

## **Procedures for Obtaining an Avigation Easement**

### **City of Kenosha, Wisconsin**

An Avigation Easement is needed when:\*

- Rebuilding an existing single-family residential unit in the Air-2 Overlay District that has been damaged to the extent that its' non-conforming status is lost, or
- New construction of or additions to residential units or overnight lodging facilities are proposed in the Air-3 Overlay District.

\*Avigation Easements and development in the Airport Overlay Districts shall be in conformance with all provisions of Section 13 of the Zoning Ordinance of the City of Kenosha, Wisconsin.

#### ***Petitioner's Responsibilities:***

1. Talk with the City Planning Staff regarding the Avigation Easement.
2. Complete the application letter in the form which is provided on the next page, and submit the original to the Department of Community Development and Inspections – Planning Division along with the **\$175** review fee. The applicant will be responsible for providing a legal description of the property or portion of the property that is in the Air-2 or Air-3 Overlay District.
3. When the City Attorney has drafted the Avigation Easement, the Department of Community Development and Inspections – Planning Division will return the Avigation Easement to the petitioner, who shall sign the easement and have the signature notarized.
4. Return the signed copy to the Department of Community Development and Inspections – Planning Division, along with all applicable review and recording fees.
5. The Kenosha Municipal Airport Director will sign the Avigation Easement, and the Department of Community Development and Inspections – Planning Division will record the easement with the Kenosha County Register of Deeds.

For more information contact:

Planning Division  
Department of Community Development and Inspections  
625 52nd Street, Room 308  
Kenosha, WI 53140  
262.653.4030

*Sample Request for an Avigation Easement*

Department of Community Development and Inspections  
Planning Division  
Room 308  
625 52nd Street  
Kenosha, WI 53140

To Whom It May Concern:

RE: Avigation Easement

It is requested that an Avigation Easement be prepared for my property located at (address) in the (Town of Bristol / Town of Somers / Town of Paris / City of Kenosha / Village of Pleasant Prairie) which is located in the Air-? Overlay District. The proposed use of my property is (single-family / multi-family residential). The height of the proposed structure(s) will not exceed ?.

Please forward the easement to me at (address).

Sincerely,

Current Property Owner