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COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE
Minutes
June 28, 2011

MEMBERS PRESENT: Alderman David Bogdala, Alderman Jesse Downing, Alderman Theodore Ruffalo, Art Landry, Anderson Lattimore, and Ronald Frederick

MEMBERS EXCUSED: Alderman Daniel Prozanski

STAFF PRESENT: Jeff Labahn and Anthony Geliche

The meeting was called to order by Alderman Bogdala at 6:00 p.m. and roll call was taken.

Approval of Minutes from the December 16, 2010

A motion was made by Mr. Frederick and seconded by Mr. Lattimore to approve the minutes as presented. The motion passed unanimously (6 ayes; 0 noes).

1. Election of Chairperson and Vice Chairperson of Community Development Block Grant Committee

Alderman Bogdala opened the floor to accept nominations for Chairperson.

A motion was made by Alderman Ruffalo and seconded by Mr. Frederick to nominate Alderman Bogdala for Chairperson of the Committee. Alderman Bogdala accepted the nomination.

A motion was made by Mr. Landry and seconded by Mr. Frederick to close nominations. The motion passed unanimously. (6 ayes; 0 noes)

The nomination of Alderman Bogdala for Chairperson passed unanimously. (6 ayes; 0 noes)

Alderman Bogdala opened the floor to accept nominations for Vice-Chairperson.

A motion was made by Mr. Landry and seconded by Alderman Downing to nominate Alderman Ruffalo for Vice-Chairperson. Alderman Ruffalo accepted the nomination.

A motion was made by Mr. Landry and seconded by Alderman Downing to close nomination. The motion passed unanimously. (6 ayes; 0 noes)

The nomination of Alderman Ruffalo for Vice-Chairperson passed unanimously. (6 ayes; 0 noes)

2. 2012 Community Development Block Grant Fund Allocation Plan. PUBLIC HEARING

Public hearing opened.

Kathryn Comstock, 3803 8th Avenue, from Women's and Children's Horizons, spoke of the need for funding employee opportunities programs. Mental health services are in high demand.

Byron Wright, 5517 16th Avenue, from Kenosha Human Development Services, spoke of the need for resources for substance abuse.

Heather Lux, 10202 51st Court, Pleasant Prairie, from WWBIC, thanked the Committee for support in the past and will be requesting future funding.

Ashleigh Henrichs, 9631 84th Place, Pleasant Prairie, from the Literacy Council spoke in support of job training and job preparedness. This funding is used to help people transition to college and allow for other opportunities.

Public hearing closed.

Tony Geliche, Community Development Specialist, said the 2011 Fund Allocation Plan is included in your packet for reference. Mr. Geliche went on to explain that there are un-programmed funds, which are funds from a prior year that were not fully used or the activity did not happen. Some of the 2010 funded activities have until July to spend their money.

Alderman Bogdala said there are unallocated funds in the amount of \$760,000. To move these funds from one category to another category would require the Common Council's approval. Mr. Geliche said yes, it would require a Resolution.

Alderman Bogdala asked if the funding will be cut in the future. Mr. Geliche said for the 2011 Program Year we will take approximately a 16% cut from the 2010 Program Year. The HUD Agreement should be here sometime in July. We will then submit Subgrantee Agreements for approval. The Citizen Participation Plan states what we do with a cut in funding.

Alderman Bogdala asked if there were any projects or programs that were in jeopardy of not being completed because of the reductions. Mr. Geliche said no one has commented, I assume they scaled back their projects to accommodate.

Mr. Frederick asked if the unspent funds are returned to specific areas, will the limits in Management and Public Service be exceeded. Mr. Geliche said the limits are calculated at year end based on the expenses. Some contracts stagger over two calendar years.

Alderman Ruffalo asked if the money returned from the BID can only used on Economic Development. Mr. Geliche said yes, unless this is changed by the Common Council.

Alderman Bogdala said for 2012 we would like to keep the Planning & Management portion at 20% to cover administrative costs. The Public Services category is currently at the maximum at 15%. Mr. Geliche added that there was some discussion at the federal level to increase that amount in the 2013 Program because of the need. Alderman Bogdala said there is talk of a 20% cut in the CDBG Funds in the future. Mr. Geliche added by 2012 we want to see the funding allocated and drawn down.

