



OFFICE USE ONLY	
DATE FILED:	_____
INITIALS:	_____
MUNI FINES DUE:	Yes No
PP TAX DUE:	Yes No
OCC. PERMIT:	Yes No
SELLER'S PERMIT:	Yes No
ADVERSE:	Yes No
LP:	_____ CC: _____
LETTER:	_____
CDI:	_____

SECONDHAND ARTICLE DEALER
CLK164 (rev. 03/23)
 CITY ORDINANCE 13.02

FEE: \$100.00/Year Expires: December 31, _____

Licensee Name: _____ District #: _____
CORPORATION, PARTNERSHIP, OR INDIVIDUAL

Trade Name: _____ Trade Address: _____
STREET ZIP

Phone Number: _____ Email: _____
(Correspondence Will Be Via Email If Address Is Given)

If Individual, list:

a) Full Name: _____ DOB: ____ / ____ / ____
 Address: _____ Phone: _____
STREET CITY STATE ZIP

If Partnership or Corporation, list for **ALL members/partners**:

a) Full Name: _____ DOB: ____ / ____ / ____
 Address: _____ Phone: _____
STREET CITY STATE ZIP

b) Full Name: _____ DOB: ____ / ____ / ____
 Address: _____ Phone: _____
STREET CITY STATE ZIP

c) Full Name: _____ DOB: ____ / ____ / ____
 Address: _____ Phone: _____
STREET CITY STATE ZIP

PLEASE NOTE: If you need additional lines, you may attach a separate page to this application.

BUSINESS INFORMATION

Business Name: _____ Phone: _____

Business Address: _____
STREET CITY STATE ZIP

Business Owner's Full Name: _____ Phone: _____

Business Owner's Address: _____
STREET CITY STATE ZIP

Manager or Proprietor of Business's Full Name: _____

Manager/Proprietor's Address: _____
STREET CITY STATE ZIP

Manager/Proprietor's Phone: _____ Email: _____

GENERAL INFORMATION

1. Each applicant, including an individual, a partner or an officer, director or agent of any corporation must fill out and attach an "Applicant's Report of Police Record". **Attached**
(THIS FORM MAY BE DUPLICATED IF MORE COPIES ARE NEEDED)

2. Seller's Permit must be attached: **Attached**

3. Do you understand that you may obtain from the City Clerk or online at www.kenosha.org a current copy of S.13.02 of the Code of General Ordinances entitled "Secondhand Article and Jewelry Dealers"?
 Yes **No**

4. Do you understand that it is your responsibility to obtain a supply of "Property Transaction Record" forms?
 Yes **No** Please refer to: https://datcp.wi.gov/Documents/PawnbrokerPropRecordCP-120_BCPFactsheet-246.pdf

(PLEASE NOTE THAT YOU ARE RESPONSIBLE FOR KNOWING AND ABIDING BY THE CONTENTS THEREOF AND YOUR LICENSE MAY BE SUSPENDED OR REVOKED AND/OR YOU MAY BE SUBJECT TO A CIVIL FORFEITURE FOR NON-COMPLIANCE THEREWITH.)

I/We, the undersigned, understand that this license may be denied or revoked by the Common Council for fraud, misrepresentation or false statement contained in the application or for any violation of §943.34 (receiving stolen property), 948.62 (receiving stolen property from a child) or 948.63 (receiving property from a child), Wisconsin Statutes.

The undersigned, being first duly sworn on oath, disposes and says that (he/she is) (they are) the applicant(s) named in the foregoing application; that (he/she has) (they have) read each and every question and answered each and every question truly, correctly and completely, under penalty of law for failure to do so.

Individual/Partner/Member Signature Date

Partner/Member Signature Date

Individual/Partner/Member Signature Date

Partner/Member Signature Date

Subscribed and sworn to before me this _____ day of _____, _____.

