

Required Bid and Contract Documents
City of Kenosha HOME Program Projects

This is a Federally funded project. The contractor and subcontractors must comply with HUD procurement provisions in CFR 2 Part 200.318, Equal Employment Opportunity requirements, Section 3 of the Housing and Urban Development Act and other requirements as set forth in the bid documents. Minority and Women Owned Business Enterprises and Section 3 Business Concerns seeking bid opportunities under this project are encouraged to respond.

Enclosed is a set of documents related to compliance with Federal and local requirements projects under the City of Kenosha's HOME program:

1. Federal Contract Provisions
2. Equal Opportunity
 - a. Equal Opportunity Clause
 - b. Standard Federal Equal Employment Opportunity Construction Contract Specifications
 - c. Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity
 - d. MBE/WBE Listing
3. Section 3
 - a. Section 3 Clause
 - b. Section 3 Contractor Guide
 - c. Section 3 Contractor List
4. Required Contractor Documents
 - a. Section 3 Plan Clause Certification
 - b. Pre-award Compliance Certifications
 - c. Labor Hours Tracking Form
 - d. Sub-Contractor Information Sheet
 - e. Section 3 Summary Report
 - f. Section 3 Final Report
 - g. Section 3 Business Application
 - h. Section 3 Worker Application
 - i. Conflict of Interest Form

Federal Contract Provisions

Federal Contract Provisions

- 1. Contracts other than small purchases shall contain administrative, contractual or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate.*
- 2. All contracts in excess of \$10,000 shall contain suitable provision for termination for cause and for convenience by the grantee, including the manner by which it will be effected and the basis for settlement.*
- 3. All contracts awarded in excess of \$10,000 by grantees and their contractors or subgrantees shall contain a provision requiring compliance with Executive Order 11246, entitled "Equal Employment Opportunity," as amended by Executive Order 11375, and as supplemented in Department of Labor regulations (41 CFR Part 60).*
- 4. All contracts and subgrants for construction or repair shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 USC 874) as supplemented in Department of Labor regulations (29 CFR, Part 3).*
- 5. All construction contracts in excess of \$2,000 must include a provision for compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR, Part 5).*
- 6. Where applicable, all contracts awarded by grantees and subgrantees in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplemented by the Department of Labor regulations (29 CFR, Part 5).*
- 7. The contract shall include notice of requirements and regulations pertaining to reporting and patent rights respect to any discovery or invention which arises or is developed in the course of or under such contract, and of grantor agency requirements and regulations pertaining to copyrights and rights in data.*
- 8. All negotiated contracts awarded by grantees shall include a provision to the effect the grantee, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract, for the purpose of making audit, examination, excerpts, and transcriptions.*

9. *Grantees shall require contractors to maintain all required records for three years after grantees make final payments and all other pending matters are closed.*

10. *Contracts, subcontracts, and subgrants of amounts in excess of \$100,000 shall contain a provision which requires compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 USC 1857(h)), Section 508 of the Clean Water Act (33 USC 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR, Part 15), which prohibit the use of non-exempt Federal contracts, grants, or loans of facilities included on the EPA List of Violating Facilities. The provision shall require reporting of violations to the grant agency and to the USEPA Assistance Administrator for Enforcement (EN-329).*

11. *Contracts shall recognize mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163).*

Equal Opportunity

*EQUAL OPPORTUNITY CLAUSE
Executive Order 11246, as amended: 41 CFR Part 60-1.4(b) During*

the performance of this contract, the contractor agrees as follows:

(1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, or national origin.

(3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this Section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, That in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

*STANDARD FEDERAL EQUAL EMPLOYMENT OPPORTUNITY CONSTRUCTION CONTRACT SPECIFICATIONS
(Executive Order 11246: 41 CFR Part 60.4.3)*

1. As used in these specifications:

a. "Covered area" means the geographical area described in the solicitation from which this contract resulted;

b. "Director" means Director, Office of Federal Contract Compliance Programs, United States Department of Labor, or any person to whom the Director delegates authority;

c. "Employer identification number" means the Federal Social Security number used on the Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941.

d. "Minority" includes:

(i) Black (all persons having origins in any of the Black African racial groups not of Hispanic origin);

(ii) Hispanic (all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race);

(iii) Asian and Pacific Islander (all persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands); and

(iv) American Indian or Alaskan Native (all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification).

2. Whenever the Contractor, or any Subcontractor at any tier, subcontracts a portion of the work involving any construction trade, it shall physically include in each subcontract in excess of \$10,000 the provisions of these specifications and the Notice which contains the applicable goals for minority and female participation and which is set forth in the solicitations from which this contract resulted.

3. If the Contractor is participating (pursuant to 41 CFR 60-4.5) in a Hometown Plan approved by the U.S. Department of Labor in the covered area either individually or through an association, its affirmative action obligations on all work in the Plan area (including goals and timetables) shall be in accordance with that Plan for those trades which have unions participating in the Plan. Contractors must be able to demonstrate their participation in and compliance with the provisions of any such Hometown Plan. Each Contractor or Subcontractor participating in an approved Plan is individually required to comply with its obligations under the EEO clause, and to make a good faith effort to achieve each goal under the Plan in each trade in which it has employees. The overall good faith performance by other Contractors or Subcontractors toward a goal in an approved Plan does not excuse any covered Contractor's or Subcontractor's failure to take good faith efforts to achieve the Plan goals and timetables.

4. The Contractor shall implement the specific affirmative action standards provided in paragraphs 7 a through p of these specifications. The goals set forth in the solicitation from which this contract resulted are expressed as percentages of the total hours of employment and training of minority and female utilization the Contractor should reasonably be able to achieve in each construction trade in which it has

employees in the covered area. Covered Construction contractors performing construction work in geographical areas where they do not have a Federal or federally assisted construction contract shall apply the minority and female goals established for the geographical area where the work is being performed. Goals are published periodically in the FEDERAL REGISTER in notice form, and such notices may be obtained from any Office of Federal Contract Compliance Programs office or from Federal procurement contracting officers. The Contractor is expected to make substantially uniform progress in meeting its goals in each craft during the period specified.

5. Neither the provisions of any collective bargaining agreement, nor the failure by a union with whom the Contractor has a collective bargaining agreement, to refer either minorities or women shall excuse the Contractor's obligations under these specifications, Executive Order 11246, or the regulations promulgated pursuant thereto.

6. In order for the nonworking training hours of apprentices and trainees to be counted in meeting the goals, such apprentices and trainees must be employed by the Contractor during the training period, and the Contractor must have made a commitment to employ the apprentices and trainees at the completion of their training, subject to the availability of employment opportunities. Trainees must be trained pursuant to training programs approved by the U.S. Department of Labor.

7. The Contractor shall take specific affirmative actions to ensure equal employment opportunity. The evaluation of the Contractor's compliance with these specifications shall be based upon its effort to achieve maximum results from its actions. The Contractor shall document these efforts fully, and shall implement affirmative action steps at least as extensive as the following:

a. Ensure and maintain a working environment free of harassment, intimidation, and coercion at all sites, and in all facilities at which the Contractor's employees are assigned to work. The Contractor, where possible, will assign two or more women to each construction project. The Contractor shall specifically ensure that all foremen, superintendents, and other on-site supervisory personnel are aware of and carry out the Contractor's obligation to maintain such a working environment, with specific attention to minority or female individuals working at such sites or in such facilities.

b. Establish and maintain a current list of minority and female recruitment sources, provide written notification to minority and female recruitment sources and to community organizations when the Contractor or its unions have employment opportunities available, and maintain a record of the organizations' responses.

c. Maintain a current file of the names, addresses and telephone numbers of each minority and female off-the-street applicant and minority or female referral from a union, a recruitment source or community organization and of what action was taken with respect to each such individual. If such individual was sent to the union hiring hall for referral and was not referred back to the Contractor by the union or, if referred, not employed by the Contractor, this shall be documented in the file with the reason therefor, along with whatever additional actions the Contractor may have taken.

d. Provide immediate written notification to the Director when the union or unions with which the Contractor has a collective bargaining agreement has not referred to the Contractor a minority person or woman sent by the Contractor, or when the Contractor has other information that the union referral process has impeded the Contractor's efforts to meet its obligations.

e. Develop on-the-job training opportunities and/or participate in training programs for the area which expressly include minorities and women, including upgrading programs and apprenticeship and trainee programs relevant to the Contractor's employment needs, especially those programs funded or approved by the Department of Labor. The Contractor shall provide notice of these programs to the sources compiled under 7b above.

f. Disseminate the Contractor's EEO policy by providing notice of the policy to unions and training programs and requesting their cooperation in assisting the Contractor in meeting its EEO obligations; by including it in any policy manual and collective bargaining agreement; by publicizing it in the company newspaper, annual report, etc.; by specific review of the policy with all management personnel and with all minority and female employees at least once a year; and by posting the company EEO policy on bulletin boards accessible to all employees at each location where construction work is performed.

g. Review, at least annually, the company's EEO policy and affirmative action obligations under these specifications with all employees having any responsibility for hiring, assignment, layoff, termination or other employment decisions including specific review of these items with onsite supervisory personnel such as Superintendents, General Foremen, etc., prior to the initiation of construction work at any job site. A written record shall be made and maintained identifying the time and place of these meetings, persons attending, subject matter discussed, and disposition of the subject matter.

h. Disseminate the Contractor's EEO policy externally by including it in any advertising in the news media, specifically including minority and female news media, and providing written notification to and discussing the Contractor's EEO policy with other Contractors and Subcontractors with whom the Contractor does or anticipates doing business.

i. Direct its recruitment efforts, both oral and written, to minority, female and community organizations, to schools with minority and female students and to minority and female recruitment and training organizations serving the Contractor's recruitment area and employment needs. Not later than one month prior to the date for the acceptance of applications for apprenticeship or other training by any recruitment source, the Contractor shall send written notification to organizations such as the above, describing the openings, screening procedures, and tests to be used in the selection process.

j. Encourage present minority and female employees to recruit other minority persons and women and, where reasonable, provide after school, summer and vacation employment to minority and female youth both on the site and in other areas of a Contractor's work force.

k. Validate all tests and other selection requirements where there is an obligation to do so under 41 CFR part 60-3.

l. Conduct, at least annually, an inventory and evaluation at least of all minority and female personnel for promotional opportunities and encourage these employees to seek or to prepare for, through appropriate training, etc., such opportunities.

m. Ensure that seniority practices, job classifications, work assignments and other personnel practices, do not have a discriminatory effect by continually monitoring all personnel and employment related activities to ensure that the EEO policy and the Contractor's obligations under these specifications are being carried out.

n. Ensure that all facilities and company activities are nonsegregated except that separate or single-user toilet and necessary changing facilities shall be provided to assure privacy between the sexes.

o. Document and maintain a record of all solicitations of offers for subcontracts from minority and female construction contractors and suppliers, including circulation of solicitations to minority and female contractor associations and other business associations.

p. Conduct a review, at least annually, of all supervisors' adherence to and performance under the Contractor's EEO policies and affirmative action obligations.

8. Contractors are encouraged to participate in voluntary associations which assist in fulfilling one or more of their affirmative action obligations (7a through p). The efforts of a contractor association, joint contractor-union, contractor-community, or other similar group of which the contractor is a member and participant, may be asserted as fulfilling any one or more of its obligations under 7a through p of these Specifications provided that the contractor actively participates in the group, makes every effort to assure that the group has a positive impact on the employment of minorities and women in the industry, ensures that the concrete benefits of the program are reflected in the Contractor's minority and female workforce participation, makes a good faith effort to meet its individual goals and timetables, and can provide access to documentation which demonstrates the effectiveness of actions taken on behalf of the Contractor. The obligation to comply, however, is the Contractor's and failure of such a group to fulfill an obligation shall not be a defense for the Contractor's noncompliance.