Alderman Bogdala said last year we tried to combine things to target our approach and maximize the funding available. With the applications this year, we hope to hear more on what will make a greater impact. We would rather fund less people with more money to each request.

A motion was made by Mr. Landry and seconded by Alderman Downing to approve the same profile for the 2012 Allocation as was stated on the 2011 Allocation Plan.

Mr. Geliche asked for clarification, do you want to stay with priorities as listed on the bottom of Page 6:

Priority will be given to proposals that address the following:

- *Youth and/or job creation*
- *Downtown as an Area*
- *Emergency Service (food, shelter)*
- *Public Safety for low-to-moderate income neighborhoods (as defined by census tract and block groups)*

Mr. Frederick said the more targeted we are the better it will be. We need to address substance abuse and treatment needs. Alderman Bogdala said we must also target job creation and emergency services. Alderman Bogdala said we are going to challenge the applicants to push the status quo on how to impact the community.

The motion to approve the 2012 Plan with the same profile as the 2011 plan passed unanimously. (6 ayes; 0 noes)

3. 2012 CDBG CALENDAR

Mr. Geliche explained that this Allocation will go to the City Plan Commission on July 7th, then on to the Finance Committee and the Common Council on July 18th. If passed by Finance and Council, the applications will become available on Tuesday, July 19th the proposals will be due on Friday, August 12th at 10:00 a.m.

Mr. Geliche asked to set the dates for the Interview dates. The dates were set for Monday, August 22nd and Tuesday, August 23rd. The Allocation meeting will be held on Wednesday, September 14th.

Public Comments

Public comments open, no comments, public comments closed.

Committee Comments

Alderman Bogdala thanked the Committee for their time.

Staff Comments

Mr. Geliche said please let me know if you have any questions or concerns.

A motion to adjourn was made by Alderman Ruffalo and seconded by Alderman Downing. The motion passed (6 ayes; 0 noes). The meeting adjourned at 6:50 pm.

Meeting Minutes Prepared by: Kay Schueffner, Department of City Development

COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE
Minutes
August 22, 2011

MEMBERS PRESENT: Alderman David Bogdala, Alderman Jesse Downing,
Ronald Frederick, Art Landry and Anderson Lattimore

MEMBERS EXCUSED: Alderman Daniel Prozanski and Alderman Theodore Ruffalo

STAFF PRESENT: Anthony Geliche

Others Present: Alderman Nudo and Alderman Misner

The meeting was called to order by Alderman Bogdala at 6:00 p.m. and roll call was taken.

Approval of Minutes from the June 28, 2011

A motion was made by Mr. Frederick and seconded by Alderman Downing to approve the minutes as presented. The motion passed unanimously (5 ayes; 0 noes).

1. Consideration of Proposals for Funding under the 2012 Community Development Block Grant Program

***Applicant:* City of Kenosha, Police Department**
***Project:* Neighborhood Crime Intervention & Interdiction**
***Request:* \$103,072.00**

Lt. Eric Larsen said the goal of the proposed program is to address neighborhood disorder and deteriorating neighborhoods making them safe and secure for residents.

Question: Are you adding an additional police officer or taking an existing officer?

Answer: Adding one additional person.

Question: The number of calls coming in may be misleading. The call may be a reflection in the confidence of the police and they know they will get action.

Answer: The calls for service tie up a person in the office. We would like to see a reduction in crime. We are looking to reduce crime while building confidence in the community. A secondary affect is the increase in arrests.

Question: Where do you see the officer being placed?

Answer: The officer will be assigned to a patrol, to walk the beat. Most of the calls are during the second shift hours.

Question: There is concern for the safety of one officer walking alone. We may need a larger presence. Some may argue you should use existing staff.

Answer: We need year long funding, we need to establish relationships even when we are not busy.

Alderman Bogdala asked Tony Geliche, Community Development Specialist, about the long term budget concerns. Mr. Geliche said we must make sure this position does not currently exist, the request meets that criteria.

Applicant: *Kenosha Area Family and Aging Services, Inc.*
Project: *Volunteer Transportation Services*
Request: *\$5,000.00*

Representatives were Gary Brown and Barb Tenuta. The Volunteer Transportation Program provides rides to and from medical appointments and other essential activities for frail elderly and disabled persons who are unable to use or may have difficulty using public transportation.

