



**Agenda**  
**Community Development Block Grant Meeting**  
**TELECONFERENCE**  
**Thursday, January 14, 2021**  
**5:00 pm**

Aldersperson Anthony Kennedy, Chairperson  
Aldersperson Dave Paff, Vice-Chairperson  
Aldersperson Holly Kangas

Committee Member Veronica Flores  
Committee Member Ron Frederick  
Committee Member Lydia Spottswood

Call to Order  
Roll Call

Approval of the Minutes of the Meeting held September 29, 2020.

1. Election of Chairperson and Vice Chairperson of Community Development Block Grant Committee
2. Amend the 2019 Consolidated Plan- Annual Plan

Committee Member's Comments

Due to the COVID 19 Pandemic, no in-person public attendance at this meeting of the Community Development Block Grant is allowed. Members of the public wishing to observe the meeting may observe it through a telephone connection by calling **312-626-6799** or **646-558-8656** at the time of the meeting.

Persons wishing to provide public comments on a particular agenda item where a public hearing is noticed are encouraged to provide those comments in advance of the meeting by electronic mail to the City at [comments@kenosha.org](mailto:comments@kenosha.org), which will then be read into the Commission record during the public hearing phase. Alternatively, persons wishing to express a comment during a noticed public hearing may call in to **312-626- 6799** or **646-558-8656**. Whether the comment is read into the record or called in, the five-minute rule for comments will be enforced.

**Call: 312-626-6799 or 646-558-8656**  
**Meeting ID: 986 7220 2242**

IF YOU ARE DISABLED AND IN NEED OF ACCOMMODATION, PLEASE CALL 653-4030 BY NOON BEFORE THIS MEETING.

## COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

### Minutes

September 29, 2020

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**MEMBERS PRESENT:** Alderperson Anthony Kennedy, Alderperson David Paff, Alderperson Holly Kangas, Veronica Flores, Lydia Spottswood, Ronald Frederick

**STAFF PRESENT:** Anthony Geliche

The meeting was called to order at 5:01 pm by Alderperson Kennedy, roll call was taken.

A motion was made by Alderperson Paff and seconded by Ms. Spottswood to approve the minutes of the September 15, 2020. The motion passed. (Ayes 5, Noes 0)

Mr. Frederick joined the meeting.

### **1. Project Funding under the 2021 Community Development Block Grant Program**

#### **Public Service**

A motion was made by Ms. Spottswood and seconded by Ms. Flores to fund KAFASI at \$5,000. The motioned passed on a roll call vote.(Ayes 6, Noes 0)

A motion was made by Mr. Frederick and seconded by Alderperson Kangas to fund Linda Faye Foundation at \$0. The motion failed on a roll call vote.(Ayes 3, Noes 3- Kennedy, Frederick, Kangas)

A friendly amendment was made by Alderperson Paff to fund Linda Faye Foundation at \$1,000 and seconded by Ms. Spottswood. Not accepted by Mr. Frederick.

Ms.Spottswood asked if this budget imagined what will happen or are they committed funds?

Georgette Cary, Linda Faye Foundation stated they have half of the funds from the Boys and Girls Club.

Jake McGee, Boys and Girls Club, stated they hosted an event with the Linda Faye Foundation for a back pack give away. They purchased food items and back packs for the cause. This was a onetime event.

Ms. Spottswood asked if the Boys and Girls Club are pledging \$1,500 towards this organization?

Mr. McGee stated this event already happened. Boys and Girls Club would probably participate in this again next year because it was a success.

Ms. Cary said the fund raising amounts are not committed yet.

Alderson Kennedy noticed on the budget \$35,000 from some additional funding sources. Do you have a letter of confirmation from United Way for 2022?

Ms. Cary said yes.

Alderson Kennedy asked if Ms. Cary had a letter from UFNI \$2,500, and a letter from which bank? Do you have letters from everyone listed for 2022? WE Energies have not committed yet correct? Where is the new location you are asking for rent assistance? Wasn't the location damaged from the fire? Storage will cost \$3,000 a year?