9. A single goal for minorities and a separate single goal for women have been established. The Contractor, however, is required to provide equal employment opportunity and to take affirmative action for all minority groups, both male and female, and all women, both minority and non-minority. Consequently, the Contractor may be in violation of the Executive Order if a particular group is employed in a substantially disparate manner (for example, even though the Contractor has achieved its goals for women generally, the Contractor may be in violation of the Executive Order if a specific minority group of women is underutilized).

10. The Contractor shall not use the goals and timetables or affirmative action standards to discriminate against any person because of race, color, religion, sex, or national origin.

11. The Contractor shall not enter into any Subcontract with any person or firm debarred from Government contracts pursuant to Executive Order 11246.

12. The Contractor shall carry out such sanctions and penalties for violation of these specifications and of the Equal Opportunity Clause, including suspension, termination and cancellation of existing subcontracts as may be imposed or ordered pursuant to Executive Order 11246, as amended, and its implementing regulations, by the Office of Federal Contract Compliance Programs. Any Contractor who fails to carry out such sanctions and penalties shall be in violation of these specifications and Executive Order 11246, as amended.

13. The Contractor, in fulfilling its obligations under these specifications, shall implement specific affirmative action steps, at least as extensive as those standards prescribed in paragraph 7 of these specifications, so as to achieve maximum results from its efforts to ensure equal employment opportunity. If the Contractor fails to comply with the requirements of the Executive Order, the implementing regulations, or these specifications, the Director shall proceed in accordance with 41 CFR 60-4.8.

14. The Contractor shall designate a responsible official to monitor all employment related activity to ensure that the company EEO policy is being carried out, to submit reports relating to the provisions hereof as may be required by the Government and to keep records. Records shall at least include for each employee the name, address, telephone numbers, construction trade, union affiliation if any, employee identification number when assigned, social security number, race, sex, status (e.g., mechanic, apprentice trainee, helper, or laborer), dates of changes in status, hours worked per week in the indicated trade, rate of pay, and locations at which the work was performed. Records shall be maintained in an easily understandable and retrievable form; however, to the degree that existing records satisfy this requirement, contractors shall not be required to maintain separate records.

15. Nothing herein provided shall be construed as a limitation upon the application of other laws which establish different standards of compliance or upon the application of requirements for the hiring of local or other area residents (e.g., those under the Public Works Employment Act of 1977 and the Community Development Block Grant Program).

(b) The notice set forth in 41 CFR 60-4.2 and the specifications set forth in 41 CFR 60-4.3 replace the New Form for Federal Equal Employment Opportunity Bid Conditions for Federal and Federally Assisted Construction published at 41 FR 32482 and commonly known as the Model Federal EEO Bid Conditions, and the New Form shall not be used after the regulations in 41 CFR part 60-4 become effective.

**NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION
TO ENSURE EQUAL EMPLOYMENT OPPORTUNITY
Executive Order 11246: 41CFR Part 60-2**

1. *The Offeror's or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Specifications" set forth herein.*

2. *The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:*

Time tables	Goals for minority participation for each trade	Goals for female participation in each trade
	3.0%	6.9%

These goals are applicable to all the Contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its federally involved and nonfederally involved construction.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a), and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR part 60-4. Compliance with the goals will be measured against the total work hours performed.

3. *The Contractor shall provide written notification to the CDBG Program Administrator within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed.*

4. *As used in this Notice, and in the contract resulting from this solicitation, the "covered area" is the City of Kenosha, Wisconsin.*

Minority Owned Business Enterprises (MBEs) Listing by County
(Source: State of Wisconsin Dept of Commerce MBE/WBE Website)

Kenosha County Minority Businesses Listed (As of 3/30/23)

Anayas Auto Repair, Inc.

2515 52nd Street

Kenosha, WI 53140

Business Telephone: (262)652-1441

Business Fax: (262)652-1345

Contact: Monica Anaya

Email Address: anayasautorepair@gmail.com

Web Address: www.anayasautorepair.com

Product: General Automotive Repair – 811111, Automotive Exhaust System Repair – 81112, Other Automotive Mechanical, Electrical Repair & Maintenance – 81118, All other Automotive Repair & Maintenance - 81198

Date Certification Expires: April 16,2025

Drywall Plus Inc.

8020 328th Avenue

Burlington, WI 53105

Business Telephone: (262) 537-4249

Contact: Woodrow Edgell

Email Address: woodshell84@yahoo.com

Product: Structural Steel and Precast Concrete Contractors – 238120, Drywall and Insulation Contractors – 238310, All Other Specialty Trade Contractors - 238990

Date Certification Expires: June 30, 2023

Land-Quest Construction LLC

4419 Washington Avenue

Kenosha, WI 53144

Business Telephone: (262) 658-1400

Business Fax: (800) 552-5790

Contact: Ryan Douglas

Email Address: ryan@myland-quest.com

Website Address: <https://www.mylandquest.com>

Product: New Single-Family Housing Construction(except Operative Builders)-236115, New Multifamily Housing construction (except Operative Builders)-236116, New Housing Operative Builders - 236117, Residential Re-modelers - 236118

Date Certification Expires: December 5, 2023

Kenosha County Minority Businesses Listed (As of 3/30/23)

Land-Quest Realty LLC (Expired as of 3/30/23)

4419 Washington Road
Kenosha, WI 53144

Business Telephone: (262) 658-1400

Contact: Ryan Douglas

Email Address: ryan@myland-quest.com

Product: Offices of Real Estate Agents and Brokers-531210, Residential Property Managers - 531311, Nonresidential Property Managers - 531312, Other Activities Related to Real Estate - 531390

Date Certification Expires: October 10, 2023

Minda, LLC (Expired as of 3/30/23)

231 30th Avenue
Kenosha, WI 53144

Business Telephone: (262) 552-2862

Contact: Jenna VerBruggen

Email Address: mindawis@yahoo.com

Product: Water and Sewer Line and Related Structure Construction-237110

Date Certification Expires: February 17, 2023

Moore & Associates, Inc.

6530 Sheridan Rd Ste # 3
Kenosha, WI 53143

Business Telephone: (262) 605-1444

Business Fax: (262) 605-1404

Contact: Tony Moore

Email Address: tmoore@mooreandassociates.biz

Website Address: <https://www.mooreAndAssociates.biz>

Product: Child Day Care Services - 624410

Date Certification Expires: April 8, 2025

TGAR Group, Inc.

1213 55th Street Suite 102
Kenosha, WI 53140-3665

Business Telephone: (262) 818-4620

Contact: Anthony Garza

Email Address: tonyg@tgar.biz

Product: Architectural Services – 541310

Date Certification Expires: April 23, 2026

Kenosha County Minority Businesses Listed (As of 3/30/23)

TWD Tradewinds, Inc.

10555 86th Avenue

Pleasant Prairie, WI 53158

Business Telephone: (888) 323-3585

Contact: John Wang

Email Address: jwang@twdtradewinds.com

Web Address: <https://twdtradewinds.com>

Product: All Other Miscellaneous Manufacturing - 339999

Date Certification Expires: MBE – 12/5/22, WBE - 12/6/22

[Racine County Businesses on next page](#)

Racine County Minority Businesses Listed (As of 3/30/23)

DesignsTouch, LLC

201 6th Street

Racine, WI 53403

Business Telephone: (262) 417-7044

Contact: Nim (Naimish) Joshi

Email Address: info@designstouch.com

Web Address: <https://www.designstouch.com>

Product: Software Publishers – 511210, Data Processing, Hosting, and Related Services – 518210, Internet Publishing and Broadcasting and Web Search Portals – 519130, All Other Information Services – 519190, Graphic Design Services – 541430, Custom Computer Programming Services – 541511, Marketing Consulting Services – 541613, 541810 - 541810

Date Certification Expires: May 18, 2023

Electrical Systems & Services, Inc.

9180 Charles Street

Sturtevant, WI 53177

Business Telephone: (262) 886-9400

Business Fax: (262) 886-2800

Contact: P. Jay Datt

Email Address: jaydatt@esselectric.com

Web Address: www.esselectric.com

Product: Electrical Contractors and Other Wiring Installation Contractors – 238210

Date Certification Expires: June 29,2023

Frazier Support Services Inc. bda Peace of Mind

245 Main Street Mezo Suite

Racine, WI 53402

Business Telephone: (262) 395-0133

Contact: Arletta Frazier

Email Address: afraziertucker@gmail.com

Product: Educational Support Services – 611710, Other residential Care Facilities - 623990

Date Certification Expires: September 7, 2025

Racine County Minority Businesses Listed (As of 3/30/23)

Gold Ink Consulting

3233 Indiana Street, Apartment 15
Racine, WI 53405

Business Telephone: (262) 902-3270

Contact: Tanisha Stokes

Email Address: info@goldinkconsulting.com

Web Address: <https://www.goldinkconsulting.com>

Product: Junior Colleges – 611210, Colleges, Universities, and Professional Schools – 611310, Child and Youth Services - 624110

Date Certification Expires: August 30, 2023

Harmonizing Essentials LLC

1353 Westlawn Avenue
Racine, WI 53405

Business Telephone: (262)498-1020

Contact: SheVentra Jackson

Email Address: sheventrajackson@gmail.com

Product: Packaging and Labeling Services - 561910

Date Certification Expires: February 18, 2025

Innovative Dynamic Networks

610 Sixth Street
Racine, WI 53403

Business Telephone: (262)995-1190

Business Fax: (414)921-0404

Contact: Andrea Ramos

Email Address: angel.ramos@idn-wi.com

Web Address: www.idn-wi.com

Product: Electrical Contractors and Other Wiring Installation Contractors – 238210, Telecommunications Resellers – 517911, Computer Systems Design Services – 541512, Other Computer Related Services – 541519, Computer and Office Machine Repair and Maintenance – 811212, Communication Equipment Repair and Maintenance – 811213, Other Electronic and Precision Equipment Repair and Maintenance - 811219

Date Certification Expires: January 30, 2026

Racine County Minority Businesses Listed (As of 3/30/23)

Intercity Supply & Bag Co.,LLC

2100 De Koven Avenue

Racine, WI 53403

Business Telephone: (262)637-1306

Business Fax: (262)637-4447

Contact: Jackie Dyess

Email Address: intercity@ameritech.net

Web Address: www.intercitysupply.com

Product: Furniture Stores - 442110

Date Certification Expires: August 2, 2025

Ivan Barra Films LLC

1405 16th Street

Racine, WI 53403

Business Telephone: (262) 770-5423

Contact: Ivan Barra

Email Address: ivanbarrafilms@gmail.com

Web site: <https://www.ivanbarrafilms.com>

Product: Motion Picture and Video Production - 512110

Date Certification Expires: March 18, 2024

Jaramillo Contractors, Inc.

4709 County Road H

Franksville, WI 53126

Business Telephone: (262) 886-3740

Business Fax: (262) 886-5840

Contact: Francisco Jaramillo

Email Address: francisco@jaracontractors.com

Product: Industrial Building Construction – 236210, Site Preparation Contractors – 238910, All Other Specialty Trade Contractors – 238990, Landscaping Services - 561730

Date Certification Expires: March 7, 2025

Lakeside Family Therapy Services, LTD

4810 Northwestern Avenue

Racine, WI 53406

Business Telephone: (262) 637-9984

Business Fax: (262) 637-9995

Contact: Jacqueline McRae

Email Address: jmcracel@lakesidefamilytherapy.com

Product: Child and Youth Services – 624110, Other Individual and Family Services - 624190

Date Certification Expires: September 3, 2025

Racine County Minority Businesses Listed (As of 3/30/23)

Lovingkindness AFH LLC

5801 Washington Avenue, Ste. 99

Mount Pleasant, WI 53406

Business Telephone: (262) 977-7310

Contact: Lakesha Davis

Email Address: info@lovingkindnesshome.com

Web site: www.lovingkindnesshome.com

Product: Other Residential Care Facilities – 623990, Rooming and Boarding Houses - 721310

Date Certification Expires: February 18, 2025

M&J Krueger Trucking LLC

1706 N Beaumont Avenue

Kansasville, WI 53139

Business Telephone: (414) 233-1069

Contact: Karen Krueger

Email Address: karen@mjkruegertrucking.com

Web site: <https://mjkruegertrucking.com/>

Product: Specialized Freight (except Used Goods) Trucking, Local - 484220

Date Certification Expires: February 20, 2023

Pro 2 Pave, Inc.