Notary Public

My Commission Expires: _____



APPLICANT'S REPORT – POLICE RECORD
CLK001 (rev. 08/17)

Last Name: _____ First Name: _____ MI: _____
 (NOTE: Name Must Appear Exactly As It Appears On Driver's License Or State ID)

Home Address: _____
STREET CITY STATE ZIP

Date of Birth: _____ Driver's License #: _____
STATE NUMBER

License Applied For: _____

PLEASE NOTE: You may purchase a copy of your record for \$0.50 per page at the Records Department in the Public Safety Building, 1000-55th St. Additionally, check the WI Circuit Court Access website to obtain your circuit court records. Note: You must write your tickets, charges, citations, or offenses on the application. Do not attach copies of records.

1. Have you ever received any **tickets** or been charged with any **crimes or felonies in any state?** Yes No
 If yes, provide: Charge, State, Date, Result (Include pending charges.)
 (Examples: Speeding, WI, 5/8/2012, Guilty | Theft, FL, 5/22/2014, Dismissed | DUI, WI, 6/30/2017, Pending)

CHARGE	STATE	DATE	RESULT

2. Have you ever had your **driver's license suspended or revoked in any state?** Yes No
 If yes, provide: Charge, State, Date

CHARGE	STATE	DATE

3. Have you ever served or been sentenced to serve time in **jail or prison in any state?** Yes No

If yes, provide: Charge, State, Date

CHARGE	STATE	DATE

4. Have you ever, while operating a business or engaged in a profession, been convicted of any charges involving unfair trade practices, unethical conduct, or discrimination in any state? Yes No
If yes, provide: Charge, State, Date, Result (Include pending charges.)

CHARGE	STATE	DATE	RESULT

5. List the name and address of all employers for which you have worked and/or businesses you have operated in the **past five (5) years**:

6. Have you lived at your current home address for the **past (5) five years**? Yes No
If no, please list all addresses which you have resided at in the past (5) five years:

7. Do you, the applicant, understand that if any of the information provided is false, and/or incomplete, you may be subjected to the penalties specified in 1.22 of the Code of General Ordinances, which is printed on the bottom of this application. Yes _____

INITIAL

8. Do you, the applicant, understand that if any of the information provided is false, and/or incomplete, the license may be denied? Yes _____

INITIAL

Applicant Signature

Date

1.22 LICENSE/PERMIT APPLICATIONS – CODE OF GENERAL ORDINANCES

A. Prohibition

It shall be unlawful for any person, acting as an individual, a partner, a corporate officer, or an agent, to execute or file with any City Department, or to authorize any person to do so on their behalf, a license or permit application which is not true, correct and/or complete in all material respects and which was known by said person to be untrue, incorrect and/or incomplete. The term "in all material respects" shall mean with respect to some fact, which, if known to the granting authority, would be a basis or a consideration for license or permit denial.

B. Penalty

- Any person violating Subsection A. above, shall, upon conviction thereof, be subject to a forfeiture not to exceed Five Hundred (\$500) Dollars, plus the payment of the costs of prosecution, and, in default of the timely payment thereof, shall be committed to the County Jail until such forfeiture has been paid, but not to exceed a period of thirty (30) days.
- The license or permit granting authority may grant, but withhold the issuance of, any license or permit for a period not to exceed thirty (30) days from the date of granting under circumstances wherein an application is found by the granting authority to have violated Section A. above, and the applicant was provided with an opportunity to appear before the granting authority. The granting authority may also issue a written warning to the applicant which shall be made part of their license/permit record for two (2) consecutive license/permit years. Where such finding and penalty is made and imposed by other than the Common Council, applicant may, within ten (10) days of receipt of oral or written notice of the imposition of any such penalty, whichever is first, if both oral and written notice is provided, file a Notice of Appeal with the City Clerk and have such matter reviewed by the Common Council.

1.225 ADMINISTRATIVE CHARGE FOR PROCESSING LICENSE/PERMIT APPLICATIONS

The first Twenty-five (\$25) Dollars of the application fee for any License/Permit shall be retained by the City in the event of a License/Permit denial or the withdrawal of the application by applicant for administrative and processing costs, and the balance, if any, refunded to the applicant. Where the application fee is less than Twenty-five (\$25) Dollars, the entire application fee shall be retained by the City for administrative and processing costs.