Signature 11/7/19

Please sign, date and return the completed application to:

City of Kenosha Administration
625 - 52nd Street
Room 300
Kenosha, WI 53140
LEG 10 – 5.6 MILES – HARD

Runner Directions:
0.0  Depart Exchange 9 heading North on 22nd St
1.3  Turn Right onto 75th St.
2.4  Turn Left onto 3rd Ave.
3.7  Turn Left onto 56th Ave.
3.9  Turn Right onto 54th Ave.
4.4  Turn Left onto 54th St.
4.1  Turn Right onto 6th Ave.
4.3  Turn Right onto 7th Ave.
4.5  Turn Left at 50th St.
5.8  Arrive at Exchange 10

Exchange 10 Address:
Pennoyer Park
3001 7th Avenue
Kenosha, WI 53140
GPS: 42.605492, -87.819569

Van Directions:
0.0  Depart Exchange 9 heading North on 22nd Ave
0.1  Head North on 22nd Ave
1.9  Turn Left onto Sheridan Rd
3.8  Turn Right onto 50th Ave
3.9  Turn Left onto Kennedy Dr
5.0  Arrive at Exchange 10

GPS Coords
Exch 9: 42.548, -87.836
Exch 10: 42.605, -87.820

Total Elevation Loss: -87 ft.
Total Elevation Gain: 59 ft.
Net Elevation Change: -27 ft.
LEG 9 — 8.0 MILES — HARD

Leg Notes:
The runner will be on a path and it may be hard to support them consistently.

Runner should run with water!

Runner Directions:
0.0 Depart Exchange 8 heading East on path
0.4 Turn Left onto 7th St
0.5 Turn Right onto North Ave
0.8 Turn Left onto 5th St
0.9 Turn Right onto Roberts Rd
1.2 Turn Left onto Old Darby Ln
1.5 Turn Left onto Chesapeake Bay
1.6 Turn Right onto Path that leads to Robert McClory Bike Path
5.3 Turn Right onto 88th St
5.7 Turn Left onto Path
6.0 Arrive at Exchange 9

Exchange 9 Address:
Anderson Park
8730 22nd Avenue
Kenosha, WI 53143
GPS: 42.547836, -87.836216

Van Directions:
0.0 Depart Exchange 8 heading East on 9th St
0.5 Turn Left onto Sheridan Rd
4.8 Turn Left onto 91st St
5.3 Turn Right onto 22nd Ave
5.8 Arrive at Exchange 9

GPS Coords
Exch 8: 42.479, -87.835
Exch 9: 42.548, -87.836

Total Elevation Loss: -113 ft.
Total Elevation Gain: 81 ft.
Net Elevation Change: -32 ft.
LEG 8 - 3.8 MILES - EASY

Leg Notes:
The runner will be on a path and it may be hard to support them consistently.

Runner should run with water!

Runner Directions:
0.0 Depart Exchange 7 and head North on
Robert McClory Bike Path
2.8 Turn Right onto W 9th St / Cty A4
3.1 Arrive at Exchange 8

Exchange 8 Address:
Village Park
2700 9th St
Winthrop Harbor, IL 60096
GPS: 42.478048, -87.834077

Van Directions:
0.0 Depart Exchange 7 and head Southwest on
Lebanon Ave
100 ft Turn Right onto 30th St
0.4 Turn Right onto Lewis Ave
3.1 Turn Right onto W 9th St / Cty A4
4.4 Arrive at Exchange 8

GPS Coords
Exch 7: 42.422, -87.846
Exch 8: 42.479, -87.835

Total Elevation Loss: -71 ft.
Total Elevation Gain: 59 ft.
Net Elevation Change: -11 ft.
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<thead>
<tr>
<th>Max Parking Space</th>
<th>55</th>
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</thead>
<tbody>
<tr>
<td>Peak Parking Needs</td>
<td>50</td>
</tr>
<tr>
<td>Park Location</td>
<td>Anderson Park</td>
</tr>
<tr>
<td>Venue Contact</td>
<td></td>
</tr>
<tr>
<td>Night Time Hours</td>
<td>7:00 PM - 6:00 AM</td>
</tr>
</tbody>
</table>

### Volunteer Duties

<table>
<thead>
<tr>
<th>A</th>
<th>Manage parking flow, when slow, manage toilets &amp; clean up exchange</th>
</tr>
</thead>
<tbody>
<tr>
<td>B</td>
<td>Manage chute, cross team off team list. Make sure runners do not leave chute without nighttime gear during the appropriate hours.</td>
</tr>
<tr>
<td>C</td>
<td>Radioing incoming runner to volunteer at chute</td>
</tr>
</tbody>
</table>

### Summary Notes

- **Overview Notes**
  - CHUTE PLACEMENT: Place the chute on the Northern road.
  - PARKING INSTRUCTIONS: Vans should park in rows as best as possible.
  - TRAFFIC CONCERNS: |
  - VAN/RUNNER FLOW: |
  - PORT-A-POTTIE PLACEMENT: Place in grass facing towards the street
  - PRIVATE PROPERTY CONCERNS: |
  - OTHER DETAIL NOTES: |
**Location:** Pennoyer Park  
3601 7th Avenue, Kenosha, WI 53140  
(GPS: 42.605492, -87.819569)

**Venue Contact:**

**Max Parking Space:** 110

**Peak Parking Needs:**  
- Shift: Start: 7:00 AM, End: 3:30 PM
  - Shift 1: 7:00 AM - 3:30 PM

**Peak Time:** 8:45 AM

**Key:**  
- Chute
- Cones & Tape
- Van's Path
- Runner's Path
- Toilets
- Parking
- Volunteer

---

**Overview Notes**

**Chute Placement:** Place chute on the Pike Trail. Use additional cones to keep teammates behind the chute. Place chute next to bench area.

**Parking Instructions:** There are 2 lots available, fill the Northern one first.

**Traffic Concerns:**

**Van/Runner Flow:** Van / Runner paths cross as the runners trail path crosses the incoming van path. A volunteer needs to hold the runner until traffic clears.

**Port-A-Pot Placement:** Place in corner of Northern parking area at the end of the parking stalls. Doors should be facing towards the lake.

**Private Property Concerns:**

**Other Details Notes:** 5 cones  
Incoming runner 5.49 miles, Outgoing runner 6.16 miles

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**Volunteer Duties**

<table>
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<td>Manage Chute, cross team off team list, Make sure runners do not leave chute without nighttime gear during the appropriate hours.</td>
</tr>
<tr>
<td>C</td>
<td>Radio incoming runner to volunteer at chute</td>
</tr>
<tr>
<td>D</td>
<td>Assist outgoing runner in crossing the road. Runners must wait for traffic to clear. DO NOT stop traffic, hold runner first.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Role</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
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<td>1</td>
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<td>1</td>
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<td></td>
<td>4</td>
</tr>
</tbody>
</table>
CITY OF KENOSHA
GENERAL RECEIPT

RECEIPT NO.: 181969
RECEIPT DATE: 01/22/20
RECEIPT NAME: RAGNAR EVENTS
ADDRESS: 12 S 400 WEST SUITE 200
SALT LAKE CITY, UT 84101

ANDERSON PARK, PENNOYER PARK RAGNAR GREAT MIDWEST EVENT SPECIAL EVENT 5-15-20 6AM-7PM

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>SPECIAL EVENT PERMIT</td>
<td>100.00</td>
</tr>
</tbody>
</table>

DUE: 100.00
CHECK: 100.00
CHANGE:

CHECK NO: 40959
RECEIVED BY: PWCOUNT3
Application for a Special Event Permit
Form #ADM400 (rev. 01/19)
Subject to Change

INSTRUCTIONS: Before completing this application, please carefully read the Special Event Planning Guide (the guide can also be Special Event Planning Guide reviewed at www.kenosha.org: Events → Special Event Guidelines).

Applications for an event less than 30 days will not be considered.

Event Name: Cub Scout Fishing Derby

Event Date(s) Requested: June 6, 2020

Rain Date(s): none

A. Event Organization

1. Organization's Name: Three Harbors Council BSA

2. Does this organization hold not-for-profit status? [ ] No [ ] Yes (Please provide verification of 501(c) 3 status by submitting a copy of your organization's IRS determination letter which outlined your tax-exemption or call IRS Customer Service at 1-877-829-5500 to request a copy).