21490 W 6 Mile Road

Franksville, WI 53126

Business Telephone: (262) 895-0440

Contact: Craig Clements

Email Address: elizabeth@pro2pave.com

Web site: www.pro2pave.com

Product: Highway, Street and Bridge Construction – 237310, All Other Specialty Trade Contractors - 238990

Date Certification Expires: July 14, 2025

Pro Electric, Inc.

21500 6 Mile Rd

Franksville, WI 53126

Business Telephone: (262)289-1900

Business Fax: (262)289-1901

Contact: Craig Clements

Email Address: info@proelectricinc.us

Web site: www.proelectricinc.us

Product: Power and Communication Line & related Structures Construction-237130, Other Heavy and Civil engineering Construction-237990, Electrical Contractors and other Wiring Installation Contractors-238210, Site Preparation Contractors-238910

Date Certification Expires: July 14, 2023

Racine County Minority Businesses Listed (As of 3/30/23)

Quick Weld

12623 Northwestern Avenue
Franksville, WI 53126

Business Telephone: (262) 744-4136

Contact: Abimael Gutierrez

Email Address: gutierrezaby@gmail.com

Product: Industrial Building Construction – 236210, Highway, Street and Bridge Construction – 237310, Other Heavy and Civil Engineering Construction – 237990, Structural Steel and Precast Concrete Contractors – 238120, All Other Specialty Trade Contractors -238990, Ornamental and Architectural Metal Work Manufacturing – 332323, Other Industrial Machinery Manufacturing – 333249, Other Metalworking Machinery Manufacturing – 333518, General Freight Trucking, Local – 484110, General Warehousing and Storage - 493110

Date Certification Expires: June 9, 2023

Qute Tip Nails LLC

2310 S Green Bay Road
Racine, WI 53406

Business Telephone: (262)260-9466

Contact: Tatreana Mayfield

Email Address: Qutetipnails@yahoo.com

Web site: www.Qutetipnails.com

Product: Beauty Salons – 812112, Nail Salons - 812113

Date Certification Expires: July 8, 2025

Redmond's Lawn Care and Landscaping LLC

4055 Nantucket Place
Racine, WI 53405

Business Telephone: (262)554-0930

Business Fax: (262)554-1363

Contact: Booker Redmond

Email Address: carolynredmond1044@yahoo.com

Product: Landscaping Services – 561730

Date Certification Expires: May 4, 2024

Safe Abatement For Everyone Inc (S.A.F.E. Inc.)

2807 Beck Dr.
Waterford, WI 53185

Business Telephone: (262) 960-9552

Business Fax: (262) 654-7168

Contact: Craig Murdock

Email Address: craig@safeabatement.com

Website Address: <https://www.safeabatement.com>

Product: Environmental Consulting Services – 541620, Remediation Services - 562910

Date Certification Expires: December 31, 2025

Racine County Minority Businesses Listed (As of 3/30/23)

Servantez Law Offices S.C.

4101 Washington Avenue
Racine, WI 53405

Business Telephone: (262) 634-1529

Contact: Felix Servantez

Email Address: servantezlaw@gmail.com

Website Address: <https://www.servantezlaw.com/>

Product: Offices of Lawyers - 541110

Date Certification Expires: November 12, 2024

SGT HAUL

8902 Red Hawk Cr
Mount Pleasant, WI 53406

Business Telephone: (262) 260-9283

Contact: Juan Gomez

Email Address: juan@sgthaul.com

Website Address: www.sgthaul.com

Product: Site Preparation Contractors – 238910, Solid Waste Landfill - 562212

Date Certification Expires: March 1, 2026

Spire Top Pest Control LLC

915 College Avenue
Racine, WI 53403

Business Telephone: (414) 322-3942

Contact: Tommie Jones

Email Address: Spiretoppcllc@yahoo.com

Product: Exterminating and Pest Control Services - 561710

Date Certification Expires: February 16, 2025

Supermax Security Systems LLC.

5540 Ridgecrest Drive
Mount Pleasant, WI 53403

Business Telephone: (262) 676-2807

Contact: Lonnie Brim

Email Address: ceo@supermaxsecuritysys.com

Website Address: <https://www.supermaxsecuritysys.com>

Product: All Other Specialty Trade Contractors – 238990, Security Systems Services (except Locksmiths) – 561621, Locksmiths – 561622, Communication Equipment Repair and Maintenance - 811213

Date Certification Expires: June 3, 2023

Racine County Minority Businesses Listed (As of 3/30/23)

TaylorMade Wealth Management

1100 N. Main Street

Racine, WI 53402

Business Telephone: (800)501-9668

Business Fax: (262)995-1341

Contact: Isaac Woods

Email Address: iwoods@taylormywealth.com

Website Address: www.taylormywealth.com

Product: Offices of Certified Public Accountants - 541211

Date Certification Expires: January 10, 2026

TNL Drywall, LLC

6023 Golf Ridge Drive

Racine, WI 53402

Business Telephone: (262) 681-8510

Business Fax: (262) 681-8524

Contact: Laura Ibarra

Email Address: tnldrywall@att.net

Product: New Single-Family Housing Construction (except Operative Builders) – 236115, New Multifamily Housing Construction (except Operative Builders) – 236116, New Housing Operative Builders – 236117, Residential Remodelers - 236118

Date Certification Expires: September 25, 2024

Underwood and Sons, LLC (Expired as of 3/30/23)

1919 Mead Street

Racine, WI 53403

Business Telephone: (414) 775-7007

Contact: Scott Underwood

Email Address: info@underwoodandsonsllc.com

Product: General Freight Trucking, Local - 484110

Date Certification Expires: March 16, 2025

Wade's Cleaning Service, LLC

2752 Deer View Court

Mount Pleasant, WI 53406

Business Telephone: (414) 627-5157

Contact: Jerrod Wade

Email Address: wadescleaningservicellc@gmail.com

Product: Janitorial Services - 561720

Date Certification Expires: July 1, 2025

**Women Owned Business Enterprises (WBEs) Listing by County (Source:
State of Wisconsin Dept of Commerce MBE/WBE website)**
Kenosha County Women Businesses Listed (As of 3/30/23)

Adam Enterprises, Inc.

29128 52nd Street
Salem, WI 53168

Business Telephone: (262) 537-2049

Business Fax: (262) 537-3771

Contact: Holly Marotta

Email Address: adam_enterprises@yahoo.com

Product: Construction Sand and Gravel Mining – 212321, Water, Sewer Line and Related Structures Construction – 237110, Power & Communication Line and Related Structures Construction – 237130, Other Heavy and Civil Engineering Construction – 237990, Site Preparation Contractors – 238910, Brick, Stone and Related Construction Material Merchant Wholesalers – 423320, Specialized Freight (except Used Goods) Trucking, Local – 484220

Date Certification Expires: January 22, 2024

AmeSpire Construction LLC

8643 Chaucer Cir W
Bristol, WI 53104

Business Telephone: (414) 333-3493

Contact: Tamara Ames

Email Address: tames80@gmail.com

Product: Other Scientific and Technical Consulting Services - 541690

Date Certification Expires: February 21, 2026

Andrea & Orendorff, LLP

6300 76th Street, STE 200
Kenosha, WI 53142

Business Telephone: (262)657-7716

Business Fax: (262)657-6191

Contact: Ryan Goerres

Email Address: terris@aocpa.net

Website Address: www.aocpa.net

Product: Offices of Certified Public Accountants — 541211, Tax Preparation Services – 541213, Other Accounting Services — 541219, 541990 - 541990

Date Certification Expires: May 24, 2024

Kenosha County Women Businesses Listed (As of 3/30/23)

Benson Enterprises, Inc. b/d/a USA Mobile Drug Testing of South Milwaukee

6021 56th Avenue Ste. 102A

Kenosha, WI 53142

Business Telephone: (262)484-9999

Business Fax: (855)778-5857

Contact: Lori Benson

Email: lori.benson@usamdt.com

Web Address: www.usamdt.com/local/South-Milwaukee

Product: Medical Laboratories- 621511, All Other Miscellaneous Ambulatory Healthcare Services- 621999

Date Certification Expires: June 5, 2023

DK Contractors, Inc

11013 122nd Street

Pleasant Prairie, WI 53158

Business Telephone: (262)857-7414

Business Fax: (262)857-2927

Contact: Micky Day

Email: mickyday@dkcontractors.net

Product: Water and Sewer Line & Related Structures Construction – 237110, Highway, Street and Bridge Construction – 237310, Site Preparation Contractors - 238910

Date Certification Expires: June 13, 2023

Great People Management, LLC

15214 73rd Street

Kenosha, WI 53142

Business Telephone: (704) 528-2460

Contact: Tatyana St. Germain

Email Address: tatyana@greatpeoplewin.com

Website Address: <https://www.greatpeoplewin.com>

Product: Human Resources Consulting Services – 541612, Other Management Consulting Services – 541618, Professional and Management Development Training - 611430

Date Certification Expires: January 3, 2026

Lakeview Organizing, DBA Lakeview Closets (Expired as of 3/30/23)

1040 29th Avenue

Kenosha, WI 53140

Business Telephone: (262) 909-3650

Contact: Jacquelyn Zielinski

Email Address: info@lakeviewclosets.com

Website Address: <https://www.lakeviewclosets.com>

Product: Other Building Finishing Contractors - 238390

Date Certification Expires: December 17, 2022

Kenosha County Women Businesses Listed (As of 3/30/23)

Mediterranean Specialty Supplies, LLC

3815 14th Avenue

Kenosha, WI 53140

Business Telephone: (262) 657-5846

Contact: Mavra Papadatos

Email Address: MP@MAVRASGREEKOIL.COM

Website Address: www.mavrasgreekoil.com

Product: Fats and Oils Refining and Blending – 311225, Mayonnaise, Dressing and Other Prepared Sauce Manufacturing – 311941, All Other Specialty Food Stores - 445299

Date Certification Expires: January 5, 2026

Minda, LLC (Expired as of 3/30/23)

231 30th Avenue

Kenosha, WI 53144

Business Telephone: (262)552-2862

Business Fax: (262)552-2862

Contact: Jenna VerBruggen

Email Address: mindawis@yahoo.com

Product: Water and Sewer Line and Related Structure Construction-237110

Date Certification Expires: February 17, 2023

Premier Planning Partners, Inc

1608 41st Avenue

Kenosha, WI 53144

Business Telephone: (262) 552-8094

Business Fax: (262) 552-8098

Contact: Jorry Heinrich-Rode

Email address: jorry@3p-inc.com

Web Address: <http://www.3P-Inc.com>

Product: All Other Miscellaneous Store Retailers (except Tobacco Stores) – 453998, Travel Agencies - 561510, Convention and Trade Show Organizers – 561920, All Other Support Services - 561990

Date Certification Expires: March 23, 2025

TWD Tradewinds, Inc.

10555 86th Avenue

Pleasant Prairie, WI 53158

Business Telephone: (888) 323-3585

Contact: John Wang

Email Address: jwang@twdtradewinds.com

Web Address: <https://twdtradewinds.com/>

Product: All Other Miscellaneous Manufacturing - 339999

Date Certification Expires: December 6, 2025

[Racine County Businesses on next page](#)

Racine County Women Businesses Listed (As of 3/30/23)

Absolute Construction Enterprises, Inc

6618 6 Mile Road

Racine, WI 53402

Business Telephone: (262)456-6802

Business Fax: (262)456-2117

Contact: Tracy Stacy

Email Address: tstacy@absoluteconstruct.com

Web Address: www.absoluteconstruct.com

Product: New Single-Family Housing Construction (except Operative Builders)-236115; New Multifamily Housing Construction (except Operative Builders)-236116; Residential Re-modelers-236118; Industrial Building Construction-236210; Commercial and Institutional Building Construction-236220; Poured Concrete Foundation & Structure Construction-238110; Framing Contractors-238130; Siding Contractors-238170, Finish Carpentry Contractors-238350

Date Certification Expires: March 13, 2025

Arbor, Earth & Stone, LLC

157 Riverside Drive

Waterford, WI 53185

Business Telephone: (262)514-2039

Contact: Kimberly Migazzi

Email address: arborearthandstone@gmail.com

Web Address: www.arborearthandstone.com

Product: Landscaping Services - 561730

Date Certification Expires: May 23, 2024

Bon Voyage Cruise & Vacations, Inc d/b/a/ Bon Voyage World Travel Experts

116 North Milwaukee Street

Waterford, WI 53185

Business Telephone: (262)514-2022

Business Fax: (262)514-2024

Contact: Kari Mullikin

Email Address: info@bvworldtravel.com

Web site: www.bvworldtravel.com

Product: Travel Agencies - 561510

Date Certification Expires: June 15, 2023

Racine County Women Businesses Listed (As of 3/30/23)

Bukacek Construction Group, Inc.