Ms. Cary has all the letters, and the bank is Educators Credit Union. WE Energies has not committed yet. There is a storage unit they are renting now called Easy Storage in Pleasant Prairie because the store front was damaged. Yes the storage will cost \$3,000 a year.

Alderson Kennedy was in support of the motion at \$0 and appreciates the additional information. It goes to duplication of services in that neighborhood.

A motion was made by Ms. Flores and seconded by Ms. Spottswood to fund Boys and Girls Club at \$16,000. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Alderson Kangas, Alderson Kennedy passed the gavel to Alderson Paff, and Alderson Kennedy seconded to fund Women and Children's Horizons Legal Advocacy at \$18,000. The motion failed on a roll call vote. (Ayes 3, Noes 3- Spottswood, Flores, Paff)

Alderson Paff passed the gavel to Alderson Kennedy.

A motion was made by Alderson Paff and seconded by Ms. Flores to fund ELCA Outreach Center at \$27,000. The motion passed on a roll call vote (Ayes 6, Noes 0)

Alderson Kennedy passed the gavel to Alderson Paff.

A motion was made by Alderson Kennedy and seconded by Ms. Spottswood to fund Women and Children's Horizons at \$22,000. The motion passed on a roll call vote. (Ayes 6, Noes 0)

Alderson Paff passed the gavel back to Alderson Kennedy.

A motion was made by Ms. Spottswood and seconded by Alderson Paff to fund Shalom Center at \$22,000. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Mr. Frederick and seconded by Alderson Paff to fund Kenosha YMCA at \$30,000.

A friendly amendment was made by Alderson Kangas and seconded by Alderson Paff to fund Kenosha YMCA at \$35,000. Mr. Frederick accepted the friendly amendment. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Ms. Flores and seconded by Ms. Spottswood to fund Kenosha Literacy Council at \$30,000. The motion passed on a roll call vote. (Ayes 5, Noes- Kennedy)

Alderson Kennedy passed the gavel to Alderson Paff.

Alderson Kennedy will not support this motion. Would like to support another applicant in this category.

Alderson Paff passed the gavel to Alderson Kennedy.

A motion was made by Alderson Kangas and seconded by Ms. Spottswood to fund Kenosha Achievement Center at \$10,262. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Alderson Paff and seconded by Ms. Spottswood to transfer \$1,000 from ELCA Outreach Center to Linda Faye Foundation. The motion failed on a roll call vote. (Ayes 3, Noes- Kennedy, Frederick, Kangas)

Alderson Paff would like to see the Linda Faye Foundation partner with the Shalom Center.

Ms. Cary stated their foundation only helped out with the Shalom Center for Thanksgiving meals for the homeless.

Alderson Kennedy, Alderson Kangas, and Mr. Frederick are not in support of this.

Alderson Kangas asked who's utilities are the foundation paying?

Ms. Cary stated it was their utilities.

Alderson Kennedy passed the gavel to Alderson Paff.

A motion was made by Alderson Kennedy and seconded by Mr. Frederick to transfer \$2,000 from ELCA Outreach Center , \$5,000 from Kenosha Literacy Council and \$3,000 from the Kenosha YMCA for the total amount of \$10,000 to Kenosha Achievement Center.

A friendly amendment to the motion was made by Alderson Kangas and seconded by Ms. Spottswood to fund ELCA Outreach at \$22,000 and the difference to Kenosha Achievement Center. Not accepted by Alderson Kennedy.

The original motion passed on a roll call vote. (Ayes 6, Noes 0)

Alderson Paff passed the gavel back to Alderson Kennedy.

A motion was made by Ms. Spottswood and seconded by Mr. Frederick to approve the entire category. The motion passed on a roll call vote. (Aye 6, Noes 0)

### **Housing, Neighborhood Improvement/Economic Development**

A motion was made by Ms. Spottswood and seconded by Alderson Paff to fund City

of Kenosha Section 108 Loan Repayment at \$360,000. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Mr. Frederick and seconded by Ms. Kangas to fund Women and Children's Horizons shelter flooring at \$8,000. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Ms. Flores and seconded by Ms. Spottswood to fund City of Kenosha Lead Hazard Reduction Grant Program Relocation at \$12,000.