Alderman Bogdala commented the performance measures have been increasing, I would like to see the data on the surveys.

Question: Why are the falls in the City of Kenosha so high?

Answer: This area has the highest hospital rates. The statistics show we have the largest amount of smoking related diseases, a high rate of stroke and emphysema.

Question: There was an increase in falls from 2006 to 2008, now it's down, can you explain?

Answer: The weather could be a contributing factor.

Applicant: *Women and Children's Horizons, Inc.*
Project: *Legal Advocacy Program - Legal Coordinator*
Request: *\$20,000.00*

Representatives were Regina Cappitelli and Kathryn Comstock. The Legal Advocacy Program helps victims of domestic abuse and sexual assault to better understand the civil and criminal court process.

Question: There is a letter from United Way specifying you will receive \$27,500 for the period ending June 2012. You show \$25,000 on your Revenue sheet, explain.

Answer: The funding was reduced because donations are down. I believe it may be down to \$18,000, I don't have a final figure yet.

Question: There is a Resolution from the board and the vote was 13-3. Why did some members vote no?

Answer: They were not a no, but a "no response" answer from an email vote.

Applicant: *Women and Children's Horizons, Inc.*
Project: *Building Repairs*
Request: *\$45,000.00*

Kathryn Comstock explained the need to secure the building where they house the administration, direct service staff and the batterer's treatment program. The current layout of the building is putting people at risk.

Question: If you don't get all the funding, what item would be the most urgent?

Answer: The front entrance. It currently is surrounded with panes of glass that could be broken to gain entry.

Question: Who is able to see the people entering and exiting the building?

Answer: We would install a security monitoring system, with speakers also located in the conference room.

Question: Are your other funding sources solid funds?

Answer: Yes, very firm.

Question: The total bid for the entrance was \$29,477.00 and your request is for \$45,000, explain.

Answer: This bid is from last year and the prices have increased.

Alderman Bogdala asked Mr. Geliche if there is any ruling on how old the bid can be. Mr. Geliche said the bids are not a requirement to submit an application. We suggest to get three estimates to help the Committee decide on funding. Unfortunately contractors aren't as willing to come give a new bid or estimate. The contractor is also at a disadvantage because of the prevailing wage restrictions.

Alderman Bogdala asked Ms. Comstock to get two more estimates of the complete project by September 9, 2011 and forward them to Mr. Geliche.

Applicant: *Walkin' In My Shoes, Inc.*
Project: *Survival Backpack Street Outreach Program*
Request: *\$5,000.00*

Jo Wynn explained this is an outreach program that goes into the community to look for homeless to assist them with their immediate needs. Over the past 6 years she has found a drop in the number of homeless people.

Question: In 2010 you served about 200 people, how many will you serve in 2012?

Answer: I am looking for the numbers to drop to about 150 in 2012.

Question: You are looking for a decrease given the economy, can you explain?

Answer: I can't really explain, but it seems there are fewer homeless people. Some of the people may have moved back to a larger City.

Question: What is the baseline measure used to measure the decrease?

Answer: We had a higher number of single men and women.

Question: I would like to see what the numbers are. How many people are we trying to manage?

Mr. Geliche answered we had 177 in 2009; 153 in 2010 and not funded in 2011.

Question: How many do you expect in 2012?

Answer: Between 150 to 170 people.

Question: Are you getting additional funds from others?

Answer: Yes, from Jockey and the Rotary to name a few.

Mr. Landry commented that it is very impressive that none of the funding is used for salaries and the large donation by the board members.

Applicant: *Urban League of Racine and Kenosha, Inc.*
Project: *UL Customer Service and On-Line Cashier Training*
Request: *\$50,000.00*

Yolanda Adams explained the program provides the participants with skills to improve their chance of employment.

Question: Has there been a reimbursement report submitted for the 2010 funds?

Mr. Geliche commented that the 2010 Pre-Apprentice Program report has not been submitted yet. The report may be submitted until September 30, so it is not late yet.

Question: Do you have the data?

Ms. Adams said they have submitted the information. I don't have a copy with me, but we have submitted the final program information. Mr. Geliche said he does not have the information. Ms. Adams said she would check on it.