2429 Summit Avenue

Racine, WI 53404

Business Telephone: (262) 637-9791

Contact: Andrea Bukacek

Email Address: abukacek@bukacek.com

Web Address: <https://www.bukacek.com>

Product: Industrial Building Construction – 236210, Commercial and Institutional Building Construction – 236220, Poured Concrete Foundation and Structure Contractors – 238110, Framing Contractors – 238130, Masonry Contractors – 238140, Other Foundation, Structure, and Building Exterior Contractors – 238190, Flooring Contractors – 238330, Finish Carpentry Contractors – 238350, Other Building Finishing Contractors – 238390, Architectural Services - 541310

Date Certification Expires: May 22, 2026

EHSE Management Solutions LLC

305 South Britton Road

Union Grove, WI 53182

Business Telephone: (262) 331-0570

Contact: Audrey Van Dyke

Email Address: audreyvandyke175@yahoo.com

Web Address: <https://ehsesolutions.com/>

Product: Other Management Consulting Services – 541618, Environmental Consulting Services – 541620, Other Scientific and Technical Consulting Services - 541690

Date Certification Expires: June 15, 2025

EJ Waldron Transport Inc

3228 N Britton Road

Union Grove, WI 53182

Business Telephone: (414) 403-7382

Business Fax: (262) 895-6116

Contact: Julie Waldron

Email Address: jwaldron@ejwaldrontransport.com

Web Address: <https://ejwaldrontransport.com>

Product: General Freight Trucking, Local – 484110, General Freight Trucking, Long-Distance, Truckload – 484121, General Freight Trucking, Long-Distance, Less Than Truckload – 484122, Specialized Freight (except Used Goods) Trucking, Local – 484220, Specialized Freight (except Used Goods) Trucking, Long-Distance – 484230, Freight Transportation Arrangement – 488510, Process, Physical Distribution and Logistics Consulting Services - 541614

Date Certification Expires: January 7, 2025

Racine County Women Businesses Listed (As of 3/30/23)

Evaluation Research Services

433 Melvin Avenue

Racine, WI 53402

Business Telephone: (262)930-8695

Contact: Therese Fellner

Email Address: therese@evalresearchservices.com

Product: Other Management Consulting Services – 541618

Date Certification Expires: September 28, 2023

Frazier Support Services Inc. bda Peace of Mind

245 Main Street Mezo Suite

Racine, WI 53402

Business Telephone: (262) 395-0133

Contact: Arletta Frazier

Email Address: afraziertucker@gmail.com

Product: Educational Support Services – 611710, Other Residential Care Facilities - 623990

Date Certification Expires: September 7, 2025

Geneva Healthcare, LLC

826 Mohr Aveune

Waterford, WI 53185

Business Telephone: (262)767-9870

Business Fax: (262)767-9871

Contact: Deanna Vlach

Email Address: dvlach@genevahc.com

Web Address: www.genevahc.com

Product: Surgical Appliance & Supplies Manufacturing-339113

Date Certification Expires: April 26, 2023

Gold Ink Consulting

3233 Indiana Street, Apt. 15

Racine, WI 53405

Business Telephone: (262) 902-3270

Contact: Tanisha Stokes

Email Address: info@goldlinkconsulting.com

Web Address: <https://www.goldlinkconsulting.com>

Product: Junior Colleges - 611210, Colleges, Universities, and Professional Schools – 611310, Child and Youth Services - 624110

Date Certification Expires: September 5, 2023

Racine County Women Businesses Listed (As of 3/30/23)

Guins Trucking LLC (Expired as of 3/30/23)

9713 W 7 Mile Road

Franksville, WI 53126

Business Telephone: (414) 331-3346

Contact: Martha Sanchez

Email Address: guinmartha3030@gmail.com

Product: Other Support Activities for Road Transportation - 488490

Date Certification Expires: January 8, 2025

Harmonizing Essentials LLC

1353 Westlawn Avenue

Racine, WI 53405

Business Telephone: (262) 498-1020

Contact: SheVentra Jackson

Email Address: sheventrajackson@gmail.com

Product: Packaging and labeling Services - 561910

Date Certification Expires: February 18, 2025

Hoffman Landscape, LLC

4569 W. 5 Mile Road

Caledonia, WI 53108

Business Telephone: (262)770-5473

Business Fax: (262)835-4097

Contact: Katharina Hoffman

Email Address: hoffmanlandscapellc@gmail.com

Web Address: www.hoffmanlandscape.com

Product: Landscaping Services - 561730

Date Certification Expires: July 14, 2025

L&S Ventures, LLC

6 Sprucewood Court

Racine, WI 53402

Business Telephone: (262) 412-9979

Contact: Sandra Swager

Email Address: sandy@LSVentures.com

Product: Other Management Consulting Services - 541618

Date Certification Expires: November 2, 2024

Racine County Women Businesses Listed (As of 3/30/23)

Lakeside Family Therapy Services, LTD

4810 Northwestern Avenue

Racine, WI 53406

Business Telephone: (262) 637-9984

Business Fax: (262) 637-9995

Contact: Jacqueline McRae

Email Address: jmcrae@lakesidefamilytherapy.com

Product: Child and Youth Services – 624110, Other Individual and Family Services - 624190

Date Certification Expires: August 30, 2025

Lighting Elements, LLC

25718 Portsmouth Road

Wind Lake, WI 53185

Business Telephone: (414) 975-9394

Contact: Michelle Klein

Web Address: lightingelements.design

Product: Other Specialized Design Services - 541490

Date Certification Expires: January 27, 2026

Lovingkindness AFH LLC

5801 Washington Avenue, Ste. 99

Mount Pleasant, WI 53406

Business Telephone: (262) 977-7310

Contact: Lakesha Davis

Email Address: info@lovingkindnesshome.com

Web Address: www.lovingkindnesshome.com

Product: Other Residential Care Facilities – 623990, Rooming and Boarding Houses - 721310

Date Certification Expires: February 18, 2025

Lynch & Associates – Engineering Consultants, LLC

440 Milwaukee Avenue

Burlington, WI 53105

Business Telephone: (262) 402-5040

Business Fax: (262) 402-5046

Contact: Jodi Lynch

Email Address: jlynch@lynch-engineering.com

Web Address: <https://lynch-engineering.com>

Product: Land Subdivision – 237210, Engineering Services – 541330, Surveying and Mapping (except Geophysical) Services – 541370, Process, Physical Distribution and Logistics Consulting Services - 541614

Date Certification Expires: June 9, 2023

Racine County Women Businesses Listed (As of 3/30/23)

M&J Krueger Trucking LLC

1706 N Beaumont Avenue
Kansasville, WI 53139

Business Telephone: (414) 233-1069

Contact: Karen Krueger

Email Address: karen@mjkruegertrucking.com

Web Address: <https://mjkruegertrucking.com>

Product: Specialized Freight (except Used Goods) Trucking, Local - 484220

Date Certification Expires: February 20, 2023

Mrs. Myers' Reading Room

1100 Commerce Drive
Mount Pleasant, WI 53406

Business Telephone: (262) 497-7270

Business Fax: (877) 540-0135

Contact: Tammy Myers

Email Address: office@prtherapy123.com

Web Address: <https://mrsmyersrr.com/>

Product: Exam Preparation and Tutoring – 611691, Educational Support Services - 611710

Date Certification Expires: July 19, 2024

Nelson Bros & Strom Co., Inc.

2137 Roosevelt Avenue
Racine, WI 53406

Business Telephone: (262)632-1651

Business Fax: (262)632-1653

Contact: Mary Kay Hall

Email Address: Marykay@nelsonbrothersandstrom.com

Web Address: www.nelsonbrothersandstrom.com

Product: Machine Shops – 332710, Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance - 811310

Date Certification Expires: July 15, 2024

Perma-Structo, Inc

9420 Charles Street
Sturtevant, WI 53177

Business Telephone: (262)886-2258

Business Fax:(262)886-3026

Contact: Patti Beaudin

Email Address: perma@permastructo.com

Website Address: www.permastructo.com

Product: Poured Concrete Foundation and Structure Contractors - 238110, Other Foundation, Structure, and Building Exterior Contractors - 238190

Date Certification Expires: January 16, 2025

Racine County Women Businesses Listed (As of 3/30/23)

Personnel Incorporated

621 Four Mile Road
Racine, WI 53402

Business Telephone: (262)639-5666

Business Fax: (262) 639-1765

Contact: Gail B. Toler

Email Address: persincgail@tds.net

Web Address: www.personnelincorporated.net

Product: Employment Placement Agencies - 561311

Date Certification Expires: November 8, 2025

Postorino Decorating, Inc.

9508 B Michigan Avenue
Sturtevant, WI 53177

Business Telephone: (262) 633-7805

Business Fax: (262) 633-1678

Contact: Joe Kumpfer

Email Address: joekumpfer@welookbeyond.com

Web Address: <https://postorinocf.com/>

Product: Painting and Wall Covering Contractors – 238320, Finish Carpentry Contractors - 238350

Date Certification Expires: March 10, 2025

Qute Tip Nails LLC

2310 S Green Bay Road
Racine, WI 53406

Business Telephone: (262) 260-9466

Contact: Tatreana Mayfield

Email Address: Qutetipnails@yahoo.com

Web Address: www.Qutetipnails.com

Product: Beauty Salons – 812112, Nail Salons – 812113

Date Certification Expires: July 8, 2025

Reed Switch Developments Corp.

2524 Norwood Court
Racine, WI 53403

Business Telephone: (262) 883-9060

Business Fax: (262) 883-9065

Contact: Debra Dahlin

Email Address: ddahlin@reedswitchdevelopments.com

Web Address: www.reedswitchdevelopments.com

Product: All Other Miscellaneous Electrical Equipments and Component Manufacturing - 335999

Date Certification Expires: August 13, 2024

Racine County Women Businesses Listed (As of 3/30/23)

Straightline Grading & Excavating, LLC

3046 W 5 Mile Road
Caledonia, WI 53108

Business Telephone: (262)835-2738

Business Fax: (262)835-3434

Contact: Christine Miklaszewski

Email Address: straightlinegrading@yahoo.com

Web Address: www.straightlinegrading.com

Product: Highway, Street, and Bridge Construction-237310, Site Preparation Contractors-238910

Date Certification Expires: February 23, 2026

VAK Installation Services, LLC

9320 Michigan Avenue
Sturtevant, WI 53172

Business Telephone: (262)909-4552

Contract: Vicki Wishau

Email Address: vickiw@vakflooring.com

Web Address: www.vakflooring.com

Product: Flooring Contractors – 238330

Date Certification Expires: November 28, 2025

Waterford Truck Service, Inc.

