

**Concept Plan Application - Land Division
City of Kenosha, Wisconsin**

<i>Owner / Applicant Information</i>	
Owner / Applicant:	Date:
Owner / Applicant Address:	
Telephone Number:	
<i>Property Information</i>	
<input type="checkbox"/> Subdivision <input type="checkbox"/> Certified Survey Map Number of lots: _____	
Name of Proposed Development:	
Project Location / Address:	

Ten (10) copies of the concept plan, prepared to scale, shall be submitted with this application and shall include the following information:

1. Building location(s) showing principal and accessory structures. Setbacks between buildings and from property lines to be noted.
2. Parking areas, access roads and driveways; existing and proposed.
3. Drainage plan, consisting only of drainage arrows showing general flow and direction of proposed surface runoff and retention basin(s), if any.
4. Landscaping plan, generally identifying areas where natural vegetation will be retained and / or new landscaping will be installed.

The concept plan shall consist of a single page with information limited to preceding requirements. The plan must be shown to scale, but it is not necessary to be prepared by a licensed professional.

**Concept Plan - Land Division
Procedures and Application
City of Kenosha, Wisconsin**

A concept plan may be submitted to the City of Kenosha for review and comment in order for the owner to ascertain the feasibility of a proposed project. The concept plan is normally submitted in advance of a conditional use permit, site plan review, or neighborhood plan application. This plan consists only of a limited amount of information as stipulated in the attached application.

Owner / applicant shall submit the application form and ten copies of the concept plan to the City Plan Division, Department of City Development, 625 52nd Street, Room 308, Kenosha, WI 53140.

Owner / applicant shall pay the applicable review fee(s):

\$325	Certified Survey Map
\$1,100 + \$5 per lot	Conceptual Subdivision Plat

City Departments will review the concept plan application for compliance with City plans, Ordinances, regulations, and policies.

Owner / applicant will receive a written response from the Department of City Development no later than 30 days from the date of submission.

For more information contact:

City Plan Division
Department of City Development
625 52nd Street, Room 308
Kenosha, WI 53140
262.653.4030