Question: You said you have some funding from the Racine office.

Answer: Yes, rental income we can use.

Question: On page 14, you said you have no additional funding.

Answer: I did not understand that.

Question: How did you determine there is a need for these services in Kenosha?

Answer: We interviewed people applying for jobs and what additional assistance they may need to get a job.

Mr. Bogdala said he would like to see the data to see why this training is needed in Kenosha. Ms. Adams said she would supply.

Question: Will you be able to continue the program if the funding is reduced?

Answer: We would have to reduce the number of people we could help.

Question: How much time is spent with each person or client?

Answer: There are varied schedules, but it depends on the number of participants.

Applicant: Urban League of Racine and Kenosha, Inc.

Project: Facility conversion -Tenant Apartment to "Urban League House"

Request: \$45,000.00

Ms. Adams explained they would like to convert a two-bedroom apartment into 4 sleeping rooms with a shared kitchen and bathroom.

Question: I am concerned that only a fragment of the resources are for the homeless. Are you partnering with anyone?

Answer: We plan to partner with Walkin in My Shoes and offer spaces as they find homeless people.

Question: Is your funding firm?

Answer: Yes, we make some from rental income.

Question: Did you check with City Development to see if this would be allowed, if it could be done?

Answer: I am not familiar with the process. I was told there would be no problem.

Mr. Geliche added that this may require approval from the City. I suggest you talk to Brian Wilke in City Development.

Question: Who gave you information that there were not any approvals needed.

Answer: A friend that is a realtor said this should not be a problem.

Alderman Bogdala said he does not believe this is a permitted use. The Common Council is the final review authority for this type of approval.

Question: Did you do your renovation from last year?

Answer: Yes for a classroom.

Alderman Bogdala said he has been very clear about duplication of services. The numbers are going down, so why are we expanding?

Answer: The numbers are going down, but they are not going away.

Question: How does your client base differ from others.

Answer: I didn't know if it was necessary to check for duplication. I don't know their clientele.

Applicant: *ELCA Urban Outreach Center*
Project: *Helping Residents Become Self-Sufficient*
Request: *\$41,620.00*

Karl Ericson explained how the program focuses on preparing clients for their job search and interview skills.

Question: We heard that the funding from United was going to be reduced. Was yours reduced from \$18,000?

Answer: I believe they paid the entire amount.

Question: What is your greatest need.

Answer: The Job Readiness Program and to fund the Dress for Success Coordinator position.

Question: The GED Program, how successful is it?

Answer: It is not as successful as it could be. This past year we only had 5 people take the final test. Next year we hope to have 15. We did not allow enough time to teach each person.

Question: Are your other funds solid?

Answer: Yes

Mr. Geliche said they submitted their board resolution that was not in the packet, but available to the Committee.

Applicant: *HOPE Council on Alcohol & Other Drug Abuse, Inc.*
Project: *Hope Housing Planning Grant*
Request: *\$23,837.00*

Representatives were Guida Brown and Kathryn Comstock. The program will help mothers leaving emergency shelter with their newly found sobriety.

Mr. Frederick commented that the Committee heard before on the need to get help to these people who are recovering. This would provide an approach to the problem. It's understood there are many variables, but the question is how do you meet the need.

Question: We are glad to see you are exploring this program with other agencies. With the current budget your efforts are to move forward with the planning. What would be done.

Answer: We have been researching on what licenses we would need. Without the other agencies it may be a more drawn out issue.

Question: Where do you propose to have this facility and how many beds?

Answer: The facility we have in mind is located at 1630 56th Street. The maximum number of beds is 8. There are different restrictions if it is a mother with her child or just two single females.

Applicant: *Kenosha Literacy Council, Inc.*
Project: *Long-Term Literacy*
Request: *\$5,000.00*

Mr. Lattimore announced that he sits on the Board for the Literacy Council.

Representatives were Ashleigh Henrichs, John Milisaukas and Cheryl Hernandez. The program helps adults to read and write.

Question: Is your pledge amount from United Way firm?

Answer: It has been decreased from \$20,700 to \$18,600.

Applicant: *Oasis Youth Center*
Project: *Site Security Project*
Request: *\$5,000.00*

Dan Krueger explained the program offers after school programs and recreation.