821 Ela Ave
Waterford, WI 53185

Business Telephone: (262)534-6327

Business Fax: (262)478-1322

Contact: Dana Griffith

Email Address: wtsdump@waterfordtruck.com

Web Address: <https://waterfordtruckservice.com>

Product: Site Preparation Contractors - 238910, Specialized Freight (except Used Goods)
Trucking Local - 484220

Section 3

*Section 3 CLAUSE
24 CFR Part 135.38, Effective July 1, 2021*

All Section 3 covered contracts shall include the following clause (referred to as the Section 3 clause):

*A. The work to be performed under this Contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (“**Section 3**”). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, including persons who are recipients of HUD assistance for housing, with a preference for both targeted workers living in the service area or neighborhood of the Development and YouthBuild participants, as defined at 24 CFR Part 75 (“**Section 3 Regulations**”).*

B. The Parties agree to comply with HUD's regulations in Section 3 Regulations, which implement Section 3. As evidenced by their execution of this Contract, the Parties certify that they are under no contractual or other impediments that would prevent them from complying with Section 3 Regulations.

C. The Award Recipient, Contractor, or Development Owner agrees to send to each labor organization or representative of workers with which the Award Recipient, Contractor, or Development Owner has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference and shall set forth the following: (i) minimum number and job titles subject to hire, (ii) availability of apprenticeship and training positions, (iii) qualifications for each (iv) the name and location of the person(s) taking applications for each of the positions, and (v) the anticipated date the work shall begin.

D. The Award Recipient, Contractor, or Development Owner agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in Section 3 Regulations, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor violates the regulations in Section 3 Regulations. The Award Recipient, Contractor, or Development Owner will not subcontract with any subcontractor where the Award Recipient, Contractor, or Development Owner has notice or knowledge that the subcontractor has been found in violation of the regulations in Section 3 Regulations.

E. The Award Recipient, Contractor, or Development Owner will certify that any vacant employment positions, including training positions, that are filled (i) after a contractor is selected but before the contract is executed, and (ii) with persons other than those to whom the regulations of Section 3 Regulations require employment opportunities to be directed, were not filled to circumvent the Award Recipient, Contractor, or Development Owner's obligations under Section 3 Regulations.

F. Noncompliance with HUD's regulations in Section 3 Regulations may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

1. OVERVIEW OF SECTION 3 REQUIREMENTS

A. WHAT IS SECTION 3?

Section 3 is a provision of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) that is regulated by the provisions of 24 CFR 75. Section 3 regulations ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

B. APPLICABILITY

For housing and community development financial assistance, this plan applies to housing rehabilitation, housing construction, and other public construction projects that exceed \$200,000 or more of housing and community development financial assistance from one or more HUD programs. Applicability is determined at the project level.

For projects funded with Lead and Hazard Control and Healthy Homes Programs, this plan applies to projects that exceed \$100,000.

This plan also applies to projects that include multiple funding sources. Multiple funding source projects include projects that include public housing financial assistance, housing and community development financial assistance for single or multiple recipients, and the Lead Hazard Control and Healthy Homes Program.

Section 3 requirements **do not** apply to: 1) Material Supply Contracts - § 75.3(b), 2) Indian and Tribal Preferences - § 75.3(c), and 3) Other HUD assistance and other Federal assistance not subject to Section 3 §75.3 (d). However, for financial assistance that is not subject to Section 3, recipients are encouraged to consider ways to support the purpose of Section 3.

2. CERTIFICATION OF PRIORITIZATION OF EFFORT FOR EMPLOYMENT, TRAINING, AND CONTRACTING

EMPLOYMENT AND TRAINING

Under the City of Kenosha's Section 3 Program, contractors and subcontractors should make best efforts to provide employment and training opportunities to Section 3 workers in the priority order listed below:

Provide employment and training opportunities to Section 3 workers within Kenosha County in the priority order listed below:

- a) Section 3 workers residing within the service area or the neighborhood of the project, and
- b) Participants in YouthBuild programs.

Contractors and subcontractors will be required to certify that they will and have made best efforts to follow the prioritization of effort requirements prior to the beginning work and after work is completed.

CONTRACTING

Under the City of Kenosha's Section 3 Program, contractors and subcontractors must make their best efforts to award contracts and subcontracts to business concerns that provide economic opportunities to Section 3 workers in the following order or priority:

- a) Business concerns that provide economic opportunities to Section 3 workers residing within Kenosha County in the following order of priority (*where feasible*):
 - 1) Section 3 business concerns that provide economic opportunities to Section 3 workers residing within the service area or the neighborhood of the project; and
 - 2) YouthBuild programs.

Contractors and subcontractors will be required to certify that they will and have made best efforts to follow the prioritization of effort requirements prior to the beginning work and after work is completed.

3. Section 3 Eligibility and Certifications

Individuals and businesses that meet Section 3 criteria may seek Section 3 preference from City of Kenosha or its contractors/subcontractors for training, employment, or contracting opportunities generated by housing and community development financial assistance. To qualify as a Section 3 worker, Targeted Section 3 worker or a Section 3 business concern, each must self-certify that they meet the applicable criteria.

Businesses who misrepresent themselves as Section 3 business concerns and report false information to City of Kenosha may have their contracts terminated as default and be barred from ongoing and future considerations for contracting opportunities.

A. SECTION 3 WORKER AND TARGETED SECTION 3 WORKER CERTIFICATION

A Section 3 worker seeking certification shall submit self-certification documentation to the recipient contractor or subcontractor, that the person is a Section 3 worker or Targeted Section 3 worker as defined in 24 CFR Part 75. For the purposes of Section 3 worker eligibility, City of Kenosha will use individual income rather than family/household income to determine eligibility. The income limits will be determined annually using the guidelines published at <https://www.huduser.org/portal/datasets/il.html>.

Persons seeking the Section 3 worker preference shall demonstrate that it meets one or more of the following criteria currently or when hired within the past five years, as documented:

- 1) A low or very low-income resident (the worker's income for the previous or annualized calendar year is below the income limit established by HUD); or
- 2) Employed by a Section 3 business concern; or
- 3) A YouthBuild participant.

Persons seeking the Targeted Section 3 worker preference shall demonstrate that it meets one or more of the following criteria:

- 1) Employed by a Section 3 business concern or
- 2) Currently meets or when hired met at least one of the following categories as documented within the past five years:
 - a) Living within the service area or the neighborhood of the project, as defined in 24 CFR Part 75.5; or
 - b) A YouthBuild participant.

Section 3 workers and Targeted Section 3 workers who are seeking preference in training and employment must submit the Resident Seeking Section 3 Preference in Training and Employment Certification Form. The certification procedure will consist of the following:

- 1) Submission of Certification form to the Department of City Development
- 2) City Development will verify Section 3 and Targeted Section 3 eligibility and will compile a list of eligible Section 3 and Targeted Section 3 residents
- 3) Data on eligible Section 3 and Targeted Section 3 residents will be provided to project contractor and subcontractors

PROJECTS INVOLVING MULTIPLE SOURCES OF FUNDING

In cases where Section 3 covered projects include multiple sources of funds, including public housing financial assistance and housing and community development assistance, the City of Kenosha must follow the definition of Targeted Section 3 worker and priorities as outlined in subpart B of Part 75. For housing and community development financial assistance, City of Kenosha may follow either subpart B or subpart C of Part 75.

In cases where Section 3 covered projects include multiple housing and development funding sources (financial assistance) from single or multiple recipients, City of Kenosha will follow subpart C of Part 75. Refer to chart in [Appendix B](#).

B. SECTION 3 BUSINESS CONCERN CERTIFICATION

The City of Kenosha, should encourage contractors and subcontractors to make best efforts to award contracts and subcontracts to Section 3 business concerns.

Businesses that believe they meet the Section 3 Business requirements can may self-register in the HUD Business registry, here: <http://www.hud.gov/Sec3Biz>. Businesses may seek Section 3 Business Concern preference by demonstrating that it meets one or more of the following criteria:

- 1) At least 51 percent of the business is owned and controlled by low- or very low-income persons; or
- 2) At least 51 percent of the business is owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing; or
- 3) Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers.

Businesses that seek Section 3 preference shall certify, or demonstrate to City of Kenosha, contractors or subcontractors, that they meet the definitions provided in the above. Businesses may demonstrate eligibility by submitting the Section 3 Business Concern Certification Form, located at: <https://www.kenosha.org/departments/city-development-new/community-development-cd/equal-employment-opportunity-cd>.

Section 3 Business Concern Certification Forms must be submitted at the time of bid/proposal. If the City of Kenosha previously approved the business concern to be Section 3 certified, then the certification can be submitted along with the bid, as long as the form is submitted within the prescribed expiration date. The Section 3 Business Concern Certification Form will expire after one (1) year. Establishing a one year certification of eligibility period allows the City of Kenosha the ability to assess contractor performance to ensure the business is striving to meet the required goals.

4. Assisting Contractors with Achieving Section 3 Goals

In an effort to assist contractors with meeting or exceeding the Section 3 goals, City of Kenosha will do the following:

- *Share Section 3 Plan with contractors and subcontractors and explain policies and procedures*
- *Require contractors wishing to submit a bid/offer/proposal to attend pre-bid meeting*
- *Require contractor to sign the Section 3 Plan at pre-construction conference*
- *Review Section 3 benchmarks and prioritization of effort with contractors and subcontractors to ensure that the goals are understood. It is not intended for contractors and subcontractors to terminate existing employees, but to make every effort feasible to meet Section 3 benchmark goals by utilizing existing qualified workforce and by considering qualified eligible Section 3 workers and Targeted Section 3 workers (per the prioritization of effort outlined in Section #3) before any other person, when hiring additional employees is needed to complete proposed work to be performed with CDGB, CDBG-CV, HOME or HOME-ARP funded projects.*
- *At the time of bid, require the contractor to present a list, of the number of total labor hours, Section 3 worker labor hours, and Targeted Section 3 worker labor hours expected to be generated from the initial contract and a list of projected number of available positions, to include job descriptions and wage rates.*
- *Maintain a local Section 3 worker/Targeted Section 3 worker database and provide the contractor with a list of interested and qualified Section 3 workers and Targeted Section 3 workers and contact information.*
- *Inform contractors about the HUD Section 3 Opportunity Portal <https://hudapps.hud.gov/OpportunityPortal/>*
- *Require contractors to notify Section 3 Coordinator of their interests regarding employment of Section 3 workers prior to hiring.*
- *Encourage local business to register on the HUD Business Registry and direct contractors to the HUD Section 3 Business Registry <https://www.hud.gov/section3businessregistry>*
- *Leverage City of Kenosha 's communication outlets (social media, website, etc.) to effectively communicate employment and contracting opportunities that arise.*
- *Require contractors to submit a list of core employees (including administrative, clerical, planning and other positions pertinent to the construction trades) at the time of contract award.*

5. Section 3 Contracting Policy and Procedure

City of Kenosha will incorporate Section 3 in its existing Procurement Policy and adopt a Section 3 Contracting Policy and Procedure to be included in all procurements generated for use with HUD funding. This policy and procedure contain requirements for making efforts to award contracts to Section 3 Business Concerns.

All contractors/businesses seeking Section 3 preference must, before submitting bids/proposals to the City of Kenosha be required to complete certifications, as appropriate. Such certifications shall be adequately supported with appropriate documentation as referenced in the Section 3 Business Concern Certification Form.

6. Section 3 Provisions/Contract Language

City of Kenosha will include standard Section 3 language in all of its contracts to ensure compliance with regulations in 24 CFR Part 75. City of Kenosha will take appropriate actions upon finding that a contractor is in violation of 24 CFR Part 75 and does not knowingly contract with any contractor that has been found in violation of the Section 3 regulations. On a periodic basis the Section 3 Coordinator will audit City of Kenosha contractors for compliance with the minimum Section 3 requirements outlined in the Section 3 Plan.

In addition, contractors and subrecipients are required to include language in all Section 3 covered contracts or agreements for subcontractors to meet the requirements of 24 CFR Part 75.19 for housing and community development financial assistance.

For businesses, noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

7. Reporting Requirements

For Section 3 covered contracts, contractors must submit the Section 3 Performance and Summary Report to City of Kenosha's Section 3 Coordinator on a monthly basis, and the annual reporting requirement set forth in that form's instructions.

A. QUARTERLY REPORTING

- Contractors are required to submit quarterly activity reports to City of Kenosha's Section 3 Coordinator [tgeliche@kenosha.org for CDBG projects or mmaki@kenosha.org for HOME Program projects] by the 15th day of each month.