3. Organization's Address: 330 South 84th st City: Milwaukee State: Wi Zip: 53214

4. Contact Person: Robin Jakubowski

5. Contact Phone: 262-960-0533 Contact Email: thumper-42@hotmail.com

B. Event Location

1. Location (check all that apply):
   - City Street
   - City Owned Parcels
   - City Sidewalk
   - Water Utility Property
   - City Park
   - Airport Property
   - City-Owned Building
   - Transit Property

   Name & Address of the park, museum, building, etc. (street & zip): Anderson Band Pavilion

2. Does the event require any streets to be closed? [ ] Yes [ ] No

   If yes, what street or avenue will be closed:

   From: ________________________ To: ________________________

3. Type of street use requiring closure: [ ] Parade [ ] Run or Walk [ ] Other: ________________________

4. Attach a scaled site plan of the event location and include the following if applicable: [ ] Site Plan Attached

   - Fences
   - Beer Garden
   - Trash Containers
   - Parking (including handicapped spaces)
   - Entrances/Exits
   - Staging Areas
   - Portable Toilets
   - Volunteer Check-in
   - Vendor locations
   - Routes & Traffic Lanes (including barricades)
   - Temporary Structures (tents, trailers, etc.)
C. Event Operation Plan & Details (C.1. for one day events or C.2. for multiple day events.

1. One day events:
   Set-up Date: 06-06-2020
   Event Start Date: 06-06-2020
   Event End Date: 06-06-2020
   Tear-down Date: 06-06-2020
   Set-up Time: 6am (please indicate a.m. or p.m.)
   Event Start Time: 9am
   Event End Time: 3:30 pm
   Departure Time: 1 pm

2. Multiple day events: (please attach additional pages for events more than 3 days)

   SET-UP DATE | DAY 1 EVENT DATE | DAY 2 EVENT DATE | DAY 3 EVENT DATE | TEAR-DOWN DATE
   SET-UP TIME | DAY 1 START & END TIMES | DAY 2 START & END TIMES | DAY 3 START & END TIMES | TEAR-DOWN TIME

3. Estimated Number of Attendees Per Day: ___________________________

4. Event Description (provide a brief description of your event; attach additional pages if needed):
   Cub Scout Fishing Derby to teach young scouts the fundamentals of fishing while having fun in Scouting

5. Indicate if the event will have any of the following (check all that apply):
   □ Food Vendors  □ Camping  □ Merchandise Vendors  □ Artwork Displays/Sales
   □ Animal Rides  □ Petting Zoo  □ Rides  □ Announcements/Speeches
   □ Fireworks*  □ Bonfire*  □ Pyrotechnic Devices*  □ Horse Drawn Vehicles**
   □ Carnival  □ Circus  □ Games  □ Public Entertainment
   □ Band  □ DJ  □ Theatre
   □ Other: ____________________________

*You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 to obtain the Open Burning/Fireworks Permit a minimum of fourteen (14) business days before the event.
**You must be in compliance with Chapter 14.025 C & D of the Code of General Ordinances.

D. Beer/Wine

1. Will your event have beer and/or wine? ☐ Yes  ☑ No (If no, skip to section E.)

2. Beer/Wine Sales: Please specify, for each day of sale, the start times and the end times when beer/wine will be sold. Please attach additional sheet(s) if needed.
   Please Note: If your event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Park Commission.

3. Name of organization applying for the Temporary Class "B" Retailer's License:
   ____________________________
   (If multiple days, complete each section as needed. Please indicate if more than 3 days.)
   Day 1 of Sale: ____________________________
   Sales Start Time: ________ (indicate AM or PM)  Sales End Time: ________ (indicate AM or PM)
Day 2 of Sale: 

Sales Start Time: _______ (indicate AM or PM)   Sales End Time: _______ (indicate AM or PM)

Day 3 of Sale: 

Sales Start Time: _______ (indicate AM or PM)   Sales End Time: _______ (indicate AM or PM)

You must contact the City Clerk-Treasurer’s office at 262-653-4020 or by emailing cityclerk@kenosha.org at a minimum of thirty (30) days prior to your event to obtain a Temporary Class "B"/"Class B" Retailer’s License.

E. Food/Merchandise

1. Do you plan to provide food at your event?  
   □ Yes  □ No

   You must contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Melotik at mark.melotik@kenosha county.org or Brad Wozniak at brad.wozniak@kenosha county.org for information on the safe handling of food and beverages.

   You must also contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Do you plan to have vendors selling merchandise at your event?  □ Yes  □ No

   ◆ You must complete the Vendor List found in the Special Event Guideline if you have vendors and turn in fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F. Equipment Rental

1. Will the event need:  
   Electricity □ Yes □ No  Water □ Yes □ No

   Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

To assist you with your event, the Parks Division has some equipment available for rent to your organization. If you plan to rent equipment from the Parks Division, please fill out this section (supplies are limited and granted upon availability).

2. Will the event require any of the following City-provided rental equipment (check all that apply)?

   Bleachers □ # requested ______  Benches □ # requested ______
   Barricades □ # requested ______  Picnic Tables □ # requested 10
   Trash Containers [ ] # requested ______  Traffic Cones □ # requested ______
   Recycling Containers □ # requested ______  Traffic Signs □ # requested ______
   Reviewing Stands □ # requested ______  Podium □
   New Showmobile □  Old Showmobile □
   Generator (only with new Showmobile) [ ]
   Fencing [ ]

   How many 50 foot sections of snow fencing? ______

G. Temporary Structures

1. Will the event have any temporary structures? □ Yes □ No (If no, skip to section G.)

   Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.
2. What type of temporary structures will be at the event (check all that apply)?
   □ Tents (larger than 10x10 pop up) □ Inflatables □ Staging □ Trailers □ Dunk Tank
   □ Other (Please Explain):

   You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 for information on necessary permits for the event. This must be done a minimum of fourteen (14) business days prior to the event in order to coordinate inspections the day(s) of the event.

4. I understand that if I have any temporary structures, I must call Digger’s Hotline no later than three (3) business days prior to the event. □ Yes □ No Initial

***VERY IMPORTANT***

WI State Statute 182.0175 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger’s Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger’s Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. There are no exceptions.

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments, depending on facts and circumstances specific to each event, shall have the discretion to modify the required security plan as they deem necessary. The Kenosha Police and Fire Departments may also recommend denial of the Special Event Permit if the security plan is inadequate.

1. Briefly describe security measures:

   Parent will call with their children and be responsible for them.

2. Do you plan to have private security? □ Yes □ No

   Private Security Company Name: ________________________________ Phone #: ________________________________

3. Will you be using City of Kenosha Police personnel? (if yes, contact Kenosha Police: 262-605-5212)
   □ Yes □ No

4. One member of the organization’s security personnel or the organization’s contact person must be designated “Head of Security” who can be reached at any time.

   Name of Designated Head of Security: ________________________________
   Head of Security’s Phone Number: ________________________________

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based Insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

   a. Commercial General Liability:
      General Aggregate - Two Million Dollars ($2,000,000.00)
      Each Occurrence - One Million Dollars ($1,000,000.00)

   b. Automobile Liability: (When required as a permit condition)
      Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars ($1,000,000.00).

   c. Liquor Liability Coverage (When alcohol is approved for the Special Event)
      General Aggregate - One Million Dollars ($1,000,000.00)
      Each Occurrence - One Million Dollars ($1,000,000.00)

   d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)
      Two Million Dollars ($2,000,000.00) per person
      Two Million Dollars ($2,000,000.00) aggregate

   e. Endorsements: The policy must be endorsed to name “The City of Kenosha, its elected officials,
representatives, employees and agents" as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed $5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

☐ Attached ☐ To Be Submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

J. Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed and filed as a condition of approval.

- I understand the filing of this application does not ensure the issuance of this license.
- I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
- I further understand that an incomplete application may cause a delay in processing or a denial of the event.
- I have reviewed the Code of General Ordinance Chapter 12.06 "Special Event Permit"

Print Name: Robin Jakuowski
Signature: ________________________________ Date: 1-13-2020

INDEMNITY AND HOLD HARMLESS AGREEMENT

SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06

Robin Jakuowski
Event Organizer

Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Parks Commission and their respective officers, agents and employees (collectively "Indemnitees") against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney's fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, Invitees or permitted users, or resulting from the Special Event Organizers failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements thereon by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Park Commission of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnitees harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnitees for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this agreement to the extent necessary to effectuate its purpose.

