

	KENOSHA POLICE DEPARTMENT			
	POLICY AND PROCEDURE			
	46.4 Emergencies at the Regional Airport			
Effective Date:	12/14/1983	Revision Date:	11/11/2003	
Action:	O-37	Number of pages:		2

I. PURPOSE

The purpose of this policy is to establish guidelines for officers of the Kenosha Police Department when dealing with emergency situations at the Kenosha Regional Airport.

II. POLICY

It is the policy of the Kenosha Police Department to respond to emergency situations at the Kenosha Regional Airport and provide police services.

III. PROCEDURE

A. RESPONSE AND DEPLOYMENT

1. On August 19, 2002 the Kenosha Police Department, Kenosha Fire Department and the Kenosha Regional Airport entered in a Letter of Agreement. That Letter of Agreement defines the duties and responsibilities of the Kenosha Police Department in response to an emergency at the Kenosha Regional Airport. A copy of that letter is included with this policy and shall guide the actions of officers when they are called upon to respond to an emergency at the Kenosha Regional Airport. The Letter of Agreement will be reviewed and updated as needed; employees will be notified of any changes in duties and responsibilities.
2. Link to copy of [Letter of Agreement](#):
3. In addition to the duties set out in the Letter of Agreement, officers responding to an emergency will:
 - a. Upon completion of life safety activities:
 - ◆ Secure the scene by establishing an inner and outer perimeter;
 - ◆ Preserve evidence.
 - b. Restrict access to the crash location to authorized personnel only. Those organizations authorized to access the crash scene may include but are not limited to:
 - ◆ Kenosha Regional Airport staff;
 - ◆ Police/Fire/EMS;
 - ◆ Medical examiner;
 - ◆ Other emergency services agencies, i.e. HAZMAT;
 - ◆ NTSB, FAA, Public Use Agency.
 - c. The following activities should be coordinated with the investigative agency:
 - ◆ Wreckage documentation ;
 - ◆ Removal of fatalities;

46.4 Emergencies at the Regional Airport

- ◆ Witness identification and statements;
 - ◆ Media Relations.
4. A detailed report will be completed for every emergency situation that the Kenosha Police Department responds to at the Kenosha Regional Airport.