B. ANNUAL REPORTING

- Once a project is completed, contractors must submit a final Section 3 cumulative report for the program year with the final project invoice.
- Upon the completion of a project, City of Kenosha's Section 3 Coordinator will conduct a final review of the project's overall performance and compliance.
- City of Kenosha's Section 3 Coordinator will submit the Section 3 data into IDIS to HUD at prior to the project completion in IDIS.
- Complaints of non-compliance should be filed in writing and must contain the name of the complainant and brief description of the alleged violation of 24 CFR Part 75.
- Complaints must be filed prior to payment of final payment to contractor.
- An investigation will be conducted if complaint is found to be valid. City of Kenosha will conduct an informal, but thorough investigation affording all interested parties, if any, an opportunity to submit testimony and/or evidence pertinent to the complaint.
- The City of Kenosha will provide written documentation detailing the findings of the investigation. The City of Kenosha will review the findings for accuracy and completeness before it is released to complainants. The findings will be made available no later than thirty (30) days after the filing of complaint. If complainants wish to have their concerns considered outside of the City of Kenosha a complaint may be filed with:

8. DEFINITIONS

The terms *HUD*, *Public housing*, and *Public Housing Agency (PHA)* are defined in 24 CFR part 5.

The following definitions also apply to 24 CFR Part 75 HUD's Economic Opportunities for Low-and Very Low-Income Persons:

1937 Act means the United States Housing Act of 1937, 42 U.S.C. 1437 *et seq. activities related to Public Housing*

Contractor means any entity entering into a contract with:

- (1) A recipient to perform work in connection with the expenditure of public housing financial assistance or for work in connection with a Section 3 project; or
- (2) A subrecipient for work in connection with a Section 3 project.

Labor hours means the number of paid hours worked by persons on a Section 3 project or by persons employed with funds that include public housing financial assistance.

Low-income person means a person as defined in Section 3(b)(2) of the 1937 Act, at or below 80% AMI. Note that Section 3 worker eligibility uses individual income rather than family/household income.

Material supply contracts means contracts for the purchase of products and materials, including, but not limited to, lumber, drywall, wiring, concrete, pipes, toilets, sinks, carpets, and office supplies.

Professional services means non-construction services that require an advanced degree or professional licensing, including, but not limited to, contracts for legal services, financial consulting, accounting services, environmental assessment, architectural services, and civil engineering services.

Public housing financial assistance means assistance as defined in 24 CFR Part 75.3(a)(1).

Public housing project is defined in 24 CFR 905.108.

Recipient means any entity that receives directly from HUD public housing financial assistance or housing and community development assistance that funds Section 3 projects, including, but not limited to, any State, local government, instrumentality, PHA, or other public agency, public or private nonprofit organization.

Section 3 means Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).

Section 3 business concern means:

- (1) A business concern meeting at least one of the following criteria, documented within the last six-month period:
 - (i) It is at least 51 percent owned and controlled by low- or very low-income persons;
 - (ii) Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers; or
 - (iii) It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.
- (2) The status of a Section 3 business concern shall not be negatively affected by a prior arrest or conviction of its owner(s) or employees.
- (3) Nothing in this part shall be construed to require the contracting or subcontracting of a Section 3 business concern. Section 3 business concerns are not exempt from meeting the specifications of the contract.

Section 3 Coordinator is person tasked with overseeing all Section 3 responsibilities for the PHA/CD office.

Section 3 project means a project defined in 24 CFR Part 75.3(a)(2).

Section 3 worker means:

- (1) Any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:
 - (a) The worker's income for the previous or annualized calendar year is below the income limit established by HUD.
 - (b) The worker is employed by a Section 3 business concern.
 - (c) The worker is a YouthBuild participant.
- (2) The status of a Section 3 worker shall not be negatively affected by a prior arrest or conviction.
- (3) Nothing in this part shall be construed to require the employment of someone who meets this definition of a Section 3 worker. Section 3 workers are not exempt from meeting the qualifications of the position to be filled.

Section 8-assisted housing refers to housing receiving project-based rental assistance or tenant-based assistance under Section 8 of the 1937 Act.

Service area or the neighborhood of the project means an area within one mile of the Section 3 project or, if fewer than 5,000 people live within one mile of a Section 3 project, within a circle centered on the Section 3 project that is sufficient to encompass a population of 5,000 people according to the most recent U.S. Census.

Small PHA means a public housing authority that manages or operates fewer than 250 public housing units.

Subcontractor means any entity that has a contract with a contractor to undertake a portion of the contractor's obligation to perform work in connection with the expenditure of public housing financial assistance or for a Section 3 project.

Subrecipient has the meaning provided in the applicable program regulations or in 2 CFR 200.93.

Targeted Section 3 worker has the meanings provided in 24 CFR Part 75.11, 75.21, or 75.29, and does not exclude an individual that has a prior arrest or conviction.

Very low-income person means the definition for this term set forth in section 3(b)(2) of the 1937 Act (at or below 50% AMI).

YouthBuild programs refers to YouthBuild programs receiving assistance under the Workforce Innovation and Opportunity Act (29 U.S.C. 3226).

Section 3 Business Registry Listing by County
(Source: HUD Section 3 Business Registry)

Kenosha County Section 3 Businesses Listed (As of 03/30/23)

Land Quest Construction LLC

4419 Washington Road
Kenosha, WI 53144

Business Telephone: (262) 658-1400

Contact: Ryan Douglas

Email Address: ryan@myland-quest.com

Website Address: <http://www.mylandquest.com/>

Product: Carpentry, electrical, general contractor, HVAC, lead hazard control, painting dry wall, plumbing

Section 3 Status: 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Milwaukee Metro Section 3 Businesses Listed (As of 03/30/23)

AUIG Consulting

11414 W Park Pl
Milwaukee, WI 53224

Business Telephone: (919) 907-2684

Contact: Will Easter

Email Address: admin@auigconsulting.com

Product: Consulting, Business Consulting/Management Business Credit and Funding Solutions

Section 3 Status: 51% of business owned by Section 3 residents, 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Building Blocks for the Elderly LLC

3862 N 27th Street
Milwaukee, WI 53216

Business Telephone: (414) 837-8032

Contact: Office

Email Address: buildingblocks4theelderly@gmail.com

Website Address: <https://buildingblocks4the.wixsite.com>

Product: Consulting, Non-medical Supportive Care

Section 3 Status: 51% of business owned by Section 3 residents

Milwaukee Metro Section 3 Businesses Listed (As of 03/30/23)

Construction ASAP, LLC

1587 S Moorland Rd. #101

New Berlin, WI 53151

Business Telephone: (414) 403-3451

Contact: Viola Hammelman

Email Address: constructionasap@outlook.com

Website Address: <http://constructionasap.com/>

Product: Consulting, Workforce compliance participation and reporting

Section 3 Status: 51% of business owned by Section 3 residents

Create Me Colorful Inc.

6879 N 42nd Street

Milwaukee, WI 53209

Business Telephone: (414) 368-7151

Contact: Chiquita Watts

Email Address: createmecolorful@gmail.com

Product: General Contractor, New Development

Section 3 Status: 51% of business owned by Section 8 residents

Cross Management Services, Inc

315 W. Court Street Suite 200

Milwaukee, WI 53212

Business Telephone: (414)449-4920

Contact: Carla Cross

Email Address: ccross@cross-management.com

Product: Consulting, General Contractor, Real Estate Broker

Section 3 Status: 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Diva de Luxe Salon Suites and Training Center

5404 North Lovers Lane Road

Milwaukee, WI 53225

Business Telephone: (414) 803-6704

Contact: Imani Ryan

Email Address: Imani@divasdeluxe.com

Website: <https://www.divasdeluxe.com>

Product: Consulting, Marketing

Section 3 Status: 51% of business owned by Section 3 residents

Milwaukee Metro Section 3 Businesses Listed (As of 03/30/23)

ExploreUSTV and Travel

3020 W. Vliet Street

Milwaukee, WI 53208

Business Telephone: (414) 551-1371

Contact: Ruben Hopkins

Email Address: exploreustv@gmail.com

Website: <http://exploreustv.com>

Product: IT, Radio/Television/Film

Section 3 Status: 51% of business owned by Section 3 residents, 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Flanders Residential Maintenance, Inc.

2150 S Danny Road

New Berlin, WI 53146

Business Telephone: (262) 524-8338

Contact: Adam Flanders

Email Address: adam@flandersmaintenance.com

Product: Landscaping, Maintenance

Section 3 Status: 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Install Carpet, LLC

3116 South 15th Place

Milwaukee, WI 53215

Business Telephone: (414) 559-2277

Contact: Sol Raquel Bass

Email Address: joe@install-carpet.net

Product: General Contractor, Flooring

Section 3 Status: 51% of business owned by Section 3 residents

Kids First Childcare

3258 N 1st Street, Ring

Milwaukee, WI 53212

Business Telephone: (414) 522-5692

Contact: Tatiana

Email Address: kidsfirstchild@gmail.com

Website Address: <https://www.facebook.com/kidsfirstchildcare>

Product: General Contractor, Childcare Provider

Section 3 Status: 51% of business owned by Section 3 residents, 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Milwaukee Metro Section 3 Businesses Listed (As of 03/30/23)

Lockwood & Lockwood Services

2323 S. 109th Street, Suite 120C
West Allis, WI 53227

Business Telephone: (414) 659-0736

Contact: Douglas Lockwood Sr

Email Address: lockwoodservices07@gmail.com

Website Address: <https://www.lockwoodservices.wixsite.com/lockwood---lockwood>

Product: Accounting, Consulting

Section 3 Status: 51% of business owned by Section 3 residents

Love is Patient Medical Supplies LLC

4945 N 74th Street
Milwaukee, WI 53218

Business Telephone: (414) 616-1716

Contact: Latia Ference

Email Address: info@lipms.com

Website Address: <https://lipms.com>

Product: Security, E-Commerce Medical Supplies and Equipment Store

Section 3 Status: 51% of business owned by Section 3 residents

Love with Care Home Healthcare LLC

6222 W Capitol Dr, Suite 202
Milwaukee, WI 53216

Business Telephone: (414) 212-8201

Contact: Lechelle Yarbrought

Email Address: lechelley@lovewithcare.org

Website Address: <https://www.lovewithcarehhc.com>

Product: Consulting, In-home care/Home Health

Section 3 Status: 51% of business owned by Section 3 residents

Marvin L Walker & Associates, Inc

201 W. Coventry Ct. Suite 316
Glendale, WI 53217

Business Telephone: (414) 807-3820

Contact: Marvin L Walker

Email Address: support@marvinwalkerandassociates.com

Website Address: <https://marvinwalkerandassociates.com>

Product: Consulting

Section 3 Status: 51% of business owned by Section 3 residents

Milwaukee Metro Section 3 Businesses Listed (As of 03/30/23)

MuSample

4201 North 27th Street

Milwaukee, WI 53210

Business Telephone: (414) 394-4044

Contact: Aichelle White

Email Address: Hello@musample.com

Website Address: <https://www.musample.com/>

Product: Consulting, Music Administration Services

Section 3 Status: 51% of business owned by Section 3 residents

Po' Manz Food LLC

4876 N 37th Street

Milwaukee, WI 53209

Business Telephone: (414) 699-4809

Contact: Cheticka Cotton

Email Address: pomanzfood@gmail.com

Product: Consulting, Food & Catering

Section 3 Status: 51% of business owned by Section 3 residents

Roofed Right America

429 W. Boden Street

Milwaukee, WI 53207

Business Telephone: (414) 349-5009

Contact: Khary Penebaker (414) 349-5009

Email Address: khary@roofedright.com

Website Address: <https://www.roofedright.com/>

Product: Roofing, Roofing & Sheet Metal

Section 3 Status: 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Shun's Online Deals

4108 W Good Hope Road

Milwaukee, WI 53209

Business Telephone: (414) 775-7550

Contact: Shun

Email Address: shunonlinedeals@gmail.com

Website Address: <https://www.facebook.com/Shunonlinedeals/>

Product: Engineering, Jewelry

Section 3 Status: 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers, 51% of business owned by section 3 residents

Milwaukee Metro Section 3 Businesses Listed (As of 03/30/23)

Tystarr LLC

4950 W Medford Ave
Milwaukee, WI 53216

Business Telephone: (646) 409-7861

Contact: Tyler Copes

Email Address: tystarr@tystarr.com

Website Address: <http://www.Tystarr.com>

Product: Signage/Graphics

Section 3 Status: 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers, 51% of business owned by section 3 residents

WHIRE Electrical Services

P.O. Box 242203
Milwaukee, WI 53224

Business Telephone: (866) 481-2358

Contact: Jim Gaillard (414) 403-1127

Email Address: jimmywhire@gmail.com

Product: Demolition, Electrical, Training

Section 3 Status: 51% of business owned by section 3 residents, 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Wisconsin Black Chamber of Commerce, Inc.