Robin Jakuowski 1-13-2020

Applicant Signature Date

Please sign, date and return the completed application to:
City of Kenosha Administration
625 - 52nd Street
Room 300
Kenosha, WI 53140
WISCONSIN SALES AND USE TAX
CERTIFICATE OF EXEMPT STATUS (CES)
(Governmental, Religious, Charitable, Scientific or Educational Organization)

Sales to this organization or entity are exempt from Wisconsin sales and use tax under sec. 77.54(9e) and 77.55(1), Wis. Stats.

This certificate is valid unless cancelled by the Wisconsin Department of Revenue.

THREE HARBORS COUNCIL INC BOY SCOUTS OF AMERICA
330 S 84TH STREET
MILWAUKEE WI 53214

CES NUMBER
060068
DATE ISSUED
9/30/2011

IMPORTANT:

Purchases made by your organization are taxable unless you furnish your supplier with the CES number shown above. Sales by your organization may be subject to tax. If your organization makes taxable sales, it may be required to obtain a seller's permit and remit sales tax to the Department of Revenue.

Questions: Contact the Department of Revenue by telephone at (608) 266-2770, FAX (608) 267-1030, E-mail sales10@revenue.wi.gov, or at our Web site www.revenue.wi.gov.
January 25, 2020

Andrew Hardin, SE
Three Harbors, 636
330 South 84th Street
Milwaukee, WI 53214-1468

Re: Requests for information regarding your council’s federal tax-exempt status

Dear Andrew:

This letter clarifies the tax-exempt status of your council. The Boy Scouts of America, National Council, is recognized as a public charity and tax exempt under IRC Section 501(c)(3), as well as IRC Section 170(b)(1)(A)(vi). We are not a private foundation as described in IRC Section 509(a). A copy of our current tax-exempt determination letter is attached.

For tax purposes, your council is a bona fide subordinate organization of the Boy Scouts of America, in good standing, and covered under the Boy Scouts of America’s group exemption ruling, IRS Ruling No. 1761. Though the council is a separate entity and responsible for its own, independent audit, our exemption ruling extends the same recognition of tax-exempt status to this council as to the Boy Scouts of America National Council.

Each year, the Boy Scouts of America National Service Center submits to the IRS a list of approved subordinate organizations which includes all local councils and their endowment trusts. Your council’s information is on the attached list of subordinates.

On behalf of the many young men and women you serve in your council area, thank you again for all you do for Scouting. Questions, if any, can be directed to Melena Sparkman, Compliance & Governance Specialist, National Service Center, Legal Department, (972) 580-2410 or Melena.Sparkman@scouting.org.

Very truly yours,

Roger C. Mosby
President and CEO

Attachments:
2020 IRS Letter
IRS Group Exemption Spreadsheet
Employer identification number: 22-1576300
Group exemption number: 1761

Dear Taxpayer:

This is in response to your request dated Jan. 09, 2020, for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in November 1965, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).
BOY SCOUTS OF AMERICA
STEPHANIE PHILLIPS
1325 N WALNUT HILL LN
IRVING TX 75038-3008

Jan. 21, 2020  LTR 4167C  0
22-1576300  000000  00

Sincerely yours,

Kim A. Billups, Operations Manager
Accounts Management Operations 1
For the map, we would need the parking lot, the pavilion, the restrooms and the entire pond area as there will be over 100 kids with adults spread around the pond.
The City of Kenosha  
Chart A Better Course  

Application for a Special Event Permit  
Form #ADM400 (rev. 01/19)  

INSTRUCTIONS: Before completing this application, please carefully read the Special Event Planning Guide (the guide can also be downloaded at www.kenosha.org: Events → Special Event Guidelines).  

Applications for an event less than 30 days will not be considered.

Event Name: Kenosha Art Market  
Event Date(s) Requested: 6/21, 7/19, 8/16, ALSO: 9/20, 10/18  

A. Event Organization

1. Organization's Name: Lemon Street Gallery (Union Park Art District)  

2. Does this organization hold not-for-profit status? ☑ Yes (Please provide verification of 501(c) 3 status by submitting a copy of your organization's IRS determination letter which outlined your tax-exemption or call IRS Customer Service at 1-877-829-5500 to request a copy).

3. Organization's Address: 4601 Sheridan Rd  
City: Kenosha  
State: WI  
Zip: 53140  

4. Contact Person: Beth Dary  

5. Contact Phone: 262-496-7809  
Contact Email: beth@lemonstreetgallery.org

B. Event Location

1. Location (check all that apply):  
- City Street  
- City Owned Parcels  
- City Sidewalk  
- Water Utility Property  
- City Park  
- Airport Property  
- City-Owned Building  
- Transit Property  

Name & Address of the park, museum, building, etc. (street & zip): Union Park-4500 7th Ave.

2. Does the event require any streets to be closed? ☑ Yes  

If yes, what street or avenue will be closed:  
On:  
From:  
To:  

3. Type of street use requiring closure:  
- Parade  
- Run or Walk  
- Other:  

4. Attach a scaled site plan of the event location and include the following if applicable:  
- Site Plan Attached  
- Fences  
- Beer Garden  
- Trash Containers  
- Parking (including handicapped spaces)  
- Entrances/Exits  
- Staging Areas  
- Portable Toilets  
- Volunteer Check-in  
- Stages  
- Vendor locations  
- Routes & Traffic Lanes (including barricades)  
- Temporary Structures (tents, trailers, etc.)
C. Event Operation Plan & Details (C.1. for one day events or C.2. for multiple day events.

1. One day events:
   - Set-up Date: same as above
   - Set-up Time: 8:00 am (please indicate a.m. or p.m.)
   - Event Start Date: * *
   - Event Start Time: 10:00 am
   - Event End Date: * *
   - Event End Time: 2:00 pm
   - Tear-down Date: Same as above
   - Departure Time: 3:30 pm

2. Multiple day events: (please attach additional pages for events more than 3 days)

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<thead>
<tr>
<th>SET-UP DATE</th>
<th>DAY 1 EVENT DATE</th>
<th>DAY 2 EVENT DATE</th>
<th>DAY 3 EVENT DATE</th>
<th>TEAR-DOWN DATE</th>
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<tr>
<th>SET-UP TIME</th>
<th>DAY 1 START &amp; END TIMES</th>
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3. Estimated Number of Attendees Per Day: 250

4. Event Description (provide a brief description of your event; attach additional pages if needed):
   Event involves juried artists displaying their work for sale from booth spaces. Acoustic music will be provided from a tent.

5. Indicate if the event will have any of the following (check all that apply):
   - [ ] Food Vendors  [ ] Camping  [ ] Merchandise Vendors  [x] Artwork Displays/Sales
   - [ ] Animal Rides  [ ] Petting Zoo  [ ] Rides  [ ] Announcements/Speeches
   - [ ] Fireworks*  [ ] Bonfire*  [ ] Pyrotechnic Devices*  [ ] Horse Drawn Vehicles**
   - [ ] Carnival  [ ] Circus  [ ] Games  [x] Public Entertainment
     # Band  □ DJ  □ Theatre
   - [ ] Other: ACOUSTIC music

*You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 to obtain the Open Burning/Fireworks Permit a minimum of fourteen (14) business days before the event.
**You must be in compliance with Chapter 14.025 C & D of the Code of General Ordinances.

D. Beer/Wine

1. Will your event have beer and/or wine?  [ ] Yes  [x] No (If no, skip to section E.)

2. Beer/Wine Sales: Please specify, for each day of sale, the start times and the end times when beer/wine will be sold. Please attach additional sheet(s) if needed.
   **Please Note:** If your event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Park Commission.

3. Name of organization applying for the Temporary Class "B" Retailer’s License: __________________________
   (If multiple days, complete the each section as needed. Please indicate if more than 3 days.)
   Day 1 of Sale: __________________________
   Sales Start Time: ____________ (indicate AM or PM)  Sales End Time: ____________ (indicate AM or PM)
Day 2 of Sale: ____________________________

Sales Start Time: ________ (indicate AM or PM)     Sales End Time: ________ (indicate AM or PM)

Day 3 of Sale: ____________________________

Sales Start Time: ________ (indicate AM or PM)     Sales End Time: ________ (indicate AM or PM)

You must contact the City Clerk-Treasurer’s office at 262-653-4020 or by emailing cityclerk@kenosha.org at a minimum of thirty (30) days prior to your event to obtain a Temporary Class “B”/“Class B” Retailer’s License.