A friendly amendment to the motion was made by Alderperson Paff and seconded by Ms. Spottswood to fund City of Kenosha Lead Hazard Reduction Grant Program at \$10,000. Ms. Flores agreed to the friendly amendment. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Alderperson Paff and seconded by Ms. Spottswood for a ten minute recess. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Ms. Spottswood and seconded by Alderperson Paff to reconvene. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Alderperson Kangas and seconded by Alderperson Paff to fund Kenosha County for the Kemper Center at \$50,000.

A friendly amendment was made by Ms. Spottswood to fund Kenosha County for Kemper Center at \$100,000. Not accepted by Alderperson Kangas.

A friendly amendment made by Ms. Spottswood and seconded by Alderperson Paff to fund Kenosha County for Kemper Center at \$75,000. Alderperson Kangas accepted the amendment. The motion passed on a roll call vote. (Ayes 4, Noes- Kennedy, Kangas)

A motion was made by Alderperson Paff and seconded by Ms. Spottswood to fund WWBIC at \$100,000.

A friendly amendment was made by Ms. Spottswood and accepted and seconded by Alderperson Paff to fund WWBIC at \$110,000. The motion passed on a roll call vote. (Ayes 4, Noes- Frederick, Kangas)

Alderperson Kennedy passed the gavel to Alderperson Paff.

A motion was made by Alderperson Kennedy and seconded by Alderperson Kangas to fund the City of Kenosha Emergency Repair Grant Program at \$161,800. The motion passed on a roll call vote. (Ayes 6, Noes 0)

Alderperson Paff passed the gavel back to Alderperson Kennedy.

A motion was made by Alderperson Paff and seconded by Mr. Frederick to approve the entire category. The motion passed on a roll call vote. (Ayes 6, Noes 0)

### **Planning/Management**

A motion was made by Mr. Frederick and seconded by Alderperson Kangas to fund the City of Kenosha Planning/Administration at \$223,015. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Alderperson Paff and seconded by Alderperson Kangas to approve the Planning/Management category. The motion passed. (Ayes 6, Noes 0)

A motion was made by Ms. Spottswood and seconded by Alderperson Kangas to approve the entire program. The motion passed on a roll call vote. (Ayes 6, Noes 0)

A motion was made by Ms. Spottswood and seconded by Mr. Frederick to open public comments. The motion passed. (Ayes 6, Noes 0)

No one spoke public comments closed.

### **Committee Comments**

Mr. Geliche explained the next meeting dates with each committees for this plan.

Mr. Frederick thanked staff.

Alderperson Paff thanked the agencies that applied for funding to help the community, and thanked the Committee members. It is a good feeling putting over one million dollars back into the community.

Alderperson Kennedy thanked committee, staff, and applicants. Those not funded this year please do not be discouraged. Hopefully we will see you next year.

A motion to adjourn was made by Ms. Spottswood and seconded by Alderperson Kangas. The motion passed. (Ayes 6, Noes 0)

The meeting adjourned at 6:42 pm.

*Certification that the minutes have been approved by the Community Development Block Grant Committee.*

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*Rich Schroeder, Acting Director of City Development*

*Meeting Minutes Prepared by: Courtney Dorado, City Development*



COMMUNITY DEVELOPMENT BLOCK GRANT  
Staff Report - Item 1

TELECONFERENCE  
Thursday, January 14, 2021 at 5:00 pm

Elections of Chairperson and Vice Chairperson of Community Development Block Grant Committee.  
PUBLIC HEARING

**NOTIFICATIONS AND APPROVAL REQUIREMENTS:**

This is for Community Development Block Grant Committee action.

**ANALYSIS:**

1. The Code of General Ordinance, Section 1.06 X.5., referencing "City Boards and Commissions, Community Development Block Grant Committee, Officers", states:

***The Committee shall elect a Chairperson and Vice Chairperson from among its members at its initial meeting and annually at its first meeting of each calendar year.***

2. Section 1.06 X.5 is attached for your reference.

**RECOMMENDATION:**

A recommendation is made to elect a Chairperson and Vice Chairperson.