3020 W Vliet Street
Milwaukee, WI 53208

Business Telephone: (414)306-6460

Contact: Ruben Hopkins

Email Address: admin@twbcc.com

Website Address: <https://www.twbcc.com>

Product: Consulting

Section 3 Status: 51% of business owned by section 3 residents, 75% of the labor hours performed for the business over the prior three-month period were performed by Section 3 workers

Required Contractor Documents

Section 3 CLAUSE
24 CFR Part 135.38, Effective July 1, 2021

All Section 3 covered contracts shall include the following clause (referred to as the Section 3 clause):

G. The work to be performed under this Contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (“Section 3”). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, including persons who are recipients of HUD assistance for housing, with a preference for both targeted workers living in the service area or neighborhood of the Development and YouthBuild participants, as defined at 24 CFR Part 75 (“Section 3 Regulations”).

H. The Parties agree to comply with HUD's regulations in Section 3 Regulations, which implement Section 3. As evidenced by their execution of this Contract, the Parties certify that they are under no contractual or other impediments that would prevent them from complying with Section 3 Regulations.

I. The Award Recipient, Contractor, or Development Owner agrees to send to each labor organization or representative of workers with which the Award Recipient, Contractor, or Development Owner has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference and shall set forth the following: (i) minimum number and job titles subject to hire, (ii) availability of apprenticeship and training positions, (iii) qualifications for each (iv) the name and location of the person(s) taking applications for each of the positions, and (v) the anticipated date the work shall begin.

J. The Award Recipient, Contractor, or Development Owner agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in Section 3 Regulations, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor violates the regulations in Section 3 Regulations. The Award Recipient, Contractor, or Development Owner will not subcontract with any subcontractor where the Award Recipient, Contractor, or Development Owner has notice or knowledge that the subcontractor has been found in violation of the regulations in Section 3 Regulations.

K. The Award Recipient, Contractor, or Development Owner will certify that any vacant employment positions, including training positions, that are filled (i) after a contractor is selected but before the contract is executed, and (ii) with persons other than those to whom the regulations of Section 3 Regulations require employment opportunities to be directed, were not filled to circumvent the Award Recipient, Contractor, or Development Owner's obligations under Section 3 Regulations.

L. Noncompliance with HUD's regulations in Section 3 Regulations may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

By: _____ [signature required]

(Print/type name and title)

Date: _____

Pre-Award Compliance Certification

To be completed and returned to the City of Kenosha.

Project Name: _____

Developer/Owner: _____

Contractor Name: _____

Contractor Address: _____

Contact Person: _____ Phone: _____

Email: _____

Contract Amount (\$): _____ Date of Contract: _____

The undersigned owner and general contractor of the above- referenced project is committed to comply with the Section 3 Act and Section 3 regulations. City of Kenosha will work with the owner and the general contractor to ensure compliance, to the greatest extent feasible, through the employment of Section 3 Workers and Targeted Section 3 Workers. Furthermore, the owner hereby agrees to implement at least the following actions directed towards employing Section 3 Workers and Targeted Section 3 Workers:

- (4) The owner or general contractor must submit the Section 3 Year Final Report with the final invoice.
- (5) The general contractor and subcontractors must submit quarterly reports (Labor Hours Tracking Form) on all Section 3 covered projects. Reports are due by the 15th of the month following the end of the quarter. Reports shall be submitted to the staff contact for your project.
- (6) The owner or general contractor shall maintain comprehensive documentation of their Section 3 outreach efforts and implementation activities. Section 3 files should be clearly maintained and be available for review by City of Kenosha and/or HUD officials.
- (7) The owner and general contractor will make best efforts to ensure that all Section 3 Business Concerns, and Targeted Section 3 Workers within the Service Area are notified of pending opportunities.
- (8) The owner and general contractor will ensure all subcontractors are aware of their obligation to meet Section 3 benchmarks laid out in City of Kenosha's Section 3 Guidance Manual. Subcontractors will consult with the general contractor instead of the City regarding questions and reporting.

Pre-Award Compliance Certification (continued)

To be completed and returned to the City of Kenosha.

- The owner and general contractor agree to register on HUD's Section 3 Opportunity Portal to help match Section 3 workers to jobs and training opportunities and Section 3 businesses to contracting opportunities (<https://hudapps.hud.gov/OpportunityPortal/>).

We the undersigned, have read and fully agree to this Section 3 Compliance Certification, and become party to the full implementation of this program.

Owner

Signature: _____

Title: _____

Date: _____

General Contractor

Signature: _____

Title: _____

Date: _____

Subcontractor

Signature: _____

Title: _____

Date: _____

Pre-Award Compliance Certification (continued)

To be completed and returned to the City of Kenosha.

Section 3 Contractor Estimated Project Workforce

The employment and training component of Section 3 applies to the prime contractor and all subcontractors providing construction services or professional services to City of Kenosha’s CDBG, HOME and HOME-ARP Programs. It is the responsibility of the Prime Contractor to enforce these same requirements within any subcontracts.

To be in compliance with HUD’s new Section 3 benchmarks, 25% of total labor hours must be Section 3 Workers and 5% of total labor hours must be Targeted Section 3 Workers. Please note the Section 3 Workers and Targeted Section 3 Workers must meet the minimum qualifications for the available job.

Complete the table below.

Job Category	Total Estimated Positions	Number of Positions Currently Occupied by Permanent Employees	Number of Vacant Positions	Number of Positions to be Filled with Targeted and/or Sec. 3 Workers	Estimated Hiring Date for Targeted and/or Sec. 3 Workers
Officers/Supervisors					
Professionals					
Technicians					
Office					
Clerical					
Trade					
Journeyman					
Apprentices					
Trainees					
Others					
Others					
Others					
TOTAL					

Labor Hours Tracking Form (continued) **Section 3 Workers and Targeted Section 3 Workers**

Documentation Checklist

Contractors and subcontractors must maintain documentation to ensure the workers meet the definition of a Section 3 Worker or a Targeted Section 3 Worker, at the time of hire or the first reporting period. Please check off documents provided:

For a worker to qualify as a Section 3 Worker, ONE of the following must be maintained:

- A worker's self-certification that their income is below the income limit for the prior calendar year;
- A worker's self-certification of participation in a means-tested program such as public housing or Section 8-assisted housing;
- Certification from a PHA (Public Housing Authority), or the owner or property manager of project-based Section 8-assisted housing, or the administrator of tenant-based Section 8-assisted housing that the worker is a participant in one of their programs;
- An employer's certification that the worker's income from that employer is below the income limit when based on the employer's calculation of what the worker's wage rate would translate to if annualized on a full-time basis; or
- An employer's certification that the worker is employed by a Section 3 business concern.

For a worker to qualify as a Targeted Section 3 Worker, ONE of the following must be maintained:

- An employer's confirmation that a worker's residence is within one mile of the work site, or if fewer than 5,000 people live within one mile of a work site, within a circle centered on the work site that is sufficient to encompass a population of 5,000 people according to the most recent U.S. Census;
- An employer's certification that the worker is employed by a Section 3 business concern; or
- A worker's self-certification that the worker is a YouthBuild participant.

A Section 3 business concern means meeting ONE of the following criteria, documented within the last six-month period:

- Proof that the business is at least 51 percent owned and controlled by low- or very low-income persons;
- Proof that over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 Workers; or
- Proof that the business is at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

City of Kenosha

Section 3 Project - Final Report

Recipients use this form to provide the City the information necessary to report Section 3 Benchmarks.

Year Reporting:

Recipient Name:

Project Number:

Project Name:

Contact Person:

Date Report Submitted to City:

Project Address:

Phone:

Section 3 is an initiative to employ local low- and very low-income workers and create economic opportunities for businesses owned by low-income individuals.

PART 1: EMPLOYMENT AND TRAINING (All fields are mandatory)

	A	B	C	D	E
Job Category	Total Labor Hours Worked on Project	Total Labor Hours Worked on Project by Section 3 Workers	Total Labor Hours Worked on Project by Targeted Section 3 Workers	% of Total Labor Hours Worked by Section 3 Workers *	% of Total Labor Hours Worked by Targeted Section 3 Workers
Professionals					
Technicians					
Office/Clerical					
Officials/Managers					
Sales					
Craft Workers (skilled)					
Operatives (semiskilled)					
Laborers (unskilled)					
Service Workers					
Other					
Total					

* Includes hours worked by Section 3 Workers and Targeted Section 3 Workers

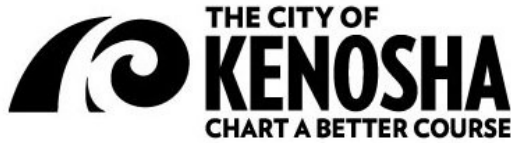
PART 2: SUMMARY OF EFFORTS

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, Section 3 Workers and Targeted Section 3 Workers. Check all that apply.

<input type="checkbox"/>	Attempted to recruit low-income workers through: local advertising, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within Kenosha County, or similar methods.
<input type="checkbox"/>	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.

	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 Business Concerns.
	Coordinated with YouthBuild Programs administered in the area in which the Section 3 covered project is located.
	Provided or connected Section 3 Workers with employment search assistance such as resume writing, interview preparations, or connecting with placement services.
	Engaged in outreach efforts to generate job applicants who are Targeted Section 3 Workers.
	Promoted use of business registries designed to create opportunities for disadvantaged and small businesses.
	Engaged in outreach efforts to identify and secure bids from Section 3 business concerns.
	Outreach, engagement, or referrals with the state one-stop system as defined in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.
	Provided training or apprenticeship opportunities for Section 3 Workers or Targeted Section 3 Workers.

Is there any supplemental information you would like to provide?



APPLICATION FOR SECTION 3 BUSINESS CONCERN CERTIFICATION
Form #CDI327 (rev. 5/22)

Dear Business Owner:

This is your invitation to become certified as a Section 3 Business Concern. As part of our effort to promote contract, employment and training opportunities for all residents of the City of Kenosha in compliance with Federal Section 3 regulations, the City of Kenosha Department of City Development has created this simple Section 3 Certification Application process. The City of Kenosha is seeking to extend the benefits of and to promote compliance with Section 3 by:

1. Identifying Section 3 Business Concerns;
2. Targeting Section 3 Business Concerns for City of Kenosha business opportunity events and educational programs;
3. Promoting Section 3 Business Concerns by making available a directory both online and within the agency; and
4. Providing access to any training and technical assistance opportunities that may be offered by the City of Kenosha especially for Section 3 Business Concerns.

All applicants seeking this recognition must complete and submit the enclosed Section 3 Business Concern Application form. If your company is qualified because it is owned by one (1) or more Section 3 residents, then complete the form titled, "*Section 3 Business Concern – Resident Business Owner(s)*." If your company is qualified because 75% or more of labor hours performed in the business over the prior three-month period are performed by Section workers as defined, then complete the form titled, "*Section 3 Business Concern – 75%+ Labor Hours Performed by Section 3 workers*."