E. Food/Merchandise

1. Do you plan to provide food at your event?  
   □ Yes  ✔ Yes  □ No

   You must contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Melotik at mark.melotik@kenoshacounty.org or Brad Wozniak at brad.wozniak@kenoshacounty.org for information on the safe handling of food and beverages.

   You must also contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Do you plan to have vendors selling merchandise at your event?  ● Yes  □ No

   ● You must complete the Vendor List found in the Special Event Guideline if you have vendors and turn in fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F. Equipment Rental

1. Will the event need:  
   Electricity  □ Yes  □ No  Water  □ Yes  □ No

   Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

To assist you with your event, the Parks Division has some equipment available for rent to your organization. If you plan to rent equipment from the Parks Division, please fill out this section (supplies are limited and granted upon availability).

2. Will the event require any of the following City-provided rental equipment (check all that apply)?

   Bleachers  □ # requested ______  Benches  □ # requested ______

   Barricades  □ # requested ______  Picnic Tables  □ # requested ______

   Trash Containers  □ # requested ______  Traffic Cones  □ # requested ______

   Recycling Containers  □ # requested ______  Traffic Signs  □ # requested ______

   Reviewing Stands  □ # requested ______  Podium

   New Snowmobile  □  Old Snowmobile

   Generator (only with Snowmobile)  □

   Fencing

How many 50 foot sections of snow fencing? ____  How many 6 foot sections of white plastic portable fencing? ____

G. Temporary Structures

1. Will the event have any temporary structures?  ● Yes  □ No (If no, skip to section G.)

   Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.
2. What type of temporary structures will be at the event (check all that apply)?
   □ Tents (larger than 10x10 pop up) □ Inflatables □ Staging □ Trailers □ Dunk Tank
   ○ Other (Please Explain): We will have Pop-ups and artists are directed to use weights not stakes.
   You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 for information on necessary permits for the event. This must be done a minimum of fourteen (14) business days prior to the event in order to coordinate inspections the day(s) of the event.

4. I understand that if I have any temporary structures, I must call Digger's Hotline no later than three (3) business days prior to the event. □ Yes □ No Initial

***VERY IMPORTANT***
WI State Statute 192.0175 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger's Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. There are no exceptions.

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments, depending on facts and circumstances specific to each event, shall have the discretion to modify the required security plan as they deem necessary. The Kenosha Police and Fire Departments may also recommend denial of the Special Event Permit if the security plan is inadequate.

1. Briefly describe security measures: Due to the nature of the event, we do not see a need for additional security. We will notify Police.

2. Do you plan to have private security? □ Yes □ No
   Private Security Company Name: ___________________________ Phone #: ___________________________

3. Will you be using City of Kenosha Police personnel? (if yes, contact Kenosha Police: 262-605-5212)
   □ Yes □ No

4. One member of the organization's security personnel or the organization's contact person must be designated "Head of Security" who can be reached at any time.
   Name of Designated Head of Security: ___________________________
   Head of Security's Phone Number: ___________________________

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

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   General Aggregate - Two Million Dollars ($2,000,000.00)
   Each Occurrence - One Million Dollars ($1,000,000.00)

b. Automobile Liability: (When required as a permit condition)
   Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars ($1,000,000.00).

c. Liquor Liability Coverage (When alcohol is approved for the Special Event)
   General Aggregate - One Million Dollars ($1,000,000.00)
   Each Occurrence - One Million Dollars ($1,000,000.00)

d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)
   Two Million Dollars ($2,000,000.00) per person
   Two Million Dollars ($2,000,000.00) aggregate

e. Endorsements: The policy must be endorsed to name "The City of Kenosha, its elected officials,"
representatives, employees and agents” as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed $5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

Attached To Be Submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

J. Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed and filed as a condition of approval.

- I understand the filing of this application does not ensure the issuance of this license.
- I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
- I further understand that an incomplete application may cause a delay in processing or a denial of the event.
- I have reviewed the Code of General Ordinance Chapter 12.06 “Special Event Permit”

Print Name: Beth Dary  
Signature: [Signature]  
Date: 1/31/2020

INDEMNITY AND HOLD HARMLESS AGREEMENT

SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06

Lemon Street Gallery/Union Park Arts

Event Organizer

Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Parks Commission and their respective officers, agents and employees (collectively “Indemnitees”) against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney’s fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, invitees or permitted users, or resulting from the Special Event Organizers failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements thereon by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Park Commission of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnitees harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnitees for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this Agreement to the extent necessary to effectuate its purpose.

2/14/20

Applicant Signature  
Date

Please sign, date and return the completed application to:
City of Kenosha Administration  
625 - 52nd Street  
Room 300  
Kenosha, WI 53140
Special Event Permit—additional notes/requests. Kenosha Art Market at Union Park

The Kenosha Art Market is expected to be an annual production of the Union Park Arts District as a neighborhood revitalization effort as well as an outlet for regional artists to sell their work. We appreciate being granted this permit. The following are some additional requests:

--Permanently mark the booth numbers located along the park’s “spoke wheel” sidewalks such as they are marked for HarborMarket (see photo left). The markings are subtle—just 3-inch tall letters/numbers. Last year weather destroyed the markings a couple of times making it even more difficult for artists to set up following rain.

--Lawn mowing. It would be greatly appreciated if the park’s lawn could be mowed no later within three days prior to each Sunday event.

--Could parks please move one of the park’s trash cans to the center of the park? We understand they are on the edges for the convenience of trash pick up. However most activities are focused on the center of the park.

--Promotional banner and signs. May we again install the promotional banner and signs on the Friday before each Sunday event?
Date: AUG 02 2001

LEMON STREET GALLERY & ARTSPACE INC
4661 SHERIDAN RD
KENOSHA, WI 53140-3323

Employer Identification Number:
39-1975575
DIN:
17053081034031
Contact Person:
CHRIS BROWN
ID# 31503
Contact Telephone Number:
(877) 623-5509
Accounting Period Ending:
December 31
Foundation Status Classification:
509(a)(2)
Advance Ruling Period Begins:
September 22, 2000
Advance Ruling Period Ends:
December 31, 2004
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in section 509(a)(2).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4946.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CG)
Application for a Special Event Permit
Form #ADM400 (rev. 01/19)
Subject to Change

Nonrefundable Fee: $100.00 if submitted 45 days or more
Nonrefundable Fee: $500.00 if submitted 30-45 days before an event

INSTRUCTIONS: Before completing this application, please carefully read the Special Event Planning Guide (the guide can also be Special Event Planning Guide reviewed at www.kenosha.org: Events → Special Event Guidelines).

Applications for an event less than 30 days will not be considered.

Event Name: Let Freedom Sing
Event Date(s) Requested: July 4, 2020 Rain Date(s):

A. Event Organization

1. Organization’s Name: City of Kenosha

2. Does this organization hold not-for-profit status? ☑ Yes (Please provide verification of 501(c) 3 status by submitting a copy of your organization’s IRS determination letter which outlined your tax-exemption or call IRS Customer Service at 1-877-829-5500 to request a copy).

3. Organization’s Address: 625 52nd St. City: Kenosha State: WI Zip: 53140

4. Contact Person: Kris Kochman

5. Contact Phone: 262-653-4177 Contact Email: kkochman@kenosha.org

B. Event Location

1. Location (check all that apply):
   ☑ City Street
   ☑ City Sidewalk
   ☑ City Park
   ☑ City-Owned Building

   Name & Address of the park, museum, building, etc. (street & zip):
   Pennoyer Park

2. Does the event require any streets to be closed? ☑ Yes ☐ No
   On: ____________________________
   From: ____________________________ To: ____________________________

3. Type of street use requiring closure: ☑ Parade ☑ Run or Walk ☐ Other: ____________________________

4. Attach a scaled site plan of the event location and include the following if applicable: ☑ Site Plan Attached
   ☑ Fences ☑ Entrances/Exits ☑ Volunteer Check-in
   ☑ Beer Garden ☑ Staging Areas ☑ Stages
   ☑ Trash Containers ☑ Portable Toilets ☑ Vendor locations
   ☑ Parking (including handicapped spaces) ☑ Routes & Traffic Lanes (including barricades)
   ☑ Temporary Structures (tents, trailers, etc.)
C. Event Operation Plan & Details (C.1. for one day events or C.2. for multiple day events.

1. One day events:
   
   Set-up Date: July 4, 2020
   Event Start Date:
   Event End Date:
   Tear-down Date:
   
   Set-up Time: 12 noon (please indicate a.m. or p.m.)
   Event Start Time: 3 p.m.
   Event End Time: 9 p.m.
   Departure Time: 10 p.m.

2. Multiple day events: (please attach additional pages for events more than 3 days)

<table>
<thead>
<tr>
<th>Set-up Date</th>
<th>Day 1 Event Date</th>
<th>Day 2 Event Date</th>
<th>Day 3 Event Date</th>
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</tr>
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<td>Set-up Time</td>
<td>Day 1 Start &amp; End Times</td>
<td>Day 2 Start &amp; End Times</td>
<td>Day 3 Start &amp; End Times</td>
<td>Tear-Down Time</td>
</tr>
</tbody>
</table>

3. Estimated Number of Attendees Per Day: 500

4. Event Description (provide a brief description of your event; attach additional pages if needed):
   Concert

5. Indicate if the event will have any of the following (check all that apply):

   - Food Vendors
   - Camping
   - Merchandise Vendors
   - Artwork Displays/Sales
   - Animal Rides
   - Petting Zoo
   - Rides
   - Announcements/Speeches
   - Fireworks*
   - Bonfire*
   - Pyrotechnic Devices*
   - Horse Drawn Vehicles**
   - Carnival
   - Circus
   - Games
   - Public Entertainment
     - Band
     - DJ
     - Theatre
   - Other:

   *You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 to obtain the Open Burning/Fireworks Permit a minimum of fourteen (14) business days before the event.
   **You must be in compliance with Chapter 14.025 C & D of the Code of General Ordinances.

D. Beer/Wine

1. Will your event have beer and/or wine?  [ ] Yes  [ ] No (If no, skip to section E.)

2. Beer/Wine Sales: Please specify, for each day of sale, the start times and the end times when beer/wine will be sold. Please attach additional sheet(s) if needed.
   Please Note: If your event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Park Commission.

3. Name of organization applying for the Temporary Class "B" Retailer's License: ____________________________
   (If multiple days, complete the each section as needed. Please indicate if more than 3 days.)

   Day 1 of Sale: ____________________________
   Sales Start Time: ______ (indicate AM or PM)  Sales End Time: ______ (indicate AM or PM)
Day 2 of Sale: ____________________________

Sales Start Time: ________ (indicate AM or PM)  Sales End Time: ________ (indicate AM or PM)

Day 3 of Sale: ____________________________

Sales Start Time: ________ (indicate AM or PM)  Sales End Time: ________ (indicate AM or PM)

You must contact the City Clerk-Treasurer's office at 262-653-4020 or by emailing cityclerk@kenosha.org at a minimum of thirty (30) days prior to your event to obtain a Temporary Class "B"/Class B Retailer's License.

E. Food/Merchandise

1. Do you plan to provide food at your event?  
   ✔ Yes  ☐ No

   You must contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Melotik at mark.melotik@kenoshacounty.org or Brad Wozniak at brad.wozniak@kenoshacounty.org for information on the safe-handling of food and beverages.

   You must also contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Do you plan to have vendors selling merchandise at your event?  ☐ Yes  ☐ No

   ✔ You must complete the Vendor List found in the Special Event Guideline if you have vendors and turn in fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F. Equipment Rental

1. Will the event need:  
   ✔ Electricity  ☐ Yes  ☐ No  Water  ☐ Yes  ☐ No
   Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

   To assist you with your event, the Parks Division has some equipment available for rent to your organization. If you plan to rent equipment from the Parks Division, please fill out this section (supplies are limited and granted upon availability).

2. Will the event require any of the following City-provided rental equipment (check all that apply)?

   Bleachers  ☐ # requested ______  Benches  ✔ # requested 30
   Barricades  ☐ # requested ______  Picnic Tables  ✔ # requested 10
   Trash Containers  ✔ # requested 20  Traffic Cones  ☐ # requested ______
   Recycling Containers  ✔ # requested 20  Traffic Signs  ☐ # requested ______
   Reviewing Stands  ☐ # requested ______  Podium
   New Showmobile  ☐ # requested ______  Old Showmobile
   Generator (only with new Showmobile)  ☐ # requested ______
   Fencing

   How many 50 foot sections of snow fencing? _____ How many 8 foot sections of white plastic portable fencing? ______

G. Temporary Structures

1. Will the event have any temporary structures?  ☐ Yes  ✔ No (If no, skip to section G.)

   Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.
2. What type of temporary structures will be at the event (check all that apply)?
   ☐ Tents (larger than 10x10 pop up) ☐ Inflatable ☐ Staging ☐ Trailers ☐ Dunk Tank
   ☐ Other (Please Explain): ________________________________

You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 for information on necessary permits for the event. This must be done a minimum of fourteen (14) business days prior to the event in order to coordinate inspections the day(s) of the event.

4. I understand that if I have any temporary structures, I must call Digger's Hotline no later than three (3) business days prior to the event. ☑ Yes ___ Initial

***VERY IMPORTANT***

WI State Statute 182.075 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger’s Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger’s Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. There are no exceptions.

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments, depending on facts and circumstances specific to each event, shall have the discretion to modify the required security plan as they deem necessary. The Kenosha Police and Fire Departments may also recommend denial of the Special Event Permit if the security plan is inadequate.

1. Briefly describe security measures: City staff will be available.

2. Do you plan to have private security? ☐ Yes ☑ No

   Private Security Company Name: ___________________________ Phone #: ___________________________

3. Will you be using City of Kenosha Police personnel? (if yes, contact Kenosha Police: 262-605-5212)
   ☐ Yes ☑ No

4. One member of the organization's security personnel or the organization's contact person must be designated "Head of Security" who can be reached at any time.

   Name of Designated Head of Security: Joe Bill
   ___________________________ ___________________________ ___________________________
   First M.I. Last

   Head of Security's Phone Number: 262-945-4615

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

a. Commercial General Liability:
   General Aggregate - Two Million Dollars ($2,000,000.00)
   Each Occurrence - One Million Dollars ($1,000,000.00)

b. Automobile Liability: (When required as a permit condition)
   Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars ($1,000,000.00).

c. Liquor Liability Coverage (When alcohol is approved for the Special Event)
   General Aggregate - One Million Dollars ($1,000,000.00)
   Each Occurrence - One Million Dollars ($1,000,000.00)

d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)
   Two Million Dollars ($2,000,000.00) per person
   Two Million Dollars ($2,000,000.00) aggregate

e. Endorsements: The policy must be endorsed to name "The City of Kenosha, its elected officials,"
representatives, employees and agents* as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed $5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

☐ Attached ☐ To Be Submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

J. Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed and filed as a condition of approval.

- I understand the filing of this application does not ensure the issuance of this licenses.
- I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
- I further understand that an incomplete application may cause a delay in processing or a denial of the event.
- I have reviewed the Code of General Ordinance Chapter 12.06 "Special Event Permit"

Print Name: Kris Kochman
Signature: [Signature]
Date: 1-31-2020

INDEMNITY AND HOLD HARMLESS AGREEMENT

SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06

Kris Kochman
Event Organizer

Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Parks Commission and their respective officers, agents and employees (collectively "Indemnitees") against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney's fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, invitees or permitted users, or resulting from the Special Event Organizers' failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements thereon by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Park Commission of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnitees harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnitees. It is specifically agreed, however, that Indemnitees, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnitees for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this agreement to the extent necessary to effectuate its purpose.

Applicant Signature: [Signature]
Date: [Date]

Please sign, date and return the completed application to:
City of Kenosha Administration
625 - 52nd Street
Room 300
Kenosha, WI 53140
Application for a Special Event Permit
Form #ADM400 (rev. 01/19)
Subject to Change

INSTRUCTIONS: Before completing this application, please carefully read the Special Event Planning Guide found at www.kenosha.org: Events → Special Event Guidelines.

Applications for an event less than 30 days will not be considered.

Event Name: Back to School Bash
Event Date(s) Requested: 8/15/20
Rain Date(s): 

A. Event Organization
   1. Organization's Name: Holy Assembly Church

   2. Does this organization hold not-for-profit status? No Yes (Please provide verification of 501(c) 3 status by submitting a copy of your organization's IRS determination letter which outlined your tax-exemption or call IRS Customer Service at 1-877-829-5500 to request a copy).