Tony Geliche, Community Development Specialist

Timothy M. Casey, Director

## CODE OF GENERAL ORDINANCES, 2019 - KENOSHA, WISCONSIN

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**5. Officers.** The City Assessor shall be the chairperson and shall appoint a vice chairperson from among its members. The City Assessor may appoint a member or an employee of the Assessment Department to act as Secretary for the Board.

**6. By-Laws.** The Board may, from time to time, adopt bylaws and rules of procedure fixing the time and place of meetings, prescribing the manner of keeping records, and treating other matters.

**7. Duties.** The Board shall have the duties specified in Section 70.075, Wisconsin Statutes, and such other provisions of Chapter 70, Wisconsin Statutes, as may be applicable.

### **X. Community Development Block Grant Committee.**

**1. Title.** There is hereby created the "Community Development Block Grant Committee".

**2. Purpose.** The purpose of the Community Development Block Grant Committee shall be to make recommendations respecting the expenditure of Community Development Block Grant funds.

**3. Members.** There shall be seven (7) members; three (3) members of the Finance Committee of the Common Council; three (3) members of the City Plan Commission; and one (1) citizen of the City. All members shall be appointed by the Mayor and confirmed by the Common Council.

**4. Term.** The term of members shall be: from the Finance Committee, for the duration of their two (2) year term of office as alderperson; from the City Plan Commission, for the balance of their appointed term; for the citizen member, three (3) years. Any member from the Finance Committee or City Plan Commission who shall for any reason cease to hold such position shall cease to be a member of the Committee. There shall be no limit on the number of consecutive terms of members.

**5. Officers.** The Committee shall elect a chairperson and vice chairperson from among its members at its initial meeting and annually at its first meeting of each calendar year. The Director of Community Development and Inspections shall appoint an employee of the Department of Community Development and Inspections to act as Secretary for the Committee at no additional compensation to be paid to said employee, other than compensatory time off, if applicable, unless such compensation is authorized in advance by the Common Council.

**6. By-Laws.** The Committee may, from time to time, adopt by-laws and rules of procedure fixing the time and place of meeting, prescribing the manner of keeping records, and treating other matters.

**7. Duties.** The Committee shall have the following duties:

- a. Solicit comments from the public pertaining to the housing and community development needs of the City.
- b. Recommend to the City Plan Commission and Finance Committee a five (5) year Consolidated Plan.
- c. Recommend to the City Plan Commission and Finance Committee an annual Fund Allocation Plan.
- d. Solicit proposals for the use of Community Development Block Grant Funds, annually.
- e. Recommend to the City Plan Commission and Finance Committee expenditure of the Community Development Block Grant Funds.
- f. Provide recommendations on the reprogramming of unexpended Community Development Block Grant Funds, as needed.

### **Y. Kenosha Hometown Heroes Commission.**

**1. Title.** There is hereby created the "Kenosha Hometown Heroes Commission".

**2. Purpose.** Every year men and women of the City of Kenosha proudly serve in our military, preserving the freedoms and democracy that our country provides. The purpose of the Commission shall be to identify and recognize as Hometown Heroes, worthy men and women who have served or are



## CODE OF GENERAL ORDINANCES, 2019 - KENOSHA, WISCONSIN

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currently serving in the United States Armed Forces who were born in, currently reside in or have previously resided for ten (10) years or more at anytime, in the City of Kenosha, Wisconsin.

**3. Members.** There shall be seven (7) members. One (1) shall be an alderperson, with preference given to an alderperson who is a veteran of the United States Armed Forces when possible, six (6) shall be citizens, four (4) of whom shall be veterans of the United States Armed Forces. All members shall be appointed by the Mayor and confirmed by the Common Council.

**4. Term.** The term of the members shall be two (2) years commencing on September 1. The terms shall be staggered and the initial term will be September 1, 2014, shall be as follows: One (1) member who is an alderperson shall serve for two (2) years; three (3) citizens, two (2) of which are veterans shall serve for two (2) years; three (3) citizens, two (2) of which are veterans shall serve one (1) year. There shall be no limit on the number of consecutive terms of members.

**5. Officers.** The Mayor shall appoint a chairperson and the Commission shall elect a vice-chairperson from its members. The Mayor may appoint a City employee to act as secretary for the Commission at no additional compensation to be paid to said employee other than compensatory time off unless such compensation is authorized in advance by the Common Council.

**6. By-Laws.** The Commission may, from time to time, adopt bylaws and rules of procedure fixing the time and place of meeting, prescribing the manner of keeping records and treating other matters.

**7. Duties.**

a. To review nominations provided by the public to identify Kenosha's Hometown Heroes who will be recognized quarterly at regular meeting of the Common Council.

b. To select a Hometown Hero of the year and recognize that person at the last regular meeting of the Common Council of the calendar year in which they are selected.

**Z. Aldermanic Notice**

Whenever a City Board or Commission, or personnel authorized by the Board or Commission, has scheduled a public meeting, which is not a regularly scheduled meeting of the Board or Commission, separate aldermanic written notice shall be given by the Board or Commission to each alderperson at least 72 hours prior to the commencement of such meeting unless for good cause such notice is impossible or impractical, in which case shorter notice may be given, but in no case may the notice be provided less than two (2) hours in advance of the meeting. The written notice shall be on paper and in electronic mail (e-mail) format. The affected alderperson(s) shall be required to give approval for their district. Receipt shall be presumed upon delivery to the aldermanic mailbox located within City Hall and upon sending an electronic message to the alderperson's City issued e-mail account. The notice shall announce the time, place and subject matter of the meeting. "Public Meeting" means the convening of members of a City Board or Commission for the purpose of meeting with the public to discuss a topic which is subject to the responsibility, authority, or duties delegated to the Board or Commission.

**1.06 A.A. BOARD OF HOUSING APPEALS.**

**1. Created.** The Board of Housing Appeals is created, having the purpose and powers hereinafter set forth.

**2. Membership of Board; Quorum and Officers.** The Board of Housing Appeals shall consist of the five (5) non- alternate members of the Zoning Board of Appeals established in Subsection 9.02 of the Zoning Ordinance. The officers of the Board of Housing Appeals shall be the Chairperson, Vice Chairperson, who shall act in the absence of the Chairperson, and the Secretary, who shall act in the absence of the Vice Chairperson. The presence of three (3) members at the Board of Housing Appeals constitutes a quorum. The Director of the Department Community Development and Inspections shall provide for secretarial services for the Board of Housing Appeals.

**3. Powers and Duties.**

a. The Board of Housing Appeals may:



Amend the 2019 Consolidated Plan – Annual Plan PUBLIC HEARING

**NOTIFICATIONS AND APPROVAL REQUIREMENTS:**

The Amendment will be reviewed by the City Plan Commission and Finance Committee before final approval by the Common Council.

**ANALYSIS:**

The City of Kenosha received another additional CDBG Allocation (CDBG-CV) under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) in the amount of \$453,243 to be used to prevent, prepare for and respond to the coronavirus (COVID-19).

In order to distribute the funds in a timely manner and make the biggest impact in the community, the Administration is recommending the following allocation of the funds:

2019 CARES Act CDBG-CV-3 Funding

Organization	Activity	Recommendation
Racine Kenosha Community Action Agency, Inc.	Rent Assistance	\$439,043
Shalom Center of the Interfaith Network, Inc.	Refrigerated Truck/Soup Kitchen Containers	\$14,200
		\$453,243

**RECOMMENDATION:**

The Activities recommended meet the requirement that they are used to prevent, prepare for and respond to the coronavirus (COVID-19) and they benefit low to moderate income persons and/or meet an Urgent Need in the Community, a recommendation is made to approve the 2019 Amended Consolidated Plan-Annual Plan

Tony Geliche, Community Development Specialist

Timothy M. Casey, Director