Question: Is the funding from the Church solid?

Answer: Yes.

Question: You had a new program last year. Do you know the number of people that were served?

Answer: About 50.

Question: If you don't receive all of the funding, what is the item you need most.

Answer: The cameras, they would get the most use. There have been breaches in security.

Question: What is causing the problems.

Answer: There are a number of different groups of people at the center.

Question: How does this funding impact the current program.

Answer: It will make the make the building more secure.

Public Comments

No public comments.

Committee Comments

Mr. Frederick said he is a member of the HOPE Council and Harbor Market. I understand this prevents me from voting on issues involving these organizations, but it

does not muzzle me. Can I submit a allocation plan for the members to use as a suggestion only? Alderman Bogdala said we welcome your knowledge and expertise. Mr. Landry said his affiliation did not prevent him from serving on the Committee. Alderman Bogdala said he must abstain from voting and he is not allowed to comment

Staff Comments

A motion to adjourn was made by Mr. Landry and seconded by Alderman Downing. The motion passed unanimously (AYES 5; NOES 0).

The meeting adjourned at 8:55 pm.

Meeting Minutes Prepared by: Kay Schueffner, Department of City Development

COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE
Minutes
August 23, 2011

MEMBERS PRESENT: Alderman David Bogdala, Alderman Jesse Downing, Alderman Theodore Ruffalo, Arthur Landry, Anderson Lattimore, and Ronald Frederick

MEMBERS EXCUSED: Alderman Daniel Prozanski

STAFF PRESENT: Anthony Geliche

Others Present: Alderman G. John Ruffolo

The meeting was called to order by Alderman Bogdala at 6:00 p.m. and roll call was taken.

1. Consideration of Proposals for Funding under the 2012 Community Development Block Grant Program

Applicant: *City of Kenosha, Public Works*
Project: *Street Improvements*
Request: *\$500,000.00*

Mike Lemens, Interim Director of Public Works spoke on behalf of the Public Works request.

Question: How do you decide on which road gets done next?

Answer: It is our intent to follow the priority list. Depending on the funding remaining we may do a smaller street instead of a larger one.

Question: Do you have streets left from this year that were not taken care of?

Answer: We maybe could have done one more street/road if we would have received full funding.

Question: If we allocate an amount for a specified number of streets, how can we make sure that those streets get done?

Answer: We used all funding available, but with the reduction, we were not able to get all streets done that were on the list.

Question: If you are given the funding requested, how many would you get done?

Answer: We would go down the list and get as many done as possible. The work to be done is not limited because of available Staff. The amounts provided are estimates and the prices may fluctuate. Mr. Geliche added that we do an offset in the CIP for the funding.

Applicant: *Kenosha Achievement Center, Inc.*
Project: *Employment Exploration*
Request: *\$15,325.00*

Paula Williams explained the program provides an opportunity for disabled youth to participate in job readiness training.

Question: A majority of your funding is coming from CDBG. Have you approached KABA or KUSD? Do they have funds focused toward this group?

Answer: We have not approached them, I am not sure if they have an employment program. They have a Summer Youth Program, but it is targeted at the low to moderate income. This program is targeted to the children with disabilities.

Question: How do you plan to get kids into this program?

Answer: Through the Department of Vocational Rehab at the Job Center.

Question: Did you run this program in the past?

Answer: We attempted to do this program. We had six (6) students

Question: What would less funding mean to you?

Answer: The entire program would be downsized.

Question: Are the fundraising dollars solid?

Answer: Yes

Question: Do you have data from the last time you ran the program?

Answer: We did individual reports on each student. We would get feedback from the employers.

Mr. Frederick asked if they have maintained their CARF accreditation? Ms. Williams said yes. Mr. Frederick said that is important for the Committee to know. This is an extremely prestigious accreditation.

Applicant: *Kenosha Achievement Center, Inc.*
Project: *Workshop Wall Project*
Request: *\$25,000.00*

Paula Williams explained the funds would be for renovation of a deteriorating wall.

Question: If you don't receive full funding, can you still make some of the repairs?

Answer: We will do what we can to meet the needs for our services.

Question: You have listed \$25,000 generated by the fund raising. Is that doable?

Answer: Yes, we can generate that amount.

Applicant: *Kenosha Sailing Center*
Project: *Redevelopment of Kenosha Harbor Small Boat Basin*
Request: *\$4,800.00*

Representatives were Ron Otto and Jim Buck. The funding would improve the small boat basin next to the Kenosha Yacht Club site.

Alderman Bogdala asked Mr. Geliche if this request qualifies. Mr. Geliche said it depends on the use of the area. If it is open to the general public, it would not qualify. If we can demonstrate the improvements are specific to the Sailing Center and committed to the low to moderate income we can fund. If open to the general public it would be difficult to qualify.

Mr. Buck said we have a Memorandum of Understanding with the City and we cannot lease that area out to anyone. It is difficult for us to control if someone comes up to the dock their boat. We also have a lot of volunteer time that helps our program.

Question: How are other municipalities funding something like this?

Answer: Many of them have funding through their Parks Department.

Alderman Bogdala said we are under tight guidelines. I think this warrants a discussion with the Parks Commission and/or the Mayor for funding. Alderman Downing agreed that they should contact the Parks Commission and discuss their ideas with them.

Question: What is your relationship with the Kenosha Yacht Club. Would they lend money to a sister organization?

Answer: The Yacht Clubs is struggling the same way we are and they are also mostly running with volunteers.

Question: Do you have any demographics of the children you help?

Answer: This year we had 15 low income students and 20 other students. The morning class was from the Boys and Girls Club. We have also worked with Curtis Strange School on finding students. We have been working with the older kids mentoring the younger kids.

Applicant: *Wisconsin Women's Business Initiative Corporation*
Project: *Jobs, Opportunity and Hope*
Request: *\$175,000.00*

Representatives were Heather Lux and Mary Fischer-Tracy. The program will create and maintain job opportunities.

Question: Last year your goal was to assist 3 business, you helped 6. Is that because the amount of the funding was increased?

Answer: Yes

Question: Recently the Common Council passed the JOBS Now Program. If you had funds to do a build out would that help you?

Answer: We do funding for a build out, just not a purchase. Facade improvements are typically part of the lease.

Mr. Geliche asked if the decision to not fund a purchase is done by WWBIC just in this area or is that an overall decision. Ms. Lux asked how this funding would be secured. Mr. Geliche said you would have a lien on the property. Ms. Fischer-Tracy said we are not set up to do that. Mr. Geliche asked what if the person defaults on the loan? Ms. Fischer-Tracy said we get what money is left after that.

Alderman Bogdala said we should explore the JOBS Now Program in more detail. I think that would be a very good fit for your business.

Applicant: *Habitat for Humanity*
Project: *2012 Habitat for Humanity of Kenosha Initiative*
Request: *\$125,000.00*

Representatives were Kerry Dietrich and Greg Cunningham. The program assists people by building and renovating houses.

Mr. Frederick asked Mr. Geliche if they were eligible at this time since they are not incorporated. Mr. Geliche said they must be incorporated before their Agreement is approved by the Common Council.

Question: The estimate for the land is \$30,000, that seems low.

Answer: We have a couple of contiguous lots, but the first lot is likely to be donated which would bring the average value down.

Question: Are the other funds solid?

Answer: We have to raise some of the amounts, but some funds are committed to the organization. Many people come forward and donate, time, materials or money. Lowes has donated the softwood lumber, which is approximately \$6,000.

Alderman Bogdala said with the CHIP Program gone, will they be able to qualify for a CHDO? Mr. Geliche said they usually cannot qualify. Unless you are a Community Based Development Organization, you must be a nonprofit with the purpose to improve physical environment. Then 51% of the members must be low to moderate income residents from the area you work in to qualify. Others meet the requirement based on the definition on why they exist.

Applicant: *Kenosha YMCA*
Project: *Frank Neighborhood Project*
Request: *\$50,000.00*

Pastor Harris explained how this funding provides assistance, direction and hope to the Frank Neighborhood. Also, in support of the assistance they received from the Frank Neighborhood Project were Antoinette, April, Rosalinda and Dawn.

Mr. Frederick said two of the speakers said their food assistance was denied from the City. The food assistance is a Federal Program administered by the County, I just want to clarify that they were not denied by the City.

Question: Was your funding from United Way decreased this year?

Answer: Yes, from \$15,000 to \$14,023.

Question: In 2010 you received \$25,000 in assistance. In 2011, you received \$41,000. How has that impacted your program. Was the program improved or expanded.

Answer: It was expanded. We have many more services we can offer and ultimately reach many more people.

Applicant: *Kenosha County Interfaith Human Concerns Network
(Shalom Center)*
Project: *Emergency Family Shelter*
Request: *\$50,000.00*

Dan Melyon explained the funding provides shelter and assistance to homeless families.

Question: All of the funding is designated for wages and fringe benefits.

Answer: Yes, due to the nature of the program, we must have staff on call around the clock and that is a big expense.

Question: We have heard the number of homeless people is decreasing. Do you have any numbers relating this this.

Answer: Twice a year we do a "Point in Time" Survey. It is very difficult to take an accurate count of the people. Kenosha Unified School District keeps count of the homeless children also. There are two types of homeless people. 1) Homeless with no place to live. 2) People who are staying with someone, a friend or a relative. The numbers are down since the stimulus money was released and the rental assistance seems to be helping some people keep their home.

Question: Has the arrival of First Step impacted the program.

Answer: Many people who go to First Step are not eligible for our program. We have very strict rules and regulations they must follow. The First Step rules are more lenient.

Applicant: *Spanish Center of Southeastern Wisconsin, Inc.*
Project: *Continuum of Care*
Request: *\$25,000.00*

Ben Ortega explained the program assists the Spanish speaking and under served people to overcome barriers.

Question: How does your program differ from other programs.

Answer: The cultural diversity is hard to understand. Many people need the extra assistance to understand things in their day to day operations.

Applicant: *Kenosha Common Markets, Inc.*
Project: *Kenosha Community Commercial
Kitchen & MarketPlace*
Request: *\$2,307,656.00*

Representatives were Ray Forgianni, Melanie Hovey and Curzio Caravati. The funds would be used to develop a comprehensive facility that will include space for an indoor market, community commercial kitchen, art gallery , business incubator support offices and undefined mixed-use space.

Question: Would you have a packaging machine in house or send the products out to be packaged.

Answer: That would be the ultimate goal, initially it would need to be done by hand out sent out to someone.

Question: Is there a way to package what WWBIC does and make this more sustainable. We could start and they could partner with you to accomplish your goals.

Answer: They certainly could be involved.

Alderman Bogdala said this is outside of the normal request and a very long term commitment. Even with the JOBS Now Program, this would take some time. Mr. Forgianni said he was researching other partners for funding.

Mr. Geliche said he has a request to HUD to determine if this application would qualify, but I have not heard back from them yet.

Question: Who would do the feasibility study?

Answer: We have not decided yet.

Question: Is the \$100,000 for the study based on your experience?

Answer: It is an estimate.

Question: Could you outline the other revenue sources for the Committee.

Answer: The funding is out there, but there is a barrier on how to get to it.

Question: If you received only partial funding, what could you accomplish.

Answer: I don't think we can fund the study unless it is attached to a program.

Mr. Geliche added that HUD may look to see if this is site specific or for the entire City. Mr. Forgianni said he would like the opportunity to talk to the HUD officials to explain this request before they finalize their response. Alderman Bogdala asked Mr. Geliche to contact HUD to inquire about a meeting or conference call.

Mr. Landry said he is reluctant to make a long term commitment to one program when the funding may be cut at any time.

Applicant: *City of Kenosha*
Project: *Program Administration/Comprehensive Planning*
Request: *\$196,233.00*

Mr. Geliche said the funds are used to off set the operating costs of City Development and Finance Staff for Program Administration and Comprehensive Planning.

Public Comments

No public comments.

Committee Comments

Mr. Frederick said he would like to be able to vote on the Housing & Neighborhood Improvement portion of the funding. Mr. Geliche said he would discuss this with Legal Department.

Staff Comments

Mr. Geliche said the Allocation Meeting is scheduled for Wednesday, September 14, 2011 at 6:00 p.m.

A motion to adjourn was made by Alderman Ruffolo and seconded by Mr. Landry. The motion passed unanimously (AYES 6; NOES 0).

The meeting adjourned at 9:16 p.m.

Meeting Minutes Prepared by: Kay Schueffner, Department of City Development