   3. Organization's Address: 1905 62nd St City: Kenosha State: WI Zip: 53143

   4. Contact Person: Pastor Juliette Hicks/Shannon Harmon

   5. Contact Phone: (847)246-4136/ (262) 909-0703 Contact Email: bhicksash2@act.com; moriennent1@.com; esmalehale@yahoo.com

B. Event Location
   1. Location (check all that apply):
      - City Street
      - City Owned Parcels
      - City Sidewalk
      - City Park
      - Airport Property
      - Water Utility Property
      - Linear Park

   2. Does the event require any streets to be closed? Yes No
      If yes, what street or avenue will be closed:
      From: 
      To:

   3. Type of street use requiring closure: Parade Run or Walk Other:

   4. Attach a scaled site plan of the event location and include the following if applicable: Site Plan Attached

      - Fences
      - Entrances/Exits
      - Beer Garden
      - Staging Areas
      - Trash Containers
      - Portable Toilets
      - Parking (including handicapped spaces)
      - Volunteer Check-in
      - Stages
      - Vendor locations
      - Routes & Traffic Lanes (including barricades)
      - Temporary Structures (tents, trailers, etc.)

9/8 This talked to them and gave alternate dates - they didn't want to change 9/8/20
9-2319 Pastor Hicks opted to change requested date to 8-8-2020 KK
C. Event Operation Plan & Details (C.1. for one day events or C.2. for multiple day events).

1. One day events:
   - Set-up Date: 8-8-20
   - Set-up Time: 6:00 a.m. (please indicate a.m. or p.m.)
   - Event Start Date: 8-8-20
   - Event Start Time: 8:00 a.m.
   - Event End Date: 8-8-20
   - Event End Time: 6:00 p.m.
   - Tear-down Date: 8-8-20
   - Departure Time: 8:00 p.m.

2. Multiple day events: (please attach additional pages for events more than 3 days)

<table>
<thead>
<tr>
<th>SET-UP DATE</th>
<th>DAY 1 EVENT DATE</th>
<th>DAY 2 EVENT DATE</th>
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<td>SET-UP TIME</td>
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<td>DAY 2 START &amp; END TIMES</td>
<td>DAY 3 START &amp; END TIMES</td>
<td>TEAR-DOWN TIME</td>
</tr>
</tbody>
</table>

3. Estimated Number of Attendees Per Day: 250

4. Event Description (provide a brief description of your event; attach additional pages if needed):
   - Annual rally to serve the underprivileged community members and provide a day of family fun.

5. Indicate if the event will have any of the following (check all that apply):
   - Food Vendors
   - Camping
   - Merchandise Vendors
   - Artwork Displays/Sales
   - Animal Rides
   - Petting Zoo
   - Rides
   - Announcements/Speeches
   - Fireworks
   - Bonfire
   - Pyrotechnic Devices
   - Horse Drawn Vehicles
   - Carnival
   - Circus
   - Games
   - Public Entertainment
     - Band
     - DJ
     - Theatre
   - Other: Inflatables

*You must contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4109 to obtain the Open Burning/Fireworks Permit a minimum of fourteen (14) business days before the event.
**You must be in compliance with Chapter 14.025 C & D of the Code of General Ordinances.

D. Beer/Wine

1. Will your event have beer and/or wine? ☑ Yes ☐ No (If no, skip to section E.)

2. Beer/Wine Sales: Please specify, for each day of sale, the start times and the end times when beer/wine will be sold. Please attach additional sheet(s) if needed.
   - Please Note: If your event is in a Park, all beer/wine sales after 10 p.m. must get approval from the Board of Park Commission.

3. Name of organization applying for the Temporary Class "B" Retailer's License: __________________________
   - (If multiple days, complete each section as needed. Please indicate if more than 3 days.)

   Day 1 of Sale:
   - Sales Start Time: __________ (indicate AM or PM)
   - Sales End Time: __________ (indicate AM or PM)
Day 2 of Sale: ____________________________

Sales Start Time: __________ (indicate AM or PM)  Sales End Time: __________ (indicate AM or PM)

Day 3 of Sale: ____________________________

Sales Start Time: __________ (indicate AM or PM)  Sales End Time: __________ (indicate AM or PM)

You must contact the City Clerk-Treasurer’s office at 262-653-4020 or by emailing cityclerk@kenosha.org at a minimum of thirty (30) days prior to your event to obtain a Temporary Class “B”/Class B’ Retailer’s License.

E. Food/Merchandise

1. Do you plan to provide food at your event?  ☑ Yes  ☐ No

   You must contact the Kenosha County Health Department at 262-605-6700 or by emailing Mark Melotik at mark.melotik@kenoshacounty.org or Brad Woźniak at brad.wozniaa@kenoshacounty.org for information on the safe handling of food and beverages.

   You must also contact the Fire Prevention Bureau at 262-653-4410 or 262-653-4120 a minimum of fourteen (14) business days prior to the event in order to coordinate inspections for the day of the event.

2. Do you plan to have vendors selling merchandise at your event?  ☐ Yes  ☑ No

   ☑ You must complete the Vendor List found in the Special Event Guideline if you have vendors and turn in fourteen (14) days prior to the event to Administration. A copy will be sent to the Health Department and the Fire Department.

F. Equipment Rental

1. Will the event need:  ☑ Electricity  ☐ Yes  ☐ No  ☑ Water  ☑ Yes  ☐ No

   Service for electric and water varies by location. The organizer may be required to provide their own generators in order to have sufficient electricity required for the event.

   To assist you with your event, the Parks Division has some equipment available for rent to your organization. If you plan to rent equipment from the Parks Division, please fill out this section (supplies are limited and granted upon availability).

2. Will the event require any of the following City-provided rental equipment (check all that apply)?

   Bleachers  ☐ # requested  __________  Benches  ☑ # requested  150

   Barricades  ☐ # requested  __________

   Trash Containers  ☐ # requested  __________

   Recycling Containers  ☐ # requested  __________

   Reviewing Stands  ☐ # requested  __________

   New Showmobile  ☑ # requested  __________

   Generator (only with new Showmobile)  ☑

   Fencing  ☐

   How many 50 foot sections of snow fencing?  ______  __________

   How many 6 foot sections of white plastic portable fencing?  ______  __________

G. Temporary Structures

1. Will the event have any temporary structures?  ☑ Yes  ☐ No (If no, skip to section H.)

   Temporary structures are defined as anything that penetrates the ground by stakes, tools, or other equipment such as tents. The proposed location of the structure(s) must be noted on the site plan.
2. What type of temporary structures will be at the event (check all that apply)?
   - Tents (larger than 10x10 pop up)  
   - Inflatables  
   - Staging  
   - Trailers  
   - Dunk Tank

   - Other (Please Explain): 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   You must contact the Fire Prevention Bureau at 262-653-4110 or 262-653-4109 for information on necessary permits for the event. This must be done a minimum of fourteen (14) business days prior to the event in order to coordinate inspections the day(s) of the event.

4. I understand that if I have any temporary structures, I must call Digger's Hotline no later than three (3) business days prior to the event. ☑ Yes ☐ No Initial

***VERY IMPORTANT***
Wi State Statute 182.0175 requires that the Event Organizer responsible for the planning and performance of any type of ground penetration and excavation provide advanced notice to Digger's Hotline (call 1-800-242-8511) no later than three (3) business days prior to the ground penetration. Digger's Hotline will provide a ticket number and the date when structures will be able to be placed at your approved location. There are no exceptions.

H. Security

Event organizers are responsible for providing safety and security for all attendees. Measures must be taken to maintain order and enforce all laws, rules, and regulations pertinent to the event. The Kenosha Police and Fire Departments, depending on facts and circumstances specific to each event, shall have the discretion to modify the required security plan as they deem necessary. The Kenosha Police and Fire Departments may also recommend denial of the Special Event Permit if the security plan is inadequate.

1. Briefly describe security measures: ____________________________________________

2. Do you plan to have private security? ☐ Yes ☑ No

   Private Security Company Name: ____________________________ Phone #: ____________________________

3. Will you be using City of Kenosha Police personnel? (If yes, contact Kenosha Police: 262-605-5212)
   ☑ Yes ☐ No

4. One member of the organization's security personnel or the organization's contact person must be designated "Head of Security" who can be reached at any time.

   Name of Designated Head of Security: ____________________________

   Head of Security's Phone Number: (847) 266-4130

I. Insurance

The Special Event Organizer shall, at a minimum, procure and maintain during the term of the Special Event occurrence based insurance policies, hereinafter specified insuring the Special Event and all associated Special Event activities. The Reviewing Authority may require additional coverages and/or increased coverage when deemed necessary. Certificates of Insurance must reflect:

   a. Commercial General Liability:
       - General Aggregate - Two Million Dollars ($2,000,000.00)
       - Each Occurrence - One Million Dollars ($1,000,000.00)
   b. Automobile Liability: (When required as a permit condition)
       - Combined single limit coverage for bodily injury and property damage per accident in the amount of One Million Dollars ($1,000,000.00)
   c. Liquor Liability Coverage (When alcohol is approved for the Special Event)
       - General Aggregate - One Million Dollars ($1,000,000.00)
       - Each Occurrence - One Million Dollars ($1,000,000.00)
   d. Umbrella Liability in the following amounts over the Commercial General Liability and Automobile Liability amounts listed herein: (When required as a permit condition)
       - Two Million Dollars ($2,000,000.00) per person
       - Two Million Dollars ($2,000,000.00) aggregate
   e. Endorsements: The policy must be endorsed to name "The City of Kenosha, its elected officials"
representatives, employees and agents" as additional insured. You must provide a copy of the actual endorsement.

The Commercial General Liability coverages required herein may be subject to a deductible or self-insured retention. If the Commercial General Liability insurance coverage policy has a deductible or self-insured retention, said deductible or self-insured retention cannot exceed $5,000.00. The Umbrella Liability policy shall not contain exclusions or exceptions not present in the General Liability insurance policy.

☐ Attached ☐ To Be Submitted a minimum of fourteen (14) business days before the event by the responsible agent on behalf of the event organization.

J. Hold Harmless

The Indemnity and Hold Harmless Agreement must be signed and filed as a condition of approval.

- I understand the filing of this application does not ensure the issuance of this license.
- I also understand that all Special Event Organizers and Vendors must comply with applicable Federal, State, County, and City laws, rules, and regulations.
- I further understand that an incomplete application may cause a delay in processing or a denial of the event.
- I have reviewed the Code of General Ordinance Chapter 12.06 “Special Event Permit”

Print Name: Juliette Hicks
Signature: ___________________________ Date: 8/26/19

INDEMNITY AND HOLD HARMLESS AGREEMENT

SPECIAL EVENT APPLICATION
CITY ORDINANCE CHAPTER 12.06

Pastor Juliette Hicks
Event Organizer

Special Event Organizer does hereby agree that it will indemnify, defend and hold harmless the City of Kenosha, the City of Kenosha Board of Public Works, and the City of Kenosha Board of Parks Commission and their respective officers, agents and employees (collectively "Indemnities") against any and all claims, liability, loss, charges, damages, costs, judgments, settlement expenses and attorney's fees, which any of them may hereafter sustain, incur or be required to pay as a result of incidents occurring on property or as a result of any operations, works, acts or omissions performed on property by Special Event Organizer, its officers, employees, contractors, subcontractors, independent contractors, agents, invitees or permitted users, or resulting from the Special Event Organizers failure to perform or observe any of the terms, covenants and conditions of this Agreement, or resulting from any conditions of property or improvements therein by reason of any of which any person suffers personal injury, death or property loss or damage. Upon the filing with the City of Kenosha, the City of Kenosha Public Works Committee, or the City of Kenosha Board of Park Commission of a claim for damages arising out of any incident(s) which Special Event Organizer herein agrees to indemnify, defend and hold Indemnities harmless, Special Event Organizer shall be notified of such claim, and in the event that Special Event Organizer does not pay, settle or compromise such claim, then the Special Event Organizer shall undertake the legal defense of such claim both on behalf of Special Event Organizer and Indemnites. It is specifically agreed, however, that Indemnites, at their own cost and expense, may participate in the legal defense of any such claim, but shall have no right to control settlement under circumstances wherein the full amount of the settlement shall be paid by Special Event Organizer and/or its insurers. Any judgment, final beyond all possibility of appeal, which may be rendered against Indemnites for any cause for which Special Event Organizer is liable hereunder shall be conclusive against Special Event Organizer as to liability and amount of damages. This provision shall survive expiration or termination of this agreement to the extent necessary to effectuate its purpose.

Applicant Signature: ___________________________ Date: 8/26/19

Please sign, date and return the completed application to:
City of Kenosha Administration
625 - 52nd Street
Room 300
Kenosha, WI 53140
CITY OF KENOSHA
GENERAL RECEIPT
COPY

RECEIPT NO.: 181161
RECEIPT DATE: 08/26/19
RECEIPT NAME: HOLY ASSEMBLY
    ADDRESS: CHURCH
            PO BOX 7775
            GURNEE, IL 60031

HOLY ASSEMBLY BACK TO SCHOOL BASH

DESCRIPTION/ACCT NUMBER       AMOUNT
SPECIAL EVENT PERMIT
110-00-44605-000-000            100.00

    ----------------------
    DUE: 100.00
    CHECK: 100.00
    CHANGE:

CHECK NO: 2144
RECEIVED BY: PWCOUNT3
PENTECOSTAL CHURCHES OF THE
APOSTOLIC FAITH ASSOCIATION INC HA
723 S 45TH ST
LOUISVILLE KY 40211

Employer Identification Number: 38-6152311
Person to Contact: B HALL
Toll Free Telephone Number: 1-877-827-5500

Dear TAXPAYER:

This is in response to your Mar. 09, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(03) of the Internal Revenue Code in a determination letter issued in MAY 1977.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(i).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I
RE: Letter of Determination

To Whom It May Concern:

By These presents I, General Secretary of the PENTECOSTAL CHURCH OF THE APOSTOLIC FAITH, INTERNATIONAL, INC., a Michigan Corporation with headquarters at 723 South 45th Street, Louisville, Kentucky 40211, do hereby attest and certify that the church whose name is affixed below is a member in good standing with the association and is by reason thereof covered for Federal Income Tax purpose under Group Ruling# 1838. EMPLOYEE ID – 38-6152811

CHURCH NAME: Holy Assembly Apostolic Faith Church

ADDRESS: P.O. Box 7775 Gurnee Illinois

TELEPHONE NUMBER (847) 246-4136

PASTOR’S NAME: Pastor Juliette Hicks

ADDRESS: 39886 Torry Ln - Beach Park, Illinois 60083

CITY: Beach Park

TELEPHONE NUMBER (847) 246-4136

Yours Truly,

Bishop Paul M. Copes

PMC:go

Headquarters – 723 South 45th Street – Louisville, Kentucky 40211 – www.pcalf.net
Presiding Bishop Lambert W. Gates, Sr.
Bishop Michael E. Ford, Sr., Assistant Presiding Bishop
# Certificate of Liability Insurance

**Date:** 08/19/2019

**Producer:** Church Mutual Insurance Company  
3000 Schuster Lane  
P.O. Box 357  
Merrill WI 54452

**Insured:** Holy Assembly AOH Church  
12304 75th St  
Kenosha WI 53142-7323

**Contact:** Cheryl E. Strasser  
PHONE: 1-800-564-2642 Option 1  
FAX: 855-264-2328  
EMAIL: customerservice@churchmutual.com

**Insurer A:** Church Mutual Insurance Company

**Insurers Affording Coverage:**
- **NAIC #:** 18797
- **Insurer B:**
- **Insurer C:**
- **Insurer D:**
- **Insurer E:**
- **Insurer F:**

## Coverages

**Certification Number:**

This is to certify that the policies of insurance listed below have been issued to the Insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the Policies described herein is subject to all the terms, exclusions and conditions of such policies. Limits shown may have been reduced by Paid claims.

<table>
<thead>
<tr>
<th>LIM</th>
<th>TYPE OF INSURANCE</th>
<th>LIMITS</th>
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<tbody>
<tr>
<td>X</td>
<td>Commercial General Liability</td>
<td>$1,000,000</td>
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<tr>
<td>Y</td>
<td>Auto Liability</td>
<td>$1,000,000</td>
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<tr>
<td>Y</td>
<td>Umbrella Liability</td>
<td>$1,000,000</td>
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<tr>
<td>Y</td>
<td>Workers Compensation</td>
<td>$1,000,000</td>
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**Description of Operations / Locations / Vehicles:**

8/24/2019 Back to School Bash at Lincoln Park: 2014, PUAP 161

## Certificate Holder

**CITY OF KENOSHA**  
CITY OF KENOSHA BOARD OF PARKS COMMISSIONERS  
625 - 52nd St RM 305  
KENOSHA WI 53140-3480

**Authorized Representative:**

**Cancellation:**

Should any of the above described policies be cancelled before the expiration date therefor, notice will be delivered in accordance with the policy provisions.
Fwd: FW: Map of Lincoln Park

From: Marie Rivers <marierivers19@gmail.com>  
Subject: Fwd: FW: Map of Lincoln Park  
To: Kay Schueffner  
                               <KSCHUEFFNER@kenosha.org>, Pastor  
                               Juliette Hicks <hhadassah7@aol.com>,  
                               Shannon Harmon  
                               <signsofsalvation@hotmail.com>

Kay,

Here is the original email we received from Franca, concerning the permit fee.

thanks,
Marie Rivers

------------ Forwarded message ------------
From: Huggins, Denise B CIV OSD USMEPCOM WS (US)  
<denise.b.huggins.civ@mail.mil>  
Date: Tue, Feb 5, 2019 at 3:27 PM  
Subject: FW: Map of Lincoln Park  
To: Marie Rivers <marierivers19@gmail.com>

PTL Min Marie,

Before sending the Map, is there anything to add about the 501c3 and/or the church being considered a Bona Fide Organization question below?

V/R,
Denise B Huggins  
Testing Management Analyst  
HQ Western Sector USMEPCOM  
2834 Green Bay Road  
North Chicago, IL 60064-3091
For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, The City of Kenosha, Wisconsin, a municipal corporation, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as strips of land ten (10) feet in width being a part of the Vacated portion of 15th Street adjacent to grantor's land in the Southeast 1/4 of Section 18, Township 2 North, Range 23 East, City of Kenosha, Kenosha County, Wisconsin and being a part of grantor's land in the Southwest 1/4 and Southeast 1/4 of Section 18, Township 2 North, Range 23 East, City of Kenosha, Kenosha County, Wisconsin; said land being more particularly described in that certain Warranty Deed as recorded in the office of the Register of Deeds in and for Kenosha County on September 11, 1973, as Document No. 565249.

The location of the easement area with respect to Grantor's land is as shown on the attached drawing, marked Exhibit "A", and made a part of this document.

1. **Purpose:** The purpose of this easement is to construct, install, operate, maintain, repair, replace and extend underground utility facilities, conduit and cables, electric pad-mounted transformers, manhole, electric pad-mounted switch-fuse units, electric pad-mounted vacuum fault interrupter, concrete slabs, power pedestals, riser equipment, terminals and markers, together with all necessary and appurtenant equipment under and above ground as deemed necessary by Grantee, all to transmit electric energy, signals, television and telecommunication services, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.

2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.

3. **Buildings or Other Structures:** Grantor agrees that no structures will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin electric codes or any amendments thereto.

4. **Elevation:** Grantor agrees that the elevation of the ground surface existing as of the date of the initial installation of Grantee's facilities within the easement area will not be altered by more than 4 inches without the written consent of Grantee.

5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents. This restoration, however, does not apply to any trees, bushes, branches or roots which may interfere with Grantee's use of the easement area.

6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.

7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. **Easement Review:** Grantor acknowledges receipt of materials which describe Grantor’s rights and options in the easement negotiation process and furthermore acknowledges that Grantor has had at least 5 days to review this easement document or voluntarily waives the five day review period.

**Grantor:**

*The City of Kenosha, Wisconsin, a municipal corporation*

By: ________________________________

(Print name and title): ________________________________

By: ________________________________

(Print name and title): ________________________________

Acknowledged before me in ________________ County, State of Wisconsin, on ____________, ______.

by ________________________________, the ________________________________,

and by ________________________________, the ________________________________.

of The City of Kenosha, Wisconsin, a municipal corporation, on behalf of the corporation.

________________________________

Notary Public Signature, State of Wisconsin

________________________________

Notary Public Name (Typed or Printed)

(NOTARY STAMP/SEAL) My commission expires ____________________________

This instrument was drafted by Jim Weisling on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.
This year, Bradford's Student Government Association is hosting our 12th Annual Talent Show. The event will fundraise for the Veterans Outreach of Wisconsin, specifically to help house our local heroes at the Veteran Village in the Racine, WI location. The Veteran Village consists of 15 tiny homes and a large community center to help each individual break the cycle of homelessness. This warm, welcoming environment also holds therapy programs to support our local Veterans with PTSD and AODA. We are asking for your business to consider donating to our cause.

In past years, we have raised thousands of dollars for various organizations such as the Froedtert Hospital and Medical College, Mesothelioma research, and Children's Hospital. During the Talent Show, guests can purchase an envelope from a Gift Certificate Tree to receive a gift card or item from a local business. It is a very well received and enjoyable activity. We would greatly appreciate a donation of a gift card/gift basket from your establishment to help this activity be successful. Your donation will help us achieve our goal for this fundraiser, which is $7,000. Last year, we donated $5,750 to Froedtert Hospital, and we believe that with your help we can donate even more to the Veterans Outreach this year!

Your generous donation will be publicly acknowledged at our event through a promotional flyer. Your business name will be exposed to a packed auditorium and will benefit from the publicity received at this event.

To learn more about our organization or this event, please contact Amanda Schwantes at aschwant@kusd.edu or call Bradford at 359-6200.

Thank you for your consideration of our request. We look forward to hearing from you in the near future!

Bradford Student Government Association

Dan Mieczko
President

Katelyn Relich
Vice President

Ashley Falduo
Secretary

Mitchell Swanson
Historian

Sarah Neu
Exec Board

Mr. Adam Suiko
Interim Principal

Ms. Kim Fischer
Assistant Principal

Mrs. Gina Greil
Assistant Principal

Mr. J. Matthew Brown
Interim Assistant Principal
February 8, 2020

Good Morning!

Although it doesn't seem possible, we are planning for the 24th Greater Chocolate City Golf Outing on September 15th.

One of the main reasons for our success with this event is the generous support of businesses sponsoring and providing donations. You might say you are the "driving" force. In order to make this year's outing equally successful, we are offering you an opportunity to be a part of this wonderful event.

With a sponsorship or contribution, your business will be recognized in advance in our advertising and marketing materials. Your generosity will also be acknowledged during the event. No matter how great or small the contribution, we are grateful and appreciative of your support. Proceeds from this fundraiser assist our continuing efforts to promote business, tourism and industry in Southeastern Wisconsin.

Please accept our sincere appreciation for your help in making this event a success. We look forward to receiving your item, service, certificate, or monetary donation for our event. Please call 262-763-6044 or email info@burlingtonchamber.org with any questions you may have.

Thank you for allowing us to market our region, businesses, attractions and community and continue to see them thrive.

Sincerely,

Mind

Michael Wagner
Golf Outing Committee
February 2020

Dear Friend,

The 32nd Annual Kenosha YMCA Golf Outing is coming up on July 13th at the Kenosha Country Club. Last year we raised $50,000 thanks to the generosity of our donors, sponsors and golfers. Those dollars made a huge impact on our community through programs such as the Frank Neighborhood Achievement Gap, Safety Around Water, Miracle League and the John & Judy Wavro Scholarship Fund.

In 2020, our goal is $60,000 to allow the impact of more lives. Here’s how 2019’s sponsorship dollars supported your community...

- **More than 1,000 YMCA members** got healthier through our scholarship program.
- **567 families** fill their cupboards with healthy vegetables, meats and dairy through the Frank Neighborhood **Feeding Families** program.
- **400 children** learn how to be safe in and around water through the Safety Around Water program.
- **58 children succeed** in the Frank Elementary Achievement Gap program. 63% met or exceeded their Growth Goal in Reading, and 84% met or exceeded their Growth Goal in Math.
- **Parents of 50 children** go to work without worry due to the scholarship they received for childcare.
- **24 champions** become stronger and reclaim their health in the **LIVESTRONG at the YMCA** program

Would you consider a donation to support these fantastic programs? We are specifically looking for gift certificates, services (dry cleaning, lawn care, etc.), entertainment, sporting events and memorabilia. Of course these are ideas and any contribution is truly appreciated. Donors will be recognized in the event program at the event.

Thank you for helping us reach our goals and impacting lives in your community!

Sincerely,

Dave Strash
Assistant Development Director
dstrash@kenoshaymca.org
262.564.6808

KENOSHA YMCA
7101 53rd Street, Kenosha WI 53144
P 262.654.9622 F 262.653.9886
WWW.KENOSHYMCA.ORG

The Kenosha YMCA (Young Men’s Christian Association) is a 501(c)(3) charitable organization under the Internal Revenue Code, thereby qualifying for maximum deductibility. An audit report will be provided upon request.