YOU ONLY NEED TO SUBMIT THE BUSINESS CONCERN APPLICATION FORM WITH EITHER the *Resident Business Owner(s)* form OR the *Section 3 Business Concern – 75%+ Labor Hours Performed by Section 3 Workers* form TO BE ELIGIBLE FOR SECTION 3 CERTIFICATION.

Please answer all questions and sign the forms. Then forward the form via email to:

mmaki@kenosha.org
City of Kenosha
Department of City Development
625 52nd Street, Room 308
Kenosha, WI 53140

If you have any questions or concerns, please feel free to contact Mike Maki with the City of Kenosha Department of City Development at 262-653-4038.

SECTION 3 BUSINESS CONCERN APPLICATION

Business Name:		
D.B.A. (if different from above):		
Address:	City:	State/Zip:
Business Phone: ()	Fax: ()	
E-Mail:	Business Website:	
Federal Employer Identification Number:	Owners Social Security Number (if no EIN):	
Contact Person & Title:	Contact Phone:	
Trade Description:		
<input type="checkbox"/> Carpentry	<input type="checkbox"/> Heating (HVAC)	<input type="checkbox"/> Electrical
<input type="checkbox"/> Painting	<input type="checkbox"/> Masonry Restoration	<input type="checkbox"/> Asbestos
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Roofing	<input type="checkbox"/> Lead
<input type="checkbox"/> General Contractor	<input type="checkbox"/> Concrete	<input type="checkbox"/> Abatement
<input type="checkbox"/> Carpet/Flooring	<input type="checkbox"/> Rubbish Removal/Hauling	<input type="checkbox"/> Ironwork
<input type="checkbox"/> Appraisal Services	<input type="checkbox"/> Landscaping	<input type="checkbox"/> Demolition
<input type="checkbox"/> Other _____		
Date Business was established: ____ / ____ / ____ <i>Month</i> <i>Day</i> <i>Year</i>		
Type of Business Entity (check one):		
<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietorship
<input type="checkbox"/> Limited Liability Corporation (LLC)		<input type="checkbox"/> Limited Liability Partnership (LLP)
Other (Describe): _____		
Number of employees: Full-time: ____ Part-time: ____ Contract: ____ Total: ____		
Section 3 employees: Full-time: ____ Part-time: ____ Contract: ____ Total: ____		
Has Business worked directly for a City of Kenosha agency in the past? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Is Your Business certified by the State of Wisconsin Department of Commerce? <input type="checkbox"/> YES <input type="checkbox"/> NO		
If YES, check all that apply: <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> Other:		
Select from ONE of the following three (3) options below that applies:		
<input type="checkbox"/> At least 51% of the business is owned and controlled by low- or very low-income persons.		
<input type="checkbox"/> At least 51% of the business is owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.		
<input type="checkbox"/> Over 75% of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers.		

**SECTION 3 BUSINESS CONCERN
 RESIDENT BUSINESS OWNER(S)**

Name of Owner: _____

Home Address: _____

Name of Business: _____

Percentage of Ownership: _____ %

Check the appropriate box for your individual income based on your residential address:

Check Box	County Location of Business	Gross Individual Income Max.
<input type="checkbox"/>	Kenosha County, WI	\$50,150
<input type="checkbox"/>	Racine County, WI	\$48,350
<input type="checkbox"/>	Milwaukee County, WI	\$52,850
<input type="checkbox"/>	Waukesha County, WI	\$52,850
<input type="checkbox"/>	Ozaukee County, WI	\$52,850
<input type="checkbox"/>	Walworth County, WI	\$49,300
<input type="checkbox"/>	Lake County, IL	\$58,350
<input type="checkbox"/>	McHenry County, IL	\$58,350
<input type="checkbox"/>		

I certify that I am a resident of the identified County. My Total Individual Income (TII) last year was less than the amount shown above.

If the business is owned by more than one (1) Section 3 resident, each should submit a separate Resident Business Owner Verification Form. List each owner below:

I certify that the Section 3 residents listed below own at least 51% of the business.

Name	Position	Percentage of Ownership

I certify that the information provided is true, complete and accurate. I understand that businesses that misrepresent themselves as Section 3 business concerns and report false information to the City of Kenosha may have their contracts terminated and be barred from ongoing and future considerations for contracting opportunities. I hereby certify, under penalty of law, that the preceding information is correct to the best of my knowledge.

Print Name:	Date:
Signature:	

**SECTION 3 BUSINESS CONCERN
75%+ LABOR HOURS PERFORMED BY SECTION 3 WORKERS**

A business can also be certified as a Section 3 Business Concern if at least 75% of the labor hours performed for the business over the prior three (3) month period are performed by Section 3 workers as defined by their County of residence, or were Section 3 workers within five (5) years of the date of first employment with the business.

For your firm to be eligible UNDER THIS CRITERIA, you must provide the following information for employees.

_____ Total number of labor hours performed for business over prior three (3) months

_____ Total number of labor hours performed by Section 3 workers *

_____ Percent of labor hours performed by Section 3 workers

* Refer to the Income Chart on page 3 for workers' County of Residence. Section 3 workers are also workers whose income met the income limits within five (5) years of first employment with your business.

I certify that the information provided is true, complete and accurate. I understand that businesses that misrepresent themselves as Section 3 business concerns and report false information to the City of Kenosha may have their contracts terminated and be barred from ongoing and future considerations for contracting opportunities. I hereby certify, under penalty of law, that the preceding information is correct to the best of my knowledge.

Print Name:	Date:
Signature:	

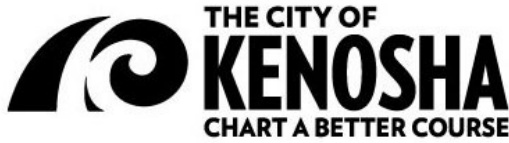
Businesses that are certified as Section 3 businesses are valid for one year.

FOR ADMINISTRATIVE USE ONLY

Is the business a Section 3 business concern based upon their certification?

YES NO

EMPLOYERS MUST RETAIN THIS FORM IN THEIR FILES FOR FIVE YEARS



APPLICATION FOR SECTION 3 WORKER AND TARGETED SECTION 3 WORKER SELF-CERTIFICATION

Form #CDI329 (rev. 5/22)

Dear Employee:

This is your invitation to become certified as a Section 3 Worker and/or a Targeted Section 3 Worker. As part of our effort to promote contract, employment and training opportunities for area residents in compliance with Federal Section 3 regulations, the City of Kenosha Department of City Development has created this simple Section 3 Worker and Targeted Section 3 Worker Self-Certification Application process.

The purpose of HUD's Section 3 program is to provide employment, training and contracting opportunities to low-income individuals, particularly those who are recipients of government assistance for housing or other public assistance programs. **Your response is voluntary, confidential and has no effect on your employment.**

The City of Kenosha is seeking to extend the benefits of and to promote compliance with Section 3 by:

1. Identifying Section 3 Residents;
2. Maintaining a list of qualified Section 3 and Targeted Section 3 Workers; and
3. Providing access to any training and technical assistance opportunities that may be offered for Section 3 workers.

All applicants seeking this recognition must complete and submit the enclosed Section 3 Worker and Targeted Section 3 Worker Self-Certification Application form to the City of Kenosha.

Please answer all questions and sign the forms.

Forward the form via email or vial US Mail to:

mmaki@kenosha.org
City of Kenosha
Department of City Development
625 52nd Street, Room 308
Kenosha, WI 53140

If you have any questions or concerns, please feel free to contact Mike Maki with the City of Kenosha Department of City Development at 262-653-4038.

**SECTION 3 WORKER AND TARGETED SECTION 3 WORKER
SELF-CERTIFICATION FORM**

A Section 3 worker seeking certification shall self-certify and submit this form to the City of Kenosha that the person is a Section 3 worker or Targeted Section 3 worker as defined in 24 CFR Part 75 and shown on this form. This form will also be used to list skills and/or professional certifications of workers that can be provided to companies seeking new workers for Section 3 projects in the City of Kenosha.

Resident Name: _____

Home Address: _____

Name of Employer (if employed): _____

1. Are you resident of public housing or a Housing Choice Voucher Holder (Section 8)?

YES NO

2. Check the appropriate box below for your individual income based on your residential address:

Check Box	County Location of Business	Gross Individual Income Max.
<input type="checkbox"/>	Kenosha County, WI	\$50,150
<input type="checkbox"/>	Racine County, WI	\$48,350
<input type="checkbox"/>	Milwaukee County, WI	\$52,850
<input type="checkbox"/>	Waukesha County, WI	\$52,850
<input type="checkbox"/>	Ozaukee County, WI	\$52,850
<input type="checkbox"/>	Walworth County, WI	\$49,300
<input type="checkbox"/>	Lake County, IL	\$58,350
<input type="checkbox"/>	McHenry County, IL	\$58,350
<input type="checkbox"/>		

3. **Select from ONE of the following two options below:**

I qualify as a:

Section 3 worker (as defined on page 4 of this form).

Targeted Section 3 worker (as defined on page 4 of this form).

CONTINUE ONTO PAGE 3 TO LIST SKILLS, AND/OR PROFESSIONAL CERTIFICATIONS YOU HAVE BEEN EMPLOYED IN OR CONTRACTED TO DO FOR OTHER EMPLOYERS.

General Questions

Do you read and speak English? Yes No

Do you have a High School Diploma? Yes No

Do you have a College, Trade or Technical School diploma or certifications? Yes No

Please list degree or certifications:

Do you have a Driver's License? Yes No

Do you have Commercial Drivers License? Yes No

Check the Skills, Trades and/or Professions you have been employed in or contracted to do for others:

Drywall Hanging Drywall Finishing Interior Painting Framing Welding

HVAC Electrical Interior Plumbing Siding Metal/ Steel Work

Cabinet Hanging Trim/ Carpentry Heavy Equipment Operator Roofing

Exterior Plumbing Exterior Framing Stucco Concrete/ Asphalt Work

Masonry Construction Cleaning Landscaping Fencing Cleaning

Window/ Door Replacment Customer Service Receptionist Teaching/ Training

Sales Administrative/ Clerical Data Entry Lead Abatement Asbestos Abatement

HAZWOPER (Hazardous Waste Operations and Emergency Response)

Other

I am interested in: Training Opportunities Employment Opportunities Both

Employee Certification

I certify that the information provided is true, complete and accurate. I hereby certify, under penalty of law, that the preceding information is correct to the best of my knowledge.

Print Name:	Date Hired:
Signature:	Date:

Definitions per Section 24 CFR Part 75

Section 3 Worker:

- A low or very low-income resident (the worker's income for the previous calendar year is below the income limit established by HUD); or
- Employed by a Section 3 business concern; or
- A YouthBuild Participant

Targeted Section 3 Worker:

- Employed by a Section 3 business concern; or
- Currently meets, or when hired, met at least one of the following categories as documented within the past five (5) years:
 - Living within the service area of the project (Map of the service area provided by City of Kenosha); or
 - A YouthBuild participant.

FOR ADMINISTRATIVE USE ONLY

Is the employee a Section 3 worker based upon their self-certification?

YES NO

Is the employee a Targeted Section 3 worker based upon their self-certification?

YES NO

Was this applicant hired a result of the Section 3 project? YES NO

If yes, what is the name of the company? _____

What was the date of hire? _____

EMPLOYERS MUST RETAIN THIS FORM IN THEIR FILES FOR FIVE YEARS

CONFLICT OF INTEREST AND LOBBYING CERTIFICATION

By applying for CDBG funds, the Applicant certifies that:

No member, officer or employee of the applicant, or its designee or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his/her tenure or for one year thereafter, shall have any interest, direct, or indirect, in any contract or subcontract, or the process thereof, for work to be performed in connection with the program assisted under the Grant, and that it shall incorporate, or cause to be incorporated, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this certification.

The Applicant certifies, that in accordance with Section 319 of Public Law 101-121, to the best of his or her knowledge and belief that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative contract, and the extension, continuation, renewals, amendment, or modifications of any federal contract, grant loan, or cooperative contract.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative contract, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

Name of Organization:

Name of Applicant's Authorized Official:

Authorized Official's Title:

Signature of Authorized Official:
